



Connection to City Sewer Procedure (for parcels located within City limits):

READ FIRST: Can I connect to City of Escondido Sewer?

Parcels may only connect to City of Escondido sewer if they are within the jurisdictional boundary of the City. If a parcel is not, they may contact our [PLANNING DEPARTMENT](#) at 760-839-4671 for more information on the annexation process.

- Please note that your property must already be adjacent to the city border in order to annex. If your parcel is not, you may not annex.
- Please note if you are in county jurisdiction, cannot annex, AND you have a sewer main in the street, you cannot connect to that sewer main.
- Please note that if you wish to connect to city sewer, are within city limits, AND have no sewer main immediately in front of your parcel, you may opt to extend the nearest sewer main but must do so up to the full extent of the parcel.

Process	*Fees
1. Contact the County Department of Environmental Health at 858-505-6700 to request records to determine where existing septic tank and leach lines are located on your property, and notify them of your request to connect to City sewer. The County should provide instructions for demo of the existing tank and leach lines. The city does not manage/oversee septic systems.	Contact the County
2. Create a sewer connection application into the city’s online permit portal. You will then upload into Projectdox prompted via email after your completed application. Submit a pdf of a plan to Engineering Services for City review and approval showing the following: <ul style="list-style-type: none"> ▪ Proposed sewer lateral connection location per Escondido Design Standard Drawing S-2-E ▪ Invert elevations of the sewer main at the proposed sewer connection and clean out inside the property line. This is 	N/A



<p>typically done by taking a copy of the record drawing** for the existing sewer main and drafting/drawing the proposed lateral onto the record drawing. Existing utilities in the road will need to be called out and a minimum 1-foot vertical clearance (outside of pipe to outside of pipe) will need to be met at all utility crossings. Invert elevation of the sewer main connection point shall be shown on both the plan and profile. Sewer must be below water.</p> <ul style="list-style-type: none"> ▪ Slope of the sewer lateral from the clean out to the sewer main. 	
<p>3. Once the plan showing the proposed sewer connection is approved by Engineering Services and Utilities, provide payment for sewer repayments (if applicable) to Engineering Services.</p>	<p>Sewer Repayment (if applicable)</p>
<p>4. Submit a sewer connection permit to the Building Department and pay Wastewater Connection Fee to the Building Department.</p>	<p>Building Permit Fee; Wastewater Connection Fee;</p>
<p>5. Notify Utility Billing of new sewer connection. 760-839-4682</p>	<p>N/A</p>
<p>6. Apply for an encroachment permit through the city’s permit portal for any work in the street. For any questions on the encroachment permit process, please reach out to Field Engineering at 760-839-4664. Inspections will be completed by Field Engineering through the Encroachment Permit.</p>	<p>Field Engineering Encroachment Permit Fee; Sewer Lateral Installation Fee; Refundable Cash Security</p>

*See City’s Fee Schedule for current fees

** To acquire the record drawing of a sewer main or other public utilities, please visit the city’s website at escondido.gov > How do I > Request > [City Record Drawing](#).