

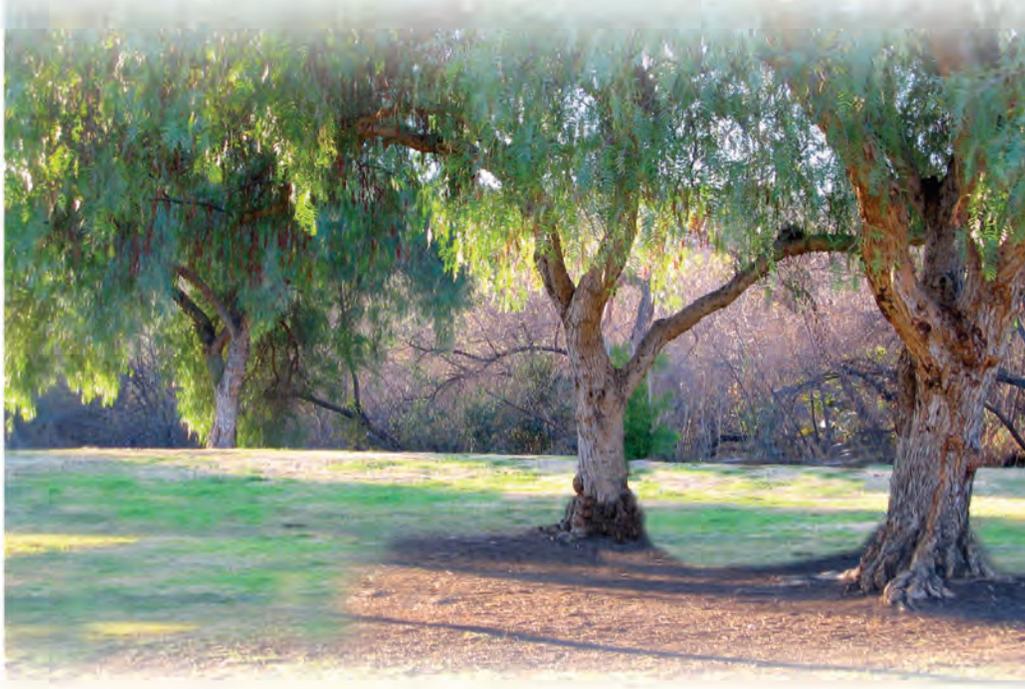
City of
ESCONDIDO
CALIFORNIA

ANNUAL OPERATING BUDGET
FISCAL YEARS 2014/15 & 2015/16



CITY OF ESCONDIDO • CALIFORNIA

Annual Operating Budget



Fiscal Years
2014/15 & 2015/16

MAYOR
Sam Abed

CITY COUNCIL
Olga Diaz, Deputy Mayor
Michael Morasco
John Masson
Ed Gallo

CITY MANAGER
Clay Phillips

ASSISTANT CITY MANAGER
Charles Grimm

Prepared by the Finance Department

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
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CITY OF ESCONDIDO
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Guide to the Budget Document

The first section of this document is the summary chart section. This section provides trend analysis and detail on operating revenues and expenditures.

The core of the budget document is the second section, which provides the detail on the departments' approved budgets. This section includes budget information for all funds, which require an annual budget per Council policy. This section is divided by fund type, beginning with the General Fund and continuing with Special Revenue, Enterprise and Internal Service Funds. Each fund within a fund type begins with a sources and uses page, which provides a description of and the estimated sources and uses for each fund. For each department, a department description, a four-year staffing and budget summary, a list of priorities and a short narrative explanation of year-to-year changes are provided.

The last section of the budget is the appendix, which consists of more detailed schedules on revenues and transfers. Also provided is a statistical sheet profiling the Escondido community and a budget glossary.

CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Budget Preparation Process

The budget process gets underway around January each year when the City Manager and Finance staff meet to develop the assumptions, guidelines, and schedules to be used in the preparation of the operating budget.

The Finance Department issues a budget newsletter to each department, which includes information such as:

- The City's current fiscal situation: Current revenue constraints and economic or community conditions
- Council priorities for the upcoming year
- Changes affecting the cost of employee wages and benefits
- Instructions and due dates for completing budget submissions

The departments use this information to prepare their budget requests. The budget request generally consists of projected revenues, a line item detail of projected expenses, a position listing, a narrative justification, and priorities for the upcoming year. The budget staff analyzes and summarizes the requests submitted by the departments.

This year, budget information was brought to the full Council and discussion began on April 23rd. A draft of the proposed fiscal year 2014-15 General Fund Operating budget was presented. It was a balanced budget with no use of reserves and included an increase to the General Fund of approximately \$5.7 million. At this meeting, Staff requested direction regarding budget subject matter to be discussed at future budget meetings.

On June 11th, a summary of what is reflected within this budget document was provided. The fiscal year 2014-15 operating budget was adopted and the fiscal year 2015-16 operating budget will be reviewed on an ongoing basis and go through a formal adoption next June.

Budget Message



CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Budget Message from the City Manager

FISCAL YEAR 2014-15 OPERATING BUDGET:

The fiscal year 2014-15 operating budget for all funds totals \$181.5 million. The General Fund budget totals \$87.6 million, Enterprise funds total \$79 million and the remaining funds total \$14.9 million.

GENERAL FUND

The following 2014-15 General Fund sources and uses of funds is balanced without the use of reserves as follows:

Sources of Funds:

Estimated Revenue	\$ 86,280,900
Transfer from Gas Tax	2,055,000
Transfer from Ryan Trust-Library/Pioneer Room	18,000
Transfer from Hegyi Trust	2,000
Transfer from Wastewater	25,000
Transfer from Warehouse	100,000
Deposit-PEG Fees	11,000
Total Sources	\$88,491,900

Uses of Funds:

General Fund Operating Budget	\$87,586,765
Transfer to Reidy Creek Debt Service	352,460
Transfer to Vineyard Golf Course Debt Service	108,990
Transfer to Vehicle Parking District	85,585
Transfer to Recreation	223,100
Transfer to Successor Agency-Housing Fund	25,000
Advance Payback to Public Facilities Fund-Principal	110,000
Total Uses	\$88,491,900

Available General Fund resources are anticipated to be \$88.5 million. Revenue is projected to be \$86.3 million with the balance of funding comprised of \$2.2 million in transfers from other funds and amounts on deposit from PEG fees.

Proposed obligations for FY 2014-15 are \$88.5 million. This consists of an operating budget of \$87.6 million and \$.8 million in transfers to other operating funds. Also included is an advance repayment. The Public Facilities Fund advanced \$550,000 to the General Fund in January, 2012 to fund the reconstruction of Fire Station #4. Repayment of this advance began on June 30, 2012. The principal portion of the repayment amount due during fiscal year 2014-15 is \$110,000.

For the fourth year in a row, the General Fund operating budget is balanced without the use of reserves.

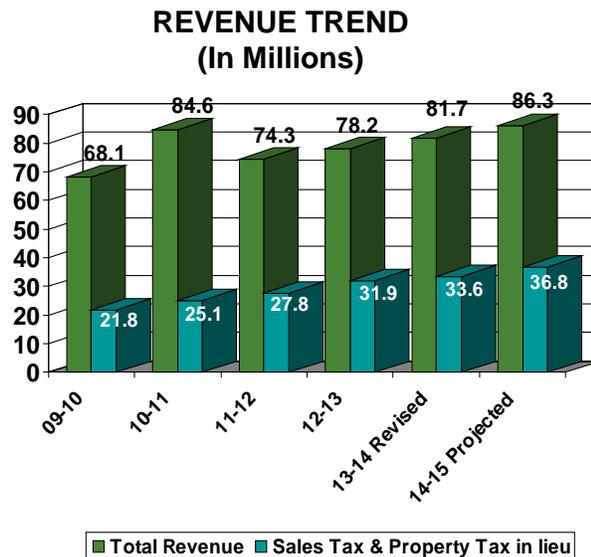
CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Budget Message from the City Manager

The proposed FY 2014-15 General Fund Operating Budget projects an increase to revenue of \$4.5 million or 5.6%. The General Fund revenue projection and prior year comparison is as follows:

	<u>2013-14 Revised</u>	<u>2014-15 Projected</u>	<u>% Change</u>
Sales Tax	\$25,452,000	\$27,793,000	9.2
Property Tax in lieu of Sales Tax	8,132,000	8,970,000	10.3
Property Tax	10,518,000	10,879,000	3.4
Property Tax in lieu of VLF	10,668,000	11,038,000	3.5
Other Taxes	11,232,915	11,834,000	5.4
Permits and Licenses	934,000	944,000	1.1
Fines and Forfeits	1,316,500	1,040,000	-21.0
Intergovernmental	2,427,500	2,827,500	16.5
Charges for Services	7,008,765	7,224,235	3.1
Investment and Rental Income	3,282,120	3,400,000	3.6
Other Revenue	331,240	331,165	0.0
One-time Revenue	437,295	0	N/A
TOTAL	\$81,740,335	\$86,280,900	5.6

The following is an overview of the assumptions made for General Fund sources of revenue:

- Sales tax receipts are estimated to grow by 9.2% to reach projected sales tax revenue of \$27.8 million. Part of this growth is due to the opening of new businesses like the Wal Mart Store and the Cheesecake Factory. In addition, sales tax was up 9% in fiscal year 2012/13 and growth for the first two quarters of fiscal year 2013/14 is about 10%; the past sales tax trend supports this growth.



- Property tax in lieu of sales tax is projected to increase by 10.3% or about \$.8 million to reach projected revenue of \$8.9 million. Growth of in lieu sales tax is based on the State Department of Finance’s estimate of sales and use tax revenues allocated to the City in the prior fiscal year, plus an adjustment based upon projected statewide growth or decline in future sales tax revenue. Given that the in lieu sales tax payment is based on an estimate; there is a “true-up” adjustment each year that is included in this payment. The

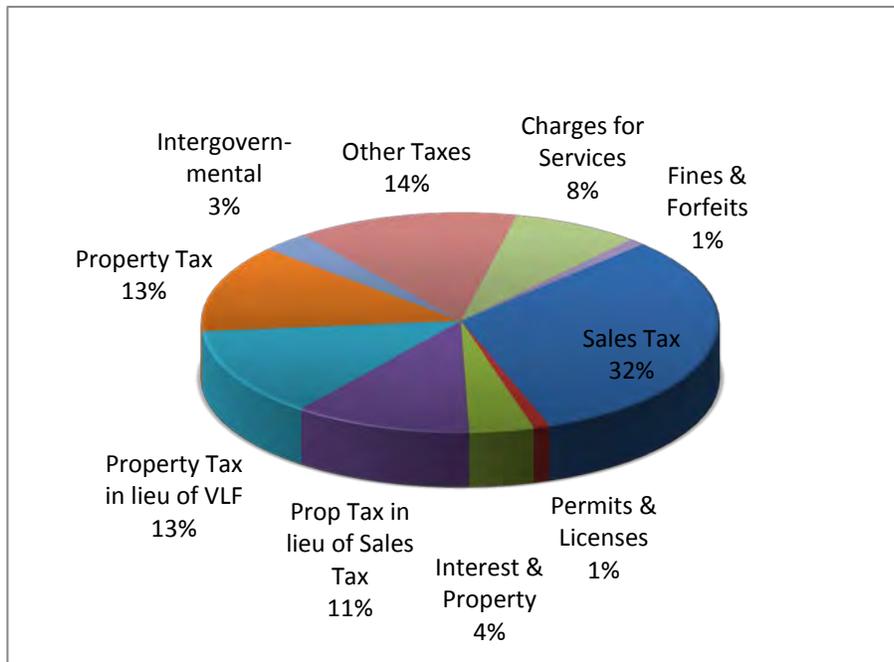
**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Budget Message from the City Manager**

estimated true-up payment for fiscal year 2014/15 is about \$320,000 and the remaining increase is due to projected growth of about 6%.

- Property taxes are projected to increase by 3.4%, to reach projected revenue of \$10.9 million. This projected increase is due to improvements in the residential real estate market and a positive California Consumer Price Index (CCPI) factor of .5%. All real property not reduced by Proposition 8 may increase at the rate of the CCPI but cannot exceed 2% per year unless the property is improved or sold to establish a new assessed value. Therefore, all properties in Escondido not reduced by Proposition 8 will receive the .5% CPI adjustment to assessed value. Those properties that received Proposition 8 temporary reductions in prior years are required to be reviewed by the County Assessor outside of the CCPI adjustment factor. Because the median sales price for homes sold in Escondido is up 23% compared to the same time a year ago, our assumption is that this positive growth will be applied by the County Auditor to the lost value of the properties in the Proposition 8 pool or will be included in a new assessed value if the property is sold.

- Property tax in lieu of Vehicle License Fee (VLF) is estimated to increase by 3.5% to reach projected revenue of \$11 million. Growth in this revenue is based on the change in assessed value of taxable property in the city from the prior year. Prior year assessed value was up about 2.69%.

REVENUE COMPOSITION



- Other taxes, which include franchise fees, transient occupancy tax, business license fees, property transfer tax and the Redevelopment Property Tax Trust Fund (RPTTF) residual payment, is projected to increase by 5.4% to reach projected revenue of \$11.8 million. This increase in revenue is mainly due to an increase in the projected residual payment from the RPTTF and increased franchise fees from SDG&E. Residual payments from RPTTF occur when property tax increment distributed to the Escondido Successor Agency exceed the Agency's tax sharing payments due to other taxing entities and enforceable obligations that are due each six month reporting period. This residual balance is then spread to all the taxing entities in the City based on an agreed upon allocation formula. Franchise fees from SDG&E are rising due to projected increases in natural gas prices.

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Budget Message from the City Manager**

- Permits and licenses that are collected for building, plumbing, electrical, mechanical, fire code and mobile-home permits are projected to increase by 1.1% to reach revenue of \$900,000.
- Fines and forfeitures are projected to decrease by 21% to reach projected revenue of \$1 million. This decrease is mainly due to declines in vehicle code fines and the decision to end the red light camera program in fiscal year 2013/14.
- Intergovernmental revenue includes the Rincon fire services agreement, state mandated cost claims and various grants and is projected to increase by 16.5% to reach projected revenue of \$2.8 million. The majority of this increase is due to a projected increase in federal supplemental payments for Medi-Cal emergency medical transports received from a new Ground Emergency Medical Transportation (GEMT) program administered by the California Department of Health and Human Services.
- Charges for services are projected to increase by about 3% to reach projected revenue of \$7.2 million. Part of this increase in revenue is coming from the abandoned vehicle abatement (AVA) reimbursement. The City was notified in May that past due AVA claims will be approved by the board of directors of the San Diego County AVA Service Authority and paid to the City in Fiscal Year 2014-15. Although the collection of this revenue through vehicle registration fees ended in April 2012, the AVA Service Authority was behind in processing claims due to all the San Diego County cities involved in this program. In addition, increases to paramedic fees are projected due to a projected increase in transports.
- Income from interest and property is projected to increase by about \$118,000 to reach projected revenue of \$3.4 million. The majority of this increase is from the Westfield ground lease.

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Budget Message from the City Manager**

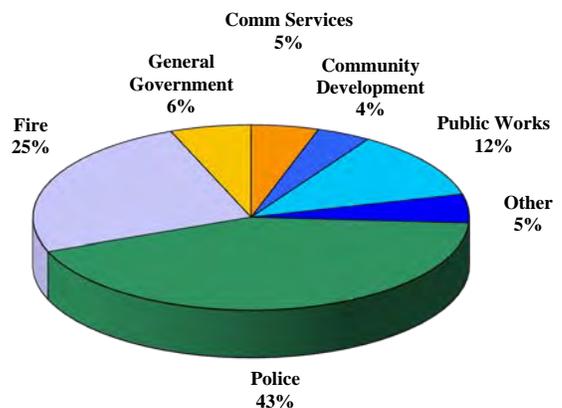
A comparison of the proposed 2014-15 General Fund Operating Budget with the prior year is shown below:

	<u>2013-14 Revised</u>	<u>2014-15 Projected</u>	<u>% Change</u>
General Government	\$ 5,196,865	\$ 5,558,275	7.0
Community Services	4,425,435	4,419,020	-.1
Community Development	3,161,655	3,455,055	9.3
Public Works	9,706,145	10,215,030	5.2
Recycling & Waste Reduction	636,625	513,920	-19.3
Police	35,544,755	37,889,590	6.6
Fire	20,312,690	21,877,775	7.7
Non-Departmental	1,309,805	1,680,940	28.3
Community Relations	101,170	91,170	-9.9
Center for the Arts	<u>1,771,860</u>	<u>1,885,990</u>	<u>6.4</u>
TOTAL	\$ 82,167,005	\$ 87,586,765	6.6

**2014-15 BUDGET
(% OF GENERAL FUND)**

The proposed 2014/15 General Fund Operating Budget is \$87,586,765. This is an increase of \$5.7 million from the fiscal year 2013-14 Operating Budget adopted on June 12, 2013.

\$2.8 million of this increase is due to salary increases, primarily Public Safety negotiated salary increases. There is an increase in the number of regular full-time positions of 7, one each in Finance, Planning, Recycling, Police and Risk and two in Code Enforcement. This proposed budget does not provide additional funds for labor contracts that will expire within this proposed budget period.



An additional cost is due to an increase in employee overhead, including retirement rates, workers' compensation rates, medical insurance and other benefits provided to employees. The effect of these increases is an additional combined cost of approximately \$2.2 million to the General Fund during fiscal year 2014-15. A dditional retirement rate increases are anticipated in future years due to policy and actuarial assumption changes proposed by the

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Budget Message from the City Manager**

State of California Public Employees Retirement System (PERS) to address the unfunded liability portion of the retirement system. There is an amortization and smoothing policy change that is due to go into effect during fiscal year 2015-16 and an actuarial assumption change in regards to mortality improvement that will start in fiscal year 2016-17. These changes are expected to increase PERS rates in the near term but result in lower rates in the long term.

The remaining \$700,000 is primarily due to an increase in charges to the General Fund by the Building Maintenance internal service fund. Unanticipated expenditures have exhausted this fund's reserve balance. In addition, the City's facilities are aging and the cost to maintain them is increasing. Therefore, an increase in building maintenance charges is being proposed.

OTHER FUNDS

Information regarding proposed budgets for some of the other funds is summarized below. The detail for other funds begins on page 133.

Vehicle Parking District:

Parking permit revenue was eliminated as a source of revenue for this fund in prior years. Any increase in costs for items such as supplies, electricity and water results in an increase in the amount transferred in from the General Fund.

Recreation:

This fund has increased their operating budget by \$77,000 primarily due to an increase in the cost of utilities. A \$152,000 decrease in Fees for Service revenue is projected for fiscal year 2014/15. There are no available reserves in this fund. A transfer from the General Fund of \$220,300 to fund operations is being proposed. In addition, to assure proper tracking and monitoring of grant funds, the ASES grant has been removed from department 102 and has been assigned its own department number 111.

Reidy Creek Golf Course:

Reidy Creek Golf Course operating expenses are projected to increase by \$24,000, which will be offset by a projected increase in green fees.

CDBG:

The CDBG grant award is projected to be slightly less than last year's projection by \$31,000.

Landscape Maintenance District:

The proposed bottom line of this operating budget is fairly consistent with prior year. It is proposed that it be balanced with a use of available reserves of \$139,000.

Successor Agency-Housing:

This fund has eliminated 1 regular full-time position. In addition, maintenance and operations costs are projected to decrease by \$74,000, due to the elimination of the long-form rent control consultant and Fair Housing contract, as well as a decrease in rental subsidy costs resulting from resident transition to HUD Section 8 or new locations. The \$695,000

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Budget Message from the City Manager**

Education Revenue Augmentation Fund (ERAF) repayment that was anticipated to be received by this fund during 2013/14 has been approved by the State Department of Finance to be made during fiscal year 2014/15.

Mobilehome Park Management:

This fund is projecting an increase in HOA dues and utility costs to be offset by rental income. Its total operating budget has increased by \$21,000.

HOME Program:

The amount of the HOME grant award is projected to increase by \$64,000 for fiscal year 2014/15.

Water:

This fund projects a \$1 million increase in the cost of purchased water to be offset by a \$3 million increase in water sales revenue. Water service charge revenue is also projected to increase by \$1.5 million.

Wastewater:

This fund proposes a \$241,000 increase in capital outlay. 3 regular full-time positions are requested to be added to this fund: Control Systems Analyst, Control Systems Technician and Cross Connection Technician. In addition, the Stormwater Department 440 has changed its name to Environmental Programs to reflect the expanding scope of responsibilities of this department, which include municipal stormwater compliance, compliance with environmental permits from resource agencies and water conservation education, outreach and reporting.

Building Maintenance:

The Building Maintenance fund is requesting a \$296,000 increase to their professional services/contracts budget. This fund is proposing an increase in charges to other departments of \$761,000. Of this amount, \$656,000 represents an increase in building maintenance charges to the General Fund.

Warehouse:

\$100,000 of available reserves is requested to be used as a one-time transfer to the General Fund.

Fleet:

This fund is proposing no increase in charges to the General Fund during fiscal year 2014/15. It is also proposing a \$127,000 decrease to its operating budget. In order to balance this fund, a \$1.1 million use of available reserves is being proposed. It is projected that this fund will exhaust its reserves by fiscal year 2017/18.

Telecommunications:

This fund is proposing to use \$50,000 in available reserves for voice/data hardware upgrades.

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Budget Message from the City Manager**

Office Automation:

Office Automation is proposing a \$60,000 increase in charges to departments. \$49,000 of this amount represents an increase in office automation charges to the General Fund.

Workers' Compensation:

This fund is projecting a \$229,000 increase to their maintenance and operations budget for excess and fraud insurance, legal fees, professional service contracts and medical services. It is proposing a \$1 million increase in charges to departments. \$700,000 of this amount represents an increase in workers' compensation charges to the General Fund. A \$986,000 use of available reserves is requested to be used to balance this budget. The Workers' Compensation fund has budgeted for a significant use of available reserves to balance their operating budget the past several years. As a result, it will need to continue to increase charges to departments in future years.

General Liability:

General Liability insurance premiums are projected to increase by \$148,000. Therefore, a \$148,000 increase in charges to departments is proposed. \$100,000 of this amount represents an increase in charges to the General Fund. It is requested that \$654,000 of available reserves be used to balance this operating budget.

Benefits Administration:

This fund projects an increase in insurance premiums of approximately \$731,000. It is not proposing an increase in charges to departments for fiscal year 2014/15, but will need to balance its operating budget with an \$86,000 use of available reserves.

Property Insurance:

The SANDPIPA insurance premium has increased by \$50,000. This fund is not proposing an increase in charges to departments. However, a \$138,000 use of reserves will be needed in order to balance this budget.

Dental Insurance:

It is proposed that this operating budget be increased by \$15,000. There is no increase in charges to departments. An \$117,000 use of available reserves will be necessary to balance this budget.

Unemployment Insurance:

This operating budget is consistent with the prior year. Similar to fiscal year 2013/14, it is balanced with a use of reserves of \$88,000.

GANN LIMIT

Proposition 4 was passed in November 1979. This proposition created a limit on the amount of revenue derived from tax proceeds that could be spent in a given year. This limit, known as the "Gann Limit," was preventing many cities, as well as the state, from spending taxes that were received over this limit. Proposition 111, passed in the June 1990 election, changed the basis for the calculation of the City's limit, starting with the limit for 1991-92. The

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Budget Message from the City Manager**

factors that can now be used give the City a significant margin. The Gann Limit will not be a concern for many years to come.

The Gann limit for the past two years and the current limit with applicable appropriations subject to that limit are as follows:

<u>Year</u>	<u>Limit</u>	<u>Appropriations Subject to Limit</u>	<u>Appropriations Margin</u>
2012-13	\$562,549,601	\$60,004,590	\$502,545,011
2013-14	895,815,236	65,416,880	830,398,356
2014-15	904,746,514	69,998,179	834,748,335

Under State law, as outlined in Article XIII-B of the state constitution, the City must calculate an appropriations limit and adopt it through resolution for the forthcoming fiscal year. The limit was previously based on a combination of the increase in population and the lesser of the increase in California personal income or the Consumer Price Index. With the passage of Proposition 111, the City can choose between the growth in the California Per Capita Income or the growth in the non-residential assessed valuation due to new construction in the city. We can also choose between the population growth of the city or the county. These options start with the 1986-87 limitation. The growth in non-residential assessed valuation is not yet known for 2014-15, so the Per Capita Personal Income Factor was used. The limit will be adjusted when the final numbers are known. The limits for prior years have been finalized.

CONCLUSION

Once again, the budget presented to the City Council has been balanced without the use of reserves based on the assumption that we will continue to experience economic growth in fiscal years 2014-15 and 2015-16. Staff will continue to monitor the economic conditions and report back to the City Council on an on going basis for further discussion and possible adjustments may be made.

The adopted budget is the culmination of the diligent efforts of numerous people. Special appreciation goes to the Finance Department staff for their continued outstanding management of the City's finances and the budget development process. I also want to acknowledge the Department Heads and City staff members who participated in the preparation of the budget. Finally, the City Council deserves recognition for their leadership on many critical budget issues and for the time they devoted to the budget process.

Respectfully submitted,



CLAY PHILLIPS
City Manager

City of Escondido
FY 2014-15 Operating Budget
City Profile

The City of Escondido is an established community with a population of 147,102 located in north San Diego County, approximately 30 miles north of the City of San Diego, California. Within the 37 square miles that comprise the city, there are many residential communities; the largest enclosed regional mall in San Diego County; a regional hospital; an auto center; various office, industrial, and commercial centers; a cultural center complex including a performing arts theater, a community theater, a museum and a conference center; and multiple parks and recreational facilities.

The City of Escondido was incorporated on October 8, 1888, under the general laws of the State of California. The City operates under a Council-Manager structure. The City Council is comprised of four Councilmembers and a Mayor elected to four-year terms. The City Treasurer is also elected to a four-year term. The City Council appoints a City Manager and City Attorney. The City provides the following services to residents: police and fire protection, water and sewer services, building safety regulation and inspection, circulation and public facility capital improvement construction, street and park maintenance, planning and zoning, a senior center, a library, and a full range of recreational programs for citizen participation.

Escondido continues to establish itself as the “City of Choice” for businesses, developments, and families who are seeking a quality environment in which to live, work and play.



CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Accounting System and Budgetary Control

Governmental fund types and Agency funds are maintained on the modified accrual basis and Proprietary fund types are maintained on the accrual basis of accounting.

A carefully designed system of internal accounting controls has been implemented. These controls are designed to provide a reasonable assurance against loss of assets from unauthorized use or disposition and the reliability of financial records for use in the preparation of financial statements and accountability for assets. The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits and that the evaluation of costs and benefits likely to be derived there of require estimates and judgments by management. This system is regularly reviewed by an independent, certified public accountant during the City's annual audit.

The budgetary policy of the City is as follows:

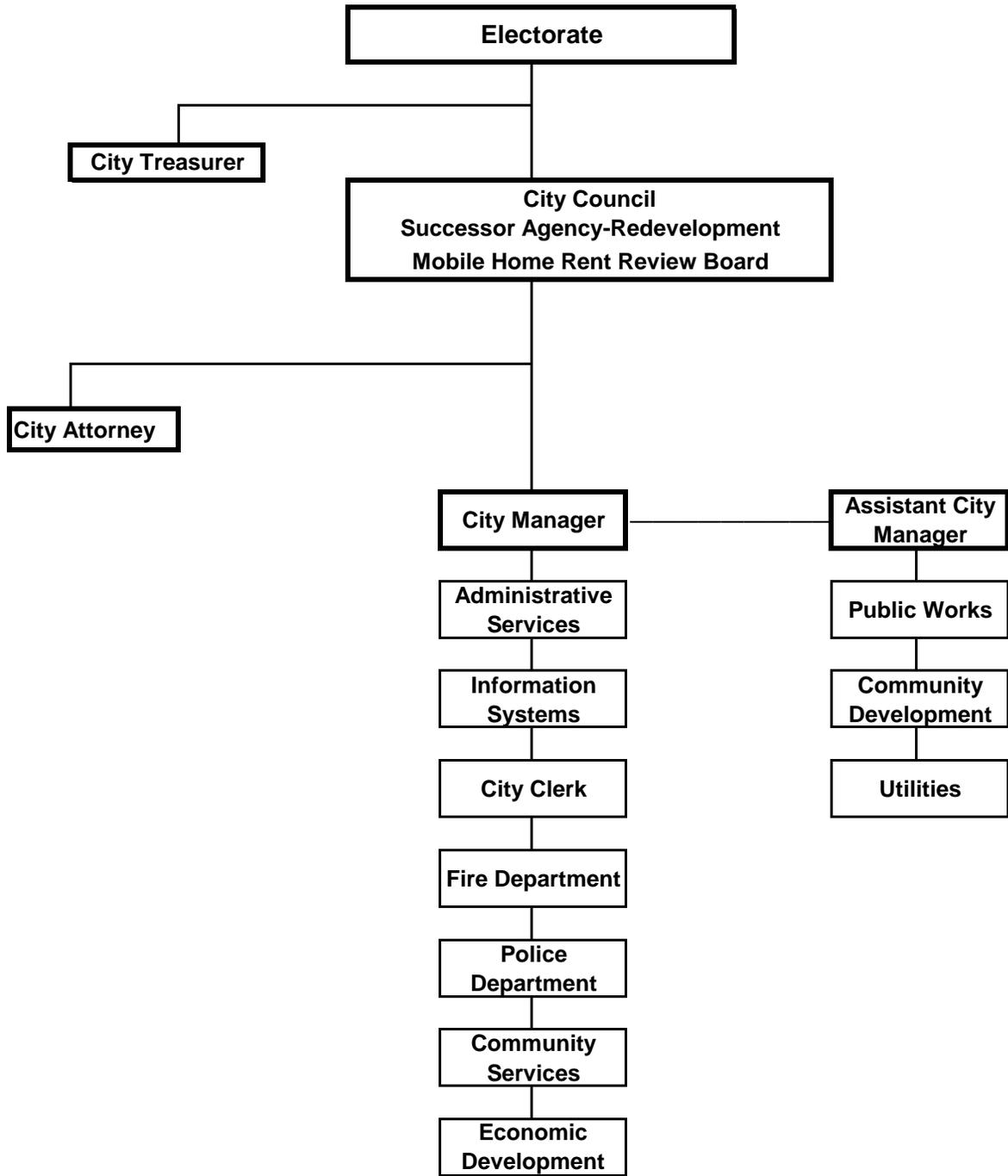
1. Prepare budgets for general, special revenue, enterprise, internal service, and debt service funds.
2. Adopt budgets that are balanced as to resources and appropriations.
3. Adopt budgets that do not exceed State constitutional limits.
4. Adopt budgets prior to the beginning of the fiscal year in which they are to take effect.
5. Exercise budget controls at the fund level.
6. Allow adjustments to the budget with the proper approvals.
7. Adopt budgets by City resolution.
8. Utilize encumbrances of appropriations as a budgetary control technique.

The officials that have direct responsibility for the financial administration of the City include the following: the City Treasurer, responsible for investing the City's portfolio and bond administration; the Director of Administrative Services, responsible for the management and administration of the Finance Department; and the Assistant Director of Finance who supervises the City's Accounting and Budget operations.



Summary Charts

CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Organization Chart

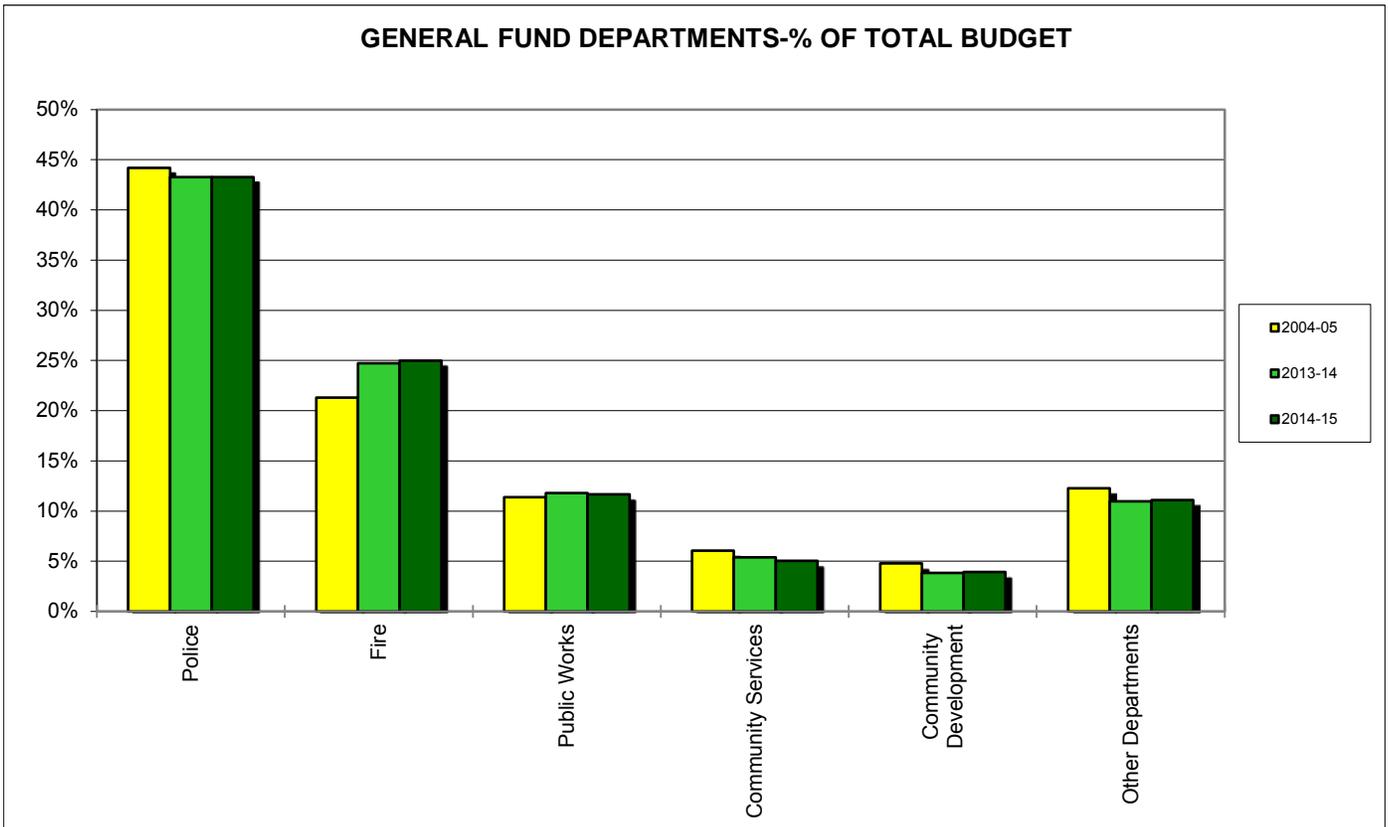


CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Expenditure Summary-All Funds

DEPARTMENT/FUND	2012-13 REVISED	2013-14 REVISED	2014-15 BUDGET	14-15 REV/ 13-14 BUDGET % Change
City Council	\$291,625	\$302,215	\$362,110	19.8
City Manager/Video Services	927,045	1,023,835	1,241,725	21.3
City Attorney	178,710	178,710	183,255	2.5
City Clerk	480,725	616,595	507,355	-17.7
City Treasurer	302,240	287,270	290,175	1.0
Administrative Services	1,655,645	1,744,355	1,834,355	5.2
Information Systems	994,040	1,043,885	1,139,300	9.1
Community Services	4,143,195	4,425,435	4,419,020	-0.1
Community Development	3,067,475	3,161,655	3,455,055	9.3
Public Works	9,716,145	9,706,145	10,215,030	5.2
Recycling & Waste Reduction	681,120	636,625	513,920	-19.3
Police	34,155,925	35,544,755	37,889,590	6.6
Fire/Emergency Management	18,398,480	20,312,690	21,877,775	7.7
Nondepartmental	1,893,240	1,309,805	1,680,940	28.3
Community Relations/Center for the Arts	144,050	1,873,030	1,977,160	5.6
TOTAL, GENERAL FUND	77,029,660	82,167,005	87,586,765	6.6
Center for the Arts	1,590,235	0	0	0.0
Vehicle Parking District	77,495	77,000	85,785	11.4
Community Services/Administration	385,415	485,490	502,370	3.5
Community Services/Recreation	3,656,500	3,436,975	2,642,930	-23.1
Community Services/ASES	0	0	843,140	N/A
Reidy Creek Golf Course	639,775	632,670	656,805	3.8
CDBG Administration	252,275	282,815	262,920	-7.0
Landscape Maintenance Districts	870,830	910,775	913,090	0.3
Successor Agency-Housing	594,955	440,675	366,420	-16.9
Mobilehome Management	139,055	184,340	205,285	11.4
HOME (Federal)	63,205	186,605	185,705	-0.5
Successor Agency-Redevelopment	291,000	0	0	0.0
TOTAL, SPECIAL REVENUE FUNDS	8,560,740	6,637,345	6,664,450	0.4
SUCCESSOR AGENCY-REDEV	0	2,504,735	2,019,510	-19.4
DEBT SERVICE FUNDS	17,224,850	6,237,130	6,244,080	0.1
Water/Canal/Lakes	46,624,180	52,077,675	54,151,575	4.0
Wastewater/Recycled Water/Environmental	22,979,665	24,818,380	24,861,290	0.2
TOTAL, ENTERPRISE FUNDS	69,603,845	76,896,055	79,012,865	2.8
TOTAL, OPERATING FUNDS	172,419,095	174,442,270	181,527,670	4.1
TOTAL, CAPITAL FUNDS	17,408,820	17,594,940	36,652,194	108.3
GRAND TOTAL, ALL FUNDS	\$189,827,915	\$192,037,210	\$218,179,864	13.6
INTERNAL SERVICE FUNDS (included in operating budgets)	\$28,774,170	\$32,183,315	\$32,372,370	0.6

CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Budget Comparison - General Fund
Fiscal Years 2004-05/2014-15

DEPARTMENT/FUND	2004-05 REVISED	2013-14 REVISED	2014-15 BUDGET	13-14 REV/ 14-15 BUDGET % Change	04-05 REV/ 14-15 BUDGET % Change
City Council	\$224,085	\$302,215	\$362,110	19.8	61.6
City Manager/Video Svcs	645,750	1,023,835	1,241,725	21.3	92.3
City Attorney	200,190	178,710	183,255	2.5	-8.5
City Clerk	454,530	616,595	507,355	-17.7	11.6
City Treasurer	225,955	287,270	290,175	1.0	28.4
Administrative Services	1,562,695	1,744,355	1,834,355	5.2	17.4
Information Systems	1,810,955	1,043,885	1,139,300	9.1	-37.1
Economic Development	361,120	0	0	0.0	-100.0
Community Services	4,339,420	4,425,435	4,419,020	-0.1	1.8
Community Development	3,429,185	3,161,655	3,455,055	9.3	0.8
Public Works	8,135,980	9,706,145	10,215,030	5.2	25.6
Recycling & Waste Reduction	0	636,625	513,920	-19.3	N/A
Police	31,617,125	35,544,755	37,889,590	6.6	19.8
Fire/Emergency Mgt.	15,242,825	20,312,690	21,877,775	7.7	43.5
Nondepartmental	1,360,780	1,309,805	1,680,940	28.3	23.5
Comm. Relations/Grants	1,943,250	1,873,030	1,977,160	5.6	1.7
TOTAL, GENERAL FUND	<u>\$71,553,845</u>	<u>\$82,167,005</u>	<u>\$87,586,765</u>	<u>6.6</u>	<u>22.4</u>

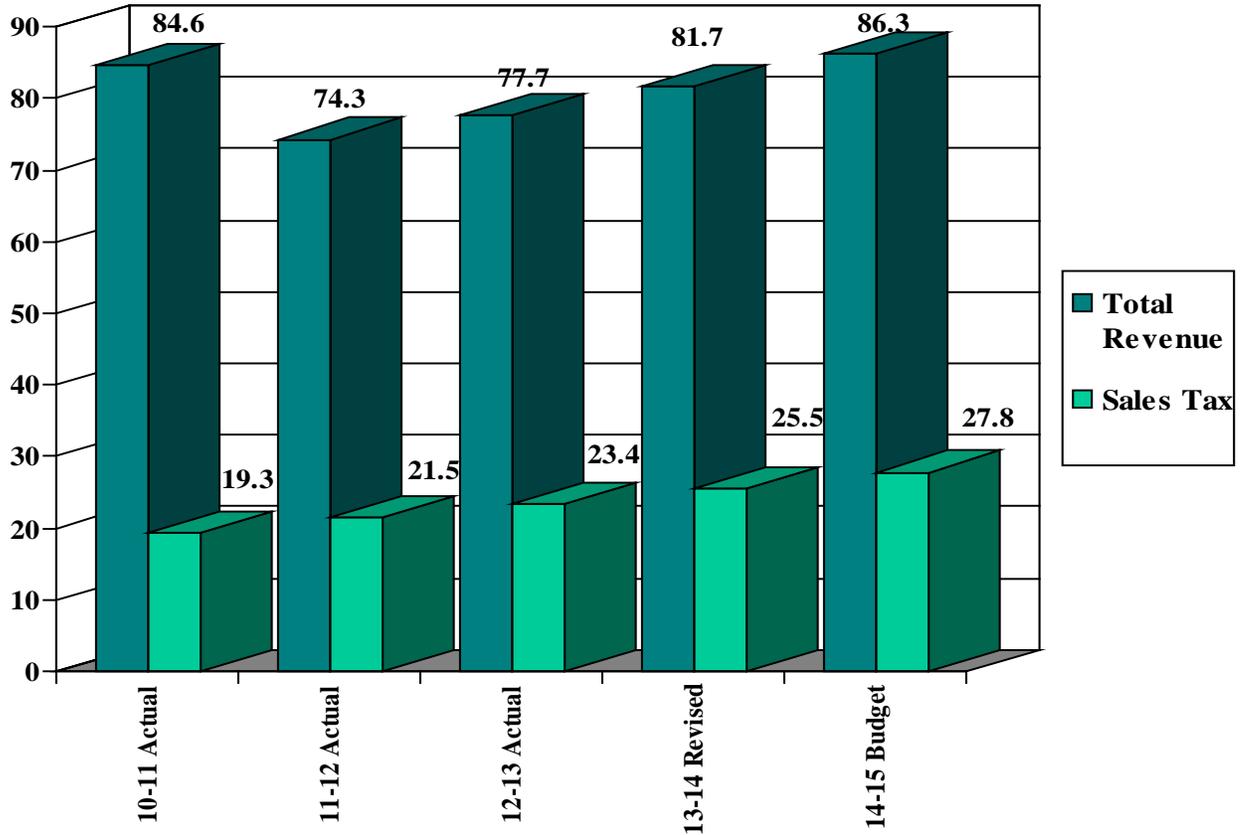


CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Revenue Comparison-General Fund

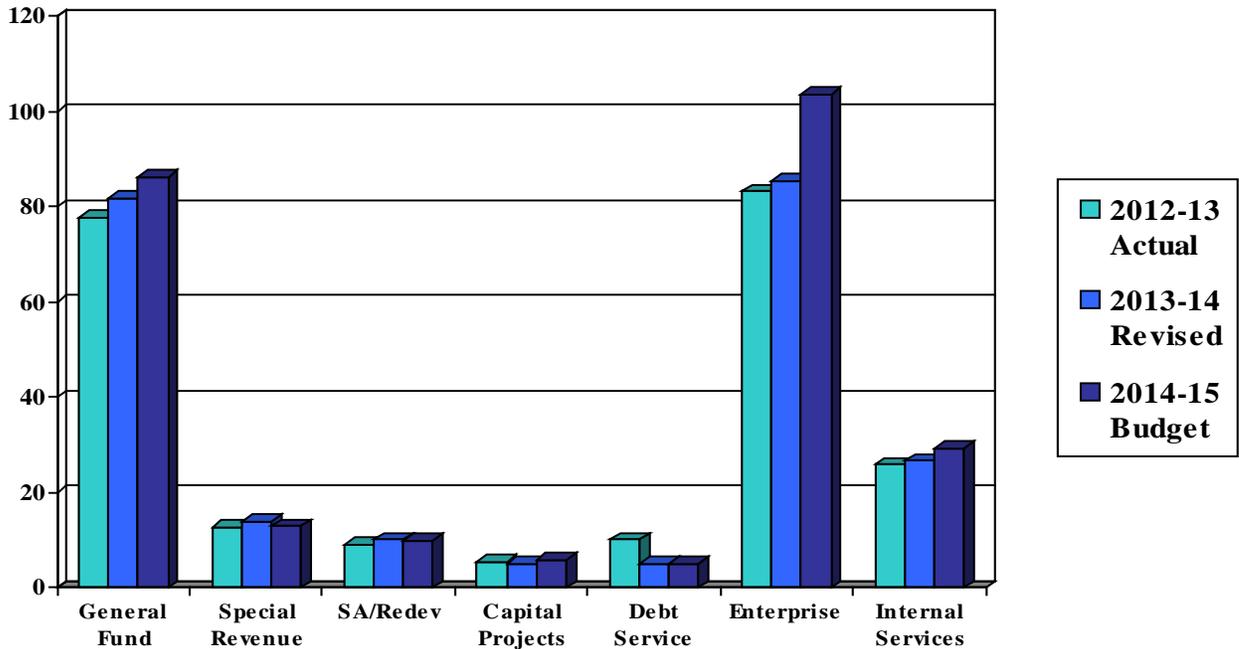
	2011-12 ACTUAL	2012-13 ACTUAL	2013-14 REVISED	2014-15 BUDGET	14-15 BUDGET/ 2013-14 REV % Change
SALES TAX	\$21,452,896	\$23,360,648	\$25,452,000	\$27,793,000	9.2
Property Tax	9,937,052	10,276,194	10,518,000	10,879,000	3.4
Property Transfer	318,924	427,251	495,000	510,000	3.0
Franchise Fees	5,430,083	5,683,065	6,257,000	6,484,000	3.6
Transient Occupancy Tax	1,203,157	1,228,022	1,304,000	1,343,000	3.0
Transfer Station Fee	662,076	649,943	685,000	699,000	2.0
Business Licenses	1,475,163	1,588,259	1,642,000	1,675,000	2.0
Property Tax in Lieu of Sales Tax	6,301,032	7,477,896	8,132,000	8,970,000	10.3
Property Tax in Lieu of VLF	10,396,854	10,428,037	10,668,000	11,038,000	3.5
RPTTF Residual Payment	1,590,350	1,023,847	578,915	846,000	46.1
CDC Tax Sharing Payment	196,112	208,830	202,000	208,000	3.0
Penalties	2,464	1,020	8,000	8,000	0.0
Other Incentive Fees	66,206	78,110	61,000	61,000	0.0
OTHER TAXES	37,579,473	39,070,474	40,550,915	42,721,000	5.4
PERMITS AND LICENSES	821,380	887,382	934,000	944,000	1.1
FINES AND FORFEITURES	1,640,528	1,468,310	1,316,500	1,040,000	-21.0
Vehicle in Lieu Fees	377,421	75,619	0	0	0.0
Rincon Fire Agreement	1,899,336	1,950,409	1,800,000	1,800,000	0.0
Grants	736,511	630,345	627,500	1,027,500	63.7
INTERGOVERNMENTAL	3,013,268	2,656,373	2,427,500	2,827,500	16.5
Planning Charges	171,216	268,454	382,000	389,000	1.8
Building Plan Check	159,514	199,668	223,000	227,500	2.0
Engineering Fees	342,105	403,248	672,075	627,000	-6.7
Police Services	549,713	293,418	430,500	529,735	23.1
Paramedic	3,492,343	3,837,599	3,800,000	4,000,000	5.3
Other Services	658,769	1,078,437	1,406,190	1,356,000	-3.6
Community Services	99,314	97,121	95,000	95,000	0.0
CHARGES FOR SERVICES	5,472,974	6,177,945	7,008,765	7,224,235	3.1
INVESTMENT INCOME	467,769	227,169	250,000	250,000	0.0
Leased Property	3,409,372	2,795,674	2,991,120	3,109,000	3.9
Other Revenue	417,254	1,012,020	768,535	331,165	-56.9
Mobilehome Fee	44,529	59,942	41,000	41,000	0.0
OTHER	3,871,155	3,867,636	3,800,655	3,481,165	-8.4
TOTAL, GENERAL FUND	\$74,319,443	\$77,715,937	\$81,740,335	\$86,280,900	5.6

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Revenue Charts**

General Fund Revenue Trend



Revenue Trend-All Funds



CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Account Comparison-General Fund

Account Description	2012-13	2013-14	2013-14	2014-15	14-15 BUDGET/ 13-14 REV
	REVISED	BUDGET	REVISED	BUDGET	% Change
Permanent Salaries	\$39,647,245	\$42,148,915	\$42,300,540	\$45,053,240	6.5
Regular Part-Time	189,075	210,550	210,550	163,500	-22.3
Temporary Part-Time	1,809,930	1,863,835	1,863,835	1,827,330	-2.0
Overtime	3,685,630	3,851,890	3,852,220	3,983,240	3.4
Employee Overhead	20,918,020	21,885,330	21,953,395	24,330,810	10.8
Flexible Benefits	662,330	676,605	676,605	691,785	2.2
TOTAL, EMPLOYEE SERVICES	66,912,230	70,637,125	70,857,145	76,049,905	7.3
Office/Operating Supplies	1,270,225	1,474,705	1,491,765	1,789,530	20.0
Safety Equipment	513,715	470,065	470,065	437,835	-6.9
Prevention Supplies	11,500	11,500	11,500	11,500	0.0
Maintenance of Equipment	326,930	387,790	387,790	365,695	-5.7
Professional Services/Contracts	5,214,630	5,592,860	5,750,835	5,109,110	-11.2
Permits	4,250	4,650	4,650	4,650	0.0
Prevention Services	6,945	6,945	6,945	2,945	-57.6
Other Mail	167,900	167,900	167,900	165,200	-1.6
Training and Meetings	127,645	137,495	137,495	145,445	5.8
Mileage Reimbursement	7,050	7,450	7,450	8,000	7.4
Dues and Subscriptions	122,995	127,330	127,330	132,645	4.2
Auto Allowance	132,450	135,000	135,000	129,900	-3.8
Other Duplicating	4,400	4,700	4,700	2,700	-42.6
Advertising and Printing	77,625	77,500	92,835	80,740	-13.0
Utilities	1,683,270	2,183,635	2,183,635	2,233,465	2.3
Water	61,740	53,225	53,225	96,225	80.8
Other Telephone	203,440	236,180	236,180	231,730	-1.9
Rent	253,165	238,445	238,445	188,670	-20.9
Tuition	70,070	70,070	70,070	71,070	1.4
Other Expense	933,295	670,380	535,380	746,000	39.3
Software	504,480	505,185	505,185	446,370	-11.6
Minor Office Equipment	103,260	190,180	190,180	87,515	-54.0
Interest Expense	99,615	71,715	71,715	5,765	-92.0
Loan Principal Expense	0	23,175	23,175	23,175	0.0
TOTAL, MAINTENANCE & OPERATIONS	11,900,595	12,848,080	12,903,450	12,515,880	-3.0
Building Repairs/Maintenance	2,073,230	2,527,380	2,527,380	3,183,870	26.0
Motive Equipment Expense	3,860,440	3,860,440	3,860,440	3,860,440	0.0
Duplicating Center	277,625	287,365	287,365	277,310	-3.5
Telephone	365,360	384,880	384,880	385,345	0.1
Radio Communications	292,960	295,340	295,340	264,025	-10.6
Mail Services	138,980	142,565	142,565	144,910	1.6
Office Automation	1,024,255	1,172,360	1,172,360	1,221,595	4.2
Insurance	1,508,685	1,565,700	1,565,700	1,668,845	6.6
TOTAL, INTERNAL SERVICE CHARGES	9,541,535	10,236,030	10,236,030	11,006,340	7.5
Office Equipment	12,000	0	0	0	0.0
Computer Equipment	12,000	0	0	0	0.0
Motive Equipment	165,000	0	0	0	0.0
Other Capital Outlay	13,500	7,035	7,035	0	0.0
TOTAL, CAPITAL OUTLAY	202,500	7,035	7,035	0	0.0
SUBTOTAL, GENERAL FUND	88,556,860	93,728,270	94,003,660	99,572,125	5.9
Allocations In	109,180	122,515	122,515	174,380	42.3
Allocations Out	(11,636,380)	(11,959,170)	(11,959,170)	(12,159,740)	1.7
TOTAL, GENERAL FUND	\$77,029,660	\$81,891,615	\$82,167,005	\$87,586,765	6.6

CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Authorized Positions

	2012-13 ACTUAL	2013-14 BUDGET	2013-14 REVISED	2014-15 BUDGET
General Government				
Full-time	32	34	34	35
Part-time FTE	1	1	1	1
Temporary Part-time FTE	5.4	4.1	4.1	6.8
Total FTE	38.4	39.1	39.1	42.8
Administrative Services				
Full-time	35	35	35	38
Part-time FTE	0.8	0.8	0.8	0
Temporary Part-time FTE	1.2	2.8	2.8	1.5
Total FTE	37	38.6	38.6	39.5
Information Systems				
Full-time	12	13	13	13
Community Services				
Full-time	27	27	27	27
Part-time FTE	0.8	0.8	0.8	0.8
Temporary Part-time FTE	22.3	22.6	22.6	23.3
Total FTE	50.1	50.4	50.4	51.1
Community Development				
Full-time	27	28	28	31
Part-time FTE	0.5	0.5	0.5	0.5
Temporary Part-time FTE	10.8	10.8	10.8	8.1
Total FTE	38.3	39.3	39.3	39.6
Public Works				
Full-time	79	79	79	77
Temporary Part-time FTE	21.3	24.8	24.8	24.3
Total FTE	100.3	103.8	103.8	101.3
Recycling/Waste Reduction				
Full-time	2	2	2	3
Temporary Part-time FTE	2.6	2.8	2.8	0.8
Total FTE	4.6	4.8	4.8	3.8
Police				
Full-time	228	227	227	227
Part-time FTE	1.5	1.5	1.5	1.5
Temporary Part-time FTE	18.3	19.2	19.2	20.4
Frozen Positions	-13	-13	-13	-12
Total FTE	234.8	234.7	234.7	236.9
Fire/Emergency Management				
Full-time	123	124	124	124
Temporary Part-time FTE	8.5	6.3	6.3	6.3
Total FTE	131.5	130.3	130.3	130.3
Total Full-time Positions	565	569	569	575
Total Frozen Full-time Positions	-13	-13	-13	-12
Total Part-time FTE Positions	4.6	4.6	4.6	3.8
Total Temporary Part-time FTE	90.4	93.4	93.4	91.5
Total General Fund FTE Positions	647	654	654	658.3

CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Authorized Positions

	2012-13 ACTUAL	2013-14 BUDGET	2013-14 REVISED	2014-15 BUDGET
Community Services/ Admin, Recreation & ASES				
Full-time	11	12	12	11
Grant Funded	4	2	2	2
Part-time FTE	3	3	3	3
Temporary Part-time FTE	58.8	60	60	55.2
Total FTE	76.8	77	77	71.2
CDBG/Housing/Mobilehome/Home				
Full-time	8	8	8	7
Temporary Part-time FTE	2.6	1.1	1.1	1.1
Total FTE	10.6	9.1	9.1	8.1
Water Operations				
Full-time	77	75	75	75
Contract/Grant Funded	5	5	5	5
Temporary Part-time FTE	29.4	30.5	30.5	33.2
Total FTE	111.4	110.5	110.5	113.2
Wastewater Operations				
Full-time	76	82	82	85
Temporary Part-time FTE	3.1	2.4	2.4	2.4
Total FTE	79.1	84.4	84.4	87.4
Building Maintenance				
Full-time	13	14	14	14
Part-time FTE	1	0.8	0.8	0.8
Temporary Part-time FTE	13.5	17	17	17.7
Total FTE	27.5	31.8	31.8	32.5
Warehouse				
Full-time	2	2	2	2
Fleet Services				
Full-time	12	12	12	12
Temporary Part-time FTE	0	0.7	0.7	0.7
Total FTE	12	12.7	12.7	12.7
Other Internal Service Funds				
Full-time	17	16	16	16
Temporary Part-time FTE	0.4	0.4	0.4	0.4
Total FTE	17.4	16.4	16.4	16.4
Total Full-time Positions	781	790	790	797
Total Frozen Full-time Positions	-13.0	-13.0	-13.0	-12.0
Total Grant Funded Positions	9	7	7	7
Total Part-time FTE Positions	8.6	8.4	8.4	7.6
Total Temporary Part-time FTE	198.2	205.5	205.5	202.2
Total Citywide FTE Positions	983.8	997.9	997.9	1,002

Departmental Budget Detail



General Fund

**CITY OF ESCONDIDO
 FY 2014-15 & 2015-16 Operating Budgets
 General Fund Sources and Uses**

GENERAL FUND

This fund was created to account for transactions related to the collection of all general revenues of the City not specifically levied or collected in other City funds, and for the expenditures related to the rendering of general services by the City.

<u>Sources of Funds:</u>	2014-15	2015-16
Estimated Revenue	\$86,280,900	\$ 91,039,145
Transfer from Gas Tax	2,055,000	1,855,000
Transfer from Hegyi Trust	2,000	2,000
Transfer from Ryan Trust-Library/Pioneer Room	18,000	18,000
Transfer from Wastewater	25,000	25,000
Transfer from Warehouse	100,000	-
Deposit - PEG Fees	11,000	11,000
TOTAL, Sources	\$ 88,491,900	\$ 92,950,145

<u>Uses of Funds:</u>		
General Fund Operating Budget	\$87,586,765	\$ 92,130,175
Transfer to Recreation	223,100	233,365
Transfer to Vineyard Golf Course Debt Service	108,990	-
Transfer to Reidy Creek Golf Course Debt Service	352,460	366,020
Transfer to Vehicle Parking District	85,585	85,585
Transfer to Successor Agency-Housing	25,000	25,000
Advance Payback to Public Facilities Fund-Principal	110,000	110,000
TOTAL, Uses	\$ 88,491,900	\$ 92,950,145

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary**

CITY COUNCIL

Description: The City council represents and responds to its public; establishes operating policies and priorities; and coordinates intergovernmental relations.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
STAFFING:				
Regular Full-Time	5.0	5.0	5.0	5.0
BUDGET:				
Employee Services	163,924	183,040	190,850	203,870
Maintenance & Operations	178,551	178,438	182,620	184,455
Internal Service Charges	55,524	51,220	65,645	130,810
Allocations (Net)	<u>(123,068)</u>	<u>(133,266)</u>	<u>(136,900)</u>	<u>(157,025)</u>
Total Budget	274,931	279,432	302,215	362,110

DEPARTMENT PRIORITIES

- Support the City Council in their roles as elected officials
- Support the Council in their operations of City Council meetings
- Operate the City Council office in the most efficient way possible

MAJOR BUDGET IMPACTS

- Increase in employee services due to salary increase effective January 2015 and increased employee overhead costs
- Increase in League of California Cities dues
- Increase in building maintenance and liability insurance internal service charges
- Increase in allocations out to water and wastewater

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-001 CITY COUNCIL		
5001-001-001 REGULAR FULL-TIME		
4 Council Members	75,315	79,080
1 Mayor	<u>53,150</u>	<u>55,805</u>
	128,465	134,885
5025-001-001 EMPLOYEE OVERHEAD	62,385	68,985
TOTAL, EMPLOYEE SERVICES	190,850	203,870
5101-001-001 OFFICE/OPERATING SUPPLIES	4,000	4,000
5131-001-001 PROFESSIONAL SERVICES/CONTRACTS		
Federal Lobbyist	50,000	50,000
Video Streaming	11,000	11,000
Voting System	<u>3,500</u>	<u>3,500</u>
	64,500	64,500
5160-001-001 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	4,000	4,000
5162-001-001 DUES AND SUBSCRIPTIONS		
League of California Cities	28,865	30,700
SANDAG	32,175	32,175
San Diego Division League of California Cities	<u>1,080</u>	<u>1,080</u>
	62,120	63,955
5163-001-001 AUTO ALLOWANCE		
5 Council Members	45,000	45,000
5173-001-001 OTHER TELEPHONE		
Cellular Phone Charges	3,000	3,000
TOTAL, M & O	182,620	184,455

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-001 CITY COUNCIL		
5125-001-001 BUILDING REPAIRS/MAINTENANCE	28,895	38,180
5165-001-001 DUPLICATING CENTER	9,025	7,460
5172-001-001 TELEPHONE	2,300	2,405
5175-001-001 MAIL SERVICES	300	385
5178-001-001 OFFICE AUTOMATION	6,375	6,685
5183-001-001 INSURANCE		
Liability Insurance	17,040	74,035
Property Insurance	1,710	1,660
	18,750	75,695
TOTAL, INTERNAL SERVICE CHARGES	65,645	130,810
SUBTOTAL, CITY COUNCIL	439,115	519,135
5902-001-001 ALLOCATED OUT		
Neighborhood Services/CDBG	(3,950)	(4,670)
Water	(69,645)	(82,335)
Wastewater	(36,840)	(43,555)
Capital Improvement Projects	(26,465)	(26,465)
	(136,900)	(157,025)
TOTAL, CITY COUNCIL	302,215	362,110



**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary**

CITY MANAGER/VIDEO SERVICES

Description: The City Manager's Office supports the information and policy-making needs of the Council; implements Council decisions and directives; and manages day-to-day operations of City departments.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
STAFFING:				
Regular Full-Time	6.0	7.0	9.0	10.0
Temporary Part-Time (FTE)	2.9	2.9	1.6	4.3
Department Total	<u>8.9</u>	<u>9.9</u>	<u>10.6</u>	<u>14.3</u>
BUDGET:				
Employee Services	1,181,899	1,167,130	1,315,310	1,573,115
Maintenance & Operations	170,621	172,481	101,475	157,375
Internal Service Charges	102,648	100,850	102,320	113,265
Allocations (Net)	<u>(364,467)</u>	<u>(413,627)</u>	<u>(495,270)</u>	<u>(602,030)</u>
Total Budget	<u>1,090,701</u>	<u>1,026,834</u>	<u>1,023,835</u>	<u>1,241,725</u>

DEPARTMENT PRIORITIES

- City Manager: Support the policy making needs of the City Council; implement Council decisions and directives
- City Manager: Continue with the ongoing commitment to make Escondido the "City of Choice"
- City Manager: Support and run the day to day operations of the City Manager's Office
- Video Services: Ensure the production and delivery of high quality broadcasts of the weekly City Council meetings
- Video Services: Develop and maintain various electronic bulletin boards for the City's local government access channel
- Video Services: Develop additional programming for the City's local government access channel as resources allow

MAJOR BUDGET IMPACTS

- City Manager: Increase in employee services due to negotiated contracts, increased overhead costs and an increase in positions. Real Property division full-time and part-time positions transferred from the Engineering department
- City Manager: Professional services/contracts have increased. The Real Property division maintenance and operations costs have been moved from the Engineering department
- City Manager: Increase in building maintenance, office automation and liability insurance internal service charges
- City Manager: Increase in allocations out to other funds, primarily water, wastewater and CIP
- Video Services: Increase in temporary part-time is offset by a decrease in audio/video equipment

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-002 CITY MANAGER		
5001-001-002 REGULAR FULL-TIME		
1 City Manager	225,800	234,720
1 Assistant City Manager	196,560	196,560
1 Director of Economic Development & Community Relations	122,610	122,610
1 Division Coordinator	45,620	41,375
1 Executive Assistant	62,885	65,090
1 Executive Office Coordinator	44,560	50,845
1 Management Analyst II	65,990	65,990
1 Real Property Manager (from 402)	0	98,690
1 Special Events/Economic Development Coordinator	54,540	54,540
1 Tourism and Marketing Administrator	62,000	62,005
	880,565	992,425
5004-001-002 TEMPORARY PART-TIME		
1 Executive Office Coordinator	2,460	29,500
1 Real Property Agent (from 402)	0	19,200
	2,460	48,700
5025-001-002 EMPLOYEE OVERHEAD		
Existing Staff	355,190	438,265
Temporary Part-Time	70	2,050
	355,260	440,315
5030-001-002 FLEXIBLE BENEFITS		
	46,625	52,595
TOTAL, EMPLOYEE SERVICES	1,284,910	1,534,035
5101-001-002 OFFICE/OPERATING SUPPLIES		
Miscellaneous Supplies	16,400	17,760
Miscellaneous Supplies - Economic Development (20003)	22,000	2,000
	38,400	19,760
5131-001-002 PROFESSIONAL SERVICES/CONTRACTS		
Appraisal Services (from 402)	0	4,000
CO-STAR/TCP Revisions	0	18,600
Economic Development/Consultants, Studies, Appraisals	5,000	0
Website - Visit Escondido (20002)	0	600
	5,000	23,200

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	2013-14 REVISED	2014-15 BUDGET
001-002 CITY MANAGER		
5160-001-002 TRAINING AND MEETINGS		
Economic Development/CAPIO	1,200	1,200
Seminars, Conferences, Workshops	3,250	3,500
	4,450	4,700
5162-001-002 DUES AND SUBSCRIPTIONS		
CALED	0	600
CAPIO	175	175
Constant Contact/Hootsuite	0	700
Economic Development Membership/Dues	2,960	0
I.C.M.A.	3,900	3,900
Periodicals, Subscriptions	1,500	1,500
Professional Organization Dues (from 402)	0	200
Public Information	300	300
Certified Folder Display - Visit Escondido (20002)	0	6,000
SD Tourism Authority - Visit Escondido (20002)	0	400
Social Media/Hootsuite - Visit Escondido (20002)	0	80
	8,835	13,855
5163-001-002 AUTO ALLOWANCE		
City Manager	9,000	9,000
Assistant City Manager	5,400	5,400
Director of Economic Development & Community Relations	5,100	5,100
	19,500	19,500
5167-001-002 ADVERTISING AND PRINTING		
Mayor's Brochure	0	2,000
101 Things to do SD - Visit Escondido (20002)	0	1,140
CA Visitors Guide - Visit Escondido (20002)	0	1,200
Postcards - Visit Escondido (20002)	0	600
San Diego Visitors Guide - Visit Escondido (20002)	0	7,000
Social Media Promo Boosts - Visit Escondido (20002)	0	500
Specialty Items - Visit Escondido (20002)	0	800
Sunset Magazine - Visit Escondido (20002)	0	3,000
	0	16,240
5173-001-002 OTHER TELEPHONE		
Cellular Phone Charges	6,000	6,000

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-002 CITY MANAGER		
5180-001-002 RENT		
Property Lease (from 402)	0	35,280
5190-001-002 OTHER EXPENSES		
County of San Diego Vector Control (from 402)	0	2,400
Employee Recognition	4,000	5,000
Real Estate Taxes (from 402)	0	4,500
	4,000	11,900
5193-001-002 SOFTWARE		
ESRI Arc-Info, Property Finder	1,300	0
TOTAL, M & O	87,485	150,435
5125-001-002 BUILDING REPAIRS/MAINTENANCE	63,060	67,915
5165-001-002 DUPLICATING CENTER	6,380	6,430
5172-001-002 TELEPHONE	2,060	2,215
5175-001-002 MAIL SERVICES	510	905
5178-001-002 OFFICE AUTOMATION	13,785	17,130
5183-001-002 INSURANCE		
Liability Insurance	6,985	8,635
Property Insurance	3,755	3,970
	10,740	12,605
TOTAL, INTERNAL SERVICE CHARGES	96,535	107,200
SUBTOTAL, CITY MANAGER	1,468,930	1,791,670

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-002 CITY MANAGER		
5902-001-002 ALLOCATED OUT		
Neighborhood Services/CDBG	(13,220)	(14,165)
Water	(232,970)	(268,455)
Wastewater	(123,245)	(132,065)
Successor Agency-Redevelopment	(31,675)	(30,610)
Capital Improvement Projects	<u>(78,315)</u>	<u>(140,155)</u>
	(479,425)	(585,450)
 TOTAL, CITY MANAGER	 989,505	 1,206,220

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-034 VIDEO SERVICES		
5004-001-034 TEMPORARY PART-TIME	29,400	37,500
5025-001-034 EMPLOYEE OVERHEAD	1,000	1,580
TOTAL, EMPLOYEE SERVICES	30,400	39,080
5101-001-034 OFFICE/OPERATING SUPPLIES		
Misc Office Supplies	150	150
Video/VCR Tapes	1,600	1,600
	<u>1,750</u>	<u>1,750</u>
5126-001-034 MAINTENANCE OF EQUIPMENT		
Audio and Video Equipment	11,500	4,450
5131-001-034 PROFESSIONAL SERVICES/CONTRACTS		
Channel 19 Program Resources	600	600
5162-001-034 DUES AND SUBSCRIPTIONS		
Magazines	20	20
Scanatoa Membership	120	120
	<u>140</u>	<u>140</u>
TOTAL, M & O	13,990	6,940
5172-001-034 TELEPHONE	690	720
5178-001-034 OFFICE AUTOMATION	5,095	5,345
TOTAL, INTERNAL SERVICE CHARGES	5,785	6,065
SUBTOTAL, VIDEO SERVICES	50,175	52,085

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-034 VIDEO SERVICES		
5902-001-034 ALLOCATED OUT		
Neighborhood Services/CDBG	(450)	(470)
Water	(7,960)	(8,260)
Wastewater	(4,210)	(4,370)
Capital Improvement Projects	<u>(3,225)</u>	<u>(3,480)</u>
	(15,845)	(16,580)
 TOTAL, VIDEO SERVICES	 34,330	 35,505



**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary**

CITY ATTORNEY

Description: The City Attorney provides legal advice to the City Council, all City Departments, City Boards and Commissions, and represents the City in litigation and transactional matters, and prosecutes City code violations.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
STAFFING:				
Regular Full-Time	11.0	11.0	11.0	11.0
Regular Part-Time (FTE)	0.5	0.5	0.5	0.5
Department Total	<u>11.5</u>	<u>11.5</u>	<u>11.5</u>	<u>11.5</u>
BUDGET:				
Employee Services	1,699,918	1,722,834	1,747,780	1,777,615
Maintenance & Operations	149,607	141,350	136,500	136,500
Capital	0	8,784	0	0
Internal Service Charges	83,424	86,275	88,250	92,585
Allocations (Net)	<u>(1,677,792)</u>	<u>(1,746,600)</u>	<u>(1,793,820)</u>	<u>(1,823,445)</u>
Total Budget	255,157	212,643	178,710	183,255

DEPARTMENT PRIORITIES

- Provide essential legal services to the City of Escondido
- Minimize use of outside counsel expenses while still providing preventive and comprehensive services

MAJOR BUDGET IMPACTS

- Increase in employee services due to negotiated contracts, reclass of Legal Assitant to a Sr. Legal Assistant and increased employee overhead costs
- Increase in building maintenance internal service charges
- Increase in allocations out to other funds, primarily water, wastewater and liability insurance

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-003 CITY ATTORNEY		
5001-001-003 REGULAR FULL-TIME		
1 City Attorney	225,800	234,720
2 Assistant City Attorneys	369,580	369,580
3 Deputy City Attorneys	245,190	220,005
1 Executive Assistant	62,890	65,090
2 Legal Assistants	190,310	133,430
1 Senior Deputy City Attorney	94,200	102,680
1 Senior Legal Assistant	0	71,590
Bilingual Pay	1,300	1,950
	1,189,270	1,199,045
5003-001-003 REGULAR PART-TIME		
1 Department Assistant (0.5)	19,670	20,355
5025-001-003 EMPLOYEE OVERHEAD		
Existing Staff	475,470	494,225
Bilingual Pay	365	590
	475,835	494,815
5030-001-003 FLEXIBLE BENEFITS		
	63,005	63,400
TOTAL, EMPLOYEE SERVICES	1,747,780	1,777,615
5101-001-003 OFFICE/OPERATING SUPPLIES		
Legal Supplements, Codes and Case Reports	42,500	42,500
Office Supplies	7,500	7,500
	50,000	50,000
5126-001-003 MAINTENANCE OF EQUIPMENT		
Computer Systems Service (12)	500	500
Maintenance of Office Equipment	1,000	1,000
	1,500	1,500

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-003 CITY ATTORNEY		
5131-001-003 PROFESSIONAL SERVICES/CONTRACTS		
Investigative Services, Attorneys' Services, Service of Process, Express Mail	40,000	40,000
5160-001-003 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	7,500	7,500
5161-001-003 MILEAGE REIMBURSEMENT	1,200	1,200
5162-001-003 DUES AND SUBSCRIPTIONS		
Bar Association Dues	6,300	6,300
5163-001-003 AUTO ALLOWANCE		
City Attorney, 2 Assistant City Attorneys	25,200	25,200
5173-001-003 OTHER TELEPHONE		
Cellular Phone Service	4,800	4,800
TOTAL, M & O	136,500	136,500
5125-001-003 BUILDING REPAIRS/MAINTENANCE	43,860	51,755
5165-001-003 DUPLICATING CENTER	9,555	7,830
5172-001-003 TELEPHONE	3,450	3,605
5175-001-003 MAIL SERVICES	3,385	4,250
5178-001-033 OFFICE AUTOMATION	18,960	15,960

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-003 CITY ATTORNEY		
5183-001-003 INSURANCE		
Liability Insurance	6,510	6,725
Property Insurance	<u>2,530</u>	<u>2,460</u>
	9,040	9,185
TOTAL, INTERNAL SERVICE CHARGES	88,250	92,585
SUBTOTAL, CITY ATTORNEY	1,972,530	2,006,700
5902-001-003 ALLOCATED OUT		
Water	(335,330)	(341,140)
Wastewater	(276,155)	(280,940)
Workers' Compensation Insurance	(118,350)	(120,400)
Liability Insurance	(1,025,715)	(1,043,485)
Successor Agency-Redevelopment	<u>(38,270)</u>	<u>(37,480)</u>
	(1,793,820)	(1,823,445)
TOTAL, CITY ATTORNEY	178,710	183,255

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary**

CITY CLERK

Description: The City Clerk provides information to the general public and City departments on the complete range of City operations. The City Clerk processes all official City documents; conducts City elections; administers the Records Management Program (including microfilming); and coordinates the updating of the Municipal and Zoning Codes.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
STAFFING:				
Regular Full-Time	6.0	6.0	6.0	6.0
Regular Part-Time (FTE)	0.5	0.5	0.5	0.5
Temporary Part-Time (FTE)	<u>2.5</u>	<u>2.5</u>	<u>2.5</u>	<u>2.5</u>
Department Total	9.0	9.0	9.0	9.0
BUDGET:				
Employee Services	643,854	584,799	617,720	627,030
Maintenance & Operations	116,028	71,447	227,685	89,475
Capital	13,467	0	0	0
Internal Service Charges	75,192	73,700	77,625	111,135
Allocations (Net)	<u>(326,568)</u>	<u>(293,515)</u>	<u>(306,435)</u>	<u>(320,285)</u>
Total Budget	521,973	436,431	616,595	507,355

DEPARTMENT PRIORITIES

- Continue cross training within the department to increase flexibility
- Conduct audit of departmental files in preparation for Records Management update
- Maintain a high level of customer service for the public counter, telephone contacts and internal services

MAJOR BUDGET IMPACTS

- Increase in employee services due to negotiated contracts and increased employee overhead costs
- Independent Districting Commission projected costs were moved from the non-departmental budget during 2013-14
- Increase in internal service charges, primarily building maintenance
- Increase in allocations out to other funds, primarily water and wastewater

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-004 CITY CLERK		
5001-001-004 REGULAR FULL-TIME		
1 City Clerk	112,000	112,000
1 Assistant City Clerk	66,305	66,305
1 Department Assistant	39,335	40,715
1 Division Coordinator	45,620	42,245
2 Executive Office Coordinators	94,760	101,645
	358,020	362,910
5003-001-004 REGULAR PART-TIME		
1 Department Assistant (0.5)	19,670	20,355
5004-001-004 TEMPORARY PART-TIME		
Recycling Program	28,000	28,000
Temporary Part-Time w/PARS	11,880	11,880
Temporary Part-Time w/PERS	10,920	10,920
	50,800	50,800
5020-001-004 OVERTIME		
Clerical/Technical	1,000	1,000
Budget Adj - Independent Districting Commission (08-05)	330	0
	1,330	1,000
5025-001-004 EMPLOYEE OVERHEAD		
Existing Staff	159,515	162,840
Temporary Positions/Overtime	4,565	5,095
Budget Adj - Independent Districting Commission (08-05)	10	0
	164,090	167,935
5030-001-004 FLEXIBLE BENEFITS	23,810	24,030
TOTAL, EMPLOYEE SERVICES	617,720	627,030

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-004 CITY CLERK		
5101-001-004 OFFICE/OPERATING SUPPLIES		
General Office Supplies	3,700	3,700
Budget Adj - Independent Districting Commission (08-05)	<u>9,660</u>	<u>0</u>
	13,360	3,700
5126-001-004 MAINTENANCE OF EQUIPMENT		
Imaging Equipment	1,500	1,500
Office Equipment	<u>2,500</u>	<u>2,500</u>
	4,000	4,000
5131-001-004 PROFESSIONAL SERVICES/CONTRACTS		
Questys Maintenance Agreement	3,500	3,500
Records Destruction Vendor	1,600	1,600
Update Supp Service - Municipal/Zoning Code	4,500	4,500
Budget Adj - Independent Districting Commission (08-05)	<u>109,665</u>	<u>0</u>
	119,265	9,600
5160-001-004 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	4,300	4,300
5161-001-004 MILEAGE REIMBURSEMENT		
Records Management (Records Center)	100	0
5162-001-004 DUES AND SUBSCRIPTIONS		
Professional Association Dues	1,000	1,000
Publications	<u>450</u>	<u>0</u>
	1,450	1,000
5163-001-004 AUTO ALLOWANCE		
City Clerk	5,100	5,100

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-004 CITY CLERK		
5167-001-004 ADVERTISING AND PRINTING		
Legal Advertising/Printing	8,500	8,500
Budget Adj - Independent Districting Commission (08-05)	<u>15,335</u>	<u>0</u>
	23,835	8,500
5170-001-004 UTILITIES		
Records Center	3,300	3,300
Security Service	<u>1,700</u>	<u>1,700</u>
	5,000	5,000
5173-001-004 OTHER TELEPHONE		
Cellular Phone Service	1,200	1,200
5180-001-004 RENT		
Lease of Off-Site Records Center	45,675	45,675
Taxes	<u>1,400</u>	<u>1,400</u>
	47,075	47,075
5190-001-004 OTHER EXPENSES		
Budget Adj - Independent Districting Commission (08-05)	3,000	0
TOTAL, M & O	227,685	89,475
5125-001-004 BUILDING REPAIRS/MAINTENANCE	33,185	57,660
5164-001-004 EQUIPMENT EXPENSE	935	935
5165-001-004 DUPLICATING CENTER	8,515	10,965
5172-001-004 TELEPHONE	7,520	8,035
5175-001-004 MAIL SERVICES	5,300	7,430
5178-001-004 OFFICE AUTOMATION	12,670	15,960

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-004 CITY CLERK		
5183-001-004 INSURANCE		
Liability Insurance	7,130	7,295
Property Insurance	<u>2,370</u>	<u>2,855</u>
	9,500	10,150
TOTAL, INTERNAL SERVICE CHARGES	77,625	111,135
SUBTOTAL, CITY CLERK	923,030	827,640
5902-001-004 ALLOCATED OUT		
Water	(196,255)	(206,910)
Wastewater	(78,505)	(82,765)
Successor Agency-Redevelopment	<u>(31,675)</u>	<u>(30,610)</u>
	(306,435)	(320,285)
TOTAL, CITY CLERK	616,595	507,355



**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary**

CITY TREASURER

Description: The City Treasurer's duties are to receive and safeguard all moneys coming into the treasury and to pay those moneys as needed for the operations of the City. The City Treasurer also handles all banking relations and most of the City's bond administration and monitors property tax assessments.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
STAFFING:				
Regular Full-Time	3.0	3.0	3.0	3.0
BUDGET:				
Employee Services	326,385	344,353	347,390	359,420
Maintenance & Operations	9,624	7,806	15,300	11,500
Internal Service Charges	17,820	17,125	16,920	22,535
Allocations (Net)	(76,254)	(77,475)	(92,340)	(103,280)
Total Budget	<u>277,575</u>	<u>291,809</u>	<u>287,270</u>	<u>290,175</u>

DEPARTMENT PRIORITIES

- Receive and safeguard all monies into the City Treasury, disperse funds as needed for the operations of the City
- Forecast and monitor cash receipts and disbursements, invest all available cash
- Monitor investment reports and transactions, ensure compliance with the State of California regulations governing local agency investments
- Submit the City's investment policy to City Council for annual review and approval of the policy and policy changes

MAJOR BUDGET IMPACTS

- Increase in employee services due to negotiated contracts
- Decrease in custodial fees
- Increase in internal service charges, primarily building maintenance
- Increase in allocations out, primarily water, wastewater and 2 additional assessment districts: Rancho San Pasqual and Auto Parkway

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-005 CITY TREASURER		
5001-001-005 REGULAR FULL-TIME		
1 City Treasurer	112,900	117,360
1 Sr. Accounting Assistant	45,620	47,215
1 Treasury Manager	74,880	80,600
	<u>233,400</u>	<u>245,175</u>
5025-001-005 EMPLOYEE OVERHEAD	100,750	100,540
5030-001-005 FLEXIBLE BENEFITS	13,240	13,705
TOTAL, EMPLOYEE SERVICES	347,390	359,420
5101-001-005 OFFICE/OPERATING SUPPLIES	400	400
5126-001-005 MAINTENANCE OF EQUIPMENT		
Calculators, Computers	100	100
5131-001-005 PROFESSIONAL SERVICES/CONTRACTS		
Custodial Fees	3,800	0
Investment Research/Consultants	200	200
	<u>4,000</u>	<u>200</u>
5160-001-005 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	450	2,000
5161-001-005 MILEAGE REIMBURSEMENT		
Miscellaneous	50	100

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-005 CITY TREASURER		
5162-001-005 DUES AND SUBSCRIPTIONS		
Professional Association Dues	500	500
Publications	300	300
	800	800
5163-001-005 AUTO ALLOWANCE		
City Treasurer	4,500	4,500
5193-001-005 SOFTWARE		
Investment Software Annual License	5,000	3,400
TOTAL, M & O	15,300	11,500
5125-001-005 BUILDING REPAIRS/MAINTENANCE	10,915	16,105
5165-001-005 DUPLICATING CENTER	215	540
5172-001-005 TELEPHONE	230	240
5175-001-005 MAIL SERVICES	25	0
5178-001-005 OFFICE AUTOMATION	2,550	2,675
5183-001-005 INSURANCE		
Liability Insurance	2,425	2,430
Property Insurance	560	545
	2,985	2,975
TOTAL, INTERNAL SERVICE CHARGES	16,920	22,535
SUBTOTAL, CITY TREASURER	379,610	393,455

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-005 CITY TREASURER		
5902-001-005 ALLOCATED OUT		
Water	(45,920)	(49,290)
Wastewater	(35,330)	(37,140)
Hidden Trails CFD	(3,170)	(3,280)
Eureka Ranch CFD	(7,920)	(8,270)
Rancho San Pasqual AD	0	(2,700)
Auto Parkway AD	0	(2,600)
	(92,340)	(103,280)
 TOTAL, CITY TREASURER	 287,270	 290,175

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary**

FINANCE

Description: The Finance Department provides reliable and timely financial support services to the City organization. Areas of responsibility include: financial reporting, operating and capital improvement project budgets, accounting, purchasing and utility billing.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
STAFFING:				
Regular Full-Time	26.0	26.0	27.0	28.0
Temporary Part-Time (FTE)	1.2	1.2	1.2	0.7
Department Total	<u>27.2</u>	<u>27.2</u>	<u>28.2</u>	<u>28.7</u>
BUDGET:				
Employee Services	1,997,704	2,088,742	2,292,210	2,372,645
Maintenance & Operations	727,834	711,410	804,525	761,405
Internal Service Charges	180,372	190,960	186,375	219,960
Allocations (Net)	<u>(1,785,349)</u>	<u>(1,963,785)</u>	<u>(2,074,885)</u>	<u>(2,116,790)</u>
Total Budget	1,120,561	1,027,327	1,208,225	1,237,220

DEPARTMENT PRIORITIES

- Provide accurate and timely record keeping and reporting
- Develop, monitor and report on the annual Operating Budget and the Five-Year Capital Improvement Program
- Provide reliable and timely billing services for the City's water and wastewater utilities
- Review departmental activities and processes to maximize organizational effectiveness pertaining to cash controls, collections, purchasing and payroll
- Monitor revenue and expenditures on a monthly basis and report any deviations from projections to Management and Council on a timely basis

MAJOR BUDGET IMPACTS

- Reorganization of positions
- Increase in employee services is primarily due to increased employee overhead costs
- Decreased software costs
- Increase in internal service charges, primarily building maintenance
- Increase in allocations out to other funds, primarily to water, wastewater and the warehouse

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	2013-14 REVISED	2014-15 BUDGET
001-022 FINANCE		
5001-001-022 REGULAR FULL-TIME		
0 Director of Finance	149,640	0
1 Assistant Finance Director	0	120,000
2 Account Clerk I/II's	39,730	72,070
3 Accountant I/II's	413,280	204,185
1 Budget Manager	0	80,600
1 Collections Officer	45,670	48,270
8 Customer Service Representatives II's	330,440	330,850
1 Customer Service Supervisor	58,540	59,120
1 Department Assistant	0	36,925
1 Finance Manager	95,260	80,600
1 Payroll Analyst	58,395	63,460
2 Payroll Technicians	86,995	96,795
1 Purchasing Supervisor	61,505	61,505
1 Revenue Manager	0	80,600
2 Sr. Account Clerks	87,870	87,730
1 Sr. Accounting Assistant	41,350	45,015
1 Sr. Customer Service Representative	47,225	47,225
Bilingual Pay	8,450	8,450
	1,524,350	1,523,400
5004-001-022 TEMPORARY PART-TIME	23,000	13,000
5020-001-022 OVERTIME	4,000	4,000
5025-001-022 EMPLOYEE OVERHEAD		
Existing Staff	681,915	774,620
Temporary Positions/Overtime/Bilingual Pay	3,340	3,675
	685,255	778,295
5030-001-022 FLEXIBLE BENEFITS	55,605	53,950
TOTAL, EMPLOYEE SERVICES	2,292,210	2,372,645

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-022 FINANCE		
5101-001-022 OFFICE/OPERATING SUPPLIES		
Alarm Registration Invoices	450	450
Budget Supplies	800	800
Endorser/Encoder Supplies	300	300
Envelopes	5,500	5,500
General Accounting/Forms (Checks)	6,000	6,000
Miscellaneous Office Supplies	8,000	8,000
Miscellaneous Receipts	1,750	1,750
Pagers	80	0
Passport Film	400	0
Purchasing Supplies	1,850	1,850
	25,130	24,650
5126-001-022 MAINTENANCE OF EQUIPMENT		
Advance Call Processing	0	17,000
Check Endorser/Encoder	5,860	6,035
Fax Machine	215	0
Folding Machine	1,000	1,500
Letter Opener	575	215
Printers	405	525
Typewriters	115	115
	8,170	25,390
5131-001-022 PROFESSIONAL SERVICES/CONTRACTS		
Annual Audit	50,560	50,560
Annual Street Report	2,200	2,200
Economic Forecast	7,000	0
Paramedic Billing	185,000	205,000
Preparation of Utility Bills	90,910	105,000
SB90 Claims (Maximus)	7,800	8,000
Temporary Staffing	3,000	0
	346,470	370,760
5159-001-022 OTHER MAIL		
Alarm Registration	1,200	1,200
Passport Postage	1,200	0
Postage-Trust Account	500	500
Postage-Utility Bills	160,000	160,000
	162,900	161,700

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-022 FINANCE		
5160-001-022 TRAINING AND MEETINGS		
Customer Service Training (Utility Billing)	5,000	5,000
Seminars, Conferences, Workshops	5,000	5,000
	10,000	10,000
5161-001-022 MILEAGE REIMBURSEMENT		
Miscellaneous	400	400
5162-001-022 DUES AND SUBSCRIPTIONS		
CPA License Renewal	270	270
California Association of Public Procurement	0	260
California Revenue Officers Association	100	100
California Society of Municipal Finance Officers	990	990
Credit Reporting Agency	600	600
GASB Comprehensive Plan	200	200
GFOA Financial Report Submittal	600	600
Government Finance Officers Association	840	840
Payroll Guides and Subscriptions	1,540	1,540
Periodicals	200	200
Professional Association Dues	200	200
	5,540	5,800
5163-001-022 AUTO ALLOWANCE		
Director of Finance	5,100	0
5167-001-022 ADVERTISING AND PRINTING		
Budget Printing	500	500
CIP Budget	500	500
Financial Information Publication	600	600
Financial Statements	1,050	1,050
Miscellaneous	550	550
	3,200	3,200
5173-001-022 OTHER TELEPHONE		
Cellular Phone Service	1,500	1,500

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-022 FINANCE		
5193-001-022 SOFTWARE		
Collections Software License	22,750	3,950
PeopleSoft Software License	197,215	150,340
Utility Billing (Q-Master)	15,000	0
	234,965	154,290
5194-001-022 MINOR OFFICE EQUIPMENT		
Calculators	450	450
Counterfeit Bill Scanner	200	200
Credit Card Machine	400	400
Fax Machine	100	150
Letter Opener	0	2,515
	1,150	3,715
 TOTAL, M & O	 804,525	 761,405
 5125-001-022 BUILDING REPAIRS/MAINTENANCE	 46,315	 72,335
5165-001-022 DUPLICATING CENTER	19,250	17,355
5172-001-022 TELEPHONE	8,745	9,135
5175-001-022 MAIL SERVICES	46,290	50,065
5178-001-022 OFFICE AUTOMATION	45,565	49,220
5183-001-022 INSURANCE		
Liability Insurance	17,390	19,110
Property Insurance	2,820	2,740
	20,210	21,850
 TOTAL, INTERNAL SERVICE CHARGES	 186,375	 219,960
 SUBTOTAL, FINANCE	 3,283,110	 3,354,010

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-022 FINANCE		
5902-001-022 ALLOCATED OUT		
Neighborhood Services/CDBG	(41,910)	(41,555)
Landscape Maintenance District	(7,535)	(6,815)
Successor Agency-Redevelopment	(166,035)	(159,925)
Water	(916,785)	(936,915)
Wastewater	(769,670)	(786,310)
Workers' Compensation Insurance	(18,710)	(13,640)
Warehouse	0	(24,455)
Liability Insurance	(9,790)	(7,030)
Benefits Administration	(9,065)	(7,060)
Property Insurance	(4,895)	(3,515)
Capital Improvement Projects	<u>(130,490)</u>	<u>(129,570)</u>
	(2,074,885)	(2,116,790)
 TOTAL, FINANCE	 1,208,225	 1,237,220

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary**

HUMAN RESOURCES

Description: The Human Resources Department provides responsive service, both within the organization and to the public, through fair and objective recruitment and selection processes; employee training and development; equitable, cost-effective, and competitive employee wage and benefit packages; and impartial interpretation and implementation of labor contracts and personnel rules and regulations to maintain effective labor relations within the work force.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
STAFFING:				
Regular Full-Time	6.0	6.0	6.0	6.0
Temporary Part-Time (FTE)	0.0	0.0	0.8	0.8
Department Total	<u>6.0</u>	<u>6.0</u>	<u>6.8</u>	<u>6.8</u>
BUDGET:				
Employee Services	662,706	721,201	776,590	830,125
Maintenance & Operations	158,997	167,026	206,065	215,665
Internal Service Charges	84,384	86,080	84,555	99,040
Allocations (Net)	<u>(410,628)</u>	<u>(438,195)</u>	<u>(531,080)</u>	<u>(547,695)</u>
Total Budget	495,459	536,112	536,130	597,135

DEPARTMENT PRIORITIES

- Provide high quality and effective services to internal and external customers
- Negotiate and implement new Memorandums of Understanding with the City's six bargaining units
- Assist the City Manager's office with strategic planning and the implementation of cost-saving measures
- Provide assistance and guidance to management and employees relative to personnel matters

MAJOR BUDGET IMPACTS

- Increase in employee services due to negotiated contracts and increased employee overhead costs
- Increase in professional services and Escondido University training
- Increase in internal service charges, primarily building maintenance and duplicating
- Increase in allocations out to other funds, primarily to water, wastewater and risk management

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-023 HUMAN RESOURCES		
5001-001-023 REGULAR FULL-TIME		
1 Director of Administrative Services	155,490	165,000
1 Assistant Director of Human Resources	121,090	121,090
1 Human Resources Coordinator	61,355	63,500
2 Human Resources Technician I/II's	104,505	109,510
1 Sr. Human Resources Analyst	74,560	78,970
	517,000	538,070
5004-001-023 TEMPORARY PART-TIME		
Temporary Office Assistance	15,560	15,560
5020-001-023 OVERTIME		
	1,500	1,500
5025-001-023 EMPLOYEE OVERHEAD		
Existing Staff	213,770	245,265
Temporary Positions/Overtime	580	705
	214,350	245,970
5030-001-023 FLEXIBLE BENEFITS		
	28,180	29,025
TOTAL, EMPLOYEE SERVICES	776,590	830,125
5101-001-023 OFFICE/OPERATING SUPPLIES		
Board of Review Name Plates	150	150
Break Room Supplies	625	625
Employment Applications\Notification Cards	550	550
General Office Supplies	3,800	3,800
Job Announcement Stock	700	700
Job Fair Supplies	300	300
Labor Relations Posters	700	700
Personnel Board of Review Hearing Supplies	300	300
Printer Supplies	725	725
	7,850	7,850

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-023 HUMAN RESOURCES		
5126-001-023 MAINTENANCE OF EQUIPMENT		
Maintenance Contract for Printers and Shredder	1,300	1,300
5131-001-023 PROFESSIONAL SERVICES/CONTRACTS		
CPS Test Examinations	6,500	6,500
Critical Public Safety Dispatcher Exam	1,650	1,650
Donnoe & Associates Exams	1,000	3,000
Fingerprinting - DOJ & AAA Livescan	5,665	5,665
Fitness for Duty Exams	1,575	1,575
Industrial Employers Distributors Association	1,500	1,500
Labor Attorney for Negotiations	20,000	20,000
Palomar Regional Fire Exam	3,200	3,200
Pre-Employment Medical & Psychological Exams	32,000	37,000
Special Projects Contracts	30,000	30,000
Test Construction Service	1,700	1,700
	104,790	111,790
5160-001-023 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	2,500	2,500
5161-001-023 MILEAGE REIMBURSEMENT		
Miscellaneous	800	800
5162-001-023 DUES AND SUBSCRIPTIONS		
Professional Organization Dues	1,800	1,800
Reference Books and Periodicals	500	500
	2,300	2,300
5163-001-023 AUTO ALLOWANCE		
Director of Administrative Services	5,100	5,100
5167-001-023 ADVERTISING & PRINTING		
Miscellaneous	10,000	8,000
5173-001-023 OTHER TELEPHONE		
	3,000	3,000

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-023 HUMAN RESOURCES		
5190-001-023 OTHER EXPENSES		
Bilingual Certification for Applicants	3,500	3,500
CCPA County Training Consortium Refreshments	500	500
Employee Service Breakfast	3,200	3,200
Escondido University Employee Training	17,425	20,925
Job Fair Registration	300	300
New Employee Orientation	2,600	2,600
Oral Board Meals	1,000	1,000
Training Consortium	3,000	3,000
	31,525	35,025
5193-001-023 SOFTWARE		
NeoGov Recruiting Software	10,000	10,000
PeopleSoft Software License (1/2 cost in 723)	26,900	28,000
	36,900	38,000
TOTAL, M & O	206,065	215,665
5125-001-023 BUILDING REPAIRS/MAINTENANCE		
	44,245	53,590
5165-001-023 DUPLICATING CENTER		
	14,260	19,380
5172-001-023 TELEPHONE		
	3,450	3,605
5175-001-023 MAIL SERVICES		
	3,720	1,280
5178-001-023 OFFICE AUTOMATION		
	11,230	13,035
5183-001-023 INSURANCE		
Liability Insurance	4,670	5,255
Property Insurance	2,980	2,895
	7,650	8,150
TOTAL, INTERNAL SERVICE CHARGES	84,555	99,040
SUBTOTAL, HUMAN RESOURCES	1,067,210	1,144,830

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-023 HUMAN RESOURCES		
5902-001-023 ALLOCATED OUT		
Risk Management	(27,425)	(37,255)
Neighborhood Services/CDBG	(4,390)	(4,490)
Water	(164,265)	(175,750)
Wastewater	(164,265)	(175,750)
Workers' Compensation Insurance	(57,775)	(37,255)
Benefits Administration	<u>(112,960)</u>	<u>(117,195)</u>
	(531,080)	(547,695)
 TOTAL, HUMAN RESOURCES	 536,130	 597,135



**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary**

RISK MANAGEMENT

Description: The Risk Management Department protects the people, property and resources of the City from identifiable and controllable risk of loss. The direction of Risk Management is to make these values part of the day-to-day operations of the City departments.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
STAFFING:				
Regular Full-Time	3.0	3.0	2.0	4.0
Regular Part-Time (FTE)	0.8	0.8	0.8	0.0
Temporary Part-Time (FTE)	0.0	0.0	0.8	0.0
Department Total	<u>3.8</u>	<u>3.8</u>	<u>3.6</u>	<u>4.0</u>
BUDGET:				
Employee Services	306,043	259,127	271,635	423,850
Maintenance & Operations	49,925	78,686	123,930	121,430
Internal Service Charges	26,568	27,420	30,275	35,900
Allocations (Net)	(439,653)	(428,165)	(425,840)	(581,180)
Total Budget	<u>(57,117)</u>	<u>(62,932)</u>	<u>0</u>	<u>0</u>

DEPARTMENT PRIORITIES

- Continue to reduce the frequency, severity and unpredictability of accidental losses to City assets
- Apply risk control measures to property, liability, personnel and net income losses in order to reduce City operating costs and increase operating efficiency
- Prevent and reduce the severity of injuries and illnesses to City employees
- Develop, plan and implement City safety programs, policies and procedures in accordance with applicable rules and regulations

MAJOR BUDGET IMPACTS

- Reclassed 3/4 part-time position to regular full-time. Senior Safety Analyst position transferred from the Streets department. Employee overhead costs have increased. Temporary part-time has been eliminated.
- Increase in building maintenance internal service charges
- Increase in allocations out to other funds. Added allocation out of Senior Safety Analyst position to Streets, Parks, Water & Wastewater.

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-024 RISK MANAGEMENT		
5001-001-024 REGULAR FULL-TIME		
1 Risk and Safety Manager	95,560	106,000
1 Department Assistant	37,160	40,380
1 Risk and Safety Coordinator (from 5003)	0	57,245
1 Senior Safety Analyst (from 403)	0	75,480
Bilingual Pay	1,300	0
	134,020	279,105
5003-001-024 REGULAR PART-TIME		
1 Risk & Safety Coordinator (0.75)	39,700	0
5004-001-024 TEMPORARY PART-TIME		
1 Department Specialist	15,560	0
5025-001-024 EMPLOYEE OVERHEAD		
Existing Staff	70,960	128,780
Bilingual Pay	365	0
Temporary Position	530	0
	71,855	128,780
5030-001-024 FLEXIBLE BENEFITS	10,500	15,965
TOTAL, EMPLOYEE SERVICES	271,635	423,850
5101-001-024 OFFICE/OPERATING SUPPLIES		
Misc. Technical Books	300	300
Office Supplies and Training Materials	2,000	2,000
	2,300	2,300
5105-001-024 SAFETY EQUIPMENT		
Safety Supplies (Videos, Misc Safety Equip)	5,245	5,245

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-024 RISK MANAGEMENT		
5109-001-024 PREVENTION SUPPLIES		
Ergonomic Site Evaluation Expenses	11,500	11,500
5126-001-024 MAINTENANCE OF EQUIPMENT		
Cleaning, Calibration & Inspection of Equipment	2,000	3,500
Service for Instrument Repair	<u>2,000</u>	<u>2,000</u>
	4,000	5,500
5131-001-024 PROFESSIONAL SERVICES/CONTRACTS		
General Consulting/Industrial Hygienists	14,000	14,000
Risk and Safety Program Development	36,375	36,375
Risk and Safety Training Programs	<u>30,465</u>	<u>30,465</u>
	80,840	80,840
5149-001-024 PREVENTION SERVICES		
Ergonomic Training & Site Evaluation	2,945	2,945
Harassment Prevention Training	<u>4,000</u>	<u>0</u>
	6,945	2,945
5160-001-024 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	1,000	1,000
5161-001-024 MILEAGE REIMBURSEMENT		
Miscellaneous	200	200
5162-001-024 DUES AND SUBSCRIPTIONS		
Professional Organization Dues	1,000	1,000
Subscriptions, Services and Databases	<u>500</u>	<u>500</u>
	1,500	1,500
5166-001-024 OUTSIDE DUPLICATING		
Misc. Outside Duplicating	250	250

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-024 RISK MANAGEMENT		
5167-001-024 ADVERTISING AND PRINTING		
Safety Training & Programs	150	150
5173-001-024 OTHER TELEPHONE		
Cellular Phone Expenses	2,000	2,000
5180-001-024 RENT		
Equipment from Outside Vendors	1,000	1,000
5190-001-024 OTHER EXPENSE		
Contingency - Safety Committee	4,000	4,000
Safety Incentive & Awards Program	1,000	1,000
Unscheduled Hazardous Materials Storage & Disposal	2,000	2,000
	<u>7,000</u>	<u>7,000</u>
TOTAL, M & O	123,930	121,430
5125-001-024 BUILDING REPAIRS/MAINTENANCE	13,240	19,440
5164-001-024 EQUIPMENT EXPENSE	4,450	4,450
5165-001-024 DUPLICATING CENTER	1,795	695
5172-001-024 TELEPHONE	1,050	1,105
5175-001-024 MAIL SERVICES	410	465
5178-001-024 OFFICE AUTOMATION	8,760	9,190
5183-001-024 INSURANCE		
Property Insurance	570	555
TOTAL, INTERNAL SERVICE CHARGES	30,275	35,900
SUBTOTAL, RISK MANAGEMENT	425,840	581,180

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-024 RISK MANAGEMENT		
5901-001-024 ALLOCATED IN		
Human Resources	27,425	37,255
5902-001-024 ALLOCATED OUT		
Maintenance/Streets	0	(24,560)
Maintenance/Parks	0	(12,280)
Water	0	(42,985)
Wastewater	0	(42,985)
Workers' Compensation Insurance	(113,315)	(123,905)
Liability Insurance	(267,425)	(292,420)
Benefits Administration	(4,535)	(4,955)
Property Insurance	(67,990)	(74,345)
	<u>(453,265)</u>	<u>(618,435)</u>
 TOTAL, RISK MANAGEMENT	 0	 0



**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary**

INFORMATION SYSTEMS

Description: The Information Systems Department provides technology and communications services to better coordinate and streamline City operations. Areas of responsibility include: Software and application development, support, and maintenance; geographic information development, analysis and support; and telecommunications hardware and services.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
STAFFING:				
Regular Full-Time	12.0	12.0	13.0	13.0
BUDGET:				
Employee Services	1,214,576	1,275,220	1,430,640	1,506,280
Maintenance & Operations	101,549	106,871	133,685	133,685
Internal Service Charges	102,024	103,470	105,530	121,100
Allocations (Net)	<u>(499,314)</u>	<u>(503,930)</u>	<u>(625,970)</u>	<u>(621,765)</u>
Total Budget	918,835	981,631	1,043,885	1,139,300

DEPARTMENT PRIORITIES

- Administration: Ensure investments in technology continue to support the Council's desire to provide work efficiencies for staff and online access/services for the public
- Administration: Provide management, supervision and administrative support to all divisions within Information Systems as well as Duplicating, Mail and Telecom. services
- Data Processing: Implement and deploy software, hardware and services to fulfill the requirements of the Council Action Plan as it pertains to Data Processing
- Data Processing: Maintain the level of service on all supported internal & external applications
- GIS: Support public safety applications, Citywide map applications and Cityworks® Asset Management application
- GIS: Provide data collection, spatial analysis and map products for all City departments

MAJOR BUDGET IMPACTS

- Increase in employee services due to negotiated contracts, reclass of a Department Aide to a Publications Coordinator and increased employee overhead costs
- Administration: Increase in building maintenance internal service charges and decrease in allocations out to CIP
- Data Processing: Decrease in total internal service charges and an increase in allocations out to water and wastewater
- GIS: Increase in allocations out to water and wastewater

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-031 INFO SYSTEMS/ADMINISTRATION		
5001-001-031 REGULAR FULL-TIME		
1 Director of Information Systems	149,640	149,640
0 Department Aide	33,920	0
1 Division Coordinator	47,900	49,575
1 Public Safety Systems Manager	83,960	83,960
1 Publications Coordinator I	0	40,705
	315,420	323,880
5025-001-031 EMPLOYEE OVERHEAD	125,925	138,455
5030-001-031 FLEXIBLE BENEFITS	17,715	18,055
TOTAL, EMPLOYEE SERVICES	459,060	480,390
5101-001-031 OFFICE/OPERATING SUPPLIES		
ID Cards/Badge Printer Ribbons	3,000	3,000
Office Supplies	1,225	1,225
	4,225	4,225
5126-001-031 MAINTENANCE OF EQUIPMENT		
Printers	485	485
Security System Maintenance	3,500	3,500
	3,985	3,985
5131-001-031 PROFESSIONAL SERVICES/CONTRACTS		
Translation Service	10,000	10,000
5160-001-031 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	200	200
5163-001-031 AUTO ALLOWANCE		
Director of Information Systems	5,100	5,100

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-031 INFO SYSTEMS/ADMINISTRATION		
5173-001-031 OTHER TELEPHONE		
Cellular Telephone Expenses	2,200	2,200
TOTAL, M & O	25,710	25,710
5125-001-031 BUILDING REPAIRS/MAINTENANCE	58,340	77,705
5165-001-031 DUPLICATING CENTER	260	755
5172-001-031 TELEPHONE	1,840	1,925
5175-001-031 MAIL SERVICES	220	80
5178-001-031 OFFICE AUTOMATION	6,375	5,345
5183-001-031 INSURANCE		
Liability Insurance	3,710	4,345
Property Insurance	830	805
	4,540	5,150
TOTAL, INTERNAL SERVICE CHARGES	71,575	90,960
SUBTOTAL, INFO SYSTEMS/ADMINISTRATION	556,345	597,060
5902-001-031 ALLOCATED OUT		
Water	(22,725)	(23,425)
Wastewater	(15,215)	(15,725)
Capital Improvement Projects	(126,780)	(97,530)
	(164,720)	(136,680)
TOTAL, INFO SYSTEMS/ADMINISTRATION	391,625	460,380

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-032 INFO SYSTEMS/DATA PROCESSING		
5001-001-032 REGULAR FULL-TIME		
1 Applications Development Manager	102,410	102,410
1 Programmer Analyst I/II	58,395	65,445
1 Public Safety Systems Analyst	72,930	75,480
2 Systems Analyst I/II's	169,360	165,375
1 Web Design Technician II	51,615	47,140
	454,710	455,850
5020-001-032 OVERTIME		
Miscellaneous Overtime	1,000	1,000
5025-001-032 EMPLOYEE OVERHEAD		
Existing Staff	185,030	221,120
Overtime	30	30
	185,060	221,150
5030-001-032 FLEXIBLE BENEFITS		
	25,390	25,435
TOTAL, EMPLOYEE SERVICES	666,160	703,435
5101-001-032 OFFICE/OPERATING SUPPLIES		
Assessor Tapes	500	500
Office Supplies	2,500	2,500
	3,000	3,000
5126-001-032 MAINTENANCE OF EQUIPMENT		
Laser Printers	1,000	1,000
Server Maintenance	6,000	6,000
	7,000	7,000
5160-001-032 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	1,000	1,000

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-032 INFO SYSTEMS/DATA PROCESSING		
5162-001-032 DUES AND SUBSCRIPTIONS		
Trade Publications	205	205
5173-001-032 OTHER TELEPHONE		
Cellular Telephone Expenses	1,200	1,200
5193-001-032 SOFTWARE		
HRMS Portal Pack	3,450	3,450
Oracle Support License	34,500	34,500
PS Extended Enterprise Re-License	14,000	14,000
PS Portal Re-License	14,000	14,000
Software Annual Re-license	6,000	6,000
	71,950	71,950
TOTAL, M & O	84,355	84,355
5165-001-032 DUPLICATING CENTER	1,535	300
5172-001-032 TELEPHONE	2,070	2,165
5178-001-032 OFFICE AUTOMATION	12,670	9,275
5183-001-032 INSURANCE		
Liability Insurance	4,370	4,550
Property Insurance	830	805
	5,200	5,355
TOTAL, INTERNAL SERVICE CHARGES	21,475	17,095
SUBTOTAL, INFO SYSTEMS/DATA PROCESSING	771,990	804,885

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-032 INFO SYSTEMS/DATA PROCESSING		
5902-001-032 ALLOCATED OUT		
Community Services/Recreation	(4,030)	(5,050)
Water	(215,820)	(225,850)
Canal	(1,580)	(1,660)
Lakes	(1,330)	(1,755)
Wastewater	(92,495)	(96,795)
Stormwater	(710)	0
	<u>(315,965)</u>	<u>(331,110)</u>
 TOTAL, INFO SYSTEMS/DATA PROCESSING	 456,025	 473,775

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-035 GEOGRAPHIC INFORMATION SYSTEMS		
5001-001-035 REGULAR FULL-TIME		
1 Geographic Information Systems Manager	84,235	84,235
1 GIS Analyst	76,575	79,255
1 GIS Tech I/II	49,620	54,770
	210,430	218,260
5025-001-035 EMPLOYEE OVERHEAD	86,160	95,255
5030-001-035 FLEXIBLE BENEFITS	8,830	8,940
TOTAL, EMPLOYEE SERVICES	305,420	322,455
5101-001-035 OFFICE/OPERATING SUPPLIES		
General Office Supplies	500	500
Plotter Supplies	1,500	1,500
	2,000	2,000
5126-001-035 MAINTENANCE OF EQUIPMENT		
Plotter Service Contract	500	500
5160-001-035 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	1,500	1,500
5161-001-035 MILEAGE REIMBURSEMENT		
Miscellaneous	300	300
5162-001-035 DUES AND SUBSCRIPTIONS		
Miscellaneous	300	300
5193-001-035 SOFTWARE		
GIS Software Maintenance Agreement	19,020	19,020
TOTAL, M & O	23,620	23,620

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-035 GEOGRAPHIC INFORMATION SYSTEMS		
5165-001-035 DUPLICATING CENTER	5	70
5172-001-035 TELEPHONE	690	720
5178-001-035 OFFICE AUTOMATION	8,840	9,275
5183-001-035 INSURANCE		
Liability Insurance	2,115	2,175
Property Insurance	830	805
	2,945	2,980
TOTAL, INTERNAL SERVICE CHARGES	12,480	13,045
SUBTOTAL, GEOGRAPHIC INFORMATION SYSTEMS	341,520	359,120
5902-001-035 ALLOCATED OUT		
Water	(58,115)	(61,590)
Wastewater	(58,115)	(61,590)
Capital Improvement Projects	(29,055)	(30,795)
	(145,285)	(153,975)
TOTAL, GEOGRAPHIC INFORMATION SYSTEMS	196,235	205,145

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary**

LIBRARY

Description: The Escondido Public Library is a community-focused library that meets the informational, educational, and recreational needs of a diverse public. The Library staff provides information, quality service and programs in a welcoming environment. The Library offers a broad collection and an information network based on current technology.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
STAFFING:				
Regular Full-Time	24.0	24.0	24.0	24.0
Regular Part-Time (FTE)	0.8	0.8	0.8	0.8
Temporary Part-Time (FTE)	19.3	19.3	20.5	20.9
Department Total	<u>44.1</u>	<u>44.1</u>	<u>45.3</u>	<u>45.7</u>
BUDGET:				
Employee Services	2,303,552	2,440,524	2,614,770	2,651,620
Maintenance & Operations	263,265	268,620	330,985	306,055
Internal Service Charges	604,164	542,370	585,430	601,175
Allocations (Net)	0	7,941	(5,560)	(35,125)
Total Budget	<u>3,170,981</u>	<u>3,259,455</u>	<u>3,525,625</u>	<u>3,523,725</u>

DEPARTMENT PRIORITIES

- Provide reliable internet workstations at multiple locations to meet the public's information needs
- Continue to advance technology for public use with web-based resources and more electronic resources
- Continue to support print and media circulating collections with current resources and materials

MAJOR BUDGET IMPACTS

- Increase to employee services is primarily due to increased employee overhead costs
- Decrease in maintenance of equipment and software costs
- Increase in internal service charges, primarily building maintenance, duplicating and insurance charges
- Added allocation out to Community Services for services provided by graphics technician and also added allocations out to grants

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-104 LIBRARY		
5001-001-104 REGULAR FULL-TIME		
1 Director of Library and Community Services	126,910	125,005
1 Deputy City Librarian	92,860	88,440
1 Division Coordinator	45,620	47,215
4 Librarian I/II's	237,255	236,350
3 Library Associates	131,570	131,570
2 Library Customer Service Supervisors	112,275	112,275
2 Library Technicians	101,720	101,720
1 Literacy Services Coordinator	68,400	68,400
1 Principal Librarian	74,200	71,820
3 Senior Librarians	205,200	204,770
5 Senior Library Associates	254,290	254,295
Bilingual Pay	6,500	6,500
	1,456,800	1,448,360
5003-001-104 REGULAR PART TIME		
1 Library Volunteer Coordinator (0.75)	38,145	38,145
5004-001-104 TEMPORARY PART-TIME		
4 Circulation Assistants	44,840	44,840
2 Department Specialists	16,075	32,150
2 Department Specialists - Security (41 hrs weekly)	25,335	24,770
2 Department Specialists - Tech Center (30 hours weekly)	20,280	20,280
1 Graphics Technician	18,160	20,955
2 Librarians	66,665	42,650
11 Library Associates	171,495	185,410
5 Library Pages	45,620	46,515
Bilingual Pay	600	600
	409,070	418,170
5020-001-104 OVERTIME		
Overtime	1,500	1,500

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-104 LIBRARY		
5025-001-104 EMPLOYEE OVERHEAD		
Existing Staff	641,810	678,245
Temporary Positions	33,910	33,960
Overtime/Bilingual Pay	2,095	2,090
	677,815	714,295
5030-001-104 FLEXIBLE BENEFITS	31,440	31,150
TOTAL, EMPLOYEE SERVICES	2,614,770	2,651,620
5101-001-104 OFFICE/OPERATING SUPPLIES		
Processing and Computer Supplies, Circulating Materials	17,000	29,000
5126-001-104 MAINTENANCE OF EQUIPMENT		
Automated Phone Renewal	3,300	3,300
Automated Phone Renewal Server	0	2,000
Calendar/Room Reservation Agreement	3,240	3,240
Catalog Enriched Content	0	2,600
Cataloging System	18,500	19,150
Digital Microfilm Reader	835	1,670
Filtering/Internet Management	4,000	4,000
Firewall Internal Connections	5,000	3,000
Library Catalog Software Features	0	7,700
Library Computer Maintenance Agreement	45,000	0
Mailing Equipment Service Agreement	2,440	2,440
Main Library Security System	4,200	4,200
Maintenance on ILS Server	800	0
Office Machine Maintenance	1,550	1,550
Other Equipment Repairs	4,000	4,000
Public Computer Station Licenses	7,000	30,000
Public Computer Station Replacement	20,000	10,000
Security Camera Site License & Maintenance (Tech Center)	270	270
Self Checkout Maintenance Agreement	7,500	7,500
Volunteer Database	0	500
	127,635	107,120

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-104 LIBRARY		
5131-001-104 PROFESSIONAL SERVICES/CONTRACTS		
Internet Access	12,900	6,300
5159-001-104 OTHER MAIL		
Postage	5,000	3,500
5160-001-104 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	150	150
5162-001-104 DUES AND SUBSCRIPTIONS		
Califa Purchasing Consortium	400	400
Serra Membership	6,070	6,070
	<u>6,470</u>	<u>6,470</u>
5163-001-104 AUTO ALLOWANCE		
Director of Library and Community Services	5,100	5,100
5166-001-104 OUTSIDE DUPLICATING		
Library Brochure, Cards, Stationary	450	450
5167-001-104 ADVERTISING AND PRINTING		
Miscellaneous	100	100
5170-001-104 UTILITIES		
Annex	2,230	2,230
Gas/Electric	99,630	99,630
Mathes Center (50%)	7,640	7,640
Tech Center	7,000	7,000
	<u>116,500</u>	<u>116,500</u>
5173-001-104 OTHER TELEPHONE		
Call Processing/Repairs	150	295
Cell Phones	380	450
	<u>530</u>	<u>745</u>

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-104 LIBRARY		
5190-001-104 OTHER EXPENSE		
Volunteer Recognition	2,000	2,000
5193-001-104 SOFTWARE		
Computer Software Maintenance & Subscriptions	37,150	28,620
TOTAL, M & O	330,985	306,055
5125-001-104 BUILDING REPAIRS/MAINTENANCE	237,755	244,130
5164-001-104 EQUIPMENT EXPENSE	14,230	14,230
5165-001-104 DUPLICATING CENTER	18,350	23,985
5172-001-104 TELEPHONE	23,905	23,885
5178-001-104 OFFICE AUTOMATION	213,185	214,570
5183-001-104 INSURANCE		
Liability Insurance	40,040	41,310
Property Insurance	37,965	39,065
	78,005	80,375
TOTAL, INTERNAL SERVICE CHARGES	585,430	601,175
SUBTOTAL, LIBRARY	3,531,185	3,558,850
5901-001-104 ALLOCATED IN		
Community Services/Administration-Support	40,340	44,425

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-104 LIBRARY		
5902-001-104 ALLOCATED OUT		
Community Services-Director	(45,900)	(45,260)
Community Services-Graphics Technician	0	(3,040)
CDBG Capital Projects	0	(14,500)
Literacy Grant	0	(16,750)
	<u>(45,900)</u>	<u>(79,550)</u>
 TOTAL, LIBRARY	 3,525,625	 3,523,725

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary**

OLDER ADULT SERVICES

Description: The Older Adult Services Division reviews older adult services needs and issues and provides support and technical assistance to a coalition of community agencies and organizations. Also, staff and volunteers at the Joslyn Senior Center provide social, recreational, social services, nutrition, transportation, and other assistance programs to older adults in order to enhance their health, welfare, and quality of life.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
STAFFING:				
Regular Full-Time	2.0	3.0	3.0	2.0
Regular Part-Time (FTE)	0.6	0.0	0.0	0.0
Temporary Part-Time (FTE)	0.2	1.3	0.4	1.8
Department Total	<u>2.8</u>	<u>4.3</u>	<u>3.4</u>	<u>3.8</u>
BUDGET:				
Employee Services	253,732	234,072	233,700	206,520
Maintenance & Operations	91,650	66,479	84,545	88,345
Capital	59,482	0	0	0
Internal Service Charges	301,332	293,030	292,705	292,170
Allocations (Net)	(49,992)	(23,275)	13,375	34,775
Total Budget	<u>656,204</u>	<u>570,306</u>	<u>624,325</u>	<u>621,810</u>

DEPARTMENT PRIORITIES

- Provide a community center for mature adults (ages 50+) where they can enhance their lives through meaningful social and community connections
- Increase rental use of the Park Avenue Community Center
- Build partnerships that benefit the mature adult population of Escondido and the Park Avenue Community Center

MAJOR BUDGET IMPACTS

- Reorganization of positions including transfer of one regular full-time position to department 107 and an increase in temporary part-time
- Increase in maintenance and operations for supplies and minor office equipment
- Eliminated allocation out to the Housing department

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-105 OLDER ADULT SERVICES		
5001-001-105 REGULAR FULL-TIME		
1 Older Adult Services Manager	73,350	73,350
1 Customer Service Rep I/II	22,175	39,825
0 Program Coordinator (to 107)	59,015	0
	<u>154,540</u>	<u>113,175</u>
5004-001-105 TEMPORARY PART-TIME		
3 Department Specialists w/PARS	0	36,000
0 Senior Service Aide w/PARS - Dance Program	8,000	0
	<u>8,000</u>	<u>36,000</u>
5025-001-105 EMPLOYEE OVERHEAD		
Existing Staff	66,755	51,695
Temporary Positions	270	1,515
	<u>67,025</u>	<u>53,210</u>
5030-001-105 FLEXIBLE BENEFITS	4,135	4,135
TOTAL, EMPLOYEE SERVICES	233,700	206,520
5101-001-105 OFFICE/OPERATING SUPPLIES		
General Office Supplies	1,500	1,500
General Operating Supplies	4,000	6,000
	<u>5,500</u>	<u>7,500</u>
5126-001-105 MAINTENANCE OF EQUIPMENT		
Equipment Repair	500	500
Printer/FAX Service Contracts	250	250
	<u>750</u>	<u>750</u>

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-105 OLDER ADULT SERVICES		
5131-001-105 PROFESSIONAL SERVICES/CONTRACTS		
Building (Security, Maintenance)	3,000	3,000
Entertainment for Quarterly Events	500	500
Piano Tuning	400	400
Saturday Night Dances	4,200	4,200
	<u>8,100</u>	<u>8,100</u>
5160-001-105 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	1,200	1,200
5162-001-105 DUES AND SUBSCRIPTIONS		
Newspapers	865	865
5170-001-105 UTILITIES		
Gas and Electric/Buildings	60,000	60,000
5173-001-105 OTHER TELEPHONE		
ATEL Repair Expenses	200	200
5194-001-105 MINOR OFFICE EQUIPMENT		
Laptop Computer	0	1,800
5525-001-105 LOAN PRINCIPAL EXPENSE		
SDG&E Energy Projects Loan	7,930	7,930
TOTAL, M & O	84,545	88,345
5125-001-105 BUILDING REPAIRS/MAINTENANCE	255,795	256,275
5165-001-105 DUPLICATING CENTER	11,455	10,815
5172-001-105 TELEPHONE	9,580	9,365
5175-001-105 MAIL SERVICES	765	735

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-105 OLDER ADULT SERVICES		
5178-001-105 OFFICE AUTOMATION	6,375	6,685
5183-001-105 INSURANCE		
Liability Insurance	3,935	3,590
Property Insurance	4,800	4,705
	8,735	8,295
 TOTAL, INTERNAL SERVICE CHARGES	 292,705	 292,170
 SUBTOTAL, OLDER ADULT SERVICES	 610,950	 587,035
 5901-001-105 ALLOCATED IN		
Community Services/Administration	33,945	34,775
5902-001-105 ALLOCATED OUT		
Successor Agency-Housing	(20,570)	0
 TOTAL, OLDER ADULT SERVICES	 624,325	 621,810

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary**

SENIOR NUTRITION CENTER

Description: The Senior Nutrition Center improves the nutrition and health of older adults in Escondido as well as reducing their isolation and loneliness.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
STAFFING:				
Regular Full-Time	0.0	0.0	0.0	1.0
Temporary Part-Time (FTE)	1.7	1.7	1.7	0.6
Department Total	<u>1.7</u>	<u>1.7</u>	<u>1.7</u>	<u>1.6</u>
BUDGET:				
Employee Services	42,057	42,027	39,575	97,305
Maintenance & Operations	214,004	201,795	229,420	203,905
Capital	5,867	6,948	0	0
Internal Service Charges	5,808	6,290	6,490	6,490
Allocations (Net)	0	0	0	(34,215)
Total Budget	<u>267,736</u>	<u>257,060</u>	<u>275,485</u>	<u>273,485</u>

DEPARTMENT PRIORITIES

- Provide a planned nutrition program at the Park Avenue Café where low and moderate income seniors (ages 60+) can enjoy a nutritious well-balanced meal
- Provide transportation for isolated seniors (ages 60+) to gain access to the nutrition program to improve their physical health as well as their emotional health through social interaction and center services
- Build partnerships that will benefit the older adult community of Escondido, specifically those that dine at the Park Avenue Café
- Maintain in good standing with the San Diego County nutrition grant that assists in funding the nutrition program including meals and transportation for seniors (ages 60+)

MAJOR BUDGET IMPACTS

- Reorganization of positions including the transfer of one regular full-time position from department 105 and one temporary part-time position from department 107 to 105
- Senior transportation professional services costs increased during 2013-14
- Added allocations out to the Successor Agency-Housing department and CDBG projects

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-107 SENIOR NUTRITION CENTER		
5001-001-107 REGULAR FULL-TIME		
1 Program Coordinator (from 105)	0	60,455
5004-001-107 TEMPORARY PART-TIME		
Department Specialist	21,705	0
Senior Service Aides	11,290	11,290
	32,995	11,290
5025-001-107 EMPLOYEE OVERHEAD		
Existing Staff	0	25,085
Temporary Positions (with PARS)	385	475
Temporary Positions (with PERS)	6,195	0
	6,580	25,560
TOTAL, EMPLOYEE SERVICES	39,575	97,305
5101-001-107 OFFICE/OPERATING SUPPLIES		
General Operating Supplies	6,880	7,200
Sanitizer Chemical Service	650	650
Soft Water Service	1,090	1,090
	8,620	8,940
5126-001-107 MAINTENANCE OF EQUIPMENT		
Appliances/Grease Trap	1,750	1,750
Refrigeration/Freezers	2,000	2,000
	3,750	3,750
5131-001-107 PROFESSIONAL SERVICES/CONTRACTS		
Meal Contract	88,895	88,895
Meal Delivery	2,520	2,520
Transportation Contract	95,400	95,400
Budget Adjustment - Senior Transportation Costs (07-02)	25,835	0
	212,650	186,815

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-107 SENIOR NUTRITION CENTER		
5160-001-107 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	1,200	1,200
5190-001-107 OTHER EXPENSE		
Laundry Service	3,200	3,200
TOTAL, M & O	229,420	203,905
5172-001-107 TELEPHONE	3,025	2,960
5178-001-107 OFFICE AUTOMATION	1,275	1,340
5183-001-107 INSURANCE		
Liability Insurance	1,610	1,620
Property Insurance	580	570
	2,190	2,190
TOTAL, INTERNAL SERVICE CHARGES	6,490	6,490
SUBTOTAL, SENIOR NUTRITION CENTER	275,485	307,700
5902-001-107 ALLOCATED OUT		
Successor Agency-Housing	0	(8,555)
CDBG Capital Projects	0	(25,660)
	0	(34,215)
TOTAL, SENIOR NUTRITION CENTER	275,485	273,485



**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary**

PLANNING

Description: The Planning Division assists in maintaining and improving the quality of life and the environment through the General Plan Implementation Program and the development review process.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
STAFFING:				
Regular Full-Time	12.0	12.0	13.0	14.0
Regular Part-Time (FTE)	0.5	0.5	0.5	0.5
Temporary Part-Time (FTE)	0.9	0.9	0.9	0.2
Department Total	<u>13.4</u>	<u>13.4</u>	<u>14.4</u>	<u>14.7</u>
BUDGET:				
Employee Services	1,160,413	1,213,403	1,343,820	1,523,745
Maintenance & Operations	50,415	49,161	74,290	74,290
Internal Service Charges	154,440	164,425	173,495	160,470
Allocations (Net)	<u>(157,755)</u>	<u>(178,020)</u>	<u>(222,605)</u>	<u>(275,495)</u>
Total Budget	<u>1,207,513</u>	<u>1,248,969</u>	<u>1,369,000</u>	<u>1,483,010</u>

DEPARTMENT PRIORITIES

- Process land use entitlements
- Maintain and amend the General Plan and Zoning Code
- Process environmental clearance for private projects, City Capital Improvement Programs and other public projects
- Continue the comprehensive update of the City's General Plan
- Participate in special planning projects, including annexations, census, staffing boards, commissions and SANDAG
- Provide assistance to other departments for preparation of various Master Plans and Economic Development programs

MAJOR BUDGET IMPACTS

- Increase in employee services is due to a Principal Planner transferring from the Successor Agency-Housing department and then being reclassified as an Assistant Director of Planning. In addition, a Principal Planner within the Planning department has been reclassified to a Deputy Director of Planning. Employee overhead costs have also contributed to this increase.
- Decrease in internal service charges, primarily duplicating and building maintenance charges
- The added full-time position has contributed to the increase in allocations out to other funds

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	2013-14 REVISED	2014-15 BUDGET
001-200 PLANNING		
5001-001-200 REGULAR FULL-TIME		
1 Director of Community Development	133,225	133,225
1 Administrative Coordinator	54,225	45,950
1 Assistant Director of Planning	0	105,880
2 Assistant Planner I/II's	130,205	130,205
1 Associate Planner	71,090	71,090
3 Department Assistants	113,990	119,395
1 Deputy Director of Planning	0	96,255
2 Development Technician I/II's	107,055	101,300
1 Graphics/GIS Technician I	60,455	52,100
1 Principal Planner	175,005	87,505
Bilingual Pay	3,900	4,550
	849,150	947,455
5003-001-200 REGULAR PART-TIME		
1 GIS/Graphics Technician I (.50)	24,810	22,500
5004-001-200 TEMPORARY PART-TIME		
	18,000	3,000
5020-001-200 OVERTIME		
	3,000	3,000
5025-001-200 EMPLOYEE OVERHEAD		
Existing Staff	417,020	510,445
Temporary Part-Time/Bilingual Pay/Overtime	1,820	1,655
	418,840	512,100
5030-001-200 FLEXIBLE BENEFITS		
	30,020	35,690
TOTAL, EMPLOYEE SERVICES	1,343,820	1,523,745
5101-001-200 OFFICE/OPERATING SUPPLIES		
Boards and Commissions Supplies	775	775
General Office Supplies	5,575	5,575
Graphic Supplies/Blue Prints	1,650	1,650
	8,000	8,000

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-200 PLANNING		
5126-001-200 MAINTENANCE OF EQUIPMENT		
Maintenance/Repair for Computers, Printers, FAX, Monitors, TV, VCR and Color Printer	3,500	3,500
Other Small Equipment Maintenance	1,000	1,000
Typewriter Maintenance	500	500
	5,000	5,000
5131-001-200 PROFESSIONAL SERVICES/CONTRACTS		
California Department of Fish & Game Filing Fee	8,540	8,540
Contract Consultant Services (Priority Projects)	1,000	1,000
County Assessor Fees	2,500	2,500
Planning Commissioner Stipend	16,800	16,800
Temporary Clerical Help	550	550
	29,390	29,390
5160-001-200 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	2,000	2,000
5161-001-200 MILEAGE REIMBURSEMENT		
Miscellaneous	500	500
5162-001-200 DUES AND SUBSCRIPTIONS		
American Institute of Certified Planners	740	740
American Planning Association Dues	1,840	1,840
Trade Publications	420	420
	3,000	3,000
5163-001-200 AUTO ALLOWANCE		
Director of Community Development	5,100	5,100
5167-001-200 ADVERTISING AND PRINTING		
Legal Advertising/Printing	10,000	10,000

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-200 PLANNING		
5173-001-200 OTHER TELEPHONE		
Cellular Phone Service	1,500	1,500
5193-001-200 SOFTWARE		
CRW Planning Trakit	7,800	7,800
Graphics Software Upgrades	2,000	2,000
	9,800	9,800
TOTAL, M & O	74,290	74,290
5125-001-200 BUILDING REPAIRS/MAINTENANCE	71,830	65,210
5164-001-200 EQUIPMENT EXPENSE	3,115	3,115
5165-001-200 DUPLICATING CENTER	34,955	28,020
5172-001-200 TELEPHONE	5,755	6,010
5175-001-200 MAIL SERVICES	13,155	9,985
5178-001-200 OFFICE AUTOMATION	27,880	30,585
5183-001-200 INSURANCE		
Liability Insurance	11,835	12,715
Property Insurance	4,970	4,830
	16,805	17,545
TOTAL, INTERNAL SERVICE CHARGES	173,495	160,470
SUBTOTAL, PLANNING	1,591,605	1,758,505

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-200 PLANNING		
5902-001-200 ALLOCATED OUT		
Water	(79,580)	(87,925)
Wastewater	(79,580)	(87,925)
Capital Improvement Projects/Public Works	(15,915)	(17,585)
Home	0	(15,015)
Successor Agency - Housing	(39,965)	(54,030)
Public Art	(7,565)	(13,015)
	(222,605)	(275,495)
 TOTAL, PLANNING	 1,369,000	 1,483,010



**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary**

CODE ENFORCEMENT

Description: The Code Enforcement Division is responsible for the protection of life, health, safety and property through the enforcement of codes and standards for the maintenance and regulation of property, buildings and structures in the City of Escondido. The Code Enforcement Division also enforces the requirements for the licensing of all persons conducting business within the City of Escondido.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
STAFFING:				
Regular Full-Time	7.0	8.0	8.0	10.0
Temporary Part-Time (FTE)	9.9	9.9	9.9	7.9
Department Total	<u>16.9</u>	<u>17.9</u>	<u>17.9</u>	<u>17.9</u>
BUDGET:				
Employee Services	724,432	824,348	912,700	1,067,285
Maintenance & Operations	58,806	45,892	63,665	63,665
Internal Service Charges	193,992	179,970	190,920	214,610
Allocations (Net)	<u>(118,944)</u>	<u>(134,910)</u>	<u>(142,610)</u>	<u>(174,660)</u>
Total Budget	<u>858,286</u>	<u>915,300</u>	<u>1,024,675</u>	<u>1,170,900</u>

DEPARTMENT PRIORITIES

- Enforce codes and standards for maintenance and regulation of property, buildings, structures and uses
- Process applications, approvals, renewals and issuances of business licenses for businesses operating within the City of Escondido
- Enforce Title 25 in all mobilehome parks located within the City of Escondido
- Enforce the Shopping Cart Containment Plan including retrieval of abandoned shopping carts
- Implements the City Council Action Plan pertaining to image and appearance

MAJOR BUDGET IMPACTS

- Increase in employee services due to the addition of 2 Code Enforcement Officers
- Increase in internal service charges, primarily building maintenance, office automation and mail service charges
- Increase in allocations out to water and wastewater

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	2013-14 REVISED	2014-15 BUDGET
001-250 CODE ENFORCEMENT		
5001-001-250 REGULAR FULL-TIME		
1 Code Enforcement Manager	80,595	80,595
1 Code Enforcement Assistant I/II	35,620	35,620
1 Code Enforcement Associate	68,400	68,400
3 Code Enforcement Officer II's	58,980	168,660
2 Customer Service Representative I/II's	85,060	81,165
2 Sr. Code Enforcement Officers	133,295	129,655
Bilingual Pay	3,250	3,250
	465,200	567,345
5004-001-250 TEMPORARY PART-TIME		
Temporary AVA Officer	25,000	0
Temporary Officers	160,000	146,290
Temporary Staff	12,000	12,000
	197,000	158,290
5020-001-250 OVERTIME		
	2,000	2,000
5025-001-250 EMPLOYEE OVERHEAD		
Existing Staff	223,225	320,955
Temporary Part-Time/Bilingual Pay/Overtime	14,295	7,790
	237,520	328,745
5030-001-250 FLEXIBLE BENEFITS		
	10,980	10,905
TOTAL, EMPLOYEE SERVICES	912,700	1,067,285
5101-001-250 OFFICE/OPERATING SUPPLIES		
Office Supplies	11,000	11,000
Uniforms	1,200	1,200
	12,200	12,200
5126-001-250 MAINTENANCE OF EQUIPMENT		
Computer/ Monitor Repair Maintenance	2,000	2,000
Laser Printer & Color Printer Maintenance	1,000	1,000
	3,000	3,000

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-250 CODE ENFORCEMENT		
5131-001-250 PROFESSIONAL SERVICES/CONTRACTS		
AB 925 Program	1,000	1,000
Abatement: Substandard Buildings	5,115	5,115
Attire Contract	3,500	3,500
Title Reports	500	500
	10,115	10,115
5160-001-250 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	2,500	2,500
5162-001-250 DUES AND SUBSCRIPTIONS		
Professional Organization Dues	1,500	1,500
Trade Publications	350	350
	1,850	1,850
5167-001-250 ADVERTISING AND PRINTING		
Business Cards	200	200
Business License Forms/Applications, etc.	1,000	1,000
Council Work Program Projects	400	400
Standard Forms/Notice of Violations	400	400
	2,000	2,000
5173-001-250 OTHER TELEPHONE		
Cellular Phone Service	6,000	6,000
Wireless Service (Ipad TraKit)	4,000	4,000
	10,000	10,000
5193-001-250 SOFTWARE		
Case Tracking Software Maintenance (CRW)	22,000	22,000
TOTAL, M & O	63,665	63,665

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-250 CODE ENFORCEMENT		
5125-001-250 BUILDING REPAIRS/MAINTENANCE	30,030	38,595
5164-001-250 EQUIPMENT EXPENSE	49,800	49,800
5165-001-250 DUPLICATING CENTER	5,630	7,395
5172-001-250 TELEPHONE	4,605	4,810
5174-001-250 RADIO COMMUNICATIONS	5,120	6,715
5175-001-250 MAIL SERVICES	33,390	38,555
5178-001-250 OFFICE AUTOMATION	34,725	40,360
5183-001-250 INSURANCE		
Liability Insurance	25,840	26,650
Property Insurance	1,780	1,730
	27,620	28,380
TOTAL, INTERNAL SERVICE CHARGES	190,920	214,610
SUBTOTAL, CODE ENFORCEMENT	1,167,285	1,345,560
5902-001-250 ALLOCATED OUT		
Water	(99,285)	(61,405)
Wastewater	(43,325)	(113,255)
	(142,610)	(174,660)
TOTAL, CODE ENFORCEMENT	1,024,675	1,170,900

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary**

BUILDING

Description: The Building Division protects life and property through the application and enforcement of codes and standards for the construction and maintenance of buildings and structures in the City.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
STAFFING:				
Regular Full-Time	7.0	7.0	7.0	7.0
BUDGET:				
Employee Services	671,646	704,538	751,030	765,685
Maintenance & Operations	55,352	99,421	103,570	117,070
Capital	0	11,514	0	0
Internal Service Charges	91,200	92,030	90,910	103,060
Allocations (Net)	<u>(163,836)</u>	<u>(164,530)</u>	<u>(177,530)</u>	<u>(184,670)</u>
Total Budget	654,362	742,973	767,980	801,145

DEPARTMENT PRIORITIES

- Administer and enforce building codes that regulate the construction, use and maintenance of all buildings and structures within the City
- Review plans and related documents for buildings and structures to verify compliance with state and locally adopted codes and ordinances
- Inspect new construction, as well as remodeled buildings, ensuring that the buildings meet minimum health and safety standards
- Issue building permits to the public

MAJOR BUDGET IMPACTS

- Increase in employee services due to negotiated contracts and increased employee overhead costs
- Increase in Esgil/plan check contract
- Increase in internal service charges, primarily building maintenance
- Increase in allocations out to water and wastewater

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-300 BUILDING		
5001-001-300 REGULAR FULL-TIME		
1 Building Official	93,305	93,305
2 Building Inspector II's	127,260	133,460
1 Deputy Building Official	87,720	87,720
2 Development Technician II's	112,275	112,275
1 Sr. Building Inspector	73,660	73,660
Bilingual Pay	3,250	2,600
Certification Pay	7,500	7,500
	504,970	510,520
5020-001-300 OVERTIME	5,000	5,000
5025-001-300 EMPLOYEE OVERHEAD		
Existing Staff	225,865	234,855
Overtime/Bilingual Pay/Certification Pay	3,240	3,355
	229,105	238,210
5030-001-300 FLEXIBLE BENEFITS	11,955	11,955
TOTAL, EMPLOYEE SERVICES	751,030	765,685
5101-001-300 OFFICE/OPERATING SUPPLIES		
Building Code Books and Reference Materials	12,200	3,000
Disaster Damage Assessment Supplies	500	500
General Office Supplies	4,000	4,000
International Building Safety Week	300	300
	17,000	7,800
5126-001-300 MAINTENANCE OF EQUIPMENT		
Computer/Monitor Maintenance Repair	2,500	2,500
Office Equipment Maintenance	800	800
	3,300	3,300

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-300 BUILDING		
5131-001-300 PROFESSIONAL SERVICES/CONTRACTS		
Attire Contract	1,200	1,200
Esgil/Plan Check, General	50,000	75,000
Temporary Building Inspector/Contract Services	11,520	11,520
	<u>62,720</u>	<u>87,720</u>
5160-001-300 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	5,000	3,000
5162-001-300 DUES AND SUBSCRIPTIONS		
ICBO Certificates/Renewals	500	500
ICBO Evaluation Report Service	150	150
Professional Organization Dues	1,200	1,200
Trade Publications	100	100
	<u>1,950</u>	<u>1,950</u>
5167-001-300 ADVERTISING AND PRINTING		
Forms, Business Cards, Correction Notices, Stop Work, Etc.	1,500	1,500
5173-001-300 OTHER TELEPHONE		
Cellular Phone Service	3,100	3,100
Wireless Service (Ipad TraKit)	1,200	1,200
	<u>4,300</u>	<u>4,300</u>
5193-001-300 SOFTWARE		
Permit Tracking Software Maintenance (CRW)	7,800	7,500
TOTAL, M & O	103,570	117,070

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-300 BUILDING		
5125-001-300 BUILDING REPAIRS/MAINTENANCE	29,705	40,265
5164-001-300 EQUIPMENT EXPENSE	22,175	22,175
5165-001-300 DUPLICATING CENTER	4,125	5,485
5172-001-300 TELEPHONE	3,450	3,605
5175-001-300 MAIL SERVICES	870	1,075
5178-001-300 OFFICE AUTOMATION	17,845	17,385
5183-001-300 INSURANCE		
Liability Insurance	10,980	11,360
Property Insurance	1,760	1,710
	12,740	13,070
TOTAL, INTERNAL SERVICE CHARGES	90,910	103,060
SUBTOTAL, BUILDING	945,510	985,815
5902-001-300 ALLOCATED OUT		
Water	(88,765)	(92,335)
Wastewater	(88,765)	(92,335)
	(177,530)	(184,670)
TOTAL, BUILDING	767,980	801,145

CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary

ENGINEERING

Description: The Engineering Division coordinates engineering review of private development projects, planning applications, and environmental studies; designs and administers bidding of all capital improvement projects; inspects all public construction projects, including those initiated by private developments; and administers all traffic and transportation projects, including those for traffic signals.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
STAFFING:				
Regular Full-Time	24.0	25.0	24.0	23.0
Temporary Part-Time (FTE)	5.5	7.3	7.7	7.3
Department Total	<u>29.5</u>	<u>32.3</u>	<u>31.7</u>	<u>30.3</u>
BUDGET:				
Employee Services	2,656,304	2,809,187	2,873,045	2,808,705
Maintenance & Operations	218,469	265,373	232,055	175,450
Internal Service Charges	394,368	431,315	418,490	454,840
Allocations (Net)	<u>(1,549,475)</u>	<u>(1,487,356)</u>	<u>(1,572,480)</u>	<u>(1,336,890)</u>
Total Budget	<u>1,719,666</u>	<u>2,018,519</u>	<u>1,951,110</u>	<u>2,102,105</u>

DEPARTMENT PRIORITIES

- Design 4 major Capital Improvement Projects
- Improve the appearance of City owned properties by annually inspecting City leased properties
- Streamline the development process by improving informational handouts and updating policies and standards
- Implement pavement management plan by resurfacing 5% of the City's streets

MAJOR BUDGET IMPACTS

- Decrease in employee services is primarily due to the transfer of the Real Property division to the City Manager's department
- Decrease in maintenance and operations is due to the transfer of real property costs to the City Manager's department
- Increase in internal service charges is primarily due to increased building maintenance charges
- Overall decrease in allocations out to other funds is primarily due to the amount allocated to capital improvement projects. This amount is based on the projected schedule of major projects that will be worked on during 2014-15. Amounts allocated to water and wastewater have been increased to reflect services provided to support utilities functions

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-402 ENGINEERING		
5001-001-402 REGULAR FULL-TIME		
1 Director of Public Works/Engineering	155,120	155,120
1 Assistant Director of Public Works/Engineering	120,865	120,865
2 Administrative Assistants	77,185	79,600
1 Administrative Coordinator	56,940	58,930
1 Assistant City Engineer	102,465	102,465
3 Associate Engineers	250,275	255,680
1 Department Assistant	39,335	40,715
1 Design & Construction Projects Manager	79,050	79,050
1 Development Technician I/II	56,140	50,915
2 Engineer II's	154,775	154,775
1 Engineer Tech I/II	61,355	61,965
6 Field Engineering Inspector I/II's	372,885	381,585
1 Parks and Open Space Administrator	78,265	78,265
1 Principal Engineer	96,530	96,530
0 Real Property Manager (to 002)	98,690	0
Bilingual Pay	3,250	1,300
	1,803,125	1,717,760
5004-001-402 TEMPORARY PART-TIME		
Department Specialists (CIP Projects)	153,910	145,970
5020-001-402 OVERTIME		
	50,000	50,000
5025-001-402 EMPLOYEE OVERHEAD		
Existing Staff	786,875	830,210
Temporary Positions	24,790	15,445
Overtime/Bilingual Pay	2,630	2,510
	814,295	848,165
5030-001-402 FLEXIBLE BENEFITS		
	51,715	46,810
TOTAL, EMPLOYEE SERVICES	2,873,045	2,808,705

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-402 ENGINEERING		
5101-001-402 OFFICE/OPERATING SUPPLIES		
Bond Paper/Mylar Rolls (Design)	1,000	1,000
CTSS Supplies	1,000	1,000
Drafting Supplies	500	500
Field Engineering Uniforms	2,500	2,500
General Office Supplies	2,200	4,200
Imaging Fees (Office)	1,500	1,500
LMD Supplies	500	500
Personal Computer Supplies	750	1,000
Plotter Supplies (Paper/Pens)	1,500	1,500
Printer Paper	1,250	1,250
Safety Items	500	500
Sepia Prints - Subdivisions	500	500
Small Tools/Field Office	1,000	1,000
Survey Crew Supplies	1,000	1,000
Transportation & Community Safety Commission	500	500
	16,200	18,450
5126-001-402 MAINTENANCE OF EQUIPMENT		
Microfiche Reader/Printer	600	0
Office Equipment	500	2,500
PC Repairs	500	800
Printer/Plotter Service Contract	1,350	1,350
Survey Equipment Maintenance	850	850
	3,800	5,500
5131-001-402 PROFESSIONAL SERVICES/CONTRACTS		
Appraisal Services (to 002)	4,000	0
Engineering Services	71,750	73,500
Laboratory Soil Testing	3,000	3,000
RAMS Annual Maintenance to SANDAG	11,000	11,000
SANDAG Traffic Model	1,500	1,500
Temporary Help - Employment Service	1,000	1,000
Traffic Counts	3,000	3,000
Budget Adjustment - Alternative Public Works Site (10-07)	10,000	0
Budget Adjustment - Brokerage Fees (11-04)	2,475	0
	107,725	93,000

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-402 ENGINEERING		
5160-001-402 TRAINING AND MEETINGS		
Notary Training	550	550
Seminars, Conferences, Workshops	4,000	3,750
	<u>4,550</u>	<u>4,300</u>
5161-001-402 MILEAGE REIMBURSEMENT		
Miscellaneous	1,000	1,000
5162-001-402 DUES AND SUBSCRIPTIONS		
American Public Works Association	500	400
Professional Organization Dues	1,100	600
Technical Publications	400	800
	<u>2,000</u>	<u>1,800</u>
5163-001-402 AUTO ALLOWANCE		
Assistant Director of Public Works/Engineering	5,100	5,100
Director of Public Works/Engineering	5,100	5,100
	<u>10,200</u>	<u>10,200</u>
5166-001-402 OTHER DUPLICATING		
CIP Plans	3,000	1,000
Outside Copying	500	500
	<u>3,500</u>	<u>1,500</u>
5173-001-402 OTHER TELEPHONE		
Mobile Telephone Expenses	25,000	25,000
5180-001-402 RENT		
Property Lease (to 002)	35,280	0
5190-001-402 OTHER EXPENSES		
County of San Diego Vector Control (to 002)	2,400	0
Professional Engineering Registration Fee	600	800
Real Estate Taxes (to 002)	6,500	0
	<u>9,500</u>	<u>800</u>

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-402 ENGINEERING		
5193-001-402 SOFTWARE		
Autocad Licenses	2,500	2,900
Misc. Software	300	500
Trakit Annual Maintenance Fee	7,500	7,500
	10,300	10,900
5194-001-402 MINOR OFFICE EQUIPMENT		
Ergonomic Studies/Supplies	1,500	1,500
Laptop Replacement	1,500	1,500
	3,000	3,000
TOTAL, M & O	232,055	175,450
5125-001-402 BUILDING REPAIRS/MAINTENANCE	167,285	203,170
5164-001-402 EQUIPMENT EXPENSE	76,410	76,410
5165-001-402 DUPLICATING CENTER	12,835	11,165
5172-001-402 TELEPHONE	63,095	56,130
5174-001-402 RADIO COMMUNICATIONS	2,135	2,100
5175-001-402 MAIL SERVICES	2,260	2,785
5178-001-402 OFFICE AUTOMATION	45,725	50,555
5183-001-402 INSURANCE		
Liability Insurance	38,885	42,945
Property Insurance	9,860	9,580
	48,745	52,525
TOTAL, INTERNAL SERVICE CHARGES	418,490	454,840
SUBTOTAL, ENGINEERING	3,523,590	3,438,995

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-402 ENGINEERING		
5901-001-402 ALLOCATED IN		
Successor Agency-Housing	20,805	21,085
5902-001-402 ALLOCATED OUT		
Landscape Maintenance District	(80,800)	(101,270)
Water	(56,060)	(115,095)
Wastewater	(48,505)	(105,445)
Environmental Programs Division	(162,040)	(208,760)
Building Maintenance	(10,760)	(10,955)
Fleet	(10,760)	(10,955)
Capital Improvement Projects	<u>(1,224,360)</u>	<u>(805,495)</u>
	(1,593,285)	(1,357,975)
 TOTAL, ENGINEERING	 1,951,110	 2,102,105

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary**

MAINTENANCE/STREETS & PARKS

Description: The Maintenance division maintains and repairs City streets, i.e., signs, street lights, traffic signals, sidewalks, curbs, flood control channels, and public buildings; removes graffiti; provides dispatching for all field maintenance operations; and maintains all City communications equipment and the corporation yard, as well as maintaining the City's parks, open spaces, high school athletic fields, and street trees.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
STAFFING:				
Regular Full-Time	54.0	54.0	55.0	54.0
Temporary Part-Time (FTE)	11.4	14.0	17.1	17.0
Department Total	<u>65.4</u>	<u>68.0</u>	<u>72.1</u>	<u>71.0</u>
BUDGET:				
Employee Services	4,658,934	5,082,699	5,388,025	5,447,650
Maintenance & Operations	2,734,482	2,915,766	2,598,615	2,860,610
Capital	74,376	0	0	0
Internal Service Charges	1,330,548	1,245,640	1,258,235	1,363,405
Allocations (Net)	<u>(1,339,386)</u>	<u>(1,323,278)</u>	<u>(1,489,840)</u>	<u>(1,558,740)</u>
Total Budget	<u>7,458,954</u>	<u>7,920,827</u>	<u>7,755,035</u>	<u>8,112,925</u>

DEPARTMENT PRIORITIES

- Streets: Provide safety to our customers by maintaining traffic signals and street lights
- Streets: Keep roads and sidewalks in a safe and clean condition, which includes asphalt and concrete repairs, street striping and sign maintenance
- Streets: Continue to remove graffiti in a timely manner, as well as provide training and volunteer opportunities
- Streets: Maintain the storm drain systems in accordance with state mandated standards
- Parks: Provide professional and quality maintenance services to the citizens of Escondido with an emphasis on City appearance
- Parks: Perform landscape and irrigation maintenance at all City facilities
- Parks: Maintain all trees located in City parks

MAJOR BUDGET IMPACTS

- Increase in employee services due to negotiated contracts and increased employee overhead
- Increase in allocations out to other funds
- Streets: Sr. Safety Analyst position transferred to the Risk Management department. Overtime reduced
- Streets: Significant increase in operating supplies and water service
- Streets: Increase in internal service charges, primarily building maintenance and office automation
- Parks: Increase in overtime
- Parks: Increase in operating supplies, professional services, water service and utilities
- Parks: Increase in internal service charges, primarily building maintenance

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-403 MAINTENANCE/STREETS		
5001-001-403 REGULAR FULL-TIME		
1 Deputy Director of Public Works/Operations	108,180	114,000
2 Department Assistants	77,705	81,430
4 Electricians/Streets	254,060	256,600
11 Lead Maintenance Technicians	597,370	598,570
1 Maintenance and Operations Coordinator	50,355	52,115
3 Maintenance Supervisors	206,670	205,195
11 Maintenance Tech I/II's	532,340	544,320
4 Sr. Maintenance Technicians	236,205	224,100
0 Sr. Safety Analyst (to 024)	72,930	0
Bilingual Pay	11,700	11,700
Crew Leader Pay	4,000	4,000
	2,151,515	2,092,030
5004-001-403 TEMPORARY PART-TIME		
2 Department Specialists (with PERS)	42,680	39,000
Temporary Part-Time (with PARS)	186,620	226,610
Temporary Part-Time (with PERS)	39,990	0
	269,290	265,610
5020-001-403 OVERTIME		
July 4th Fireworks	3,000	3,000
Overtime	219,365	182,000
Standby Pay	37,700	37,700
	260,065	222,700
5025-001-403 EMPLOYEE OVERHEAD		
Existing Staff	1,061,690	1,119,370
Temporary Positions (with PARS)	8,770	9,540
Temporary Positions (with PERS)	11,935	12,140
Overtime/Bilingual Pay/Crew Leader Pay	14,995	17,715
Standby Pay	545	545
	1,097,935	1,159,310
5030-001-403 FLEXIBLE BENEFITS	25,020	21,325
TOTAL, EMPLOYEE SERVICES	3,803,825	3,760,975

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	2013-14 REVISED	2014-15 BUDGET
001-403 MAINTENANCE/STREETS		
5101-001-403 OFFICE/OPERATING SUPPLIES		
Building Maintenance	6,500	6,500
Bus Stop Maintenance Supplies	0	5,000
City Appearance/Re-vegetation	50,000	15,000
City Owned Property Maintenance	5,000	10,000
Concrete - Curb, Gutter, Sidewalk & Misc. Concrete Repairs	32,000	65,000
Drainage Supplies - Construction Repair/Replacement	12,000	30,000
Drainage Supplies - Vactor	0	5,000
Electrical Supplies - Street Lighting/Electrical Repairs	40,000	75,000
General Office Supplies	3,850	5,000
Graffiti Eradication Supplies	0	50,000
Hot/Cold Mix Asphalt	25,000	65,000
Light Bulb Replacement	10,000	10,000
Property Damage Contingency	16,000	16,000
Safety Supplies - Personal Protection Equipment	10,000	30,000
Small/Hand Tool Repair/Replacement	0	7,500
Street Cleaning Supplies	4,000	4,000
Street Maintenance Supplies	45,000	20,000
Street Marking/Painting Supplies	0	30,000
Street Right-of-Way Maintenance	10,000	40,000
Street Signage - Installation/Replacement	0	50,000
Traffic Safety Supplies - Traffic Control Equip Replacement	30,000	20,000
Traffic Signal Maintenance	0	20,000
Unanticipated Projects - Equipment Repair	0	10,000
	299,350	589,000
5126-001-403 MAINTENANCE OF EQUIPMENT		
Office Equipment	2,000	2,000
5131-001-403 PROFESSIONAL SERVICES/CONTRACTS		
2nd and Quince Landscape Maintenance	4,100	3,485
9th Avenue Median Maintenance	4,000	3,400
Auto Parkway Median Maintenance	4,000	3,400
Auto Parkway ROW Maintenance (By Del Dios School)	8,000	6,800
Bear Valley Parkway Maintenance	16,000	13,600
Caltrans/Signal Maintenance	29,500	25,075
Centre City Parkway Maintenance	148,000	125,800
Chestnut & Juniper Lot Maintenance	900	765
Citracado Parkway Maintenance	9,400	7,990
Concrete Repairs	20,000	10,000

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**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-403 MAINTENANCE/STREETS		
5131-001-403 PROFESSIONAL SERVICES/CONTRACTS (continued)		
Downtown Sidewalk Cleaning	6,000	5,100
East Valley Pkwy/Bear Valley Pkwy Median Maintenance	35,500	30,175
East Valley Pkwy/Las Brisas (West) Maintenance	1,400	1,190
East Valley Pkwy Median Maintenance (Rose & Midway)	2,100	1,785
El Norte Median Maintenance	23,600	20,060
Electric Maintenance	15,000	12,750
Eleventh Avenue Median Maintenance	1,200	1,020
Fence Repair	10,000	8,500
Fifth & Grape Median Maintenance	2,300	1,955
Freeway Closure-Christmas Parade	8,500	7,225
Grand Avenue Median Maintenance	12,000	10,200
Guard Rails	3,000	2,550
Hidden Trails Slope Maintenance	12,000	10,200
Los Arboles Maintenance	1,500	1,275
Mission Avenue Median Maintenance	1,700	1,445
North CCP Maintenance	8,000	6,800
Pest Control	6,000	5,100
Police/Fire Headquarters Landscaping	11,700	9,945
Printer Service	500	425
Security Systems	1,000	850
South Escondido Blvd. (6th - 15th) Landscape Maintenance	1,200	1,020
Sprinter Bike Trail Maintenance	20,000	5,000
Storm Drain Repair & Maintenance	13,000	5,000
Street Tree Maintenance	15,000	12,750
Sweeping	25,000	50,000
Third Avenue Median Maintenance	1,500	1,275
Third, Beech and Date Maintenance	2,200	1,870
Underground Service Alert	3,000	2,550
Uniforms	13,000	11,050
Valley Pkwy Medians at Gateway/La Terraza Maintenance	5,300	4,505
Various Small Right-of-Ways	7,500	6,375
Vegetation Removal	8,000	6,800
Via Rancho Pkwy/Bear Valley Pkwy Median Maintenance	18,000	15,300
Washington Hills Maintenance	8,000	6,800
Weed Mowing	7,100	6,035
West Valley Pkwy Medians & Parkway Maintenance	13,000	11,050
	567,700	486,245
5160-001-403 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	2,500	2,500

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

		<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-403	MAINTENANCE/STREETS		
5161-001-403	MILEAGE REIMBURSEMENT		
	Miscellaneous	1,500	1,500
5162-001-403	DUES & SUBSCRIPTIONS		
	Miscellaneous Publications	1,500	1,500
5166-001-403	OTHER DUPLICATING	500	500
5170-001-403	UTILITIES	1,056,000	1,056,000
5171-001-403	WATER		
	Water Service-Other Agencies	32,000	65,000
5173-001-403	OTHER TELEPHONE		
	Cellular Phone Expenses	17,000	17,000
5180-001-403	RENT		
	Miscellaneous Equipment	26,415	26,415
5190-001-403	OTHER EXPENSE		
	Landscape Maintenance District Assessment	5,760	5,760
5525-001-403	LOAN PRINCIPAL EXPENSE		
	SDG&E Energy Projects Loan	11,020	11,020
TOTAL, M & O		2,023,245	2,264,440
5125-001-403	BUILDING REPAIRS/MAINTENANCE	42,720	56,355
5164-001-403	EQUIPMENT EXPENSE	568,345	568,345
5165-001-403	DUPLICATING CENTER	11,420	13,175
5172-001-403	TELEPHONE	16,995	17,425

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-403 MAINTENANCE/STREETS		
5174-001-403 RADIO COMMUNICATIONS	18,200	14,690
5175-001-403 MAIL SERVICES	4,885	3,205
5178-001-403 OFFICE AUTOMATION	36,400	40,865
5183-001-403 INSURANCE		
Liability Insurance	208,110	211,335
Property Insurance	6,255	3,940
	<u>214,365</u>	<u>215,275</u>
TOTAL, INTERNAL SERVICE CHARGES	913,330	929,335
SUBTOTAL, MAINTENANCE/STREETS	6,740,400	6,954,750
5901-001-403 ALLOCATED IN		
Risk Management	0	24,560
5902-001-403 ALLOCATED OUT		
Vehicle Parking District	(67,300)	(75,385)
Water	(477,915)	(484,730)
Wastewater	(307,330)	(311,735)
Environmental Programs Division	(351,675)	(407,685)
Capital Improvement Projects	(155,085)	(161,955)
	<u>(1,359,305)</u>	<u>(1,441,490)</u>
TOTAL, MAINTENANCE/STREETS	5,381,095	5,537,820

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	2013-14 REVISED	2014-15 BUDGET
001-103 MAINTENANCE/PARKS		
5001-001-103 REGULAR FULL-TIME		
1 Parks & Open Sp. Superintendent/Administrator	82,160	82,160
2 Lead Maintenance Technicians	109,540	110,635
1 Maintenance Supervisor	68,400	68,400
8 Maintenance Technician I/II's	383,605	385,515
1 Parks & Open Space Supervisor	71,865	71,865
4 Sr. Maintenance Technicians	241,820	238,565
Bilingual Pay	8,450	7,800
	965,840	964,940
5004-001-103 TEMPORARY PART-TIME		
Maintenance Trainees (with PARS)	53,320	53,320
Pool Maintenance (with PERS)	19,995	19,995
	73,315	73,315
5020-001-103 OVERTIME	28,365	68,365
5025-001-103 EMPLOYEE OVERHEAD		
Existing Staff	496,335	553,235
Temporary Positions	7,520	10,505
Overtime/Bilingual Pay	3,855	7,345
	507,710	571,085
5030-001-103 FLEXIBLE BENEFITS	8,970	8,970
TOTAL, EMPLOYEE SERVICES	1,584,200	1,686,675
5101-001-103 OFFICE/OPERATING SUPPLIES		
Ball Field Light Bulbs	7,000	7,000
City Appearance/Re-vegetation	20,000	20,000
Fertilizer/Pesticides/Supplies (CFA)	9,500	10,000
Grounds Maintenance	73,445	63,445
Hand Power Tool Repair/Replacement	0	7,500
Hazmat Permits	880	880

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**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-103 MAINTENANCE/PARKS		
5101-001-103 OFFICE/OPERATING SUPPLIES (continued)		
Plant Material/Irrigation Supplies	64,175	54,175
Pool Permits	500	500
Pool Supplies	18,000	30,000
Recycled Water System Inspections	2,000	2,000
Trees	7,000	10,000
	202,500	205,500
5131-001-103 PROFESSIONAL SERVICES/CONTRACTS		
Contract Cleaning - Queen Califia's Magical Circle	4,200	4,200
Daley Ranch Maintenance/Biological Monitoring	30,000	30,000
Grove Park Maintenance	20,000	20,000
Park Sweeping Contract	7,800	10,000
Pest Control	7,800	7,800
Ryan Park Maintenance	39,000	39,000
Uniforms	6,000	6,000
	114,800	117,000
5160-001-103 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	1,000	1,000
5162-001-103 DUES AND SUBSCRIPTIONS		
CA Parks/Recreation Society (CPRS)	280	280
Pesticide Applicators - License Fee	790	790
	1,070	1,070
5170-001-103 UTILITIES		
Utilities	230,000	235,600
5171-001-103 WATER		
Water Service-Other Agencies	10,000	20,000
5173-001-103 OTHER TELEPHONE		
Cell Phone Service	8,000	8,000

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-103 MAINTENANCE/PARKS		
5180-001-103 RENT		
Equipment Rental	8,000	8,000
TOTAL, M & O	575,370	596,170
5125-001-103 BUILDING REPAIRS/MAINTENANCE	118,825	212,155
5164-001-103 EQUIPMENT EXPENSE	169,470	169,470
5172-001-103 TELEPHONE	390	0
5174-001-103 RADIO COMMUNICATIONS	3,840	1,260
5178-001-103 OFFICE AUTOMATION	3,825	4,010
5183-001-103 INSURANCE		
Liability Insurance	39,550	40,795
Property Insurance	9,005	6,380
	<u>48,555</u>	<u>47,175</u>
TOTAL, INTERNAL SERVICE CHARGES	344,905	434,070
SUBTOTAL, MAINTENANCE/PARKS	2,504,475	2,716,915
5901-001-103 ALLOCATED IN		
Risk Management	0	12,280
5902-001-103 ALLOCATED OUT		
Landscape Maintenance District	(51,865)	(53,050)
Environmental Programs Division	0	(19,810)
Capital Improvement Projects	(78,670)	(81,230)
	<u>(130,535)</u>	<u>(154,090)</u>
TOTAL, MAINTENANCE/PARKS	2,373,940	2,575,105



**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Department Summary**

COMMUNICATIONS

Description: The Communications division maintains the communications equipment for all City departments, operates the Hubbard Hill base station, and monitors the City's radio/communication system to assure compliance with federal and state regulations.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
BUDGET:				
Maintenance & Operations	318,952	319,424	347,195	310,595
Internal Service Charges	5,472	5,980	5,955	9,205
Allocations (Net)	<u>(335,124)</u>	<u>(344,925)</u>	<u>(353,150)</u>	<u>(319,800)</u>
Total Budget	(10,700)	(19,521)	0	0

DEPARTMENT PRIORITIES

- Maintain the City's communication system, including the dispatch backbone and all mobile and portable radios
- Continue to identify potential savings in service costs that can be used for radio equipment

MAJOR BUDGET IMPACTS

- Decrease in Motorola/RCS contracts and maintenance of equipment
- Increase in internal service charges, primarily building maintenance
- Decrease in allocations out due to decrease in radio inventory

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-404 COMMUNICATIONS		
5126-001-404 MAINTENANCE OF EQUIPMENT	10,000	5,000
5131-001-404 PROFESSIONAL SERVICES/CONTRACTS		
Motorola Service Contract	55,875	51,095
RCS Operating Cost	<u>265,320</u>	<u>238,500</u>
	321,195	289,595
5170-001-404 UTILITIES	16,000	16,000
TOTAL, M & O	347,195	310,595
5125-001-404 BUILDING REPAIRS/MAINTENANCE	3,750	6,785
5172-001-404 TELEPHONE	1,945	2,170
5183-001-404 INSURANCE		
Property Insurance	260	250
TOTAL, INTERNAL SERVICE CHARGES	5,955	9,205
SUBTOTAL, COMMUNICATIONS	353,150	319,800
5902-001-404 ALLOCATED OUT		
Code Enforcement	(5,120)	(6,715)
Engineering	(2,135)	(2,100)
Maintenance/Streets	(18,200)	(14,690)
Maintenance/Parks	(3,840)	(1,260)
Police	(210,065)	(187,215)
Fire	(55,980)	(52,045)
Water	(12,805)	(12,590)
Lakes	(17,690)	(17,130)
Wastewater	(20,915)	(21,015)
Building Maintenance	(4,695)	(3,360)
Fleet Services	<u>(1,705)</u>	<u>(1,680)</u>
	(353,150)	(319,800)
TOTAL, COMMUNICATIONS	0	0

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary**

RECYCLING AND WASTE REDUCTION

Description: The Recycling and Waste Reduction Program promotes awareness of and participation in recycling and solid waste management programs throughout the City of Escondido.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
STAFFING:				
Regular Full-Time	2.0	2.0	2.0	3.0
Temporary Part-Time (FTE)	1.9	2.6	2.8	0.8
Department Total	<u>3.9</u>	<u>4.6</u>	<u>4.8</u>	<u>3.8</u>
BUDGET:				
Employee Services	204,744	197,398	260,975	292,485
Maintenance & Operations	167,197	160,164	352,875	152,875
Capital	0	6,344	0	0
Internal Service Charges	16,104	23,340	22,775	68,560
Allocations	106,512	7,940	0	0
Total Budget	<u>494,557</u>	<u>395,186</u>	<u>636,625</u>	<u>513,920</u>

DEPARTMENT PRIORITIES

- Meet State and Federal Hazardous Waste Disposal Regulations by educating the public, promoting new and existing household hazardous waste programs and offering safe and legal disposal of household generated hazardous waste to Escondido residents
- Meet State Assembly Bill 939 diversion requirements by continuing, supporting and implementing residential waste reduction and recycling programs and working with Escondido's waste hauler to encourage increased diversion of commercial and industrial waste
- Meet pollution prevention requirements by continuing, supporting and implementing litter prevention and cleanup programs
- Monitor contract of franchised waste hauler to ensure compliance with contract requirements for trash and recycling collection, processing and disposal

MAJOR BUDGET IMPACTS

- Added one regular full-time position. Decreased temporary part-time. Increased employee overhead costs.
- Decreased professional services
- Increase internal service charges, primarily building maintenance

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-407 RECYCLING AND WASTE REDUCTION		
5001-001-407 REGULAR FULL-TIME		
1 Management Analyst II	71,820	71,820
1 Program Assistant	0	45,000
1 Senior Program Coordinator	63,480	63,480
	135,300	180,300
5004-001-407 TEMPORARY PART-TIME		
Department Specialist	12,000	16,000
Department Specialist w/PERS	43,260	0
	55,260	16,000
5020-001-407 OVERTIME		
Miscellaneous	2,415	2,415
5025-001-407 EMPLOYEE OVERHEAD		
Existing Staff	51,490	88,920
Temporary Position/Overtime	12,435	775
	63,925	89,695
5030-001-407 FLEXIBLE BENEFITS		
	4,075	4,075
TOTAL, EMPLOYEE SERVICES	260,975	292,485
5101-001-407 OFFICE/OPERATING SUPPLIES		
Containers and Equipment	10,000	10,000
General Office Supplies	1,700	1,700
	11,700	11,700
5131-001-407 PROFESSIONAL SERVICES/CONTRACTS		
Household Hazardous Waste Collection	221,500	21,500
5160-001-407 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	5,000	5,000

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-407 RECYCLING AND WASTE REDUCTION		
5162-001-407 DUES & SUBSCRIPTIONS	500	500
5167-001-407 ADVERTISING AND PRINTING		
Public Education	12,500	12,500
5173-001-407 OTHER TELEPHONE		
Cellular Access	720	720
5180-001-407 RENT		
Storage Facility	1,760	1,760
5190-001-407 OTHER EXPENSE		
Beverage Recycling	20,000	20,000
Litter Removal/Composting/Curbside Recycling Programs	10,500	10,500
Recycled Product Purchases	68,695	68,695
	<u>99,195</u>	<u>99,195</u>
TOTAL, M & O	352,875	152,875
5125-001-407 BUILDING REPAIRS/MAINTENANCE	9,565	55,420
5164-001-407 EQUIPMENT EXPENSE	3,220	3,220
5165-001-407 DUPLICATING CENTER	325	0
5178-001-407 OFFICE AUTOMATION	5,015	5,260
5183-001-407 INSURANCE		
Liability Insurance	4,365	4,385
Property Insurance	285	275
	<u>4,650</u>	<u>4,660</u>
TOTAL, INTERNAL SERVICE CHARGES	22,775	68,560
TOTAL, RECYCLING AND WASTE REDUCTION	636,625	513,920



**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary**

POLICE

Description: The Police Department protects the life and property of the citizens; apprehends and prosecutes violators; deters criminal activities; recovers and returns stolen property; and enforces all laws. The citizens' right to peaceful, secure lives is always balanced against the minimum of intrusions and restrictions by the police.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
STAFFING:				
Regular Full-Time	228.0	228.0	227.0	227.0
Frozen Positions	-14.0	-13.0	-13.0	-12.0
Regular Part-Time (FTE)	1.5	1.5	1.5	1.5
Temporary Part-Time (FTE)	20.6	18.3	19.2	20.4
Department Total	<u>236.1</u>	<u>234.8</u>	<u>234.7</u>	<u>236.9</u>
BUDGET:				
Employee Services	27,703,650	28,175,306	28,842,190	31,318,840
Maintenance & Operations	3,019,507	3,341,751	3,613,225	3,137,805
Capital	8,803	0	7,035	0
Internal Service Charges	3,766,884	3,803,560	3,897,565	4,071,535
Allocations (Net)	<u>(1,338,908)</u>	<u>(1,252,708)</u>	<u>(815,260)</u>	<u>(638,590)</u>
Total Budget	<u>33,159,936</u>	<u>34,067,909</u>	<u>35,544,755</u>	<u>37,889,590</u>

DEPARTMENT PRIORITIES

- Enhance quality of life through suppression, prevention and interdiction programs to reduce gang violence and graffiti
- Maintain adequate staffing levels to ensure rapid response times and efficient delivery of Police services
- Continue to improve levels of traffic safety
- Improve efficiency by integrating new and existing technology department wide
- Expand community policing and problem solving through public education and interaction

MAJOR BUDGET IMPACTS

- Reorganization of positions
- Increase in employee services primarily due to negotiated contracts and increased employee overhead costs
- Decrease in maintenance and operations is primarily due to the elimination of red light photo contract and reduced projections for minor office equipment, safety equipment and rent
- Increase in internal service charges, primarily building maintenance
- Elimination of allocation out to police grants. Police Officers previously funded by the Recovery Act Grant have been absorbed within the Police budget

CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail

	2013-14 REVISED	2014-15 BUDGET
001-500 POLICE		
5001-001-500 REGULAR FULL-TIME		
1 Chief of Police	150,000	175,000
3 Administrative Assistants	119,195	119,195
1 Administrative Coordinator	54,225	56,125
14 Community Service Officers	751,205	704,185
1 Crime Analyst	62,905	62,905
1 Customer Service Representative I/II	42,785	42,785
2 Forensic Technicians	125,775	127,075
3 Police Captains	283,415	489,170
8 Police Lieutenants	1,002,625	1,034,860
133 Police Officers	10,388,860	11,370,520
1 Police Projects Specialist	39,385	42,535
1 Police Records Manager	54,555	57,280
7 Police Records Technicians	261,745	261,745
23 Police Sergeants	2,510,395	2,742,990
1 Police Services Analyst	63,155	63,155
1 Police Services Bureau Manager	85,290	85,290
1 Property & Evidence Supervisor	61,965	61,965
1 Public Safety Communications Manager	81,120	81,120
19 Public Safety Dispatchers I/II's	1,084,030	1,165,605
4 Public Safety Shift Supervisors	277,815	277,815
1 Sr. Crime Analyst	66,650	66,650
Acting Pay	13,095	17,980
Bilingual Pay	115,980	111,705
Float Holiday Payoff	137,150	150,865
Holiday Pay	111,915	205,500
Shift Pay	41,750	41,750
Tactical Operations Pay	19,800	19,800
POST Increases	5,830	5,305
Budget Adjustment - MOU Agreement (11-02)	161,625	0
Adjustments:		
Frozen Positions:		
2 Community Services Officers	(94,030)	(94,030)
2 Police Lieutenants	(219,255)	(235,990)
8 Police Officers	(503,005)	(556,515)
0 Public Safety Dispatcher	(50,350)	0
	17,307,600	18,754,340
5003-001-500 REGULAR PART-TIME		
1 Police Services Technician (0.75)	68,555	33,750
1 Property & Evidence Technician I/II (0.75)	0	28,395
	68,555	62,145

CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail

	<u>2013-14</u> <u>REVISED</u>	<u>2014-15</u> <u>BUDGET</u>
001-500 POLICE		
5004-001-500 TEMPORARY PART-TIME		
20 Crossing Guards	176,330	192,670
2 Department Specialists - Dispatch	42,220	0
2 Department Specialists - Internal Affairs and Investigations	48,390	58,800
4 Department Specialists - Range	54,840	81,715
5 Parking Attendants	61,605	74,630
	383,385	407,815
5020-001-500 OVERTIME		
Bilingual Pay	19,335	23,510
Comp Time Contingency	60,000	95,000
Holiday Pay	85,000	329,230
Overtime	821,050	0
Overtime - Canine Pay	0	79,270
Overtime - Court	0	58,955
Overtime - Emergency Operations	0	118,335
Overtime - Extended Day/Callback	0	133,720
Overtime - Motor Pay	0	98,895
Overtime - Task Force	39,400	43,340
Overtime - Training (including Range)	0	116,200
Overtime for Grant Officers	72,115	0
TOU Pay	2,170	2,615
	1,099,070	1,099,070
5025-001-500 EMPLOYEE OVERHEAD		
Existing Staff	10,063,920	11,085,520
Grant Officers	4,305	0
Holiday, Shift Pay, Uniform, Bilingual, TOU, Acting, POST	195,590	242,890
Overtime	58,685	80,840
Temporary Positions	13,035	17,170
Budget Adjustment - MOU Agreement (11-02)	68,055	0
Adjustments:		
Frozen Positions	(573,980)	(587,740)
	9,829,610	10,838,680

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-500 POLICE		
5030-001-500 FLEXIBLE BENEFITS		
Flexible Benefits	165,140	168,630
Frozen Positions	(11,170)	(11,840)
	<u>153,970</u>	<u>156,790</u>
TOTAL, EMPLOYEE SERVICES	28,842,190	31,318,840
5101-001-500 OFFICE/OPERATING SUPPLIES		
Canine Food and Supplies	0	5,400
Crime Lab Chemicals and Evidence Tech Supplies	0	10,000
General Office Supplies (Toner, Paper, etc.)	166,125	25,000
Grant for Hiring 8 New Police Officers	700	0
Patrol and Field Supplies (Rubber Gloves, Batteries, etc.)	0	110,040
Range and Armory Class Supplies and Targets	0	10,000
Reserve Officer Uniform Allowance	5,600	5,600
Safety Glasses	0	11,785
Uniform Allowance	139,300	139,600
Budget Adjustment - MOU Agreement (11-02)	7,400	0
	<u>319,125</u>	<u>317,425</u>
5105-001-500 SAFETY EQUIPMENT		
Ammunition (Firearms Training)	100,925	90,925
Canine Replacement and Equipment	20,610	0
Combined MOU/Off. Safety/SIU Safety Equipment	126,685	126,685
Dispatcher Headsets	1,500	1,800
Hard Armor/Ballistic Vests	20,000	5,000
Less Lethal Equipment	18,500	18,500
Mobile Field Force and SWAT Equipment	7,000	7,000
Motor Helmets and Communication Gear	1,500	1,500
Property and Evidence Refrigerator	3,000	0
Radar Replacement	4,700	4,700
SIG Sauer's (Replacements)/Weapons	16,300	10,000
SWAT Specialty Munitions	0	11,630
TOU Explosives & Flashbang Reloads	7,200	0
Tactical Operations Unit Chemical Agents	5,000	0
Vehicle Equipment	2,000	2,000
Vehicle License Plate Reader Equipment	700	700
	<u>335,620</u>	<u>280,440</u>

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-500 POLICE		
5126-001-500 MAINTENANCE OF EQUIPMENT		
Air Gas	200	200
Bicycles (COPPS)	1,000	1,000
Building Camera Maintenance	14,225	14,225
CAD Maintenance NetRMS	3,000	0
Canine Vehicles & Equipment	1,000	1,000
Collision Reconstruction Software Maintenance	1,000	1,000
Digital Imaging Mgmt. System Maintenance	5,600	5,600
Dispatch Recorders	4,500	4,500
Emergency Mgmt. Dispatch Maintenance	4,835	4,835
Fax, Typewriter and Printer Maintenance (PAX)	5,200	5,200
Firearms Repair	10,000	7,000
Fitness Equipment	1,400	2,600
Headset Repair	1,000	1,000
Imaging System	15,000	15,000
Lab/Camera Equipment	1,000	1,000
Laptop Repair	5,000	5,000
LiveScan	3,985	3,985
Motorcycle and Traffic Equipment Maintenance	3,000	7,000
PAS Equipment Repair	0	1,210
Parking Cite System	3,500	2,500
Radar Repair	2,000	2,000
Radios	6,500	6,500
Speedometer Calibration	2,000	2,000
Taser Repair	2,200	2,200
Time Clocks	965	965
Traffic Scales Maintenance	300	300
Unscheduled Services	7,500	2,500
Watch Guard Firewall Maintenance	830	830
	106,740	101,150
5131-001-500 PROFESSIONAL SERVICES/CONTRACTS		
ARJIS/eSUN	190,595	190,595
ARJISnet Handheld Service	12,300	0
Alarm Maintenance	400	480
Animal Control Regulation/Dead Animal Removal	955,245	955,245
Audio Visual Equipment Maintenance	41,270	41,270
Barcode Software Contract	15,500	27,000
Biohazard Waste Disposal/Health Permits	12,950	28,610
Broadband Service	5,595	0
CAD/RMS	148,010	145,270

(continued on next page)

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	2013-14 REVISED	2014-15 BUDGET
001-500 POLICE		
5131-001-500 PROFESSIONAL SERVICES/CONTRACTS (continued)		
CAL-ID	35,895	37,260
CLEARs Criminal Background Database	1,500	2,840
Canine Boarding and Medical Expenses	7,000	7,000
Canine Training Program	12,000	11,750
Cell Phone Download System	3,210	3,210
Child Abuse & Biological Lab Exams	75,000	50,000
Crash Data Retrieval Membership	750	750
Credit & Background Information Services	5,700	4,950
Crime Mapping Program	23,615	23,615
CrimeView Technical Support (Crime Analysis)	3,000	3,190
DNA Tests	5,000	5,000
Direct TV for Command Vehicle	630	1,765
Document Shredding (Records)	4,000	5,630
FastTrak	200	500
Film Developing	500	500
Fingerprint Fees	35,600	35,600
Graffiti Tracking Contract	36,000	36,000
Internet Service	6,000	3,900
Investigative Fund	24,000	24,000
Lexipol	5,300	0
Mail/Shipping	2,000	2,000
Monthly Satellite Fees	4,050	2,500
Offender Watch	7,000	7,000
Officer Crisis	9,000	9,000
On-line Crime Report System	6,000	5,090
Pacific Refrigeration	1,300	1,400
Parking Citations	69,000	69,000
Patrol Wireless Connectivity	115,035	115,035
Pawn Tracking System	11,000	10,590
Portable Toilets	17,015	18,000
Pre-employment Screening/Polygraph Services	2,000	1,500
Prisoner Meals	1,200	1,200
Range Wireless, Cellular and Instructor Fees	1,200	1,200
Red Light Photo Enforcement Contract	256,500	0
Reserve Psychological Exams	750	2,000
Rolling Storage System Maintenance	0	2,000
Surveillance Trackers	3,210	3,210
Translation/Transcription/Mediation/Witness Fees	40,000	31,000
Vehicle Abatement	9,500	12,000
Vehicle License Plate Contract	0	14,850
Window Tinting	1,400	1,400
	2,223,925	1,955,905

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-500 POLICE		
5160-001-500 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	62,495	64,495
5161-001-500 MILEAGE REIMBURSEMENT		
Enforcement Mileage	1,000	1,500
5162-001-500 DUES AND SUBSCRIPTIONS		
Police Association Dues & Subscriptions	10,825	12,175
5167-001-500 ADVERTISING & PRINTING		
Citations and Other Forms	15,000	15,000
Regional Recruiting & Advertising	10,000	0
	<u>25,000</u>	<u>15,000</u>
5170-001-500 UTILITIES		
Gas & Electric	6,300	3,500
5173-001-500 OTHER TELEPHONE		
3C Network Connection and Support	1,500	1,600
CALNET 2 Line	10,470	10,505
Cellular Phone Service	70,000	65,200
LiveScan Phone Line	4,550	4,550
Miscellaneous Phone Installation & Replacements	6,000	6,000
SUN/CLETS	5,500	5,500
	<u>98,020</u>	<u>93,355</u>
5180-001-500 RENT		
Building Lease - Range	7,800	7,940
Credit Equipment Leases	1,115	0
Leased Vehicles	105,000	60,000
Tone Pagers	5,000	1,200
	<u>118,915</u>	<u>69,140</u>

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-500 POLICE		
5184-001-500 TUITION		
P.O.S.T. Training	40,470	40,470
5190-001-500 OTHER EXPENSE		
Awards Dinner (Cadets)	1,600	1,600
Chaplain's Program (Association Dues & Conferences)	2,000	2,000
Emergency Operations Fund	500	500
Employee Recognition	7,000	7,000
Explorer/Cadet Program	6,800	6,800
Generator Fuel (Traffic and Range)	5,000	5,000
Reserve Program	2,000	2,000
Seals, Lettering, Striping	17,000	17,000
Special Events	4,000	4,000
Volunteer Program	4,225	4,225
	50,125	50,125
5193-001-500 SOFTWARE		
Altris View Mapping License	1,500	0
Command Point CAD License	3,250	0
CopWare/TMS (Training)	3,935	4,175
ProQA Paramount Interface License Fee	0	30,000
Software Licensing	19,950	19,950
	28,635	54,125
5194-001-500 MINOR OFFICE EQUIPMENT		
Advanced Authentication	50,000	0
Computer Maintenance Supplies	6,000	6,000
Desktop Computers	30,300	12,000
Laptop Computers	38,730	0
Laptop Upgrades	55,000	55,000
Replacement Modems, Antennas, Cabling & UB Keys	6,000	6,000
	186,030	79,000
TOTAL, M & O	3,613,225	3,137,805

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-500 POLICE		
5209-001-500 OTHER CAPITAL OUTLAY		
Replacement Server	7,035	0
TOTAL, CAPITAL	7,035	0
5125-001-500 BUILDING MAINTENANCE	547,900	747,540
5164-001-500 EQUIPMENT EXPENSE	1,706,945	1,706,945
5165-001-500 DUPLICATING CENTER	99,735	92,405
5172-001-500 TELEPHONE	80,800	84,535
5174-001-500 RADIO COMMUNICATIONS	210,065	187,215
5175-001-500 MAIL SERVICES	20,845	18,930
5178-001-500 OFFICE AUTOMATION	454,240	445,595
5183-001-500 INSURANCE		
Liability Insurance	742,100	747,670
Property Insurance	34,935	40,700
	<u>777,035</u>	<u>788,370</u>
TOTAL, INTERNAL SERVICE CHARGES	3,897,565	4,071,535
SUBTOTAL, POLICE	36,360,015	38,528,180
5902-001-500 ALLOCATED OUT		
Water	(622,270)	(622,270)
Wastewater	(16,320)	(16,320)
Police Grants	(176,670)	0
	<u>(815,260)</u>	<u>(638,590)</u>
TOTAL, POLICE	35,544,755	37,889,590



**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary**

FIRE/EMERGENCY MANAGEMENT

Description: The Fire Department serves the public and safeguards the community from the impact of fire, medical and environmental emergencies through education, emergency services and enforcement.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
STAFFING:				
Regular Full-Time	96.0	123.0	124.0	124.0
Temporary Part-Time (FTE)	8.6	8.5	6.3	6.3
Department Total	<u>104.6</u>	<u>131.5</u>	<u>130.3</u>	<u>130.3</u>
BUDGET:				
Employee Services	14,943,418	16,203,103	17,729,840	19,090,295
Maintenance & Operations	1,069,797	1,214,752	1,217,215	1,310,315
Capital	0	166,237	0	0
Internal Service Charges	1,907,916	1,961,630	1,954,090	2,065,620
Allocations (Net)	<u>(588,456)</u>	<u>(588,455)</u>	<u>(588,455)</u>	<u>(588,455)</u>
Total Budget	<u>17,332,675</u>	<u>18,957,267</u>	<u>20,312,690</u>	<u>21,877,775</u>

DEPARTMENT PRIORITIES

- Utilize new technologies to improve department efficiencies and accountability: (1) Research web-based Records Management Systems, streamlining records management functions and Fire Prevention inspection procedures and (2) Evaluate the available data through the Computer Aided Dispatch (CAD), Patient Care Records (PCR), Records Management System (RMS) and Geographic Information Systems (GIS) to have a thorough, complete and accurate representation of the services provided to the community
- Continue to monitor and evaluate the new EMS delivery model to ensure the Fire Department is providing the best emergency services to the community
- Continue to monitor and evaluate the Cooperative EMS Division between the City of Escondido and the City of San Marcos for the desired effectiveness and efficiencies

MAJOR BUDGET IMPACTS

- Reclass of one Fire Division Chief to Deputy Fire Chief
- Fire: Increase in employee services is primarily due to negotiated contracts, increase in overtime, and increased employee overhead costs
- Fire: Increase in safety equipment, contracts, supplies, meetings, utilities and software
- Fire: Increase in internal service charges, primarily building maintenance and insurance charges
- Fire & Emergency Management: Duplicating internal service charges were added and office automation charges increased

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-600 FIRE		
5001-001-600 REGULAR FULL-TIME		
1 Fire Chief	171,675	176,825
1 Administrative Assistant	36,035	36,800
1 Administrative Coordinator	50,370	55,650
1 Deputy Fire Chief	0	158,700
1 Deputy Fire Marshal	81,030	79,870
1 Fire Admin Services Manager	79,540	79,540
3 Fire Battalion Chiefs	350,295	402,185
24 Fire Captains	2,364,795	2,553,390
1 Fire Division Chief	275,155	149,235
24 Fire Engineers	2,016,995	2,165,380
3 Fire Prevention Specialists	186,505	186,945
39 Firefighter/Paramedics	2,884,490	3,032,280
24 Non-Safety Paramedics	666,465	699,145
Bilingual Pay	48,900	47,400
Holiday Pay	399,200	424,660
Paramedic Recertification Pay	17,550	17,550
Paramedic Mentor/Preceptor Pay	15,000	16,000
TOU Pay	4,800	4,800
Certification/Education Pay	16,700	17,380
Longevity Stipend	18,000	14,000
	9,683,500	10,317,735
5004-001-600 TEMPORARY PART-TIME		
Department Specialist - Administrative Aide	13,550	13,550
EMS Clerical Support	17,680	17,680
Fire Service Officer	8,840	9,000
	40,070	40,230
5020-001-600 OVERTIME		
Battalion Chief Non-Scheduled Hours	55,000	57,105
Constant-Staffing Program	1,987,100	2,075,785
FLSA	173,365	207,615
Fire Suppression Compensatory Time Payoff	13,000	16,675
Paramedic Program - Regular Overtime	164,510	164,510
	2,392,975	2,521,690

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-600 FIRE		
5025-001-600 EMPLOYEE OVERHEAD		
Existing Staff	5,081,675	5,616,820
Bilingual/Overtime/Holiday & Special Pays	373,415	432,115
Certification/Education Pay	6,640	7,410
Longevity Stipend	7,160	5,970
TOU Pay	1,910	2,045
Temporary Positions	1,360	1,695
	5,472,160	6,066,055
5030-001-600 FLEXIBLE BENEFITS	51,425	54,880
TOTAL, EMPLOYEE SERVICES	17,640,130	19,000,590
5101-001-600 OFFICE/OPERATING SUPPLIES		
Awards, Plaques & Volunteer Recognition/Badges	2,000	4,000
Building & Grounds Maintenance Supplies	9,300	7,025
CPR & PAD Training Supplies	2,000	2,000
Chaplain Program	500	500
EMS Supplies	203,000	208,000
Exercise Equipment	4,000	4,000
Explorer Program	2,000	2,000
Fire Prevention/Investigation Supplies	1,000	1,000
Honor Guard Program	500	500
Laundry	2,000	2,000
Office Supplies	17,375	30,700
Oxygen and Related Supplies	9,000	14,000
Pharmaceutical Supplies	38,000	41,000
Public Education Equipment/Supplies	1,000	1,000
Replacement Uniforms (Part-Time Employees)	600	600
Station Supplies	20,325	27,100
Training Props and Materials	12,700	8,500
Uniform Allowance	79,550	79,550
Volunteer Program	4,000	4,000
	408,850	437,475

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-600 FIRE		
5105-001-600 SAFETY EQUIPMENT		
Communication Equipment	7,000	7,000
Fire Engine Equipment	9,500	14,500
Fire Hose	7,000	7,000
Fire Truck Equipment	2,500	27,500
Firefighting Foam	4,000	4,000
Paramedic Equipment	15,600	5,600
Personal Protective Equipment	66,850	65,000
SCBA Equipment	10,200	15,000
Safety Glasses	4,550	4,550
TOU Equipment	2,000	2,000
	129,200	152,150
5126-001-600 MAINTENANCE OF EQUIPMENT		
Carpet Cleaning for Stations	4,500	4,500
Compressor Maintenance & Testing	2,000	2,000
EKG Monitors Maintenance Agreement	14,300	5,000
Exhaust Removal System Maintenance	3,500	3,500
Fire Equipment Repair	12,000	12,000
Gurney Maintenance Program	8,000	8,000
Hose & Ladder Testing	13,000	14,000
O2 Maintenance Program	4,000	3,000
Paramedic Equipment Repair	1,000	1,000
SCBA Repair & Maintenance	8,060	12,000
Station Alerting System Maintenance	3,000	4,000
Station Equipment Repair	4,900	4,900
Technology Maintenance	1,500	1,500
	79,760	75,400
5131-001-600 PROFESSIONAL SERVICES/CONTRACTS		
Controlled Substance Regulated Waste Contract	1,200	2,500
EMS Coordinator Management Agreement	119,725	121,355
FireStats Consultant	12,000	12,000
Ground Emergency Medical Transportation	0	16,650
Haz Incident Response Team (HIRT) Program	107,890	119,860

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**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-600 FIRE		
5131-001-600 PROFESSIONAL SERVICES/CONTRACTS (continued)		
PAD Program Physician Oversight	150	150
RMS - Target Safety	9,840	9,300
Station Landscape Contract	0	2,275
Unified Disaster Council (UDC) Membership	4,705	4,705
Weed Abatement Contractor	25,000	25,000
	280,510	313,795
5148-001-600 PERMITS		
EPA Permit	2,150	2,150
Hazardous Materials	2,500	2,500
	4,650	4,650
5160-001-600 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	11,500	17,900
5162-001-600 DUES AND SUBSCRIPTIONS		
Fire Administration/Management Publications/Associations	1,085	1,085
Fire EMS Publications/Associations	2,300	2,300
Fire Prevention Code Books/Publications/Associations	3,500	1,000
Fire Suppression Publications/Associations	650	650
	7,535	5,035
5167-001-600 ADVERTISING AND PRINTING		
Business Cards	1,050	1,050
Fire Prevention Forms	1,500	500
Forms Upgrades and Revisions	500	500
Public Educational Materials	500	500
	3,550	2,550
5170-001-600 UTILITIES		
Gas and Electric	146,835	152,865
5171-001-600 WATER		
Water Service-Other Agencies	11,225	11,225

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-600 FIRE		
5173-001-600 OTHER TELEPHONE		
Cellular Phones (Admin & Prevention)	7,000	7,000
EKG Connectivity	2,080	2,080
EMS Tablet	2,500	2,500
EMS/RMS	10,200	10,200
Wireless Internet Card	17,000	17,000
	38,780	38,780
5182-001-600 INTEREST EXPENSE	11,615	5,765
5184-001-600 TUITION		
Regional Fire Technology Courses	4,500	2,000
Regional Fire Technology Courses (Levels I & II)	4,500	8,000
Tuition Palomar College Agreement	20,400	20,400
	29,400	30,400
5190-001-600 OTHER EXPENSE		
Advanced Cardiac Life Support Skills Testing	850	850
FF1 & FF2 Certification Fees	0	600
Paramedic Licensing & Re-accreditation Fees	8,680	10,500
	9,530	11,950
5193-001-600 SOFTWARE		
Constant Staffing Software Maintenance & Tech Support	5,515	5,515
EMS Software Maintenance & Tech Support	8,000	14,500
GIS Software Maintenance & Tech Support	500	0
RMS Software Maintenance & Tech Support	1,350	1,450
Regional Mapping Project Software Maint & Tech Support	5,000	5,000
	20,365	26,465
TOTAL, M & O	1,193,305	1,286,405

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-600 FIRE		
5125-001-600 BUILDING REPAIRS/MAINTENANCE	216,015	302,825
5164-001-600 EQUIPMENT EXPENSE	1,215,295	1,215,295
5165-001-600 DUPLICATING CENTER	17,675	7,435
5172-001-600 TELEPHONE	101,585	101,375
5174-001-600 RADIO COMMUNICATIONS	55,980	52,045
5175-001-600 MAIL SERVICES	6,235	4,780
5178-001-600 OFFICE AUTOMATION	92,155	96,675
5183-001-600 INSURANCE		
Liability Insurance	149,150	177,355
Property Insurance	68,130	68,770
	<u>217,280</u>	<u>246,125</u>
TOTAL, INTERNAL SERVICE CHARGES	1,922,220	2,026,555
SUBTOTAL, FIRE	20,755,655	22,313,550
5902-001-600 ALLOCATED OUT		
Water	(572,955)	(572,955)
Wastewater	(15,500)	(15,500)
	<u>(588,455)</u>	<u>(588,455)</u>
TOTAL, FIRE	20,167,200	21,725,095

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-601 FIRE/EMERGENCY MANAGEMENT		
5004-001-601 TEMPORARY PART-TIME		
1 Department Specialist - CERT Program (Grant Funded)	23,400	22,720
1 Department Specialist - GIS Mapping (Grant Funded)	24,960	24,960
1 Emergency Services Coordinator	38,400	38,400
	86,760	86,080
5025-001-601 EMPLOYEE OVERHEAD		
Temporary Positions	1,305	1,615
Temporary Positions - Grant Funded	1,645	2,010
	2,950	3,625
TOTAL, EMPLOYEE SERVICES	89,710	89,705
5101-001-601 OFFICE/OPERATING SUPPLIES		
Community Emergency Response Team (CERT)	6,385	6,385
EOC Supplies	3,500	3,500
Miscellaneous Supplies	2,420	2,020
Police/Fire Command Vehicle Supplies/Equipment	1,000	1,000
	13,305	12,905
5160-001-601 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	1,500	1,500
5161-001-601 MILEAGE REIMBURSEMENT		
	400	500
5162-001-601 DUES & SUBSCRIPTIONS		
California Emergency Services Association	75	75
National Emergency Management Association	200	200
	275	275
5167-001-601 ADVERTISING AND PRINTING		
Forms Upgrades and Revisions	1,000	1,000

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-601 FIRE/EMERGENCY MANAGEMENT		
5173-001-601 OTHER TELEPHONE		
3C's Communication System	3,000	3,000
EOC & Command Vehicle Satellite TV Service	3,800	3,800
Police/Fire Command Vehicle	430	430
	7,230	7,230
5184-001-601 TUITION		
Emergency Management Courses	200	200
5193-001-601 SOFTWARE		
GIS Software Maintenance & Tech Support	0	300
TOTAL, M & O	23,910	23,910
5165-001-601 DUPLICATING CENTER	0	5,635
5178-001-601 OFFICE AUTOMATION	31,870	33,430
TOTAL, INTERNAL SERVICE CHARGES	31,870	39,065
TOTAL, FIRE/EMERGENCY MANAGEMENT	145,490	152,680



**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Department Summary**

NON-DEPARTMENTAL

Description: The Non-Departmental account includes contingencies for contractual salary and benefit obligations and expenditures not directly chargeable to other City Hall accounts, such as for pool cars.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
BUDGET:				
Employee Services	61,639	0	877,350	1,105,820
Maintenance & Operations	560,324	453,242	370,645	519,045
Internal Service Charges	41,520	54,855	61,810	56,075
Total Budget	<u>663,483</u>	<u>508,097</u>	<u>1,309,805</u>	<u>1,680,940</u>

DEPARTMENT PRIORITIES

- Not applicable

MAJOR BUDGET IMPACTS

- Workforce contingency added
- Election costs moved to City Clerk's department during 2013-14

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-701 NON-DEPARTMENTAL		
5001-001-701 REGULAR FULL-TIME		
Comp-Time Payoff Contingency	50,000	50,000
Reimbursement Contingency	20,000	20,000
Retirement Contingency	587,350	590,000
Vacation Payoff Contingency	230,000	230,000
Workforce Contingency	0	215,820
Budget Adjustment - Live Music for Cruisin' Grand (08-01)	(10,000)	0
	877,350	1,105,820
TOTAL, EMPLOYEE SERVICES	877,350	1,105,820
5190 001-701 OTHER EXPENSES		
Deposit Contingency	0	50,000
Election Costs	138,500	140,000
LAFCO Fees	32,485	32,485
North County Cities Branding Implementation	21,000	40,000
Property Tax Administration	150,000	150,000
San Dieguito River Park JPA	106,560	106,560
Budget Adj - Independent Districting Commission (08-05)	(138,000)	0
	310,545	519,045
5501-001-701 INTEREST		
Advance from Wastewater Fund Interest	60,100	0
TOTAL, M & O	370,645	519,045
5164-001-701 EQUIPMENT EXPENSE	26,050	26,050
5165-001-701 DUPLICATING CENTER	65	15
5178-001-701 OFFICE AUTOMATION	19,110	20,050

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-701 NON-DEPARTMENTAL		
5183-001-701 INSURANCE		
Liability Insurance	16,260	9,645
Property Insurance	325	315
	<u>16,585</u>	<u>9,960</u>
 TOTAL, INTERNAL SERVICE CHARGES	 61,810	 56,075
 TOTAL, NON-DEPARTMENTAL	 1,309,805	 1,680,940



**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Department Summary**

COMMUNITY RELATIONS AND CENTER FOR THE ARTS

Description: Community Relations was established to provide funding for community service organizations, cultural and historical activities and other community events. The Center for the Arts department was established to account for transactions related to the operations of the California Center for the Arts Escondido. The Center for the Arts operations are managed by the Center for the Arts Foundation.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
BUDGET:				
Maintenance & Operations	945,669	1,293,106	1,353,365	1,384,365
Capital	38,374	0	0	0
Internal Service Charges	298,632	489,265	519,665	592,795
Total Budget	<u>1,282,675</u>	<u>1,782,371</u>	<u>1,873,030</u>	<u>1,977,160</u>

DEPARTMENT PRIORITIES

- Not Applicable

MAJOR BUDGET IMPACTS

- Community Relations: None
- Center for the Arts: Increase in the cost of utilities
- Center for the Arts: Increase in internal service charges, primarily building maintenance and office automation charges

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>	<u>2014-15 STAFF SUPPORT</u>	<u>2014-15 TOTAL FUNDING</u>
5131-001-705 COMMUNITY RELATIONS				
COMMUNITY EVENT DIRECT SUPPORT				
Community Fireworks	31,300	15,000	16,300	31,300
Downtown Business Association-Cruising Grand	15,600	0	15,600	15,600
Jaycee's Christmas Parade	44,270	13,000	31,270	44,270
Budget Adj - Live Music for Cruisin' Grand (08-01)	10,000	0	0	0
TOTAL, COMMUNITY RELATIONS	<u><u>101,170</u></u>	<u><u>28,000</u></u>	<u><u>63,170</u></u>	<u><u>91,170</u></u>

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
001-140 CENTER FOR THE ARTS		
5131-001-140 PROFESSIONAL SERVICES/CONTRACTS		
Management Fee	700,970	700,970
5170-001-140 UTILITIES		
Gas & Electric	547,000	588,000
5525-001-140 LOAN PRINCIPAL EXPENSE		
SDG&E Energy Projects Loan	4,225	4,225
TOTAL, M & O	1,252,195	1,293,195
5125-001-140 BUILDING REPAIRS/MAINTENANCE	454,150	500,460
5172-001-140 TELEPHONE	35,655	37,200
5178-001-140 OFFICE AUTOMATION	29,860	55,135
TOTAL, INTERNAL SERVICE CHARGES	519,665	592,795
TOTAL, CENTER FOR THE ARTS	1,771,860	1,885,990

Special Revenue Funds

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Special Revenue Fund Sources and Uses**

VEHICLE PARKING DISTRICT

This fund was established to account for transactions related to the maintenance and operation of City owned public parking lots. Funding is provided by a transfer from the General Fund.

Sources of Funds:

	2014-15	2015-16
Transfer from General Fund	\$ 85,585	\$ 85,585
Interest	200	200
TOTAL, Sources	\$ 85,785	\$ 85,785

Uses of Funds:

Operating Budget		
Maintenance and Operations	\$ 10,400	\$ 10,400
Allocations	75,385	75,385
TOTAL, Uses	\$ 85,785	\$ 85,785

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Department Summary**

VEHICLE PARKING DISTRICT

Description: The Vehicle Parking District Commission advises the City Council on the use and maintenance of the downtown municipal parking lots. Funding is provided by a transfer from the General Fund.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
BUDGET:				
Maintenance & Operations	8,207	8,481	9,700	10,400
Internal Service Charges	300	20	0	0
Allocations (Net)	68,772	68,975	67,300	75,385
Total Budget	<u>77,279</u>	<u>77,476</u>	<u>77,000</u>	<u>85,785</u>

DEPARTMENT PRIORITIES

- Maintain parking areas for safety and appearance

MAJOR BUDGET IMPACTS

- Increase in the cost of electricity
- Increase in allocation in from the Streets department

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	2013-14 REVISED	2014-15 BUDGET
107-409 VEHICLE PARKING DISTRICT		
5101-107-409 OFFICE & OPERATING SUPPLIES	200	200
5170-107-409 UTILITIES		
Electric	4,500	5,200
5171-107-409 WATER	5,000	5,000
TOTAL, M & O	9,700	10,400
SUBTOTAL, VEHICLE PARKING DISTRICT	9,700	10,400
5901-107-409 ALLOCATED IN		
Maintenance/Streets	67,300	75,385
TOTAL, VEHICLE PARKING DISTRICT	77,000	85,785



**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Special Revenue Fund Sources and Uses**

RECREATION

This fund was created to account for transactions related to the administration and provision of Recreation services including the Escondido Sports Center, the East Valley Community Center and various other programs. The sources of funding are primarily fees for services and revenue from operations at the Vineyard Golf Course.

<u>Sources of Funds:</u>	2014-15	2015-16
Golf Course Revenue:		
Interest on Loans	\$ 5,500	\$ 5,000
Principal on Loans	59,000	-
Rent & Additional Compensations	330,000	330,000
Other Revenue:		
Fees for Service	1,966,695	1,966,695
Interest	6,200	6,400
EVCC Rental Spaces	279,245	255,245
Cellular Antenna Site Rental	284,460	292,995
On Track-State Grant	845,740	845,740
Sponsorships ESC	38,000	38,000
Deposit for Share a Dream	15,000	15,000
Transfer from General Fund	223,100	233,365
TOTAL, Sources	\$ 4,052,940	\$ 3,988,440

<u>Uses of Funds:</u>		
<u>Operating Budget</u>		
Employee Services	\$ 2,622,235	\$ 2,622,235
Maintenance and Operations	758,030	758,030
Internal Service Charges	623,480	623,480
Allocations	(15,305)	(15,305)
TOTAL, Operating Budget	3,988,440	3,988,440
Transfer to Vineyard Golf Course Debt Service	64,500	-
TOTAL, Uses	\$ 4,052,940	\$ 3,988,440

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary**

COMMUNITY SERVICES/ADMINISTRATION

Description: The Community Services Department/Administration Division is responsible for the development and scheduling of recreation and cultural arts programs. The department also provides oversight of the Library, Older Adult Services and Senior Nutrition.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
STAFFING:				
Regular Full-Time	3.0	3.0	4.0	4.0
Temporary Part-Time (FTE)	1.0	1.0	1.0	1.0
Department Total	<u>4.0</u>	<u>4.0</u>	<u>5.0</u>	<u>5.0</u>
BUDGET:				
Employee Services	368,016	400,575	403,165	417,595
Maintenance & Operations	6,997	4,858	4,130	4,130
Internal Service Charges	79,476	112,720	106,580	114,585
Allocations (Net)	<u>(122,736)</u>	<u>(127,334)</u>	<u>(28,385)</u>	<u>(33,940)</u>
Total Budget	<u>331,753</u>	<u>390,819</u>	<u>485,490</u>	<u>502,370</u>

DEPARTMENT PRIORITIES

- Provide administrative support and coordinate the efforts of the Community Services Department which includes Older Adult Services, Recreation and Library
- Provide technical support as needed for various projects including the park master plans, recreation facilities and Library special projects
- Provide staff support to the Community Services Commission and Library Board of Trustees

MAJOR BUDGET IMPACTS

- Increase in employee services due to negotiated contracts and increased employee overhead costs
- Increase in internal service charges, primarily building maintenance and insurance charges
- Increase in allocations out to the Library

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
112-101 COMMUNITY SERVICES/ADMINISTRATION		
5001-112-101 REGULAR FULL-TIME		
1 Assistant Director of Community Services	97,500	97,500
1 Administrative Coordinator	54,225	56,125
1 Community Outreach Liason	55,585	57,530
1 Customer Service Representative II	42,785	42,785
Vacation Contingency	2,730	2,730
Bilingual Pay	1,950	1,950
	254,775	258,620
5004-112-101 TEMPORARY PART-TIME		
Department Specialist w/PERS	20,000	20,000
5020-112-101 OVERTIME	5,000	5,000
5025-112-101 EMPLOYEE OVERHEAD		
Existing Staff	105,055	114,860
Temporary Part-Time Position	5,710	6,225
Vacation Contingency/Bilingual Pay/Overtime	735	845
	111,500	121,930
5030-112-101 FLEXIBLE BENEFITS	11,890	12,045
TOTAL, EMPLOYEE SERVICES	403,165	417,595
5101-112-101 OFFICE/OPERATING SUPPLIES		
Miscellaneous Supplies	2,000	2,000
5126-112-101 MAINTENANCE OF EQUIPMENT		
Office Equipment	380	380
5160-112-101 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	1,500	1,500

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
112-101 COMMUNITY SERVICES/ADMINISTRATION		
5166-112-101 OTHER DUPLICATING		
Business Cards/Numbered Receipts, etc.	250	250
TOTAL, M & O	4,130	4,130
5125-112-101 BUILDING REPAIRS/MAINTENANCE	59,695	66,265
5165-112-101 DUPLICATING CENTER	740	1,100
5172-112-101 TELEPHONE	5,155	4,880
5175-112-101 MAIL SERVICES	7,540	6,030
5178-112-101 OFFICE AUTOMATION	13,945	14,620
5183-112-101 INSURANCE		
Liability Insurance	3,160	4,065
Property Insurance	16,345	17,625
	<u>19,505</u>	<u>21,690</u>
TOTAL, INTERNAL SERVICE CHARGES	106,580	114,585
SUBTOTAL, COMMUNITY SERVICES/ADMINISTRATION	513,875	536,310
5901-112-101 ALLOCATED IN		
Library-Director	45,900	45,260
5902-112-101 ALLOCATED OUT		
Older Adult Services	(33,945)	(34,775)
Library-Support	(40,340)	(44,425)
	<u>(74,285)</u>	<u>(79,200)</u>
TOTAL, COMMUNITY SERVICES/ADMINISTRATION	485,490	502,370



**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary**

COMMUNITY SERVICES/RECREATION

Description: The Recreation Division is responsible for providing a well-rounded program of recreational opportunities for the citizens. The Division also manages recreational facilities and assists other community organizations by providing leadership for their programs.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
STAFFING:				
Regular Full-Time	8.0	8.0	8.0	7.0
Contract Grant Funded	2.0	4.0	2.0	0.0
Regular Part-Time (FTE)	3.2	3.2	3.0	3.0
Temporary Part-Time (FTE)	59.2	57.8	59.0	23.5
Department Total	72.4	73.0	72.0	33.5
BUDGET:				
Employee Services	2,369,131	2,201,947	2,327,800	1,298,490
Maintenance & Operations	633,509	680,694	629,085	685,715
Capital	51,846	0	0	0
Internal Service Charges	414,408	473,160	465,660	483,820
Allocations (Net)	4,332	14,265	14,430	174,905
Total Budget	3,473,226	3,370,066	3,436,975	2,642,930

DEPARTMENT PRIORITIES

- Create community by providing a wide variety of cost effective recreational experiences for all segments of the community including: adult sports, enrichment classes, aquatics, preschool education, youth day camps, passive and active parks and facilities
- Strengthen safety and security in the community by providing safe, supervised places for children to gather such as On Track after school programs, youth sports leagues and enrichment classes
- Promote health and wellness in the community by providing indoor and outdoor recreational opportunities that encourage physical activity
- Support the economic development of Escondido by offering a variety of sporting tournaments and events that bring people to the City of Escondido

MAJOR BUDGET IMPACTS

- Elimination of one regular full-time position. Decrease in temporary part-time positions. ASES grant positions transferred to new department 111.
- Increase in maintenance and operations primarily due to increase in utilities and professional service contracts
- Increase in internal service charges, primarily building maintenance. Charges related to ASES grant have been moved to department 111.
- Added allocations in from the Library and ASES departments

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
112-102 COMMUNITY SERVICES/RECREATION		
5001-112-102 REGULAR FULL-TIME		
1 Customer Service Rep II	42,785	42,785
1 Recreation Coordinator	40,750	37,910
0 Recreation Technician I/II	39,025	0
1 Recreation Technician III	47,620	48,100
2 Supervisor I's	103,875	104,520
2 Supervisor III's	135,425	132,125
Vacation Contingency	1,200	1,200
Bilingual Pay	1,300	2,600
	411,980	369,240
5002-112-102 GRANT FUNDED POSITIONS		
0 Recreation Supervisor I (to 111)	49,405	0
0 Recreation Supervisor II/III (to 111)	54,470	0
	103,875	0
5003-112-102 REGULAR PART-TIME		
4 Recreation Coordinators (.75)	125,230	122,350
5004-112-102 TEMPORARY PART-TIME		
Grant Funded PT Staff w/PARS (to 111)	280,615	0
Grant Funded PT Staff w/PERS (to 111)	263,030	0
Temporary Part-Time w/PARS	419,585	286,830
Temporary Part-Time w/PERS	216,325	182,940
	1,179,555	469,770
5020-112-102 OVERTIME		
Comp Time Contingency	8,000	8,000
Miscellaneous	10,000	10,000
	18,000	18,000
5025-112-102 EMPLOYEE OVERHEAD		
Existing Staff	258,270	240,595
Grant Funded Positions	57,455	0

(continued on next page)

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	2013-14 REVISED	2014-15 BUDGET
112-102 COMMUNITY SERVICES/RECREATION		
5025-112-102 EMPLOYEE OVERHEAD (continued)		
Grant Funded Temporary Positions w/PARS	9,540	0
Grant Funded Temporary Positions w/PERS	75,095	0
Temporary Positions w/PARS	14,265	12,075
Temporary Positions w/PERS	61,760	56,950
Bilingual Pay/Vacation & Comp Time Contingency/Overtime	875	1,415
	477,260	311,035
5030-112-102 FLEXIBLE BENEFITS		
Flexible Benefits	8,145	8,095
Grant Funded Positions	3,755	0
	11,900	8,095
TOTAL, EMPLOYEE SERVICES	2,327,800	1,298,490
5101-112-102 OFFICE/OPERATING SUPPLIES		
Grant Funded On Track Supplies	15,500	0
Recreation Programs	155,820	155,130
	171,320	155,130
5126-112-102 MAINTENANCE OF EQUIPMENT		
Office Equipment Maintenance Contracts	2,000	2,000
On Track - Grant Funded	500	0
Sports Center - Zamboni	2,000	2,000
	4,500	4,000
5131-112-102 PROFESSIONAL SERVICES/CONTRACTS		
Contractual Class Instructors	152,000	160,000
ESC Hockey Contracts	0	41,420
Grant Funded Contracts/Services	25,000	0
Miscellaneous	45,400	15,000
OLMS Lighting Control System Pagers	4,800	4,800
Other Contracts	0	33,100
Security/Fire Alarm - Progressive Technology	7,945	7,345
Security/Fire Alarm Repairs	500	500
Budget Adjustment - Relocation of EVCC Tenants (08-06)	14,000	0
	249,645	262,165

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
112-102 COMMUNITY SERVICES/RECREATION		
5160-112-102 TRAINING AND MEETINGS		
Aquatics - Learn to Swim and ACE	0	1,125
On Track - Grant Funded	1,500	0
Seminars, Conferences, Workshops	3,725	1,200
	5,225	2,325
5161-112-102 MILEAGE REIMBURSEMENT		
Miscellaneous	600	600
5162-112-102 DUES AND SUBSCRIPTIONS		
Aquatics	1,150	1,590
Learning Educational Resources Network	395	395
License Fees - SESAC, BMI, ASCAP, MPLC	5,685	5,685
On Track - Grant Funded CPRS	340	0
Professional Associations Memberships - CPRS	475	475
Sports Center	415	415
	8,460	8,560
5166-112-102 OTHER DUPLICATING		
Outside Duplicating	3,900	3,900
5167-112-102 ADVERTISING AND PRINTING		
Camp Brochure Printing	1,600	0
Presort and Postage, Quarterly Brochures	45,300	46,000
Special Bulk Mailings (Sports Center & EVCC)	2,500	0
Sports Center Advertising	7,220	4,000
	56,620	50,000
5170-112-102 UTILITIES		
East Valley Community Center	22,890	27,800
Mathes Community Center	6,590	8,300
Oak Hill Activity Center	2,850	485
Solar EVCC	0	42,600
Solar KCP-1	0	29,500
Sports Center	27,700	27,700
Woodward Tiny Tot Facility	2,800	2,800
	62,830	139,185

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
112-102 COMMUNITY SERVICES/RECREATION		
5173-112-102 OTHER TELEPHONE		
Cellular Phone Use	1,500	1,100
Grant Funded Cellular Phone Use	8,500	0
	10,000	1,100
5190-112-102 OTHER EXPENSE		
Aquatics - ACE	0	13,815
Golf Course Lease Payment	27,750	27,750
Miscellaneous	23,050	12,000
	50,800	53,565
5525-112-102 LOAN PRINCIPAL EXPENSE		
SDG&E Energy Projects Loan	5,185	5,185
TOTAL, M & O	629,085	685,715
5125-112-102 BUILDING REPAIRS/MAINTENANCE	277,910	305,535
5164-112-102 EQUIPMENT EXPENSE	19,550	21,530
5165-112-102 DUPLICATING CENTER	40,690	34,175
5172-112-102 TELEPHONE	30,935	31,245
5178-112-102 OFFICE AUTOMATION	30,510	28,345
5183-112-102 INSURANCE		
Liability Insurance	56,170	52,510
Property Insurance	9,895	10,480
	66,065	62,990
TOTAL, INTERNAL SERVICE CHARGES	465,660	483,820
SUBTOTAL, COMMUNITY SERVICES/RECREATION	3,422,545	2,468,025

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
112-102 COMMUNITY SERVICES/RECREATION		
5901-112-102 ALLOCATED IN		
Information Systems/Data Processing	4,030	5,050
Successor Agency - Housing	10,400	10,545
Library	0	3,040
Community Services - ASES	0	156,270
	<u>14,430</u>	<u>174,905</u>
 TOTAL, COMMUNITY SERVICES/RECREATION	 3,436,975	 2,642,930

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Department Summary**

COMMUNITY SERVICES/ASES

Description: This department was established to account for transactions related to the ASES Grant provided by the State. The resources are expended for the On Track after school program.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
STAFFING:				
Contract Grant Funded	0.0	0.0	0.0	2.0
Temporary Part-Time (FTE)	0.0	0.0	0.0	30.7
Department Total	0.0	0.0	0.0	32.7
BUDGET:				
Employee Services	0	0	0	906,150
Maintenance & Operations	0	0	0	68,185
Internal Service Charges	0	0	0	25,075
Allocations (Net)	0	0	0	(156,270)
Total Budget	0	0	0	843,140

DEPARTMENT PRIORITIES

- Strengthen safety and security in the community by providing safe, supervised places for children to gather before and after school through the ASES On Track After School Program
- Promote health and wellness of children in the community by providing active and passive recreational opportunities
- Contribute to academic achievement by providing opportunities for students to complete homework assignments and by building relationships between recreation staff, teachers and school administration

MAJOR BUDGET IMPACTS

- To ensure proper tracking and monitoring of grant funds, the ASES grant has been removed from department 102 and has been assigned its own department number 111

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
112-111 COMMUNITY SERVICES/ASES		
5002-112-111 GRANT FUNDED POSITIONS		
1 Recreation Supervisor I (from 102)	0	50,135
1 Recreation Supervisor II/III (from 102)	0	60,920
	0	111,055
5004-112-111 TEMPORARY PART-TIME		
Grant Funded PT Staff w/PARS	0	221,230
Grant Funded PT Staff w/PERS	0	280,800
Temporary Part-Time w/PARS (Camp & Paid Sites)	0	51,815
Temporary Part-Time w/PERS (Camp & Paid Sites)	0	59,445
	0	613,290
5025-112-111 EMPLOYEE OVERHEAD		
Existing Staff	0	60,490
Grant Funded PT Staff w/PARS (from 102)	0	9,315
Grant Funded PT Staff w/PERS (from 102)	0	87,415
Temporary Part-Time w/PARS (Camp & Paid Sites)	0	2,180
Temporary Part-Time w/PERS (Camp & Paid Sites)	0	18,505
	0	177,905
5030-112-111 FLEXIBLE BENEFITS	0	3,900
TOTAL, EMPLOYEE SERVICES	0	906,150
5101-112-111 OFFICE/OPERATING SUPPLIES		
Grant Funded On Track Supplies	0	25,000
5126-112-111 MAINTENANCE OF EQUIPMENT		
On Track - Grant Funded	0	100
5131-112-111 PROFESSIONAL SERVICES/CONTRACTS		
Grant Funded Contracts/Services	0	25,195
Oak Hill Alarm Monitor (10 month)	0	600
	0	25,795

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
112-111 COMMUNITY SERVICES/ASES		
5160-112-111 TRAINING AND MEETINGS		
On Track - Grant Funded	0	1,500
Seminars, Conferences, Workshops	0	1,500
	0	3,000
5161-112-111 MILEAGE REIMBURSEMENT		
Miscellaneous	0	600
5162-112-111 DUES AND SUBSCRIPTIONS		
On Track - Grant Funded CPRS	0	475
5167-112-111 ADVERTISING AND PRINTING	0	2,000
5170-112-111 UTILITIES		
Oak Hill Activity Center	0	2,415
5173-112-111 OTHER TELEPHONE		
Grant Funded Cellular Phone Use	0	8,500
5190-112-111 OTHER EXPENSE		
Miscellaneous	0	300
TOTAL, M & O	0	68,185
5125-112-111 BUILDING REPAIRS/MAINTENANCE	0	6,875
5165-112-111 DUPLICATING CENTER	0	8,000
5172-112-111 TELEPHONE	0	975
5178-112-111 OFFICE AUTOMATION	0	5,000

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
112-111 COMMUNITY SERVICES/ASES		
5183-112-111 INSURANCE		
Liability Insurance	0	4,165
Property Insurance	0	60
	<u>0</u>	<u>4,225</u>
 TOTAL, INTERNAL SERVICE CHARGES	 0	 25,075
 SUBTOTAL, COMMUNITY SERVICES/ASES	 0	 999,410
 5902-112-111 ALLOCATED OUT		
Community Services/Recreation	0	(156,270)
 TOTAL, COMMUNITY SERVICES/ASES	 0	 843,140



**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Special Revenue Fund Sources and Uses**

REIDY CREEK GOLF COURSE

This fund was established to account for transactions related to the operations of the Reidy Creek Golf Course. The golf course is operated under contract with a golf course management company.

<u>Sources of Funds:</u>	2014-15	2015-16
Green Fees	\$ 421,155	\$ 421,155
Cart Rental	186,425	186,425
Golf Merchandise Sales	41,040	41,040
Food and Beverage Rent	19,510	19,510
Interest	100	100
Other Revenue	1,680	1,680
TOTAL, Sources	<u>\$ 669,910</u>	<u>\$ 669,910</u>

<u>Uses of Funds:</u>		
<u>Operating Budget</u>		
Maintenance and Operations	\$ 656,805	\$ 656,805
TOTAL, Operating Budget	<u>656,805</u>	<u>656,805</u>
Add to Reserves	13,105	13,105
TOTAL, Uses	<u>\$ 669,910</u>	<u>\$ 669,910</u>

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary**

REIDY CREEK GOLF COURSE

Description: This fund was established to account for transactions related to the operations of the Reidy Creek Golf Course. The golf course is operated under contract with a golf course management company.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
STAFFING:				
BUDGET:				
Maintenance & Operations	650,202	611,674	632,670	656,805

DEPARTMENT PRIORITIES

- Not Applicable

MAJOR BUDGET IMPACTS

- Increase in maintenance and operations is due to the addition of a shared golf professional and increased golf course maintenance expenses due to increased efforts in preventing/fighting fungus

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
553-130 REIDY CREEK GOLF COURSE		
5118-553-130 MISCELLANEOUS MOTIVE		
Golf Carts Lease	4,715	4,820
5131-553-130 PROFESSIONAL SERVICES		
Golf Course Management Fees	70,610	73,520
5155-553-130 GOLF SHOP OPERATIONS		
Golf Course Operation Expenses	162,130	173,760
5156-553-130 GOLF COURSE MAINTENANCE	299,480	308,520
5157-553-130 GOLF COURSE GENERAL AND ADMIN	65,285	64,705
5158-553-130 GOLF COURSE MERCHANDISE		
Golf Course Shop Merchandise	25,650	26,680
5169-553-130 OTHER INSURANCE	4,800	4,800
TOTAL, M & O	632,670	656,805
TOTAL, REIDY CREEK GOLF COURSE	632,670	656,805



**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Special Revenue Fund Sources and Uses**

COMMUNITY DEVELOPMENT BLOCK GRANT ADMIN

This fund was established to account for transactions related to the Community Development Block Grant provided by the Federal Government. The resources are expended for community development and housing assistance.

<u>Sources of Funds:</u>	2014-15	2015-16
Grant	\$ 1,452,000	\$ 1,452,000
TOTAL, Sources	\$ 1,452,000	\$ 1,452,000

<u>Uses of Funds:</u>		
<u>Operating Budget</u>		
Employee Services	\$ 374,520	\$ 374,520
Maintenance and Operations	19,450	19,450
Internal Service Charges	37,085	37,085
Allocations	(168,135)	(168,135)
TOTAL, Operating Budget	262,920	262,920
CDBG Capital Projects	944,035	944,035
CDBG Public Service and Fair Housing	245,045	245,045
TOTAL, Uses	\$ 1,452,000	\$ 1,452,000

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary**

COMMUNITY DEVELOPMENT BLOCK GRANT ADMIN

Description: This Division implements the Federal Community Development Block Grant (CDBG) program, which provides assistance to low and moderate income individuals and families in the areas of housing, social services, economic development, and public works improvements.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
STAFFING:				
Regular Full-Time	4.0	4.0	4.0	4.0
Temporary Part-Time (FTE)	2.0	2.6	1.1	1.1
Department Total	<u>6.0</u>	<u>6.6</u>	<u>5.1</u>	<u>5.1</u>
BUDGET:				
Employee Services	193,174	173,959	376,275	374,520
Maintenance & Operations	17,777	17,528	19,450	19,450
Internal Service Charges	23,700	32,700	35,040	37,085
Allocations (Net)	100,145	15,379	(147,950)	(168,135)
Total Budget	<u>334,796</u>	<u>239,566</u>	<u>282,815</u>	<u>262,920</u>

DEPARTMENT PRIORITIES

- Continue Neighborhood Outreach programs
- Support and expand neighborhood groups and the development of neighborhood leaders
- Continue the successful Project NEAT, Code Enforcement and Graffiti eradication efforts
- Continue neighborhood street improvement projects
- Implement FY 2014-15 One-Year Action Plan consistent with the FY 2010-15 Five-Year Consolidated Plan

MAJOR BUDGET IMPACTS

- Decrease in employee services is due to employee turnover
- Increase in internal service charges, primarily building maintenance
- Increase in allocations out to CIP

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
116-109 CDBG ADMIN		
5002-116-109 CONTRACT AND GRANT FUNDED POSITIONS		
1 Neighborhood Services Manager	83,715	65,365
2 Department Assistants	72,215	79,490
1 Management Analyst	51,945	61,045
Bilingual Pay	3,250	3,250
Vacation Contingency	4,040	2,600
	215,165	211,750
5004-116-109 TEMPORARY PART-TIME		
1 Department Specialist (1500 hr)	21,840	21,840
Bilingual Pay	900	900
	22,740	22,740
5025-116-109 EMPLOYEE OVERHEAD		
Existing Staff	117,785	118,885
Temporary Positions	6,235	7,080
Bilingual Pay/Vacation Contingency	1,235	1,030
	125,255	126,995
5030-116-109 FLEXIBLE BENEFITS	13,115	13,035
TOTAL, EMPLOYEE SERVICES	376,275	374,520
5101-116-109 OFFICE/OPERATING SUPPLIES		
General Office and Meeting Supplies	800	800
Laser Cartridges	200	200
Miscellaneous Meeting Supplies, Taxes	500	500
Warehouse Supplies	500	500
	2,000	2,000

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
116-109 CDBG ADMIN		
5126-116-109 MAINTENANCE OF EQUIPMENT		
Office Equipment Maintenance	200	200
5131-116-109 PROFESSIONAL SERVICES/CONTRACTS		
Consultant Services	2,000	2,000
Neighborhood Leadership Training	5,000	5,000
Translation Services	400	400
	7,400	7,400
5160-116-109 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	1,000	1,000
5161-116-109 MILEAGE REIMBURSEMENT		
Miscellaneous	1,500	1,500
5162-116-109 DUES AND SUBSCRIPTIONS		
Technical Assistance Publications	750	750
5166-116-109 OTHER DUPLICATING	500	500
5167-116-109 ADVERTISING AND PRINTING		
Advertisements	800	800
Legal Notices	800	800
Miscellaneous	250	250
	1,850	1,850
5173-116-109 OTHER TELEPHONE		
Cellular Phone Service	2,500	2,500

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
116-109 CDBG ADMIN		
5190-116-109 OTHER EXPENSE		
Community Events	1,000	1,000
Environmental Reviews	500	500
Neighborhood Porch Equipment	250	250
	<u>1,750</u>	<u>1,750</u>
TOTAL, M & O	19,450	19,450
5125-116-109 BUILDING REPAIRS/MAINTENANCE	4,850	9,230
5164-116-109 EQUIPMENT EXPENSE	2,380	1,600
5165-116-109 DUPLICATING CENTER	4,045	5,290
5172-116-109 TELEPHONE	690	720
5175-116-109 MAIL SERVICES	1,565	720
5178-116-109 OFFICE AUTOMATION	8,840	7,935
5183-116-109 INSURANCE		
Liability Insurance	11,865	10,815
Property Insurance	805	775
	<u>12,670</u>	<u>11,590</u>
TOTAL, INTERNAL SERVICE CHARGES	35,040	37,085
SUBTOTAL, CDBG/ADMIN	430,765	431,055

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	2013-14 REVISED	2014-15 BUDGET
116-109 CDBG ADMIN		
5901-116-109 ALLOCATED IN		
City Council	3,950	4,670
City Manager	13,220	14,165
Video Services	450	470
Finance	41,910	41,555
Human Resources	4,390	4,490
	63,920	65,350
5902-116-109 ALLOCATED OUT		
Neighborhood Services/CDBG Capital Projects	(211,870)	(233,485)
 TOTAL, CDBG ADMIN	 282,815	 262,920

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Special Revenue Fund Sources and Uses**

LANDSCAPE MAINTENANCE DISTRICT

This fund was established to account for transactions related to the maintenance of landscaping in various areas throughout the City of Escondido. Funding is provided through special assessments on property owners who receive direct benefit of these services.

<u>Sources of Funds:</u>	2014-15	2015-16
Assessments	\$ 762,970	\$ 762,970
Charges to Departments	6,145	6,145
Interest	4,800	5,100
Use of Reserves	139,175	138,875
TOTAL, Sources	\$ 913,090	\$ 913,090

<u>Uses of Funds:</u>		
<u>Operating Budget</u>		
Maintenance and Operations	\$ 749,410	\$ 749,410
Internal Service Charges	2,545	2,545
Allocations	161,135	161,135
TOTAL, Uses	\$ 913,090	\$ 913,090

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Department Summary**

LANDSCAPE MAINTENANCE DISTRICT

Description: The Landscape Maintenance District was created to ensure proper and consistent upkeep of street right-of-way landscaping and environmental channels.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2015-16 Budget
BUDGET:				
Maintenance & Operations	528,456	579,222	768,085	749,410
Internal Service Charges	2,712	2,640	2,490	2,545
Allocations (Net)	<u>140,294</u>	<u>139,605</u>	<u>140,200</u>	<u>161,135</u>
Total Budget	671,462	721,467	910,775	913,090

DEPARTMENT PRIORITIES

- Provide direction to landscape maintenance contractors that will ensure the goals of the Landscape Maintenance District's maintenance program in each LMD zone are met
- Develop and monitor the LMD budget to ensure adequate funding for the administration and maintenance of each LMD zone
- Provide administrative services to developers requesting annexation of their properties into the City's LMD
- Respond to inquiries from property owners within the LMD in a timely, professional and effective manner

MAJOR BUDGET IMPACTS

- Decrease in professional services due to lower landscape maintenance services contract
- Increase in insurance internal service charges
- Increase in allocations in, primarily from the Engineering department

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
126-795 LANDSCAPE MAINTENANCE DISTRICT		
5131-126-795 PROFESSIONAL SERVICES	476,285	399,110
Budget Adjustment - Newly Annexed Zone #38 (11-01)	3,500	0
	<u>479,785</u>	<u>399,110</u>
 5170-126-795 UTILITIES		
Electricity	7,550	8,100
5171-126-795 WATER	280,750	342,200
 TOTAL, M & O	 768,085	 749,410
 5183-126-795 INSURANCE		
Liability	2,490	2,545
 TOTAL, INTERNAL SERVICE CHARGES	 2,490	 2,545
 SUBTOTAL, LANDSCAPE MAINTENANCE DISTRICT	 770,575	 751,955
 5901-126-795 ALLOCATED IN		
Finance	7,535	6,815
Engineering	80,800	101,270
Maintenance/Parks	51,865	53,050
	<u>140,200</u>	<u>161,135</u>
 TOTAL, LANDSCAPE MAINTENANCE DISTRICT	 910,775	 913,090



**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Special Revenue Fund Sources and Uses**

SUCCESSOR AGENCY-HOUSING

This fund was established to account for the continued administration and oversight of housing obligations after the elimination of the redevelopment agency.

<u>Sources of Funds:</u>	2014-15	2015-16
Loan Repayments	\$ 350,000	\$ 350,000
Transfer from General Fund	25,000	25,000
Advance Payback from Successor Agency-Redevelopment	694,975	1,371,085
Interest	5,800	6,000
TOTAL, Sources	<u>\$ 1,075,775</u>	<u>\$ 1,752,085</u>

<u>Uses of Funds:</u>		
<u>Operating Budget</u>		
Employee Services	\$ 295,450	\$ 295,450
Maintenance and Operations	161,955	161,955
Internal Service Charges	34,370	34,370
Allocations	(125,355)	(125,355)
TOTAL, Operating Budget	<u>366,420</u>	<u>366,420</u>
Housing Programs/Future Development	709,355	1,385,665
TOTAL, Uses	<u>\$ 1,075,775</u>	<u>\$ 1,752,085</u>

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary**

SUCCESSOR AGENCY-HOUSING

Description: Provide continued administration and oversight of housing obligations after the elimination of the redevelopment agency.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
STAFFING:				
Regular Full-Time	7.0	4.0	4.0	3.0
Temporary Part-Time (FTE)	1.1	0.0	0.0	0.0
Department Total	<u>8.1</u>	<u>4.0</u>	<u>4.0</u>	<u>3.0</u>
BUDGET:				
Employee Services	493,840	338,129	417,870	295,450
Maintenance & Operations	328,728	1,297,366	236,080	161,955
Internal Service Charges	74,796	58,755	44,930	34,370
Allocations (Net)	309,043	(68,990)	(258,205)	(125,355)
Total Budget	<u>1,206,407</u>	<u>1,625,260</u>	<u>440,675</u>	<u>366,420</u>

DEPARTMENT PRIORITIES

- Continue to provide the highest level of customer service
- Implement direction from the City Council on Successor Housing Agency program additions and/or program changes
- Assess the effectiveness of affordable housing programs and special projects through collection and analysis of available statistical and anecdotal information
- Stimulate economic development through the use of affordable housing funds by providing affordable housing programs and new affordable housing opportunities within the community

MAJOR BUDGET IMPACTS

- Principal Planner position was transferred to Planning department and reclassified
- Decrease in maintenance and operations, primarily professional services/contracts and rental subsidy
- Decrease in internal service charges, primarily building maintenance and insurance charges
- Decrease in allocations out, primarily to the HOME, Public Art and to CIP funds

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
281-081 SUCCESSOR AGENCY-HOUSING		
5001-281-081 REGULAR FULL-TIME		
1 Associate Planner	71,090	71,090
1 Management Analyst II	76,625	76,630
0 Principal Planner	87,505	0
1 Program Coordinator	60,455	60,455
	<hr/>	<hr/>
	295,675	208,175
5025-281-081 EMPLOYEE OVERHEAD	110,970	80,750
5030-281-081 FLEXIBLE BENEFITS	11,225	6,525
TOTAL, EMPLOYEE SERVICES	417,870	295,450
5101-281-081 OFFICE/OPERATING SUPPLIES	1,500	2,000
5126-281-081 MAINTENANCE OF EQUIPMENT	1,080	1,000
5131-281-081 PROFESSIONAL SERVICES/CONTRACTS		
Compliance Services	15,000	15,000
Consultants - Rent Control Long Form	35,000	0
Fair Housing Contract	6,750	0
Financial Analysis Consultant	5,000	6,000
Lead Based Paint Program	5,000	5,000
Mortgage Certificate Credits (MCC)	5,000	6,000
Pro 1099 Software (1098 Mortgage Interest)	250	255
	<hr/>	<hr/>
	72,000	32,255
5136-281-081 RENTAL SUBSIDY	150,000	115,000
5160-281-081 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	2,000	2,000
5161-281-081 MILEAGE REIMBURSEMENT		
Miscellaneous	1,000	1,000

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
281-081 SUCCESSOR AGENCY-HOUSING		
5162-281-081 DUES AND SUBSCRIPTIONS		
Professional Organizations	2,000	2,000
5167-281-081 ADVERTISING AND PRINTING		
Public Hearing Notices, Miscellaneous	500	700
5190-281-081 OTHER EXPENSE		
Rent Review Management-Postage & Printing	6,000	6,000
TOTAL, M & O	236,080	161,955
5125-281-081 BUILDING REPAIRS/MAINTENANCE	13,405	5,065
5165-281-081 DUPLICATING CENTER	3,655	4,335
5172-281-081 TELEPHONE	3,680	3,845
5175-281-081 MAIL SERVICES	7,805	6,925
5178-281-081 OFFICE AUTOMATION	10,200	9,360
5183-281-081 INSURANCE		
Liability Insurance	4,890	3,585
Property Insurance	1,295	1,255
	<u>6,185</u>	<u>4,840</u>
TOTAL, INTERNAL SERVICE CHARGES	44,930	34,370
SUBTOTAL, SUCCESSOR AGENCY-HOUSING	698,880	491,775
5901-281-081 ALLOCATED IN		
Older Adult	20,570	0
Senior Nutrition	0	8,555
Planning	39,965	54,030
	<u>60,535</u>	<u>62,585</u>

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
281-081 SUCCESSOR AGENCY-HOUSING		
5902-281-081 ALLOCATED OUT		
Home Program	(131,415)	(98,800)
Mobilehome Park Management	(43,160)	(47,505)
Engineering - Grant Administration	(20,805)	(21,085)
Recreation - Grant Administration	(10,400)	(10,545)
Public Art	(16,170)	(10,005)
Capital Improvement Projects	<u>(96,790)</u>	<u>0</u>
	(318,740)	(187,940)
 TOTAL, SUCCESSOR AGENCY-HOUSING	 440,675	 366,420



**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Special Revenue Fund Sources and Uses**

MOBILEHOME PARK MANAGEMENT

This fund was created to account for transactions related to the management of Mountain Shadows and The Views mobilehome parks.

<u>Sources of Funds:</u>	2014-15	2015-16
Rental Income-The Views	\$ 31,900	\$ 31,900
Rental Income-Mountain Shadows	175,000	175,000
Interest	400	400
TOTAL, Sources	\$ 207,300	\$ 207,300

<u>Uses of Funds:</u>		
Maintenance and Operations	\$ 156,730	\$ 156,730
Internal Service Charges	1,050	1,050
Allocations	47,505	47,505
TOTAL, Operating Budget	205,285	205,285
Add to Reserves	2,015	2,015
TOTAL, Uses	\$ 207,300	\$ 207,300

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Department Summary**

MOBILEHOME PARK MANAGEMENT

Description: The Mobilehome Park Management fund was created to account for revenue and expenditures related to the management of the City's spaces in The Views and Mountain Shadows mobilehome parks.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
BUDGET:				
Maintenance & Operations	9,395	149,082	140,330	156,730
Internal Service Charges	660	575	850	1,050
Allocations (Net)	10,236	42,000	43,160	47,505
Total Budget	<u>20,291</u>	<u>191,657</u>	<u>184,340</u>	<u>205,285</u>

DEPARTMENT PRIORITIES

- Continue to manage City owned lots in the Mountain Shadows and Escondido Views mobilehome parks
- Minimize operating costs whenever possible
- Continue to seek rent increases from the Rent Control Board
- Continue to market and sell lots

MAJOR BUDGET IMPACTS

- Increase in maintenance and operations due to increased HOA dues and increased utilities costs
- Increase in allocation in from the Housing department

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
283-083 MOBILEHOME PARK MANAGEMENT		
5101-283-083 OFFICE/OPERATING SUPPLIES	1,200	1,050
5131-283-083 PROFESSIONAL SERVICES		
Foreclosures/Evictions/Abandonments	500	500
HOA Dues - Escondido Views	13,000	12,500
HOA Dues - Mountain Shadows	52,550	65,200
Improvements	6,000	5,000
Meter Reading Services	1,900	1,900
Miscellaneous	1,500	1,500
Process Service (3/60's)	500	500
Tree Trimming/Removal	4,000	4,000
Utilities	53,000	59,500
	132,950	150,600
5167-283-083 ADVERTISING & PRINTING	80	80
5190-283-083 OTHER EXPENSE		
Possessory Interest Tax: Mountain Shadows	4,000	3,000
Possessory Interest Tax: The Views	2,100	2,000
	6,100	5,000
TOTAL, M & O	140,330	156,730
5183-283-083 INSURANCE		
Liability Insurance	400	515
Property Insurance	450	535
	850	1,050
TOTAL, INTERNAL SERVICE CHARGES	850	1,050
SUBTOTAL, MOBILEHOME PARK MANAGEMENT	141,180	157,780

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
283-083 MOBILEHOME PARK MANAGEMENT		
5901-283-083 ALLOCATED IN		
Successor Agency-Housing	43,160	47,505
TOTAL, MOBILEHOME PARK MANAGEMENT	184,340	205,285

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Special Revenue Fund Sources and Uses**

HOME PROGRAM

This fund was created to account for transactions related to the HOME grant awards. The resources from the Department of Housing and Urban Development (HUD) are expended for affordable housing programs.

<u>Sources of Funds:</u>	2014-15	2015-16
Grant	\$ 470,405	\$ 470,405
Interest	12,700	13,100
Loan Repayments	125,000	125,000
TOTAL, Revenue	\$ 608,105	\$ 608,505

<u>Uses of Funds:</u>		
<u>Operating Budget</u>		
Maintenance and Operations	\$ 71,115	\$ 71,115
Internal Service Charges	775	775
Allocations	113,815	113,815
TOTAL, Operating Budget	185,705	185,705
Programs	422,400	422,800
TOTAL, Uses	\$ 608,105	\$ 608,505

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Department Summary**

HOME PROGRAM

Description: The Home Program fund was created to account for transactions related to the HOME grant awards. The resources from the Federal government are expended for affordable housing programs.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
BUDGET:				
Maintenance & Operations	88,896	96,844	54,750	71,115
Internal Service Charges	600	590	440	775
Allocations (Net)	<u>82,260</u>	<u>51,120</u>	<u>131,415</u>	<u>113,815</u>
Total Budget	171,756	148,554	186,605	185,705

DEPARTMENT PRIORITIES

- Implement Council direction as to the use of available funds for special projects
- Provide technical and financial support to local community housing development organizations (CHDO's)
- Create opportunities and provide financial assistance to first time home buyers

MAJOR BUDGET IMPACTS

- Increase in maintenance and operations is primarily due to an increase in professional services
- Increase in allocations in from the Successor Agency-Housing fund

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
284-084 HOME PROGRAM		
5101-284-084 OFFICE/OPERATING SUPPLIES	2,000	2,150
5131-284-084 PROFESSIONAL SERVICES/CONTRACTS		
Compliance Services	7,500	7,500
Fair Housing Contract	6,750	0
Professional Services	30,000	52,665
	44,250	60,165
5160-284-084 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	5,000	5,000
5161-284-084 MILEAGE REIMBURSEMENT		
Miscellaneous	1,500	1,600
5162-284-084 DUES AND SUBSCRIPTIONS		
Professional Organizations	1,000	1,100
5167-284-084 ADVERTISING AND PRINTING	1,000	1,100
TOTAL, M & O	54,750	71,115
5183-284-084 INSURANCE		
Liability Insurance	180	525
Property Insurance	260	250
	440	775
TOTAL, INTERNAL SERVICE CHARGES	440	775
SUBTOTAL, HOME PROGRAM	55,190	71,890

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
284-084 HOME PROGRAM		
5901-284-084 ALLOCATED IN		
Housing (HELP Program)/Successor Agency-Housing Planning	131,415 <u>0</u>	98,800 <u>15,015</u>
	131,415	113,815
 TOTAL, HOME PROGRAM	 186,605	 185,705

Successor Agency Redevelopment

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Successor Agency - Redevelopment Sources and Uses**

REDEVELOPMENT OBLIGATION RETIREMENT FUND

This fund was established to account for distributions from the County of San Diego Auditor & Controller's Redevelopment Property Tax Trust Fund (RPTTF) used to retire eligible enforceable obligations during the dissolution of the redevelopment agency.

Sources of Funds:

	2014-15	2015-16
County of San Diego Trust Fund (RPTTF)-ROPS	\$ 9,921,285	\$ 8,772,065
TOTAL, Sources	\$ 9,921,285	\$ 8,772,065

Uses of Funds:

Transfer to Successor Agency-Redevelopment	\$ 9,921,285	\$ 8,772,065
TOTAL, Uses	\$ 9,921,285	\$ 8,772,065

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary**

REDEVELOPMENT OBLIGATION RETIREMENT FUND

Description: This fund was established as a result of ABx 1 26 to account for distributions from the County of San Diego Auditor & Controller's Redevelopment Property Tax Trust Fund (RPTTF) used to retire eligible enforceable obligations during the dissolution of the redevelopment agency.

BUDGET SUMMARY

DEPARTMENT PRIORITIES

- To ensure all funding received from the Redevelopment Property Tax Trust Fund is transferred out to the appropriate fund in a timely manner for payment of eligible enforceable obligations

MAJOR BUDGET IMPACTS

- Decrease in the amount transferred to the Successor Agency-Redevelopment fund resulting from a decrease in the amount of debt service payments that are due during 2014-2015

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Successor Agency - Redevelopment Sources and Uses**

SUCCESSOR AGENCY-REDEVELOPMENT

This fund was established to account for transactions related to the winding down of the redevelopment agency.

Sources of Funds:

	2014-15	2015-16
Rental Income	\$ 28,200	\$ 28,200
Transfer from Redevelopment Obligation Retirement Fund	9,921,285	8,772,065
TOTAL, Sources	<u>\$ 9,949,485</u>	<u>\$ 8,800,265</u>

Uses of Funds:

Maintenance and Operations	\$ 1,753,810	\$ 1,025,810
Internal Service Charges	7,075	7,075
Allocations	258,625	261,295
TOTAL, Operating Budget	<u>2,019,510</u>	<u>1,294,180</u>
Bond Principal	5,785,000	6,085,000
CalHFA Loan Principal	1,400,000	-
Advance Payback to Traffic Impact Fund	50,000	50,000
Advance Payback to Housing Fund	694,975	1,371,085
TOTAL, Uses	<u>\$ 9,949,485</u>	<u>\$ 8,800,265</u>

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Department Summary**

SUCCESSOR AGENCY-REDEVELOPMENT

Description: This fund was established as a result of ABx 1 26 to account for transactions related to the winding down of the redevelopment agency.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
BUDGET:				
Maintenance & Operations	0	11,275,733	2,237,080	1,753,810
Internal Service Charges	0	0	0	7,075
Allocations (Net)	0	261,000	267,655	258,625
Total Budget	<u>0</u>	<u>11,536,733</u>	<u>2,504,735</u>	<u>2,019,510</u>

DEPARTMENT PRIORITIES

- To make timely payments of enforceable obligations incurred during the winding down of the redevelopment agency

MAJOR BUDGET IMPACTS

- Loan interest and bond interest expense have decreased
- Liability insurance internal service charges have been added
- The decrease in allocations in from other departments is due to the decrease in the total amount of enforceable obligations.

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
791-091 SUCCESSOR AGENCY-REDEVELOPMENT		
5131-791-091 PROFESSIONAL SERVICES/CONTRACTS		
Audit and Consulting Fees	30,000	30,000
Property Management Expenses	0	10,200
	30,000	40,200
5170-791-091 UTILITIES	12,000	12,000
5171-791-091 CITY WATER	0	6,000
5501-791-091 INTEREST		
CalHFA Loan	555,000	420,000
5502-791-091 BOND INTEREST	1,706,100	1,404,400
5505-791-091 BOND EXPENSE	138,250	75,480
5509-791-091 BOND AMORTIZATION		
Amortization of Bond Premium/Discount	(204,270)	(204,270)
TOTAL, M & O	2,237,080	1,753,810
5183-791-091 INSURANCE		
Liability	0	7,075
TOTAL, INTERNAL SERVICE CHARGES	0	7,075
SUBTOTAL, SUCCESSOR AGENCY-REDEVELOPMENT	2,237,080	1,760,885

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
791-091 SUCCESSOR AGENCY-REDEVELOPMENT		
5901-791-091 ALLOCATED IN		
City Manager	31,675	30,610
City Attorney	38,270	37,480
City Clerk	31,675	30,610
Finance	<u>166,035</u>	<u>159,925</u>
	267,655	258,625
 TOTAL, SUCCESSOR AGENCY-REDEVELOPMENT	 2,504,735	 2,019,510

Debt Service Funds

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Debt Service Fund Sources and Uses**

GENERAL OBLIGATION BOND DEBT SERVICE

This fund was established to account for transactions related to all general obligation debt issued by the City related to the construction of the public safety facilities, including the accumulation of resources for and the payment of interest and principal on long-term bonds. Funding is provided through property taxes designated for the general obligation bonds.

Sources of Funds:

	2014-15	2015-16
Secured Property Tax	\$ 5,036,440	\$ 5,156,615
Penalties	26,025	26,020
Excess Acquisition Fund	122,095	-
Interest	20,560	20,985
TOTAL, Sources	<u>\$ 5,205,120</u>	<u>\$ 5,203,620</u>

Uses of Funds:

Bond Interest	\$ 3,417,920	\$ 3,326,420
Bond Expense	2,200	2,200
Bond Principal	1,785,000	1,875,000
TOTAL, Uses	<u>\$ 5,205,120</u>	<u>\$ 5,203,620</u>

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary**

GENERAL OBLIGATION BOND DEBT SERVICE

Description: This fund was established to account for transactions related to all general obligation debt issued by the City related to the construction of the public safety facilities, including the accumulation of resources for and the payment of interest and principal on long-term bonds. Funding is provided through property taxes designated for the general obligation bonds.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
BUDGET:				
Maintenance & Operations	5,194,195	5,193,545	5,198,745	5,205,120

DEPARTMENT PRIORITIES

- Not Applicable

MAJOR BUDGET IMPACTS

- Increase in bond principal amount due during 2014-15

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
320-150 GENERAL OBLIGATION BOND DEBT SERVICE		
5502-320-150 BOND INTEREST	3,496,545	3,417,920
5505-320-150 BOND EXPENSE	2,200	2,200
5520-320-150 BOND PRINCIPAL	1,700,000	1,785,000
TOTAL, M & O	5,198,745	5,205,120
TOTAL, GENERAL OBLIGATION BOND DEBT SERVICE	5,198,745	5,205,120



**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Debt Service Fund Sources and Uses**

VINEYARD GOLF COURSE DEBT SERVICE

This fund was established to account for transactions related to all debt issued by the City related to the construction of the Vineyard Golf Course, including the accumulation of resources for, and the payment of interest and principal on long-term bonds. Funding is provided through loan payments received from the leasee operating the golf course which are deposited in the Recreation fund and then transferred to cover debt service.

Sources of Funds:

	2014-15	2015-16
Transfer from General Fund	\$ 108,990	\$ -
Transfer from Recreation Fund	64,500	-
Interest	100	-
Trustee Reserve Funds	675,000	-
TOTAL, Sources	\$ 848,590	\$ -

Uses of Funds:

Bond Interest	\$ 27,090	\$ -
Bond Expense	1,500	-
Bond Principal	645,000	-
TOTAL, Operating Budget	\$ 673,590	\$ -
Add to Reserves	175,000	-
TOTAL, Uses	\$ 848,590	\$ -

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Department Summary**

VINEYARD GOLF COURSE DEBT SERVICE

Description: The Golf Course Debt Service fund was established to account for transactions related to all debt issued by the City related to the construction of the Vineyard Golf Course, including the accumulation of resources for, and the payment of interest and principal on long-term bonds. Funding is provided through loan payments received from the leasee operating the golf course.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
BUDGET:				
Maintenance & Operations	678,070	678,760	675,670	673,590

DEPARTMENT PRIORITIES

- Not Applicable

MAJOR BUDGET IMPACTS

- Decrease in bond interest amount due during 2014-15
- The final debt service payment will be made on these long-term bonds during 2014-15

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
375-175 VINEYARD GOLF COURSE DEBT SERVICE		
5502-375-175 BOND INTEREST	79,170	27,090
5505-375-175 BOND EXPENSE	1,500	1,500
5520-375-175 BOND PRINCIPAL	595,000	645,000
TOTAL, M & O	675,670	673,590
TOTAL, VINEYARD GOLF COURSE DEBT SERVICE	675,670	673,590



**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Debt Service Fund Sources and Uses**

REIDY CREEK GOLF COURSE DEBT SERVICE

This fund was established to account for transactions related to all debt issued by the City related to the construction of the Reidy Creek Golf Course, including the accumulation of resources for, and the payment of interest and principal on long-term bonds. Funding is provided by a transfer from the General Fund.

<u>Sources of Funds:</u>	2014-15	2015-16
Transfer from General Fund	\$ 352,460	\$ 366,020
Interest	100	100
Use of Reserves	12,810	-
TOTAL, Sources	<u>\$ 365,370</u>	<u>\$ 366,120</u>

<u>Uses of Funds:</u>		
Bond Interest	\$ 149,270	\$ 145,020
Bond Expense	6,100	6,100
Bond Principal	210,000	215,000
TOTAL, Uses	<u>\$ 365,370</u>	<u>\$ 366,120</u>

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Department Summary**

REIDY CREEK GOLF COURSE DEBT SERVICE

Description: This fund was established to account for transactions related to all debt issued by the City related to the construction of the Reidy Creek Golf Course, including the accumulation of resources for, and the payment of interest and principal on long-term bonds. Funding is provided by a transfer from the General Fund.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
BUDGET:				
Maintenance & Operations	369,265	5,732,847	362,715	365,370

DEPARTMENT PRIORITIES

- Not Applicable

MAJOR BUDGET IMPACTS

- Increase in bond principal amount due during 2014-15

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
376-175 REIDY CREEK GOLF COURSE DEBT SERVICE		
5502-376-175 BOND INTEREST	154,715	149,270
5505-376-175 BOND EXPENSE	3,000	6,100
5520-376-175 BOND PRINCIPAL	205,000	210,000
TOTAL, M & O	362,715	365,370
TOTAL, REIDY CREEK GOLF COURSE DEBT SERVICE	362,715	365,370



Enterprise Funds

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Enterprise Fund Sources and Uses**

WATER

This fund was created to account for the financial activity of the City's water utility. The water utility is financed and operated in a manner similar to a private enterprise. The costs (expenses, including depreciation) of providing these services to the general public are financed or recovered primarily through user charges.

<u>Sources of Funds:</u>	2014-15	2015-16
Water Sales	\$ 41,800,000	\$ 43,890,000
Water Service Charges	14,000,000	14,700,000
Vista Irrigation District (filtration charge)	2,250,000	2,250,000
Sale of Electric Power	150,000	150,000
Lake Income	880,000	880,000
Connection Charges	375,000	375,000
Other Revenue	30,000	30,000
Interest	126,300	130,400
Vista Irrigation District (Capital Project Reimbursement)	325,000	325,000
State/Federal Grants	500,000	500,000
Use of Reserves	3,031,965	66,610
TOTAL, Sources	\$ 63,468,265	\$ 63,297,010

<u>Uses of Funds:</u>		
<u>Operating Budget (Water, Canal and Lakes)</u>		
Employee Services	\$ 8,708,500	\$ 8,708,500
Maintenance and Operations	38,322,645	40,266,500
Capital Outlay	133,575	350,000
Internal Service Charges	1,488,355	1,488,355
Allocations	5,498,500	5,498,500
TOTAL, Operating Budget	54,151,575	56,311,855
Transfer to Water Capital Project Fund	8,072,075	5,700,000
Bond Principal	1,025,000	1,060,000
SRF Loan Principal	219,615	225,155
TOTAL, Uses	\$ 63,468,265	\$ 63,297,010

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary**

WATER

Description: The Water Operations Division operates the water treatment and the distribution system according to state and federal mandate to insure that high quality water is delivered at the most economical costs.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
STAFFING:				
Regular Full-Time	61.0	62.0	60.0	60.0
Contract/Grant Funded	5.0	5.0	5.0	5.0
Temporary Part-Time (FTE)	1.8	0.7	0.7	0.7
Department Total	67.8	67.7	65.7	65.7
BUDGET:				
Employee Services	5,475,220	5,803,782	6,130,285	6,606,720
Maintenance & Operations	28,526,183	30,734,496	36,528,700	37,530,365
Capital	20,660	13,918	15,000	101,500
Internal Service Charges	905,658	1,150,785	1,083,975	1,053,310
Allocations (Net)	4,278,117	4,630,636	5,148,650	5,481,305
Total Budget	39,205,838	42,333,617	48,906,610	50,773,200

DEPARTMENT PRIORITIES

- Provide safe, reliable, quality water to the residents, businesses and agricultural interests of Escondido in an economical and effective manner
- Provide water education and public outreach for water resources, water quality, conservation, watershed management and pollution prevention
- Maintain the water treatment facilities and distribution system to meet or exceed all regulatory requirements
- Provide for future growth and reliability by optimizing existing facilities and planning improvements to increase redundancy in supply and treatment

MAJOR BUDGET IMPACTS

- Increase in employee services primarily due to negotiated contracts and increased employee overhead costs
- \$1 million increase in the cost of purchased water and increase in maintenance of aging infrastructure
- Increase in capital outlay purchases
- Decrease in internal service charges, primarily equipment expense
- Increase in allocations in from other departments, primarily Wastewater, Engineering, Finance, City Manager and Risk Management

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
555-410 WATER		
5001-555-410 REGULAR FULL-TIME		
1 Director of Utilities	138,000	138,000
1 Administrative Aide	31,080	31,080
1 Administrative Assistant	39,730	39,730
1 Control System Technician III	75,500	76,255
2 Cross Connection Tech I/II's	104,385	110,590
3 Department Assistants	111,335	114,305
1 Deputy Director/Water	110,640	110,640
1 Field Engineering Inspector II	65,105	65,105
1 Laboratory Technician II	63,480	63,480
1 Management Analyst I	57,045	57,045
1 Meter Reader Supervisor	63,590	64,035
3 Sr. Water Distribution Supervisors	256,260	248,325
8 Sr. Water Distribution Technicians	466,380	508,025
1 Utilities Analyst	67,290	51,945
1 Water Distribution Superintendent	93,985	90,195
19 Water Distribution Technician I/II's	892,675	898,260
2 Water Service Representatives	94,625	97,895
1 Water Treatment Plant Operations Superintendent	103,400	103,400
1 Water Treatment Plant Operations Supervisor	85,525	85,525
10 Water Treatment Plant Operator In Training, II's & III's	733,540	744,070
Shift Differential	19,380	19,380
Bilingual Pay	18,200	17,550
Confined Space Team	36,200	36,200
Certification Pay	18,000	18,000
Vacation-Holiday Payoff	17,000	17,000
Retirement Contingency	30,705	30,705
	3,793,055	3,836,740
5002-555-410 CONTRACT/GRANT FUNDED		
5 Water Meter Readers	178,735	183,080
5004-555-410 TEMPORARY PART-TIME		
Department Specialist	14,335	14,335

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
555-410 WATER		
5020-555-410 OVERTIME		
Comp Time Contingency	8,000	8,000
Emergency Overtime	135,000	135,000
Holiday Pay	23,760	23,760
Stand-By	36,400	36,400
	203,160	203,160
5025-555-410 EMPLOYEE OVERHEAD		
Existing Staff	1,748,550	2,150,185
Contract/Grant Funded Positions	105,050	115,205
Temporary Positions	490	605
Shift/Bilingual/Holiday/Retirement/Overtime Pay	20,055	31,350
Confined Space/Certification Pay	16,180	18,380
	1,890,325	2,315,725
5030-555-410 FLEXIBLE BENEFITS	50,675	53,680
TOTAL, EMPLOYEE SERVICES	6,130,285	6,606,720
5101-555-410 OFFICE/OPERATING SUPPLIES		
LPG for Water Treatment Plant	38,800	38,800
Miscellaneous Parts & Supplies	300,500	300,500
Office Supplies	23,000	23,000
Safety Items	25,000	25,000
Small Tools and Equipment	25,000	25,000
T-Shirts	2,200	2,200
Uniforms	25,000	25,000
Water Treatment Plant	100,000	100,000
	539,500	539,500
5104-555-410 PURCHASED WATER	25,500,000	26,500,000
5106-555-410 CHEMICALS		
Water Treatment Chemicals	3,500,000	3,500,000

CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail

	2013-14 REVISED	2014-15 BUDGET
555-410 WATER		
5107-555-410 MINOR TOOLS & EQUIPMENT		
119 Trench Digger (2R)	2,100	0
160A Pavement Breaker (2R)	2,500	0
2" Trash Pumps (2R)	0	2,600
260 Chipping Hammer (2R)	1,100	0
Chainsaw, Weed Whip, Blower (3N)	0	1,000
Chop Saws (2N)	0	2,300
Hach Pocket Colorimeter (5R)	2,500	0
Hach Portable Turbidimeter (5R)	6,000	0
Portable Water Meter Tester	4,000	0
SC300 Hand Held Meter Reading Units (3R)	12,000	16,000
Shoenstadt Locators (2R)	0	2,000
Wackers (2R)	0	6,800
Water Treatment Camers (2R)	0	5,000
	30,200	35,700
5126-555-410 MAINTENANCE OF EQUIPMENT		
Bear Valley Power Plant Maintenance	10,000	10,000
Cleaning/Inspection Equipment	2,000	2,000
Distributions System SCADA	10,000	10,000
Dixon Rec., Utility, Washwater, WTP Motor & Pump Repair	45,000	125,000
Flow Meters (1R)	7,000	7,000
Laboratory and Office Equipment	1,800	1,800
Meter Reading Equipment	3,000	3,000
Model 4040 Flocculator Drive	7,000	7,000
Office Equipment Maintenance Contracts	1,000	1,000
Power Plant Maintenance	5,000	5,000
Process Instrumentation	15,000	15,000
Spare Parts-PLC 5/60-WTP	2,000	2,000
Treatment Plant Instrumentation	20,000	20,000
	128,800	208,800
5128-555-410 MAJOR MAINTENANCE		
Basin Valves (3R)	6,000	6,000
Distribution System RTU's and SCADA Radios	0	56,000
Dixon Suction Line Repair	20,000	20,000

(continued on next page)

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	2013-14 REVISED	2014-15 BUDGET
555-410 WATER		
5128-555-410 MAJOR MAINTENANCE (continued)		
Filter #3 Valve Rebuild	10,000	10,000
Flashmix Pump Rebuild, Valve Repl +CV at Park Hill	3,000	68,000
Valve Operators (4R)	0	50,000
Waste Gate Filter Rebuild	15,000	15,000
	54,000	225,000
5131-555-410 PROFESSIONAL SERVICES/CONTRACTS		
Chemical Spill Clean-up Contingency	20,000	20,000
Chlorine System Maintenance	12,000	12,000
Consultants Fees	115,000	115,000
Contract Labor	15,000	15,000
Control Systems Maintenance	100,000	100,000
Customer Service/Emergency Assistance	15,000	15,000
Distribution Reservoir Landscape Maintenance	29,000	29,000
Electrical Contractors	20,000	20,000
Instrument Calibration & Certification	15,000	15,000
Lake Divers - Quagga Mussel Control/Inspections	35,000	35,000
Legal Services	515,000	315,000
On-site Training	20,000	20,000
Reservoir Maintenance/Cleaning	18,000	18,000
Site Maintenance	20,000	20,000
State Lobbyist	30,000	30,000
Underground Service Alert	2,885	2,885
WTP Landscaping/Janitorial	28,000	28,000
Water Conservation Program	39,000	39,000
Water Operations Janitorial	2,000	2,000
	1,050,885	850,885
5160-555-410 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	32,250	32,250
5161-555-410 MILEAGE REIMBURSEMENT		
Miscellaneous	600	600

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
555-410 WATER		
5162-555-410 DUES AND SUBSCRIPTIONS		
ACWA	17,000	17,000
ASSA CA	23,000	23,000
AWWA Partnership for Safe Water	800	800
American Public Works Association	250	250
American Water Works Association	2,600	2,600
American Water Works Research Foundation	12,000	12,000
California Water Awareness	1,300	1,300
Foundation for Cross Connection Control	1,300	1,300
Professional Association Dues	900	900
San Diego County Utility Managers	150	150
Southern California Water Committee	750	750
Technical Publications	1,050	1,050
Water Conservation Publications	520	520
	<u>61,620</u>	<u>61,620</u>
5163-555-410 AUTO ALLOWANCE		
Director of Utilities	5,100	5,100
5167-555-410 ADVERTISING AND PRINTING		
Annual Water Quality Report	25,000	25,000
Conservation Program Materials	6,500	6,500
Prop 218 Notification	5,000	5,000
School Tours - WTP	2,000	2,000
	<u>38,500</u>	<u>38,500</u>
5170-555-410 UTILITIES		
Distribution Pump Station Electrical	184,800	184,800
Local Raw Water Lift (Esc)	40,795	40,795
Local Raw Water Lift (VID)	81,585	81,585
Treatment Plant Operation	293,000	293,000
Washwater and Dixon Rec. Lift	76,650	76,650
	<u>676,830</u>	<u>676,830</u>
5171-555-410 WATER		
City Water Expenses	1,500,000	1,500,000

CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail

	<u>2013-14</u> <u>REVISED</u>	<u>2014-15</u> <u>BUDGET</u>
555-410 WATER		
5173-555-410 OTHER TELEPHONE		
Cellular Phones	22,400	22,400
5180-555-410 RENT		
Facility Lease	323,765	323,765
Loader/Misc	3,000	3,000
	<u>326,765</u>	<u>326,765</u>
5190-555-410 OTHER EXPENSE		
FERC Fees	110	110
Miscellaneous Supplies	4,200	4,200
NPDES Cat III	2,000	2,000
OT Allowance	6,500	6,500
Real Estate Taxes	116,960	116,960
S.D. County Hazardous Materials Regulation Fees	2,420	2,420
SWRCH Hydrostatic Discharge Permit	1,500	1,500
State Dam Permits (Wohlford, Dixon)	25,300	25,300
State DHS Fee	14,300	14,300
WTP Operator and Distribution Operator Cert. Renewals	3,630	3,630
	<u>176,920</u>	<u>176,920</u>
5193-555-410 SOFTWARE		
AMMS - MicroWest (WTP)	2,000	2,000
ARC/INFO	1,500	1,500
Adobe Acrobat - Professional (1N)	1,000	1,000
ArcView	1,000	1,000
AutoCad Lite	1,000	1,000
Computer Licensing	9,625	9,625
Hydraulic Modeling (Innovyze)	1,500	1,500
Itron Maintenance/Support	7,400	7,400
Rockwell Software Support	2,500	2,500
VPM	1,500	1,500
Wonderware Support - WTP	15,000	15,000
XC2 Software Support (for CCC)	950	950
	<u>44,975</u>	<u>44,975</u>

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
555-410 WATER		
5194-555-410 MINOR OFFICE EQUIPMENT		
Desktop Computers (1N)	900	900
Laptop Computers (5N)	13,500	13,500
Monitor (1N)	500	500
	14,900	14,900
5501-555-410 INTEREST		
ARRA Loan	65,520	62,645
SRF Loan	30,825	28,295
	96,345	90,940
5502-555-410 BOND INTEREST	2,701,440	2,669,510
5505-555-410 BOND EXPENSE	90,120	72,620
5509-555-410 BOND AMORTIZATION		
Amortization of Bond Premium/Discount and Deferred Charges	(63,450)	(63,450)
TOTAL, M & O	36,528,700	37,530,365
5209-555-410 OTHER CAPITAL OUTLAY		
Chemical Feed Pumps (2R)	15,000	25,000
Locator (1R)	0	6,500
Utility Water SCD 40 Replacement	0	70,000
	15,000	101,500
TOTAL, CAPITAL	15,000	101,500
5125-555-410 BUILDING REPAIRS/MAINTENANCE	93,040	123,065
5164-555-410 EQUIPMENT EXPENSE	544,070	466,260
5165-555-410 DUPLICATING CENTER	4,995	8,625
5172-555-410 TELEPHONE	36,485	36,390

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
555-410 WATER		
5174-555-410 RADIO COMMUNICATIONS	12,805	12,590
5175-555-410 MAIL SERVICES	3,770	6,215
5178-555-410 OFFICE AUTOMATION	60,060	61,665
5183-555-410 INSURANCE		
Liability Insurance	248,865	259,620
Property Insurance	79,885	78,880
	<u>328,750</u>	<u>338,500</u>
TOTAL, INTERNAL SERVICE CHARGES	1,083,975	1,053,310
SUBTOTAL, WATER	43,757,960	45,291,895
 5901-555-410 ALLOCATED IN		
City Council	69,645	82,335
City Manager	232,970	268,455
Video Services	7,960	8,260
City Attorney	335,330	341,140
City Clerk	196,255	206,910
City Treasurer	45,920	49,290
Finance	916,785	936,915
Human Resources	164,265	175,750
Risk Management	0	42,985
Information Systems	296,660	310,865
Planning	79,580	87,925
Code Enforcement	99,285	61,405
Building	88,765	92,335
Engineering	56,060	115,095
Maintenance/Streets	477,915	484,730
Police	622,270	622,270
Fire	572,955	572,955
Wastewater	1,186,350	1,294,960
	<u>5,448,970</u>	<u>5,754,580</u>

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
555-410 WATER		
5902-555-410 ALLOCATED OUT		
Canal Operations	(15,345)	(13,780)
Wastewater	(161,825)	(139,675)
Recycled Water	(45,250)	(41,705)
Environmental Programs Division	(10,150)	(10,365)
Capital Improvement Projects	<u>(67,750)</u>	<u>(67,750)</u>
	(300,320)	(273,275)
 TOTAL, WATER	 48,906,610	 50,773,200

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary**

CANAL OPERATIONS

Description: The Canal Operation provides maintenance on the Escondido Canal which carries untreated water 14 miles from the intake on the San Luis Rey River to Lake Wohlford.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
STAFFING:				
Regular Full-Time	5.0	5.0	5.0	5.0
BUDGET:				
Employee Services	457,582	438,875	465,005	498,400
Maintenance & Operations	65,715	77,687	179,740	182,740
Capital	0	0	13,275	7,075
Internal Service Charges	125,796	140,455	123,030	116,275
Allocations (Net)	23,268	23,290	16,925	15,440
Total Budget	<u>672,361</u>	<u>680,307</u>	<u>797,975</u>	<u>819,930</u>

DEPARTMENT PRIORITIES

- Ensure the safe and adequate transfer of water from the San Luis Rey River diversion structure to Lake Wohlford in an economical and effective manner
- Provide coordination and excellent service to Vista Irrigation District and the Indian Bands affected

MAJOR BUDGET IMPACTS

- Increase in employee services primarily due to negotiated contracts and increased employee overhead costs
- Increase in maintenance and operations due to welder purchase
- Decrease in capital outlay purchases
- Decrease in internal service charges, primarily equipment expense
- Decrease in allocations in from the Water department

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
555-412 CANAL OPERATIONS		
5001-555-412 REGULAR FULL-TIME		
1 Canal Superintendent	73,100	73,100
2 Assistant Canal Superintendents	94,500	101,805
2 Canal Assistants I/II's	91,240	94,430
Vacation-Holiday Payoff	5,450	5,450
	264,290	274,785
5020-555-412 OVERTIME		
Emergency Overtime	10,000	10,000
Holiday Pay	7,300	7,300
Standby Pay	15,000	15,000
	32,300	32,300
5025-555-412 EMPLOYEE OVERHEAD		
Existing Staff	149,415	171,670
Vacation-Holiday Pay/Overtime	2,645	2,870
	152,060	174,540
5030-555-412 FLEXIBLE BENEFITS	16,355	16,775
TOTAL, EMPLOYEE SERVICES	465,005	498,400
5101-555-412 OFFICE/OPERATING SUPPLIES		
Cement	10,000	10,000
Copper Sulfate	15,000	15,000
Lumber	5,000	5,000
Miscellaneous	20,000	20,000
Office Supplies	1,200	1,200
Road Maintenance	35,000	35,000
T-Shirts	300	300
Tools	1,000	1,000
Uniforms	5,040	5,040
	92,540	92,540

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
555-412 CANAL OPERATIONS		
5107-555-412 MINOR TOOLS & EQUIPMENT		
MIG - TIG Welder (1R)	0	3,000
5126-555-412 MAINTENANCE OF EQUIPMENT		
Equipment Maintenance	3,500	3,500
Fence Repair	12,000	12,000
	<u>15,500</u>	<u>15,500</u>
5131-555-412 PROFESSIONAL SERVICES/CONTRACTS		
Portable Toilet Service	2,800	2,800
Temporary Personnel	60,000	60,000
	<u>62,800</u>	<u>62,800</u>
5162-555-412 DUES AND SUBSCRIPTIONS		
International Society of Explosive Engineers	200	200
5170-555-412 UTILITIES	700	700
5173-555-412 OTHER TELEPHONE		
Cellular Phones	7,500	7,500
5190-555-412 OTHER EXPENSE		
SD County Explosives Permit Renewal	500	500
TOTAL, M & O	179,740	182,740
5209-555-412 OTHER CAPITAL OUTLAY		
Medium Duty Dump Trailer - 12,000 lb GVWR (1N)	6,200	0
Yamaha ATV (1R)	7,075	7,075
	<u>13,275</u>	<u>7,075</u>
TOTAL, CAPITAL	13,275	7,075

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
555-412 CANAL OPERATIONS		
5164-555-412 EQUIPMENT EXPENSE	82,780	73,495
5178-555-412 OFFICE AUTOMATION	4,935	5,180
5183-555-412 INSURANCE		
Liability Insurance	21,080	23,535
Property Insurance	14,235	14,065
	<u>35,315</u>	<u>37,600</u>
 TOTAL, INTERNAL SERVICE CHARGES	 123,030	 116,275
 SUBTOTAL, CANAL OPERATIONS	 781,050	 804,490
 5901-555-412 ALLOCATED IN		
Information Systems/Data Processing	1,580	1,660
Water	15,345	13,780
	<u>16,925</u>	<u>15,440</u>
 TOTAL, CANAL OPERATIONS	 797,975	 819,930

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary**

LAKES

Description: The Lakes Division operates the City's two lake facilities and supervises the city wide park ranger program.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
STAFFING:				
Regular Full-Time	10.0	10.0	10.0	10.0
Temporary Part-Time (FTE)	28.7	28.7	29.8	32.5
Department Total	<u>38.7</u>	<u>38.7</u>	<u>39.8</u>	<u>42.5</u>
BUDGET:				
Employee Services	1,331,351	1,411,946	1,469,945	1,603,380
Maintenance & Operations	452,178	452,494	559,570	609,540
Capital	30,601	227	25,000	25,000
Internal Service Charges	305,592	329,900	317,245	318,770
Allocations (Net)	1,692	1,705	1,330	1,755
Total Budget	<u>2,121,414</u>	<u>2,196,272</u>	<u>2,373,090</u>	<u>2,558,445</u>

DEPARTMENT PRIORITIES

- Provide quality recreational opportunities at Lake Dixon, Lake Wohlford and Daley Ranch
- Protect the lakes from potential contamination associated with public access and educate the public regarding watershed protection
- Provide Citywide Park Ranger services

MAJOR BUDGET IMPACTS

- Increase in employee services primarily due to negotiated contracts, increased employee overhead costs and an increase in temporary part-time positions
- Increase in maintenance and operations primarily due to increase in utilities and service contracts
- Increase in internal service charges, primarily building maintenance charges
- Increase in allocations in from the Information Systems/Data Processing department

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	2013-14 REVISED	2014-15 BUDGET
555-414 LAKES		
5001-555-414 REGULAR FULL-TIME		
1 Lakes & Open Space Superintendent	78,265	70,670
1 Administrative Assistant	36,005	37,805
2 Lakes & Open Space Supervisors	142,010	143,725
1 Maintenance Technician I/II	40,775	46,370
5 Park Ranger I/II's	216,480	227,245
Vacation/Holiday Payoff	7,400	7,400
Bilingual Pay	2,600	1,300
Retirement Contingency	10,130	10,130
	533,665	544,645
5004-555-414 TEMPORARY PART-TIME		
<u>Temporaries w/PERS:</u>		
9 Ranger Specialists	202,000	220,785
2 Park Attendants	35,000	38,315
1 Park Attendant III - Concessions	15,000	16,380
<u>All Other Temporaries:</u>		
Dixon:		
11 Park Attendant I's	142,000	155,260
4 Park Attendant II's	50,340	54,760
Dixon Concession:		
6 Park Attendant I's	59,450	64,975
Wohlford:		
7 Park Attendant I's	74,500	81,405
1 Park Attendant III	17,000	18,660
	595,290	650,540
5020-555-414 OVERTIME		
Dixon Overtime	2,400	2,400
Holiday Pay	10,000	10,000
	12,400	12,400

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
555-414 LAKES		
5025-555-414 EMPLOYEE OVERHEAD		
Existing Staff	224,230	263,305
Temporary Positions (with PARS)	16,135	26,215
Temporary Positions (with PERS)	75,220	93,415
Vacation, Holiday & Bilingual Pay/Overtime	4,155	4,280
	319,740	387,215
5030-555-414 FLEXIBLE BENEFITS	8,850	8,580
TOTAL, EMPLOYEE SERVICES	1,469,945	1,603,380
5101-555-414 OFFICE/OPERATING SUPPLIES		
Dixon:		
Building Supplies	10,000	10,000
Daley Ranch - Misc. Supplies and Equipment	15,000	15,000
Grounds Maintenance	10,000	10,000
Other Supplies	5,000	5,000
Park Ranger Uniform Allowance	9,500	9,500
Pesticides	2,000	2,000
T-Shirts	300	300
Dixon Concession:		
Food and Tackle	50,000	50,000
Uniforms	500	500
Wohlford:		
Building Supplies	7,000	7,000
Chemicals, Trash Bags	1,000	1,000
Grounds Maintenance	2,000	2,000
Other Supplies	5,000	5,000
Park Ranger Uniform Allowance	1,000	1,000
Pesticides	500	500
Parks:		
Purchase of State Fishing Licenses	49,000	49,000
Uniforms/Equipment - Downtown Ranger Program	2,500	2,500
	170,300	170,300

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
555-414 LAKES		
5107-555-414 MINOR TOOLS & EQUIPMENT		
Battery Chargers - Dixon (2R)	1,250	0
Boats-Wohlford (3R) Dixon (4R)	20,000	20,000
Chainsaws (2R)	0	900
Honda Outboard Motors - Wohlford (4R)	6,670	6,670
PFD's	0	650
Pole Saw/Hedge Trimmer - Wohlford	0	800
Power Washer - Dixon	0	600
Radio Batteries (10R)	800	0
Trolling Motors - Dixon (10R)	1,500	1,500
Weed Whips (2R)	900	0
	31,120	31,120
5126-555-414 MAINTENANCE OF EQUIPMENT		
Daley Ranch	2,400	2,400
Dixon	8,725	8,725
Rehabilitate Dixon Campground	15,000	0
Rehabilitate Lakes Picnic Area	0	10,000
Wohlford	5,775	5,775
	31,900	26,900
5131-555-414 PROFESSIONAL SERVICES/CONTRACTS		
Daley Ranch Services	20,000	20,000
Dixon Contracts - Fish Plants	131,890	138,500
Portable Toilet Service	46,900	48,900
Wohlford Contracts - Fish Plants	86,960	91,320
	285,750	298,720
5160-555-414 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	3,000	3,000
5162-555-414 DUES AND SUBSCRIPTIONS		
Professional Association Dues	500	500

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
555-414 LAKES		
5167-555-414 ADVERTISING AND PRINTING		
Derby Promotion - Dixon	4,500	4,500
Derby Promotion - Wohlford	2,500	2,500
Press Day - Wohlford	2,000	2,000
Printing	4,000	4,000
	13,000	13,000
5170-555-414 UTILITIES		
Electric (Daley Ranch)	3,000	3,000
Electric (Dixon and Wohlford)	17,000	59,000
	20,000	62,000
5173-555-414 OTHER TELEPHONE		
Campground Reservation Phone (outside line)	2,000	2,000
Cellular Phone Expenses	2,000	2,000
	4,000	4,000
 TOTAL, M & O	 559,570	 609,540
5209-555-414 OTHER CAPITAL		
Gator - Wohlford (1N)	17,000	17,000
5210-555-414 BUILDING IMPROVEMENTS		
Dock Section for Boat Wash Dixon (1R)	8,000	8,000
 TOTAL, CAPITAL	 25,000	 25,000
5125-555-414 BUILDING REPAIRS/MAINTENANCE	58,740	64,610
5164-555-414 EQUIPMENT EXPENSE	145,935	136,790
5165-555-414 DUPLICATING CENTER	8,005	9,190

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
555-414 LAKES		
5172-555-414 TELEPHONE	16,225	16,095
5174-555-414 RADIO COMMUNICATIONS	17,690	17,130
5175-555-414 MAIL SERVICES	185	155
5178-555-414 OFFICE AUTOMATION	10,115	10,615
5183-555-414 INSURANCE		
Liability Insurance	57,560	61,625
Property Insurance	2,790	2,560
	<u>60,350</u>	<u>64,185</u>
 TOTAL, INTERNAL SERVICE CHARGES	 317,245	 318,770
 SUBTOTAL, LAKES	 2,371,760	 2,556,690
 5901-555-414 ALLOCATED IN		
Information Systems/Data Processing	1,330	1,755
 TOTAL, LAKES	 2,373,090	 2,558,445



**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Enterprise Fund Sources and Uses**

WASTEWATER

This fund was created to account for the financial activity of the City's sewer utility. The sewer utility is financed and operated in a manner similar to a private enterprise. The costs (expenses, including depreciation) of providing these services to the general public are financed or recovered primarily through user charges.

<u>Sources of Funds:</u>	2014-15	2015-16
Service Charges	\$ 24,720,000	\$ 25,460,000
San Diego Treatment Charge	1,800,000	1,700,000
Connection Charges	350,000	350,000
Interest	329,000	339,500
Sale of Recycled Water	3,000,000	3,000,000
Other Revenue	150,000	150,000
Agency Incentive Payments	85,000	85,000
SRF Loans & City of San Diego Reimbursements	12,550,000	7,300,000
SDG&E Raw Water Line	82,500	82,500
Use of Reserves	1,777,540	4,393,020
TOTAL, Sources	\$ 44,844,040	\$ 42,860,020

<u>Uses of Funds:</u>		
<u>Operating Budget (Wastewater/Recycled Water/Stormwater)</u>		
Employee Services	\$ 9,401,925	\$ 9,401,925
Maintenance and Operations	11,914,540	12,914,540
Capital Outlay	450,500	200,000
Internal Service Charges	1,195,280	1,195,280
Allocations	1,899,045	1,899,045
TOTAL, Operating Budget	24,861,290	25,610,790
SRF Loan - Principal	1,924,320	1,926,150
Transfer to General Fund	25,000	25,000
Transfer to Wastewater Capital Project Fund	15,910,350	13,100,000
Payment of Wastewater Connection Rights	328,080	328,080
Bond Principal	1,795,000	1,870,000
TOTAL, Uses	\$ 44,844,040	\$ 42,860,020

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary**

WASTEWATER

Description: The Wastewater Treatment and Reclamation Division oversees treatment and reclamation operations; maintains plant equipment; monitors and regulates industrial wastes; maintains sewage lift stations; oversees the Environmental Programs Division, and ensures compliance with all Federal and State laws.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
STAFFING:				
Regular Full-Time	73.0	72.0	77.0	80.0
Temporary Part-Time (FTE)	3.1	3.1	2.4	2.4
Department Total	<u>76.1</u>	<u>75.1</u>	<u>79.4</u>	<u>82.4</u>
BUDGET:				
Employee Services	6,369,130	6,776,554	8,235,185	8,861,645
Maintenance & Operations	7,130,328	8,379,447	9,598,400	9,529,235
Capital	6,770	48,017	109,500	350,500
Internal Service Charges	1,009,296	1,271,065	1,197,950	1,162,590
Allocations (Net)	1,220,116	775,656	470,000	536,410
Total Budget	<u>15,735,640</u>	<u>17,250,739</u>	<u>19,611,035</u>	<u>20,440,380</u>

DEPARTMENT PRIORITIES

- Provide a safe and reliable wastewater collection system, treatment and disposal for the residents, businesses and industries located in Escondido
- Maintain the treatment facilities, collection system and disposal facilities to meet or exceed all regulatory mandates in an effective and efficient manner
- Provide excellent customer service by responding to customer requests as quickly as possible
- Provide for future growth and development by optimizing existing facilities and planning improvements to increase capacity of the treatment and disposal facilities

MAJOR BUDGET IMPACTS

- Added three regular full-time positions
- Increase in employee services primarily due to negotiated contracts, increased employee overhead costs as well as an increase in overtime
- Total decrease in maintenance and operations primarily due to decreases in professional services, chemicals, bond interest and bond expense
- Increase in capital outlay purchases
- Decrease in internal services charges, primarily equipment expense
- Increase in allocations out to other departments, primarily Water and Recycled Water

CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail

	2013-14 REVISED	2014-15 BUDGET
558-420 WASTEWATER		
5001-558-420 REGULAR FULL-TIME		
1 Asset Program Manager	85,000	74,210
3 Associate Chemists	217,335	217,340
1 Associate Engineer	158,830	81,495
2 Control Systems Analysts	88,855	175,380
4 Control Systems Technician I, II & III's	200,830	248,745
1 Control Systems Technician Supervisor	87,555	87,555
1 Cross Connection Technician	0	45,450
1 Department Assistant	39,335	37,005
1 Deputy Director of Utilities/Construction & Engineering	107,020	107,020
1 Deputy Director of Utilities/Wastewater	113,480	113,480
1 Engineer I/II	68,485	68,485
4 Environmental Compliance Inspector I/II's	208,515	213,930
1 Field Engineering Inspector	65,105	65,105
1 Laboratory Superintendent	93,245	93,245
5 Laboratory Technician I/II's	300,145	308,230
1 Maintenance Technician I/II	45,000	40,200
5 Plant Systems Technician I/II's	320,545	320,905
1 Plant Systems Technician Supervisor	89,285	89,285
1 Sr. Engineer (from Assoc Eng)	0	83,240
1 Sr. Environmental Compliance Inspector	66,730	66,730
3 Sr. Plant Systems Technicians	221,280	231,415
4 Sr. Wastewater Collections Supervisors	353,215	359,765
2 Sr. Wastewater Collections Technicians	121,850	125,815
4 Sr. Wastewater Treatment Plant Operators	329,285	332,580
2 Supervising Chemists	175,110	179,385
1 Utilities Construction Project Manager	90,150	90,150
1 Utilities Maintenance Superintendent	93,985	93,985
1 Utilities Technician	60,455	60,455
11 Wastewater Collections Technician I/II's	538,930	536,810
1 Wastewater Treatment Plant Operations Supervisor	100,815	100,815
12 Wastewater Treatment Plant Operator Trainee, I , II & III's	751,590	776,100
1 Wastewater Treatment Plant Superintendent	104,810	104,810
Bilingual Pay	15,600	18,850
Shift Differential	33,700	33,700
Vacation-Holiday Payoff	18,000	18,000
Confined Space Team	5,500	12,000
	5,369,570	5,611,670
5004-558-420 TEMPORARY PART-TIME		
2 Laboratory Assistants	28,000	28,000
Temporary Part-Time	20,000	20,000
	48,000	48,000

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
558-420 WASTEWATER		
5020-558-420 OVERTIME		
Comp Time Contingency	1,100	1,100
Holiday Pay	24,000	24,000
Hydroflushing	28,560	28,560
Overtime (Includes Stand-By)	185,000	200,000
	<u>238,660</u>	<u>253,660</u>
5025-558-420 EMPLOYEE OVERHEAD		
Existing Staff	2,473,215	2,821,705
Temporary Positions	1,630	2,020
Bilingual/Shift Differential/Holiday Payoff/Confined Space	22,085	21,995
Comp Time/Holiday/Hydroflushing/Overtime	10,055	24,130
	<u>2,506,985</u>	<u>2,869,850</u>
5030-558-420 FLEXIBLE BENEFITS	71,970	78,465
TOTAL, EMPLOYEE SERVICES	8,235,185	8,861,645
5101-558-420 OFFICE/OPERATING SUPPLIES		
Bioaugmentation (Collection System)	50,000	0
Emergency Generator Fuel	8,000	10,000
Laboratory Supplies	118,650	134,400
Lubricants	10,000	10,000
Materials and Tools (Collection System)	70,000	80,000
Materials and Tools (HARRF)	50,000	75,000
Office Supplies	1,500	1,500
Work Uniforms	17,000	17,000
	<u>325,150</u>	<u>327,900</u>
5105-558-420 SAFETY EQUIPMENT	12,000	12,000
5106-558-420 CHEMICALS		
Treatment Chemicals	820,000	600,000

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	2013-14 REVISED	2014-15 BUDGET
558-420 WASTEWATER		
5107-558-420 MINOR TOOLS & EQUIPMENT		
DI Units	5,000	5,000
Doppler Flow Meters	17,000	17,000
Environmental Compliance Supplies	5,000	7,000
HACH Instruments	4,000	25,000
High Speed Sewer Root Cutter	4,500	0
Prosoft Control Module	6,400	6,400
Samplers	20,000	50,000
Sewer Hose	0	7,500
Spider 60 Chain Cutters	0	6,000
Spider 80 Chain Cutters	0	7,500
	61,900	131,400
5126-558-420 MAINTENANCE OF EQUIPMENT		
Centrifuge Major Maintenance	40,000	40,000
Controls Upgrade for Lift Stations	80,000	80,000
Laboratory Equipment	55,000	55,000
Lift Station Parts	110,000	150,000
Lift Station Telemetry	25,000	25,000
Office Equipment	7,300	7,300
Parts, Mach. Shop, Motor Repair, Tools	155,000	155,000
Plant Control Upgrade	50,000	50,000
Televising Equipment	4,000	18,000
Treatment Plant Instrumentation	50,000	100,000
	576,300	680,300
5131-558-420 PROFESSIONAL SERVICES/CONTRACTS		
Air Pollution Control Testing	8,000	8,000
Benthic Study and Intensive Ocean Monitoring	200,000	0
Biosolids Handling	1,000,000	650,000
Collection System Monitoring	22,000	22,000
Consulting Services	120,000	150,000
Contract Maintenance	215,000	300,000
Crane Certification	5,000	5,000
Emergency Pumping Services	15,000	15,000
Ocean Monitoring	30,000	30,000
Ocean Outfall Maintenance and Operation	330,000	330,000
Office Custodial	50,000	50,000
Outside Laboratory Testing	200,000	240,000

(continued on next page)

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	2013-14 REVISED	2014-15 BUDGET
558-420 WASTEWATER		
5131-558-420 PROFESSIONAL SERVICES/CONTRACTS (continued)		
Plant Grounds Maintenance	50,000	50,000
Underground Service Alert	3,000	3,000
	2,248,000	1,853,000
5160-558-420 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	34,000	68,000
5161-558-420 MILEAGE REIMBURSEMENT		
Miscellaneous	650	650
5162-558-420 DUES AND SUBSCRIPTIONS		
CWEA	4,600	4,600
Dues and Subscriptions	5,000	5,000
Water Environment Federation	800	800
	10,400	10,400
5166-558-420 OUTSIDE DUPLICATING		
Miscellaneous	1,250	1,250
5167-558-420 ADVERTISING AND PRINTING		
Prop 218 Notification	5,000	5,000
5170-558-420 UTILITIES		
Cathodic Protection Electrical	8,000	8,000
Lift Station Energy	225,000	276,750
Main Plant Electrical	1,225,000	1,505,850
Main Plant Natural Gas	225,000	225,000
	1,683,000	2,015,600
5171-558-420 WATER		
City Water	30,000	30,000
5173-558-420 OTHER TELEPHONE		
Cellular Phones	30,000	45,000

CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail

	2013-14 REVISED	2014-15 BUDGET
558-420 WASTEWATER		
5180-558-420 RENT		
Copier Lease	3,000	3,000
Equipment from Outside Vendors	2,000	5,000
Facility Lease	323,765	323,765
Pager Rental	5,000	5,000
	333,765	336,765
5190-558-420 OTHER EXPENSE		
County Health Overflow Sampling Charges	1,000	1,000
Damage Repair Contingency	22,000	22,000
Driver's License Renewals (Class A & B)	800	800
Hazardous Materials Disposal	5,000	5,000
Lab Accreditation Fee	6,000	6,000
NPDES Permit Fee	91,500	91,500
Operator Certification Renewals	4,700	6,000
Pretreatment Program Surcharge	900	900
Real Estate Taxes	11,220	11,220
SWRCB, Bay Protection Toxic Cleanup Program	11,000	11,000
San Diego County APCD Test Fees	11,700	11,700
San Diego County Hazardous Materials Reg.	3,300	3,300
Southern California Kelp Survey	6,000	6,500
	175,120	176,920
5193-558-420 SOFTWARE		
AMMS	2,000	26,000
ARC/INFO	1,500	1,500
Arc/View	3,700	3,700
Auto Cad Support	600	600
Cityworks® Asset Management Licensing	60,000	60,000
Hach/Wimms	0	6,400
Hydraulic Modeling (Innovyze)	3,000	3,000
LIMMS Support	16,000	16,000
Ops Sequel Support	500	1,000
Rockwell Software Support	2,500	2,500
Rockwell Software Upgrade	2,000	2,000
Sewer Map	500	500
VPM	1,500	1,500
Wonderware Support	25,000	25,000
	118,800	149,700

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
558-420 WASTEWATER		
5194-558-420 MINOR OFFICE EQUIPMENT		
Computers (16R)	3,500	30,000
HMI Field Units Upgrade	0	15,000
Laptops (2R)	12,000	20,000
Monitors (6R)	1,500	1,500
	17,000	66,500
5501-558-420 INTEREST EXPENSE		
Local Match SRF Loan - Blowers	24,475	22,690
Local Match SRF Loan - Phase I	81,500	81,500
Local Match SRF Loan - Phase II: 110	164,625	164,625
Local Match SRF Loan - Phase II: 310	123,525	123,525
	394,125	392,340
5502-558-420 BOND INTEREST	2,597,060	2,529,010
5505-558-420 BOND EXPENSE	181,440	154,060
5509-555-420 BOND AMORTIZATION		
Amortization of Bond Premium/Discount and Deferred Charges	(56,560)	(56,560)
TOTAL, M & O	9,598,400	9,529,235
5208-558-420 MOTIVE EQUIPMENT		
Kubota Tractor with Chain Flail	30,000	0
5209-558-420 OTHER CAPITAL OUTLAY		
DI Units	7,500	7,500
GMI 38' Comp, Land Outfall Manhole Assemblies	0	55,000
Gator Cart (1R)	12,000	12,000
Hoist, Portable	0	6,000
ICP (Lab)	0	130,000
Laser Alignment	0	20,000
Lateral Camera Digital	15,000	15,000
SCADA Equipment	45,000	45,000

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**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
558-420 WASTEWATER		
5209-558-420 OTHER CAPITAL OUTLAY (continued)		
SCADA Server	0	40,000
Triation Unit (Lab)	0	20,000
	79,500	350,500
 TOTAL, CAPITAL	 109,500	 350,500
 5125-558-420 BUILDING REPAIRS/MAINTENANCE	 88,725	 114,745
5164-558-420 EQUIPMENT EXPENSE	645,945	585,280
5165-558-420 DUPLICATING CENTER	7,760	9,030
5172-558-420 TELEPHONE	42,535	39,420
5174-558-420 RADIO COMMUNICATIONS	20,915	21,015
5175-558-420 MAIL SERVICES	4,375	2,405
5178-558-420 OFFICE AUTOMATION	87,700	85,485
5183-558-420 INSURANCE		
Liability Insurance	177,605	185,095
Property Insurance	122,390	120,115
	299,995	305,210
 TOTAL, INTERNAL SERVICE CHARGES	 1,197,950	 1,162,590
 SUBTOTAL, WASTEWATER	 19,141,035	 19,903,970
 5901-558-420 ALLOCATED IN		
City Council	36,840	43,555
City Manager	123,245	132,065
Video Services	4,210	4,370

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**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
558-420 WASTEWATER		
5901-558-420 ALLOCATED IN (continued)		
City Attorney	276,155	280,940
City Clerk	78,505	82,765
City Treasurer	35,330	37,140
Finance	769,670	786,310
Human Resources	164,265	175,750
Risk Management	0	42,985
Information Systems	165,825	174,110
Planning	79,580	87,925
Code Enforcement	43,325	113,255
Building	88,765	92,335
Engineering	48,505	105,445
Maintenance/Streets	307,330	311,735
Police	16,320	16,320
Fire	15,500	15,500
Water	<u>161,825</u>	<u>139,675</u>
	2,415,195	2,642,180
5902-558-420 ALLOCATED OUT		
Water	(1,186,350)	(1,294,960)
Recycled Water	(543,770)	(631,070)
Environmental Programs Division	(129,810)	(43,240)
Budget Adjustment - HAARF Lab Services (12-01)	51,235	0
Capital Improvement Projects	<u>(136,500)</u>	<u>(136,500)</u>
	(1,945,195)	(2,105,770)
TOTAL, WASTEWATER	19,611,035	20,440,380



**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Department Summary**

RECYCLED WATER

Description: The Recycled Water division produces recycled water that will be provided to internal and external customers for qualified irrigation and industrial purposes.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
STAFFING:				
Regular Full-Time	1.0	1.0	1.0	1.0
BUDGET:				
Employee Services	82,333	88,227	92,465	96,390
Maintenance & Operations	749,184	722,492	1,345,305	1,345,305
Internal Service Charges	13,608	12,465	13,400	12,835
Allocations (Net)	<u>428,400</u>	<u>371,085</u>	<u>589,020</u>	<u>672,775</u>
Total Budget	<u>1,273,525</u>	<u>1,194,269</u>	<u>2,040,190</u>	<u>2,127,305</u>

DEPARTMENT PRIORITIES

- Provide safe and reliable recycled water for landscape irrigation and industries while meeting or exceeding all regulatory mandates
- Transition to ultimately becoming a supplier of water to offset the local need for imported water

MAJOR BUDGET IMPACTS

- Increase in employee services is primarily due to increased employee overhead costs
- Increase in allocations in from the Wastewater department

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
558-422 RECYCLED WATER		
5001-558-422 REGULAR FULL-TIME		
1 Sr. Cross Connection Technician	66,690	67,360
5025-558-422 EMPLOYEE OVERHEAD		
Existing Staff	25,775	29,030
TOTAL, EMPLOYEE SERVICES	92,465	96,390
5101-558-422 OFFICE/OPERATING SUPPLIES		
Laboratory Supplies	19,000	19,000
Ultra Violet Disinfecting Supplies	39,805	39,805
Water Reclamation Program Supplies	3,000	3,000
	<u>61,805</u>	<u>61,805</u>
5106-558-422 CHEMICALS		
Treatment Chemicals	623,000	523,000
5126-558-422 MAINTENANCE OF EQUIPMENT		
Recycled Water Maintenance Equipment	100,000	100,000
5131-558-422 PROFESSIONAL SERVICES/CONTRACTS		
Cleaning/Inspection RW Reservoir	10,000	10,000
Outside Laboratory Testing	11,000	11,000
Ultra Violet Disinfecting Supplies	22,000	22,000
Water Reclamation/User's Education	8,000	8,000
	<u>51,000</u>	<u>51,000</u>
5160-558-422 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	5,000	10,000
5162-558-422 DUES AND SUBSCRIPTIONS		
Wateruse	4,000	4,000

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
558-422 RECYCLED WATER		
5167-558-422 ADVERTISING AND PRINTING		
Water Reclamation Materials	500	500
5170-558-422 UTILITIES		
Reclaimed Water Treatment (Electrical)	440,000	535,000
5190-558-422 OTHER EXPENSE		
Department of Health Services	20,000	20,000
NPDES Permit Fee	40,000	40,000
	<u>60,000</u>	<u>60,000</u>
TOTAL, M & O	1,345,305	1,345,305
5164-558-422 EQUIPMENT EXPENSE	5,360	4,150
5178-558-422 OFFICE AUTOMATION	1,275	1,340
5183-558-422 INSURANCE		
Liability Insurance	6,765	7,345
TOTAL, INTERNAL SERVICE CHARGES	13,400	12,835
SUBTOTAL, RECYCLED WATER	1,451,170	1,454,530
5901-558-422 ALLOCATED IN		
Water	45,250	41,705
Wastewater	543,770	631,070
	<u>589,020</u>	<u>672,775</u>
TOTAL, RECYCLED WATER	2,040,190	2,127,305



**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Department Summary**

ENVIRONMENTAL PROGRAMS DIVISION

Description: The Environmental Programs Division is required in order to meet mandated Federal and State regulations for resource agency permitting and ensuring the quality of stormwater runoff from within the City.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
STAFFING:				
Regular Full-Time	2.0	3.0	4.0	4.0
BUDGET:				
Employee Services	201,157	216,870	408,275	443,890
Maintenance & Operations	418,367	463,716	2,040,000	1,040,000
Capital	1,720	11,229	100,000	100,000
Internal Service Charges	26,628	14,965	15,730	19,855
Allocations (Net)	<u>637,932</u>	<u>666,995</u>	<u>603,150</u>	<u>689,860</u>
Total Budget	<u>1,285,804</u>	<u>1,373,775</u>	<u>3,167,155</u>	<u>2,293,605</u>

DEPARTMENT PRIORITIES

- Ensure compliance with Federal and State regulatory mandates on a local, watershed and regional basis
- Update and develop programs and plans to ensure compliance with Municipal Permit R9-2013-0001
- Apply for and implement resource agency permits for various City projects

MAJOR BUDGET IMPACTS

- Increase in employee services primarily due to negotiated contracts and increased employee overhead costs
- Decrease in maintenance and operations primarily professional services/contracts
- Increase in internal service charges, primarily insurance charges
- Increase in allocations in from various departments

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
558-440 ENVIRONMENTAL PROGRAMS		
5001-558-440 REGULAR FULL-TIME		
1 Environmental Programs Manager/Utilities	77,245	90,995
2 Environmental Programs Specialists	132,555	140,465
1 Sr. Environmental Programs Specialist	72,505	71,925
Bilingual Pay	1,300	1,300
	283,605	304,685
5025-558-440 EMPLOYEE OVERHEAD		
Existing Staff	108,215	121,875
Bilingual Pay	365	395
	108,580	122,270
5030-558-440 FLEXIBLE BENEFITS	16,090	16,935
TOTAL, EMPLOYEE SERVICES	408,275	443,890
5101-558-440 OFFICE/OPERATING SUPPLIES		
General Office Supplies	1,500	1,500
Stormwater Stenciling Supplies	1,000	1,000
	2,500	2,500
5131-558-440 PROFESSIONAL SERVICES/CONTRACTS		
Administrative/Technical Support	300,000	248,500
Alternative Compliance Program	0	25,000
Carlsbad WQIP Contract	0	16,000
Enforcement Response Plan	0	20,000
Municipal Separate Storm Sewer (MS4) Maintenance	940,000	440,000
NPDES Permit Fee (to 5190)	30,000	0
Open Channel Maintenance	500,000	0
San Dieguito WQIP Contract	0	10,000
Technical Support - JRMP Update	0	50,000
Transitional Dry Weather Monitoring Program	45,000	25,000

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**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
558-440 ENVIRONMENTAL PROGRAMS		
5131-558-440 PROFESSIONAL SERVICES/CONTRACTS (continued)		
Watershed Monitoring Programs	250,000	149,500
Budget Adjustment - CIP Supplemental Funding (12-05)	<u>(49,500)</u>	<u>0</u>
	2,015,500	984,000
 5160-558-440 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	10,000	10,000
 5161-558-440 MILEAGE REIMBURSEMENT		
Miscellaneous	3,000	2,775
 5162-558-440 DUES AND SUBSCRIPTIONS		
CASQA Membership	500	500
Professional Licensing Fees	<u>0</u>	<u>225</u>
	500	725
 5167-558-440 ADVERTISING AND PRINTING		
Public Education and Awareness Program	8,500	8,500
 5190-558-440 OTHER EXPENSE		
Permits and Fees	0	30,000
 5193-558-440 SOFTWARE		
Pendragon, Adobe	0	1,000
 5194-558-440 MINOR OFFICE EQUIPMENT		
Computer Screens, Tablets, etc.	0	500
 TOTAL, M & O	 2,040,000	 1,040,000

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
558-440 ENVIRONMENTAL PROGRAMS		
5209-558-440 OTHER CAPITAL OUTLAY		
Stormwater BMP's and Equipment	100,000	100,000
TOTAL, CAPITAL	100,000	100,000
5164-558-440 EQUIPMENT EXPENSE	4,085	4,310
5165-558-440 DUPLICATING CENTER	0	210
5178-558-440 OFFICE AUTOMATION	2,550	2,675
5183-558-440 INSURANCE		
Liability Insurance	8,835	12,410
Property Insurance	260	250
	<u>9,095</u>	<u>12,660</u>
TOTAL, INTERNAL SERVICE CHARGES	15,730	19,855
SUBTOTAL, ENVIRONMENTAL PROGRAMS	2,564,005	1,603,745
5901-558-440 ALLOCATED IN		
Information Systems/Data Processing	710	0
Engineering	162,040	208,760
Maintenance/Streets	351,675	407,685
Maintenance/Parks	0	19,810
Water	10,150	10,365
Wastewater	129,810	43,240
Budget Adjustment - HAARF Lab Services (12-01)	(51,235)	0
	<u>603,150</u>	<u>689,860</u>
TOTAL, ENVIRONMENTAL PROGRAMS	3,167,155	2,293,605



Internal Service Funds

CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Internal Service Fund Sources and Uses

BUILDING MAINTENANCE

This fund was created to account for financial activity related to the maintenance and repair of all City-owned buildings. Funding is provided through charges to other departments, based on square footage, common area allocation, and specific maintenance projects. A reserve for replacement will be accumulated to replace carpeting, air conditioning, roofing and other maintenance items.

<u>Sources of Funds:</u>	2014-15	2015-16
<u>Charges to Departments:</u>		
City Council	\$ 38,180	\$ 38,985
City Manager	67,915	68,275
City Attorney	51,755	52,790
City Clerk	57,660	58,850
City Treasurer	16,105	16,425
Finance	72,335	73,700
Human Resources/Risk Mgmt.	73,030	74,490
Information Systems/Administration	77,705	78,260
Library	244,130	245,010
Older Adult Services	256,275	257,400
Planning/Building/Code Enforcement	144,070	145,900
Engineering	203,170	205,230
Maintenance/Streets	56,355	57,480
Maintenance/Parks	212,155	213,395
Communications	6,785	6,920
Recycling and Waste Reduction	55,420	56,825
Police	747,540	760,490
Fire	302,825	307,880
Center for the Arts	500,460	510,465
Community Services/Administration, Recreation & ASES	378,675	380,205
CDBG Administration	9,230	9,410
Successor Agency-Housing	5,065	5,165
Water/Lakes	187,675	189,600
Wastewater	114,745	116,240
Duplicating	10,065	10,365
Fleet Services	59,960	60,150
TOTAL, Charges to Departments	3,949,285	3,999,905
Use of Reserves	8,460	-
Interest	4,300	2,200
TOTAL, Sources	\$ 3,962,045	\$ 4,002,105

Uses of Funds:

<u>Operating Budget</u>		
Employee Services	\$ 1,824,325	\$ 1,824,325
Maintenance and Operations	1,927,940	1,964,915
Internal Service Charges	117,600	117,600
Allocations	10,955	10,955
TOTAL, Operating Budget	3,880,820	3,917,795
CEC Loan Principal	78,965	82,050
SDG&E Loan Principal	2,260	2,260
TOTAL, Uses	\$ 3,962,045	\$ 4,002,105

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary**

BUILDING MAINTENANCE

Description: The Building Maintenance Division provides preventative maintenance, repairs, and custodial service for all City buildings.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
STAFFING:				
Regular Full-Time	13.0	13.0	14.0	14.0
Regular Part-Time	1.0	1.0	0.8	0.8
Temporary Part-Time (FTE)	13.5	13.5	17.0	17.7
Department Total	<u>27.5</u>	<u>27.5</u>	<u>31.8</u>	<u>32.5</u>
BUDGET:				
Employee Services	1,426,767	1,495,444	1,726,515	1,824,325
Maintenance & Operations	1,936,019	1,891,579	1,630,780	1,927,940
Capital	22,620	0	0	0
Internal Service Charges	135,660	115,310	119,635	117,600
Allocations (Net)	84,312	98,119	10,760	10,955
Total Budget	<u>3,605,378</u>	<u>3,600,452</u>	<u>3,487,690</u>	<u>3,880,820</u>

DEPARTMENT PRIORITIES

- Continue to maintain City facilities and structures in a way that will reflect a positive City appearance
- Provide custodial services for various City facilities and parks
- Open and secure City buildings as well as maintain and respond to fire and security alarms
- Review plans for future City structures and facilities to establish equipment continuity, ensure quality standards and alleviate potential maintenance problems

MAJOR BUDGET IMPACTS

- Increase in employee services primarily due to negotiated contracts, increased employee overhead costs and an increase in temporary part-time positions
- Maintenance and operations increase primarily due to increase in vendor and custodial supplies
- Decrease in internal service charges, primarily equipment expense

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
650-450 BUILDING MAINTENANCE		
5001-650-450 REGULAR FULL-TIME		
1 Deputy Director of Public Works/Maintenance	99,910	104,910
1 Building Maintenance Superintendent	83,160	83,160
1 Building Maintenance Supervisor	68,400	68,400
1 Custodial Supervisor	52,380	52,385
6 Custodian I/II's	211,465	216,940
1 Facilities Project Coordinator	58,360	58,360
1 HVAC Technician	61,965	62,585
2 Lead Maintenance Technicians	104,450	107,180
Shift Differential	23,600	3,120
Bilingual Pay	9,100	9,100
Holiday Pay	0	20,480
	772,790	786,620
5003-650-450 REGULAR PART-TIME		
1 Custodian I (.75)	22,090	23,450
5004-650-450 TEMPORARY PART-TIME		
Temporary Part-Time	337,440	350,895
Bilingual Pay	2,700	2,700
	340,140	353,595
5020-650-450 OVERTIME		
Overtime	61,700	61,700
Standby Pay	28,300	28,300
	90,000	90,000
5025-650-450 EMPLOYEE OVERHEAD		
Existing Staff	426,950	468,785
Temporary Positions	47,655	72,045
Overtime	5,615	4,310
Shift Differential/Bilingual Pay/Holiday Pay	7,045	11,090
Standby Pay	410	410
	487,675	556,640

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	2013-14 REVISED	2014-15 BUDGET
650-450 BUILDING MAINTENANCE		
5030-650-450 FLEXIBLE BENEFITS	13,820	14,020
TOTAL, EMPLOYEE SERVICES	1,726,515	1,824,325
5101-650-450 OFFICE/OPERATING SUPPLIES		
Boot Allowance	2,000	3,225
Miscellaneous Supplies and Code Books	1,000	500
Safety Glasses	2,000	2,000
Small Tools	2,000	1,275
	7,000	7,000
5102-650-450 CUSTODIAL SUPPLIES	90,000	100,000
5126-650-450 MAINTENANCE OF EQUIPMENT	3,000	3,000
5131-650-450 PROFESSIONAL SERVICES/CONTRACTS		
5 Year Elevator Load Test	2,500	2,500
Appliance Repair	0	8,000
Automatic Doors/Roll Up Doors, Service and Parts	30,000	88,000
Awning Maintenance and Repair	0	1,500
Backflow Device Inspections	4,500	4,500
Carpentry and Miscellaneous Repairs	0	13,000
City Hall/Maple Street Plaza/Mercado Fountain Maintenance	6,000	30,000
Citywide HVAC Filter, Belts and Lube (60% CCAE)	45,000	66,000
Collapsible Wall Maintenance (Conference Center Salons)	0	5,400
Custodial Support (Records, DEA Bldg, Oak Hill Rec Bldg)	52,000	55,000
Drain Cleanout/Plumbing Repairs	30,000	45,000
Electrical Repairs	40,000	70,000
Electronic Marquee Maintenance	2,500	2,000
Elevator Maintenance and Repairs	1,000	49,000
Elevator State Inspection Fee	4,600	3,800
Elevators (Library, City Hall, Police/Fire, CCAE)	32,000	0
Energy Management System	60,500	70,500
Fall Protection Inspection and Certification (CCAЕ)	0	2,600
Fire Alarm Inspections, Monitoring and Repairs	35,000	43,700
Fire Extinguishers	10,000	9,000
Fire/Security System Parts/Emergencies	8,000	0
Fire Sprinkler Testing (5 years)	6,000	0
Fire Station Fuel Tank Permits	2,500	2,500

(continued on next page)

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	2013-14 REVISED	2014-15 BUDGET
650-450 BUILDING MAINTENANCE		
5131-650-450 PROFESSIONAL SERVICES/CONTRACTS (continued)		
Floor Repair	0	2,000
Generator and Chiller Permits	17,000	19,000
Generator Maintenance	37,000	60,000
Glass Repair	0	7,500
Gym Floor/Dance Floor Refinishing	15,000	15,000
HVAC Air Duct Cleaning	2,000	2,000
HVAC Repairs	0	25,000
HVAC Service Contract (CCAЕ and City Hall)	50,000	50,000
Hazardous Waste Disposal	4,000	4,000
Jail Door Maintenance	0	8,000
Lock Repair	0	2,400
Osmosis Equipment Maintenance (Fire Stations 1-7)	0	3,000
Parking Lot Sweeping (to 403)	14,300	0
Pest Control	19,000	23,000
Pneumatic Control Maintenance (City Hall and CCAЕ)	30,000	30,000
Pressure Washing	7,000	9,000
Pump Servicing (CCAЕ)	4,000	0
Rolling Storage File Maintenance (Police/Fire)	7,500	7,500
Roof Repair	0	5,000
Security System Monitoring and Repairs	17,500	27,700
Soft Water Service for Humidifiers (CCAЕ Museum)	5,700	3,300
Speed Drive Service (CCAЕ)	10,000	10,000
Stage Lift Maintenance (CCAЕ)	4,000	4,300
UPS Maintenance (Police/Fire)	0	12,800
Uniforms	8,200	7,000
Vacation/Sick Relief	15,000	19,000
Water Treatment	11,600	12,400
Window Cleaning	4,600	11,000
	655,500	951,900
5139-650-450 OTHER BUILDING REPAIRS/MAINTENANCE		
Building Maintenance/Repairs for City Facilities	192,405	192,405
5162-650-450 DUES AND SUBSCRIPTIONS		
Professional Publications	250	250

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
650-450 BUILDING MAINTENANCE		
5170-650-450 UTILITIES		
Gas and Electric	220,000	220,000
Safety Facility Utilities	<u>400,000</u>	<u>400,000</u>
	620,000	620,000
5171-650-450 WATER		
Water Usage	20,000	14,000
5173-650-450 OTHER TELEPHONE		
Cellular Phone Service	8,000	7,000
Fire Alarm Monitoring (CCAЕ)	1,260	0
Security System-Compact	<u>800</u>	<u>0</u>
	10,060	7,000
5180-650-450 RENT		
Pager Rental	400	400
Other Rent	<u>1,180</u>	<u>1,000</u>
	1,580	1,400
5501-650-450 INTEREST		
CEC Loan Interest	30,985	30,985
TOTAL, M & O	1,630,780	1,927,940
5164-650-450 EQUIPMENT EXPENSE	57,380	52,810
5165-650-450 DUPLICATING CENTER	330	285
5172-650-450 TELEPHONE	1,210	1,300
5174-650-450 RADIO COMMUNICATIONS	4,695	3,360
5178-650-450 OFFICE AUTOMATION	9,955	10,445

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
650-450 BUILDING MAINTENANCE		
5183-650-450 INSURANCE		
Liability Insurance	39,375	43,035
Property Insurance	<u>6,690</u>	<u>6,365</u>
	46,065	49,400
TOTAL, INTERNAL SERVICE CHARGES	119,635	117,600
SUBTOTAL, BUILDING MAINTENANCE	3,476,930	3,869,865
5901-650-450 ALLOCATED IN		
Engineering	10,760	10,955
TOTAL, BUILDING MAINTENANCE	3,487,690	3,880,820



**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Internal Service Fund Sources and Uses**

WAREHOUSE

This fund was created to account for all financial activity related to the provision of a central warehouse. Funding is provided through charges to user departments.

<u>Sources of Funds:</u>	2014-15	2015-16
Charges to Departments	\$ 207,085	\$ 206,985
Interest	4,500	4,600
Use of Reserves	100,000	-
TOTAL, Sources	\$ 311,585	\$ 211,585

<u>Uses of Funds:</u>		
<u>Operating Budget</u>		
Employee Services	\$ 146,095	\$ 146,095
Maintenance and Operations	6,250	6,250
Internal Service Charges	34,785	34,785
Allocations	24,455	24,455
TOTAL, Operating Budget	211,585	211,585
Transfer to General Fund	100,000	-
TOTAL, Uses	\$ 311,585	\$ 211,585

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary**

WAREHOUSE

Description: The Warehouse Division buys, receives, stores, and delivers the most commonly required goods and materials needed on a Citywide basis.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
STAFFING:				
Regular Full-Time	1.0	2.0	2.0	2.0
BUDGET:				
Employee Services	43,620	60,113	133,500	146,095
Maintenance & Operations	11,856	5,454	6,250	6,250
Capital	0	0	90,000	0
Internal Service Charges	25,128	19,695	21,780	34,785
Allocations (Net)	0	0	0	24,455
Total Budget	80,604	85,262	251,530	211,585

DEPARTMENT PRIORITIES

- Provide a centralized receiving facility for all City departments
- Provide timely deliveries to all city departments and provide emergency deliveries when necessary
- Streamline warehouse operations by reducing inventory
- Work closely with Risk and Safety to research and implement safety procedures for entering material safety data sheets into the 3E Environmental Safety Compliance Data System

MAJOR BUDGET IMPACTS

- Increase in employee services primarily due to negotiated contracts and increased employee overhead costs
- Increase in internal service charges, primarily equipment expense and insurance charges
- Added allocation in from the Finance department

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
652-710 WAREHOUSE		
5001-652-710 REGULAR FULL-TIME		
1 Buyer/Stores Supervisor	44,555	50,145
1 Purchasing/Inventory Control	44,970	40,790
	<u>89,525</u>	<u>90,935</u>
5020-652-710 OVERTIME	300	300
5025-652-710 EMPLOYEE OVERHEAD		
Existing Staff	43,665	53,000
Overtime	10	15
	<u>43,675</u>	<u>53,015</u>
5030-652-710 FLEXIBLE BENEFITS	0	1,845
TOTAL, EMPLOYEE SERVICES	133,500	146,095
5101-652-710 OFFICE/OPERATING SUPPLIES		
Miscellaneous Supplies	1,000	1,000
Safety Glasses/Shoes	650	650
Small Tools	800	800
Uniforms	500	500
	<u>2,950</u>	<u>2,950</u>
5126-652-710 MAINTENANCE OF EQUIPMENT		
Printer & Fax Maintenance Agreements	300	300
5190-652-710 OTHER EXPENSE	3,000	3,000
TOTAL, M & O	6,250	6,250

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
652-710 WAREHOUSE		
5208-652-710 MOTIVE EQUIPMENT		
Forklift Replacement	90,000	0
TOTAL, CAPITAL	90,000	0
5164-652-710 EQUIPMENT EXPENSE	8,515	17,220
5172-652-710 TELEPHONE	905	1,015
5178-652-710 OFFICE AUTOMATION	6,375	8,020
5183-652-710 INSURANCE		
Liability Insurance	4,620	7,205
Property Insurance	1,365	1,325
	<u>5,985</u>	<u>8,530</u>
TOTAL, INTERNAL SERVICE CHARGES	21,780	34,785
SUBTOTAL, WAREHOUSE	251,530	187,130
5901-652-710 ALLOCATED IN		
Finance	0	24,455
TOTAL, WAREHOUSE	251,530	211,585

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Internal Service Fund Sources and Uses**

FLEET SERVICES

This fund was created to account for transactions related to the maintenance, operation, and replacement of the City's vehicles, whereby the City can more accurately determine the full cost of services. Such costs to other departments are billed through charges to user departments in the form of a rental payment for each piece of equipment.

<u>Sources of Funds:</u>	2014-15	2015-16
<u>Charges to Departments:</u>		
City Clerk	\$ 935	\$ 1,285
Risk Management	4,450	4,015
Library	14,230	14,690
Planning	3,115	3,180
Code Enforcement	49,800	56,585
Building	22,175	23,600
Engineering	76,410	84,675
Maintenance/Streets	568,345	938,295
Maintenance/Parks	169,470	172,700
Recycling and Waste Reduction	3,220	5,155
Police	1,706,945	2,314,385
Fire	1,215,295	1,536,965
Non-Departmental	26,050	43,760
Community Services/Recreation	21,530	21,530
CDBG Administration	1,600	1,600
Water	466,260	495,605
Canal	73,495	73,495
Lakes	136,790	138,855
Wastewater	585,280	613,905
Recycled Water	4,150	5,395
Stormwater	4,310	4,310
Building Maintenance	52,810	53,595
Warehouse	17,220	17,220
Office Automation	3,655	3,655
TOTAL, Charges to Departments	5,227,540	6,628,455
Accident Recoveries	315	315
Interest	59,900	61,800
Use of Reserves	1,115,300	430,975
TOTAL, Sources	\$ 6,403,055	\$ 7,121,545
 <u>Uses of Funds:</u>		
<u>Operating Budget</u>		
Employee Services	\$ 1,057,295	\$ 1,057,295
Maintenance and Operations	2,495,950	2,564,060
Capital Outlay	2,567,700	3,216,000
Internal Service Charges	112,675	112,675
Allocations	10,955	10,955
TOTAL, Operating Budget	6,244,575	6,960,985
Lease Payment Principal	158,480	160,560
TOTAL, Uses	\$ 6,403,055	\$ 7,121,545

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary**

FLEET SERVICES

Description: The Fleet Services Division provides maintenance for the City's fleet of vehicles and equipment. The fund also accumulates reserves and purchases replacement vehicles and equipment on a predetermined schedule.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
STAFFING:				
Regular Full-Time	12.0	12.0	12.0	12.0
Temporary Part-Time (FTE)	0.0	0.0	0.7	0.7
Department Total	<u>12.0</u>	<u>12.0</u>	<u>12.7</u>	<u>12.7</u>
BUDGET:				
Employee Services	866,104	944,055	1,001,730	1,057,295
Maintenance & Operations	2,045,215	2,057,393	2,539,590	2,495,950
Capital	1,583,185	3,237,752	4,012,285	2,567,700
Internal Service Charges	57,408	47,080	96,225	112,675
Allocations (Net)	67,980	81,587	10,760	10,955
Total Budget	<u>4,619,892</u>	<u>6,367,867</u>	<u>7,660,590</u>	<u>6,244,575</u>

DEPARTMENT PRIORITIES

- Provide a safe and reliable fleet of vehicles and equipment through a good preventive maintenance and repair services program
- Provide a constant, reliable supply of gasoline and diesel fuel at a competitive price for the City's fleet
- Specify, acquire and outfit new vehicles for the City's fleet and dispose of vehicles designated for replacement

MAJOR BUDGET IMPACTS

- Increase in employee services primarily due to negotiated contracts and increased employee overhead costs
- Decrease in maintenance and operations mainly due to decrease in amount projected for interest expense due on fire ladder truck lease
- Decrease in the amount requested for capital purchases
- Increase in internal service charges, primarily building maintenance and insurance costs

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	2013-14 REVISED	2014-15 BUDGET
653-715 FLEET SERVICES		
5001-653-715 REGULAR FULL-TIME		
1 Department Assistant	43,270	44,785
6 Equipment Mechanic I/II's	311,915	327,630
1 Equipment Service Worker	42,785	43,215
1 Fleet Maintenance Superintendent	70,000	70,000
2 Lead Mechanics	133,460	134,795
1 Storekeeper/Receiving Clerk	35,185	36,945
Bilingual Pay	1,300	1,300
	637,915	658,670
5004-653-715 TEMPORARY PART-TIME		
1 Department Assistant	13,000	13,000
5020-653-715 OVERTIME		
Stand By	10,900	10,900
Unscheduled/Emergency Overtime	15,000	15,000
	25,900	25,900
5025-653-715 EMPLOYEE OVERHEAD		
Existing Staff	316,350	350,635
Bilingual/Overtime	1,095	1,490
Stand By	160	160
Temporary Position	380	450
	317,985	352,735
5030-653-715 FLEXIBLE BENEFITS	6,930	6,990
TOTAL, EMPLOYEE SERVICES	1,001,730	1,057,295
5101-653-715 OFFICE/OPERATING SUPPLIES		
APCD Permits	6,400	7,500
Face Shield, Gloves, Goggles	500	500
General Office Supplies	500	500
Hazardous Waste	4,290	4,290
Safety Shoes and Equipment (Eye Exam/Glasses)	4,000	4,000

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**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
653-715 FLEET SERVICES		
5101-653-715 OFFICE/OPERATING SUPPLIES (continued)		
Shop Support Items	10,500	9,400
Small Tools	2,000	2,000
Tool Allowance	6,800	6,800
Wash Rack Supplies	5,500	5,500
Welding Tank Rental & Supplies	1,100	1,100
	<u>41,590</u>	<u>41,590</u>
5111-653-715 GASOLINE	1,200,000	1,200,000
5112-653-715 OIL AND LUBRICANTS	36,000	43,000
5113-653-715 OTHER MOTIVE FUELS	350,000	350,000
5115-653-715 TIRES AND TUBES	130,000	130,000
5116-653-715 REPAIR PARTS		
Auto Repair Parts	275,000	275,000
5117-653-715 OUTSIDE REPAIRS	250,000	250,000
5118-653-715 MOTIVE REPAIR PARTS		
Automotive-Related Hardware	7,500	7,500
5119-653-715 ACCIDENT REPAIRS	50,000	50,000
5126-653-715 MAINTENANCE OF EQUIPMENT		
Fuel System and Pump Repair	2,000	2,000
Miscellaneous Maintenance	2,000	2,000
Vehicle Hoist Repair	1,000	1,000
	<u>5,000</u>	<u>5,000</u>
5128-653-715 MAJOR MAINTENANCE		
Vehicle Painting	10,000	10,000

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
653-715 FLEET SERVICES		
5131-653-715 PROFESSIONAL SERVICES/CONTRACTS		
Diagnostic Software Contract	1,500	2,100
Fleet Management Software Contract/Oracle License Fees	11,000	11,000
Fuel Pump Testing	1,500	1,500
Hazmat Pickup	10,000	7,500
Outside Brake Contract	0	11,690
Safety Testing - Aerial Lift Boom Snorkel	1,500	1,500
Safety Testing - Boom Trucks Aerial Lift	5,000	5,000
Service Contract Allen Scope	6,000	6,000
Tire Disposal/Recycling	0	2,500
Uniform Contract	9,000	9,000
Wash Rack Maintenance	0	5,000
	45,500	62,790
5160-653-715 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	2,500	2,500
5162-653-715 DUES AND SUBSCRIPTIONS		
Miscellaneous	100	130
5173-653-715 OTHER TELEPHONE		
Cellular Phone Service	1,400	1,550
5182-653-715 INTEREST		
Fire Ladder Truck Lease	100,000	31,890
5190-653-715 OTHER EXPENSE		
Car Washes	35,000	35,000
TOTAL, M & O	2,539,590	2,495,950

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
653-715 FLEET SERVICES		
5208-653-715 MOTIVE EQUIPMENT		
Vehicle Replacement	2,582,875	2,567,700
Budget Adjustment - Aerial Platform Fire Truck (09-06)	<u>1,289,410</u>	<u>0</u>
	3,872,285	2,567,700
5209-653-715 OTHER CAPITAL OUTLAY		
Fueling System Upgrade - All Locations	140,000	0
TOTAL, CAPITAL	4,012,285	2,567,700
5125-653-715 BUILDING REPAIRS/MAINTENANCE	48,555	59,960
5165-653-715 DUPLICATING CENTER	545	500
5172-653-715 TELEPHONE	1,035	1,160
5174-653-715 RADIO COMMUNICATIONS	1,705	1,680
5178-653-715 OFFICE AUTOMATION	11,475	12,035
5183-653-715 INSURANCE		
Liability Insurance	31,340	35,800
Property Insurance	<u>1,570</u>	<u>1,540</u>
	32,910	37,340
TOTAL, INTERNAL SERVICE CHARGES	96,225	112,675
SUBTOTAL, FLEET SERVICES	7,649,830	6,233,620
5901-653-715 ALLOCATED IN		
Engineering	10,760	10,955
TOTAL, FLEET SERVICES	7,660,590	6,244,575

CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Internal Service Fund Sources and Uses

DUPLICATING

This fund was created to account for transactions related to the provision of duplicating and printing services. Funding is provided through charges to departments based on actual usage.

<u>Sources of Funds:</u>	2014-15	2015-16
<u>Charges to Departments:</u>		
City Council	\$ 7,460	\$ 7,460
City Manager	6,430	6,430
City Attorney	7,830	7,830
City Clerk	10,965	10,965
City Treasurer	540	540
Finance	17,355	17,355
Human Resources	19,380	19,380
Risk Management	695	695
Information Systems	1,125	1,125
Library	23,985	23,985
Older Adult Services	10,815	10,815
Planning	28,020	28,020
Code Enforcement	7,395	7,395
Building	5,485	5,485
Engineering	11,165	11,165
Maintenance/Streets	13,175	13,175
Police	92,405	92,405
Fire & Emergency Management	13,070	13,070
Non-Departmental - Escondido University	15	15
Community Services/Administration & Recreation	43,275	43,275
CDBG Administration	5,290	5,290
Housing	4,335	4,335
Water/Lakes	17,815	17,815
Wastewater/Stormwater	9,240	9,240
Building Maintenance	285	285
Fleet Services	500	500
Office Automation	140	140
Benefits Administration	5,895	5,895
Workers' Compensation	115	115
TOTAL, Sources	\$ 364,200	\$ 364,200
<u>Uses of Funds:</u>		
<u>Operating Budget</u>		
Employee Services	\$ 71,120	\$ 71,120
Maintenance and Operations	275,000	275,000
Internal Service Charges	17,105	17,105
TOTAL, Operating Budget	363,225	363,225
Add to Reserves	975	975
TOTAL, Uses	\$ 364,200	\$ 364,200

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary**

DUPLICATING

Description: The Duplicating Division of the Information Systems Department provides low-cost copying and printing services of high quality.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
STAFFING:				
Regular Full-Time	1.0	1.0	1.0	1.0
BUDGET:				
Employee Services	58,776	60,251	63,220	71,120
Maintenance & Operations	268,004	254,200	280,000	275,000
Internal Service Charges	<u>23,460</u>	<u>23,320</u>	<u>20,195</u>	<u>17,105</u>
Total Budget	<u>350,240</u>	<u>337,771</u>	<u>363,415</u>	<u>363,225</u>

DEPARTMENT PRIORITIES

- Continue to provide full service high quality printing services for City staff
- Continue to expand printing capabilities on Xerox machines
- Work with other departments on cost saving ideas for duplicating services
- Monitor usage on all Xerox machines in an effort to reduce contract overages

MAJOR BUDGET IMPACTS

- Increase in employee services primarily due to negotiated contracts and increased employee overhead costs
- The Xerox lease is projected to decrease
- Decrease in internal service charges, primarily building maintenance charges

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
654-770 DUPLICATING		
5001-654-770 REGULAR FULL-TIME		
1 Publications Coordinator II	44,775	47,215
5025-654-770 EMPLOYEE OVERHEAD		
Existing Staff	18,445	20,815
5030-654-770 FLEXIBLE BENEFITS	0	3,090
TOTAL, EMPLOYEE SERVICES	63,220	71,120
5101-654-770 OFFICE/OPERATING SUPPLIES		
Duplicating Supplies	3,000	3,000
Finishing Supplies	500	500
Paper (4.5 mil. copies)	25,000	25,000
Printer Supplies	1,500	1,500
	30,000	30,000
5126-654-770 MAINTENANCE OF EQUIPMENT		
Duplo Duplicator	2,000	2,000
Folding Machine	1,000	1,000
Paper Cutting Machine	1,000	1,000
	4,000	4,000
5131-654-770 PROFESSIONAL SERVICES/CONTRACTS		
Account Software	1,000	1,000
Xerox Lease (5090/5046)	245,000	240,000
	246,000	241,000
TOTAL, M & O	280,000	275,000

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
654-770 DUPLICATING		
5125-654-770 BUILDING REPAIRS/MAINTENANCE	15,900	10,065
5172-654-770 TELEPHONE	690	720
5178-654-770 OFFICE AUTOMATION	1,275	4,010
5183-654-770 INSURANCE		
Liability Insurance	1,560	1,560
Property Insurance	770	750
	2,330	2,310
 TOTAL, INTERNAL SERVICE CHARGES	 20,195	 17,105
 TOTAL, DUPLICATING	 363,415	 363,225

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Internal Service Fund Sources and Uses**

TELECOMMUNICATIONS

This fund was created to account for transactions related to the provision of telecommunications services. Funding is provided through charges to other departments based on actual usage.

<u>Sources of Funds:</u>	2014-15	2015-16
<u>Charges to Departments:</u>		
City Council	\$ 2,405	\$ 2,405
City Manager	2,935	2,935
City Attorney	3,605	3,605
City Clerk	8,035	8,035
City Treasurer	240	240
Finance	9,135	9,135
Human Resources	3,605	3,605
Risk Management	1,105	1,105
Information Systems	4,810	4,810
Library	23,885	23,885
Older Adult Services/Sr. Nutrition	12,325	12,325
Planning	6,010	6,010
Code Enforcement	4,810	4,810
Building	3,605	3,605
Engineering	56,130	56,130
Maintenance/Streets	17,425	17,425
Communications	2,170	2,170
Police	84,535	84,535
Fire	101,375	101,375
Center for the Arts	37,200	37,200
Community Services/Administration & Recreation	37,100	37,100
CDBG	720	720
Successor Agency-Housing	3,845	3,845
Water/Lakes	52,485	52,485
Wastewater	39,420	39,420
Building Maintenance	1,300	1,300
Warehouse	1,015	1,015
Fleet Services	1,160	1,160
Duplicating	720	720
Office Automation	3,605	3,605
Workers' Compensation/Benefits Administration	1,010	1,010
Credit Union	4,570	4,570
TOTAL, Charges to Departments	532,295	532,295
Use of Reserves	50,050	50,050
TOTAL, Sources	\$ 582,345	\$ 582,345
<u>Uses of Funds:</u>		
<u>Operating Budget</u>		
Employee Services	\$ 8,410	\$ 8,410
Maintenance and Operations	569,500	569,500
Internal Service Charges	4,435	4,435
TOTAL, Uses	\$ 582,345	\$ 582,345

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary**

TELECOMMUNICATIONS

Description: The Telecommunications Division of the Information Systems Department provides efficient and cost-effective voice and data communications.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
BUDGET:				
Employee Services	6,368	5,260	8,410	8,410
Maintenance & Operations	495,032	516,479	569,500	569,500
Internal Service Charges	5,088	4,290	4,350	4,435
Total Budget	<u>506,488</u>	<u>526,029</u>	<u>582,260</u>	<u>582,345</u>

DEPARTMENT PRIORITIES

- Support and maintain approximately 1200 telephones and accessory devices Citywide, which includes troubleshooting, recommending and purchasing both hardware and software to achieve user satisfaction and improve productivity
- Identify and monitor existing and new telecommunications service options and providers to ensure cost value for all telephone networks. When possible, reduce or combine services to reduce recurring service charges
- Audit existing services at all City locations to ensure billed services exist and are still necessary
- Upgrade voice/data hardware at various City sites to increase network speed to ensure staff has the tools they need to efficiently accomplish their jobs
- Participate in the design, installation and implementation of communication services at the new and existing HARRF buildings

MAJOR BUDGET IMPACTS

- None

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2013-14 BUDGET</u>
654-771 TELECOMMUNICATIONS		
5020-654-771 OVERTIME		
Standby Pay	4,740	4,000
Overtime	3,500	3,160
	8,240	7,160
5025-654-771 EMPLOYEE OVERHEAD		
Standby/Overtime	170	1,000
5030-654-771 FLEXIBLE BENEFITS		
Standby/Overtime	0	250
TOTAL, EMPLOYEE SERVICES	8,410	8,410
5101-654-771 OFFICE/OPERATING SUPPLIES		
Tools & Wiring Supplies	500	500
5126-654-771 MAINTENANCE OF EQUIPMENT		
CISCO SmartNet VoIP	27,000	30,000
Telephone System	32,000	34,000
Uninterruptible Power Supply	4,000	4,000
Voice Mail System & Interactive Voice Response	11,000	11,000
	74,000	79,000
5173-654-771 OTHER TELEPHONE		
AT&T Telephone Service - Voice & Data	315,000	300,000
Cox Ethernet Services - VoIP & Data	10,000	15,000
Internet Service - Cox	18,000	21,000
MPLS - Safety Network VoIP & Data	82,000	84,000
Pay Phones	20,000	20,000
	445,000	440,000
5194-654-771 MINOR OFFICE EQUIPMENT		
Voice/Data Hardware Upgrades	50,000	50,000
TOTAL, M & O	569,500	569,500

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2013-14 BUDGET</u>
654-771 TELECOMMUNICATIONS		
5178-654-771 OFFICE AUTOMATION	2,550	2,675
5183-654-771 INSURANCE		
Liability Insurance	1,670	1,635
Property Insurance	130	125
	1,800	1,760
TOTAL, INTERNAL SERVICE CHARGES	4,350	4,435
TOTAL, TELECOMMUNICATIONS	582,260	582,345

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Internal Service Fund Sources and Uses**

MAIL SERVICES

This fund was created to account for transactions related to the provision of mailing services. Funding is provided through charges to other departments based on actual usage.

<u>Sources of Funds:</u>	2014-15	2015-16
<u>Charges to Departments:</u>		
City Council	\$ 385	\$ 385
City Manager	905	905
City Attorney	4,250	4,250
City Clerk	7,430	7,430
Finance	50,065	50,065
Human Resources	1,280	1,280
Risk Management	465	465
Information Systems/Administration	80	80
Older Adult Services	735	735
Planning	9,985	9,985
Code Enforcement	38,555	38,555
Building	1,075	1,075
Engineering	2,785	2,785
Maintenance/Streets	3,205	3,205
Police	18,930	18,930
Fire	4,780	4,780
Community Services/Administration	6,030	6,030
CDBG Administration	720	720
Housing	6,925	6,925
Water	6,215	6,215
Lakes	155	155
Wastewater	2,405	2,405
Workers' Compensation	745	745
Benefits Administration	8,360	8,360
TOTAL, Charges to Departments	176,465	176,465
Use of Reserves	1,910	1,910
TOTAL, Sources	\$ 178,375	\$ 178,375

Uses of Funds:

<u>Operating Budget</u>		
Employee Services	\$ 63,360	\$ 63,360
Maintenance and Operations	112,505	112,505
Internal Service Charges	2,510	2,510
TOTAL, Uses	\$ 178,375	\$ 178,375

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary**

MAIL SERVICES

Description: The Mail Services account was established to account for transactions related to the provision of mailing services for all city departments.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
STAFFING:				
Regular Full-Time	1.0	1.0	1.0	1.0
BUDGET:				
Employee Services	60,821	61,463	65,370	63,360
Maintenance & Operations	101,716	102,411	109,505	112,505
Internal Service Charges	2,940	2,485	2,435	2,510
Total Budget	<u>165,477</u>	<u>166,359</u>	<u>177,310</u>	<u>178,375</u>

DEPARTMENT PRIORITIES

- Continue to provide mail distribution and postmarking services for all City departments
- Provide customer service, monitor usage reports and prepare monthly billing spreadsheets for cellular phone users
- Oversee and monitor off-site courier to ensure daily delivery deadlines are met
- Continue to review Mail Services procedures for possible cost saving ideas

MAJOR BUDGET IMPACTS

- Maintenance and operations increase due to projected increase in the cost of community notification services

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
654-772 MAIL SERVICES		
5001-654-772 REGULAR FULL-TIME		
1 Department Assistant	39,340	40,715
5025-654-772 EMPLOYEE OVERHEAD		
Existing Staff	23,255	19,815
5030-654-772 FLEXIBLE BENEFITS	2,775	2,830
TOTAL, EMPLOYEE SERVICES	65,370	63,360
5101-654-772 OPERATING SUPPLIES		
Business Reply & Bulk Rate Permits/Office Supplies	500	500
Postage	70,105	70,000
Tape Rolls & Cartridge Meter	700	700
	71,305	71,200
5131-654-772 PROFESSIONAL SERVICES/CONTRACTS		
Community Notification Services	10,000	14,000
Document Shredding Service	600	600
Mail Delivery Service	3,000	3,000
Mail Delivery Service for Daily Off-Sites	15,000	14,000
Postal Machine Lease	9,000	9,000
	37,600	40,600
5173-654-772 OTHER TELEPHONE		
Cellular Phone Service	600	705
TOTAL, M & O	109,505	112,505

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
654-772 MAIL SERVICES		
5178-654-772 OFFICE AUTOMATION	1,275	1,340
5183-654-772 INSURANCE		
Liability Insurance	1,025	1,040
Property Insurance	135	130
	<u>1,160</u>	<u>1,170</u>
 TOTAL, INTERNAL SERVICE CHARGES	 2,435	 2,510
 TOTAL, MAIL SERVICES	 177,310	 178,375

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Internal Service Fund Sources and Uses**

OFFICE AUTOMATION

This fund was created to account for financial activity related to Office Automation services, licensing and hardware. Funding is provided through charges to other departments based on workstation inventory.

<u>Sources of Funds:</u>	2014-15	2015-16
<u>Charges to Departments:</u>		
City Council	\$ 6,685	\$ 6,685
City Manager/Video Services	22,475	22,475
City Attorney	15,960	15,960
City Clerk	15,960	15,960
City Treasurer	2,675	2,675
Finance	49,220	49,220
Human Resources	13,035	13,035
Risk Management	9,190	9,190
Information Systems	23,895	23,895
Library	214,570	214,570
Older Adult Services/Sr. Nutrition	8,025	8,025
Planning	30,585	30,585
Code Enforcement	40,360	40,360
Building	17,385	17,385
Engineering	50,555	50,555
Maintenance/Streets	40,865	40,865
Maintenance/Parks	4,010	4,010
Recycling and Waste Reduction	5,260	5,260
Police	445,595	445,595
Fire/Emergency Management	130,105	130,105
Center for the Arts	55,135	55,135
Non-Departmental	20,050	20,050
Community Services/Administration & Recreation	47,965	47,965
Escondido Education Compact	4,300	4,300
CDBG Administration	7,935	7,935
Successor Agency-Housing	9,360	9,360
Water/Canal/Lakes	77,460	77,460
Wastewater/Recycled Water/Stormwater	89,500	89,500
Building Maintenance	10,445	10,445
Warehouse	8,020	8,020
Fleet Services	12,035	12,035
Duplicating	4,010	4,010
Telecommunications	2,675	2,675
Mail Services	1,340	1,340
Workers' Compensation/Benefits Administration	6,685	6,685
Credit Union	15,035	15,035
TOTAL, Department Charges	1,518,360	1,518,360
Interest	500	600
TOTAL, Sources	\$ 1,518,860	\$ 1,518,960
 <u>Uses of Funds:</u>		
<u>Operating Budget</u>		
Employee Services	\$ 1,080,750	\$ 1,080,750
Maintenance and Operations	419,295	419,295
Internal Service Charges	18,330	18,330
TOTAL, Operating Budget	1,518,375	1,518,375
Add to Reserves	485	585
TOTAL, Uses	\$ 1,518,860	\$ 1,518,960

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary**

OFFICE AUTOMATION

Description: This fund was created to account for Office Automation services, licensing, and hardware costs. Costs are allocated to departments based on workstation inventory. Licensing and hardware cover costs related to network applications and replacement costs for workstations on the replacement program. All department specific applications and hardware costs are covered by the responsible department.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
STAFFING:				
Regular Full-Time	11.0	11.0	11.0	11.0
BUDGET:				
Employee Services	934,483	956,019	1,049,680	1,080,750
Maintenance & Operations	390,510	378,688	441,895	419,295
Internal Service Charges	<u>17,904</u>	<u>18,625</u>	<u>18,470</u>	<u>18,330</u>
Total Budget	<u>1,342,897</u>	<u>1,353,332</u>	<u>1,510,045</u>	<u>1,518,375</u>

DEPARTMENT PRIORITIES

- Set up a new network and a VOIP phone system when the new HARRF administration building has been completed
- Test the security of our network from the outside via penetration testing by an outside agency and preparing for future security improvements during our network infrastructure upgrade project
- Provide ongoing network and infrastructure support: maintaining camera systems, servers, desktop hardware replacement, printer replacement, citywide network hardware infrastructure support and data backup and recovery services
- Upgrade network infrastructure to accommodate anticipated network bandwidth and telecommunication requirements
- Reduce software licensing costs by leveraging software included in our Microsoft enterprise agreement such as backup, anti-virus and network management software

MAJOR BUDGET IMPACTS

- Increase in employee services primarily due to negotiated contracts and increased employee overhead costs
- The cost of relocating Compact was included in the prior year maintenance and operations amount and is not applicable during 2014-15

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
657-033 OFFICE AUTOMATION		
5001-657-033 REGULAR FULL-TIME		
1 Network Manager	108,010	108,010
1 Network Systems Engineer	71,130	75,480
8 Network Systems Technician I/II's	412,305	419,895
1 Sr. Network Systems Engineer	88,995	88,995
Bilingual Pay	1,950	1,950
Vacation Contingency	7,155	7,155
	689,545	701,485
5020-657-033 OVERTIME		
Call Back	10,000	10,000
Comp Time Contingency	4,090	4,090
Standby Pay	5,000	5,000
	19,090	19,090
5025-657-033 EMPLOYEE OVERHEAD		
Existing Staff	299,540	318,090
Bilingual Pay/Standby Pay/Call Back	910	1,010
Vacation/Comp Time Contingency	180	180
	300,630	319,280
5030-657-033 FLEXIBLE BENEFITS	40,415	40,895
TOTAL, EMPLOYEE SERVICES	1,049,680	1,080,750
5101-657-033 OFFICE/OPERATING SUPPLIES		
Computer Based Training Materials	3,000	3,000
General Office Supplies/Printer Supplies	2,495	2,495
Hardware Inventory	5,000	5,000
Server Backup Tapes	5,000	5,000
	15,495	15,495

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
657-033 OFFICE AUTOMATION		
5126-657-033 MAINTENANCE OF EQUIPMENT		
Printers - Laser (HP, Canon)	1,200	1,200
5131-657-031 PROFESSIONAL SERVICES/CONTRACTS		
Network Security Audit	14,000	14,000
5161-657-033 MILEAGE	500	500
5173-657-033 OTHER TELEPHONE		
Cellular Telephone Expenses	7,800	7,800
5193-657-033 SOFTWARE		
Backup-Exec	10,000	10,000
Internet Firewall Maintenance	5,000	5,000
Management Software Maintenance	14,500	14,500
Microsoft Enterprise Agreement	228,800	228,800
	258,300	258,300
5194-657-033 MINOR OFFICE EQUIPMENT		
Desktop Replacement	62,000	62,000
Server Replacement	60,000	60,000
Budget Adjustment - Relocation of Compact (07-03)	22,600	0
	144,600	122,000
 TOTAL, M & O	 441,895	 419,295
 5164-657-033 EQUIPMENT EXPENSE	 3,540	 3,655
5165-657-033 DUPLICATING CENTER	920	140
5172-657-033 TELEPHONE	3,450	3,605

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
657-033 OFFICE AUTOMATION		
5183-657-033 INSURANCE		
Liability Insurance	9,730	10,125
Property Insurance	<u>830</u>	<u>805</u>
	10,560	10,930
TOTAL, INTERNAL SERVICE CHARGES	18,470	18,330
TOTAL, OFFICE AUTOMATION	1,510,045	1,518,375



CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Internal Service Fund Sources and Uses

WORKERS' COMPENSATION INSURANCE

The Workers' Compensation fund was created to account for the City's self insurance provision of Workers' Compensation Insurance. Funding is provided through charges to departments based on payroll expenses.

<u>Sources of Funds:</u>	2014-15	2015-16
<u>Charges to Departments:</u>		
City Council/City Manager	\$ 12,000	\$ 14,000
City Attorney	13,200	15,400
City Clerk	5,400	6,300
City Treasurer	2,700	3,150
Finance	18,900	22,050
Human Resources/Risk Management	9,300	10,850
Information Systems	29,700	34,650
Library	29,700	34,650
Older Adult/Sr. Nutrition	3,600	4,200
Planning, Building, Code Enforcement	46,500	54,250
Engineering	48,300	56,350
Maintenance/Streets & Parks	125,100	145,950
Recycling and Waste Reduction	1,500	1,750
Police	1,178,400	1,374,800
Fire/Emergency Management	940,800	1,097,600
CDBG Administration	2,400	2,800
Fleet Services	27,300	31,850
Housing/HOME/Mobilehome Park Management	6,900	8,050
Community Services/Administration & Recreation	52,800	61,600
Water/Canal/Lakes	202,200	235,900
Wastewater/Recycled Water/Stormwater	173,100	201,950
Building Maintenance	58,500	68,250
Other Internal Service Funds	11,700	13,650
TOTAL, Charges to Departments	3,000,000	3,500,000
Interest	84,000	86,600
Use of Reserves	985,940	483,340
TOTAL, Sources	\$ 4,069,940	\$ 4,069,940

Uses of Funds:

<u>Operating Budget</u>		
Employee Services	\$ 106,490	\$ 106,490
Maintenance and Operations	3,654,345	3,654,345
Internal Service Charges	13,905	13,905
Allocations	295,200	295,200
TOTAL, Uses	\$ 4,069,940	\$ 4,069,940

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary**

WORKERS' COMPENSATION INSURANCE

Description: The Workers' Compensation fund was created to account for transactions related to the City's self-insurance provision of Workers' Compensation insurance. Funding is provided through charges to other departments based on payroll expenses.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
STAFFING:				
Regular Full-Time	1.0	1.0	1.0	1.0
BUDGET:				
Employee Services	101,778	98,009	100,075	106,490
Maintenance & Operations	3,574,538	2,008,475	3,425,425	3,654,345
Internal Service Charges	15,704	14,115	13,015	13,905
Allocations (Net)	<u>346,692</u>	<u>375,570</u>	<u>308,150</u>	<u>295,200</u>
Total Budget	<u>4,038,712</u>	<u>2,496,169</u>	<u>3,846,665</u>	<u>4,069,940</u>

DEPARTMENT PRIORITIES

- Provide day to day customer service assistance and training to all employees and departments for on the job injuries
- Coordinate, monitor and act as a liaison for the City's self insured plan requirements with contracted Third Party Administrator, medical providers, investigators, outside attorneys and other vendors
- Assist the City Attorney's office in monitoring all litigated Workers' Compensation claims, including monitoring and attending hearings, settlement conferences and trials
- Provide analysis and recommendations for claim settlements and safety retirements to City staff as well as City Council
- Facilitate the City's Return to Work Program for occupational injuries and illnesses with employees as well as departments

MAJOR BUDGET IMPACTS

- Increase in employee services due to increased overhead costs
- Increase in maintenance and operations, primarily excess/fraud insurance, legal fees, professional services and medical services
- Decrease in allocations in from other departments, mainly Finance and Human Resources

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
690-721 WORKERS' COMPENSATION INSURANCE		
5001-690-721 REGULAR FULL-TIME		
1 Sr. Human Resources Analyst	69,680	66,305
5025-690-721 EMPLOYEE OVERHEAD		
Existing Staff	26,410	36,335
5030-690-721 FLEXIBLE BENEFITS	3,985	3,850
TOTAL, EMPLOYEE SERVICES	100,075	106,490
5101-690-721 OFFICE/OPERATING SUPPLIES		
Workers' Comp Supplies	500	500
5129-690-721 BENEFITS PAID		
Workers' Comp Benefits	1,018,000	1,018,000
5130-690-721 MEDICAL SERVICES		
Medical Services, Physical Therapy, Prescriptions	1,500,000	1,528,985
5131-690-721 PROFESSIONAL SERVICES/CONTRACTS		
Professional Services	16,000	40,000
Subrosa Services	16,000	20,000
Third Party Administrator	365,025	370,460
	<u>397,025</u>	<u>430,460</u>
5133-690-721 LEGAL COUNSEL		
Legal Fees	75,000	130,000
5160-690-721 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	3,000	3,000

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
690-721 WORKERS' COMPENSATION INSURANCE		
5161-690-721 MILEAGE REIMBURSEMENT		
Mileage Reimbursement for Workers' Comp Claims	500	500
5162-690-721 DUES AND SUBSCRIPTIONS		
Workers' Compensation Publications & Dues	350	350
5167-690-721 ADVERTISING AND PRINTING		
Workers' Compensation Forms	100	100
5169-690-721 OTHER INSURANCE		
Excess Insurance	350,000	416,000
Fraud Insurance	79,500	125,000
	429,500	541,000
5173-690-721 OTHER TELEPHONE		
Cellular Phones	1,450	1,450
TOTAL, M & O	3,425,425	3,654,345
5165-690-721 DUPLICATING CENTER	110	115
5172-690-721 TELEPHONE	235	250
5175-690-721 MAIL SERVICES	975	745
5178-690-721 OFFICE AUTOMATION	1,275	1,340
5183-690-721 INSURANCE		
Liability Insurance	10,285	11,325
Property Insurance	135	130
	10,420	11,455
TOTAL, INTERNAL SERVICE CHARGES	13,015	13,905
SUBTOTAL, WORKERS' COMPENSATION INSURANCE	3,538,515	3,774,740

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
690-721 WORKERS' COMPENSATION INSURANCE		
5901-690-721 ALLOCATED IN		
City Attorney	118,350	120,400
Finance	18,710	13,640
Human Resources	57,775	37,255
Risk Management	<u>113,315</u>	<u>123,905</u>
	308,150	295,200
 TOTAL, WORKERS' COMPENSATION INSURANCE	 3,846,665	 4,069,940



**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Internal Service Fund Sources and Uses**

GENERAL LIABILITY INSURANCE

This fund was created to account for transactions related to the City's self-insurance provision of general liability insurance. Funding is provided through charges to departments based on future risk evaluation, prior claims experience, and other factors.

<u>Sources of Funds:</u>	2014-15	2015-16
<u>Charges to Departments:</u>		
City Council	\$ 74,035	\$ 85,165
City Manager	8,635	9,935
City Attorney	6,725	7,735
City Clerk	7,295	8,395
City Treasurer	2,430	2,795
Finance	19,110	21,985
Human Resources	5,255	6,045
Information Systems	11,070	12,735
Library	41,310	47,520
Older Adult Services/Senior Nutrition	5,210	5,995
Planning	12,715	14,625
Code Enforcement	26,650	30,660
Building	11,360	13,070
Engineering	42,945	49,405
Maintenance/Streets	211,335	243,115
Maintenance/Parks	40,795	46,935
Recycling and Waste Reduction	4,385	5,040
Police	747,670	860,100
Fire/Emergency Management	177,355	204,020
Non-Departmental	9,645	11,100
Community Services/Administration & Recreation	60,740	69,880
CDBG Administration	10,815	12,445
Landscape Maintenance District	2,545	2,925
Successor Agency-Housing	3,585	4,125
Successor Agency - Redevelopment	7,075	8,140
Mobilehome Park Management	515	595
HOME	525	600
Water/Canal/Lakes	344,780	396,630
Wastewater/Recycled Water/Environmental Programs Division Manager	204,850	235,660
Internal Service Funds	140,940	162,135
TOTAL, Charges to Departments	2,242,300	2,579,510
Interest	42,100	43,500
Use of Reserves	653,905	315,295
TOTAL, Sources	\$ 2,938,305	\$ 2,938,305

Uses of Funds:

<u>Operating Budget</u>		
Maintenance and Operations	\$ 1,595,370	\$ 1,595,370
Allocations	1,342,935	1,342,935
TOTAL, Uses	\$ 2,938,305	\$ 2,938,305

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Department Summary**

GENERAL LIABILITY INSURANCE

Description: The General Liability Insurance fund accounts for transactions related to the City's self-insurance provision of general liability insurance. Funding is provided by charges to departments.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
BUDGET:				
Maintenance & Operations	3,653,532	881,795	1,447,100	1,595,370
Allocations (Net)	<u>1,157,840</u>	<u>1,247,560</u>	<u>1,302,930</u>	<u>1,342,935</u>
Total Budget	<u>4,811,372</u>	<u>2,129,355</u>	<u>2,750,030</u>	<u>2,938,305</u>

DEPARTMENT PRIORITIES

- Continue to reduce the frequency, severity and unpredictability of accidental losses
- Apply exposure avoidance, loss prevention, loss reduction and contractual transfer measures to liability losses to reduce City operating costs and increase operating efficiency
- Develop, coordinate and implement employee training programs and procedures to prevent and reduce potential liability losses
- Develop a strategy to increase our General Liability reserves to maintain the suggested 50% confidence level

MAJOR BUDGET IMPACTS

- Increase in SANDPIPA premiums
- Increase in allocations in from other departments, primarily City Attorney and Risk Management

CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail

		<u>2013-14</u> <u>REVISED</u>	<u>2014-15</u> <u>BUDGET</u>
691-722	GENERAL LIABILITY INSURANCE		
5103-691-722	TRIAL SUPPLIES	1,500	1,500
5131-691-722	PROFESSIONAL SERVICES/CONTRACTS		
	Annual Physicals for Fire and Public Works	40,000	40,000
	Annual Physicals for Police	35,000	35,000
	Automatic External Defibrillators	12,600	12,600
	Blood Borne Pathogen Clean Up	20,000	20,000
	DOT Compliance Drug & Alcohol Testing	9,000	9,000
	DOT Training for Commercial Drivers	1,000	1,000
	Professional Services	6,000	6,000
		<u>123,600</u>	<u>123,600</u>
5133-691-722	LEGAL COUNSEL	200,000	200,000
5134-691-722	INVESTIGATIONS	5,000	5,000
5135-691-722	RESEARCH	9,000	9,000
5140-691-722	EXPERT WITNESS	125,000	100,000
5142-691-722	DEPOSITIONS	40,000	40,000
5143-691-722	COURIER SERVICES	5,000	5,000
5147-691-722	COURT FEES	5,000	5,000
5149-691-722	PREVENTION		
	Loss Prevention/Reduction Expenses	15,000	15,000
5151-691-722	LIABILITY CLAIMS EXPENSES	100,000	100,000
5153-691-722	SETTLEMENTS	175,000	200,000
5154-691-722	JUDGMENTS	50,000	50,000
5160-691-722	TRAINING AND MEETINGS		
	Seminars, Conferences, Workshops	4,000	4,000
5166-691-722	OTHER DUPLICATING	8,000	8,000

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
691-722 GENERAL LIABILITY INSURANCE		
5169-691-722 OTHER INSURANCE		
CCAЕ SLIP Program Premium	75,000	75,000
SANDPIPA Bond/Crime Program Premium	21,000	21,000
SANDPIPA Pool and Excess Insurance Premium	485,000	633,270
	<u>581,000</u>	<u>729,270</u>
TOTAL, M & O	1,447,100	1,595,370
SUBTOTAL, GENERAL LIABILITY INSURANCE	1,447,100	1,595,370
5901-691-722 ALLOCATED IN		
City Attorney	1,025,715	1,043,485
Finance	9,790	7,030
Risk Management	267,425	292,420
	<u>1,302,930</u>	<u>1,342,935</u>
TOTAL, GENERAL LIABILITY INSURANCE	2,750,030	2,938,305

CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Internal Service Fund Sources and Uses

BENEFITS ADMINISTRATION

This fund was created to account for transactions related to the provision of health, life, and other benefits for City employees. Funding is provided through charges to other departments and through payroll deductions from employees.

Sources of Funds:

	2014-15	2015-16
Charges to Departments	\$ 387,000	\$ 389,580
Employee Contributions	1,075,610	1,183,170
Retiree Premiums	900,000	900,000
COBRA Premiums	80,000	80,000
City Paid Premiums	8,171,355	8,974,290
TOTAL, Charges to Departments and Premiums	10,613,965	11,527,040
Insurance Rebate	15,000	30,000
Interest	1,900	1,900
Use of Reserves	86,100	68,520
TOTAL, Sources	\$ 10,716,965	\$ 11,627,460

Uses of Funds:

<u>Operating Budget</u>		
Employee Services	\$ 190,340	\$ 190,340
Maintenance and Operations	10,347,710	11,258,205
Internal Service Charges	49,705	49,705
Allocations	129,210	129,210
TOTAL, Uses	\$ 10,716,965	\$ 11,627,460

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary**

BENEFITS ADMINISTRATION

Description: The Benefits Administration fund accounts for transactions related to the provision of health, life and cancer insurance as well as other benefits available for City employees. Funding is provided through charges to departments and employee contributions.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
STAFFING:				
Regular Full-Time	3.0	3.0	2.0	2.0
Temporary Part-Time (FTE)	0.4	0.4	0.4	0.4
Department Total	<u>3.4</u>	<u>3.4</u>	<u>2.4</u>	<u>2.4</u>
BUDGET:				
Employee Services	264,602	219,361	161,410	190,340
Maintenance & Operations	7,988,900	8,107,691	9,616,495	10,347,710
Internal Service Charges	49,308	42,540	51,430	49,705
Allocations (Net)	(23,940)	(18,600)	126,560	129,210
Total Budget	<u>8,278,870</u>	<u>8,350,992</u>	<u>9,955,895</u>	<u>10,716,965</u>

DEPARTMENT PRIORITIES

- Provide day to day customer service assistance to all employees and retirees as it relates to their respective benefit plans
- Provide administration for several employee benefit plans and programs
- Provide employee communication materials and coordinate open enrollment, health fairs, retirement, deferred compensation and other relevant employee meetings
- Assist employees with all aspects of medical leaves of absence, family leave requests and coordinate the return to work
- Ensure the City is compliant with all applicable State or Federal laws that are implemented and process all contract amendments for CalPERS and/or PARS Plans
- Provide analysis, research and recommendations of various employee benefit programs and serve on the City's Health Insurance Committee

MAJOR BUDGET IMPACTS

- Increase in employee services due to reclassification of positions and increased overhead costs
- Increase in maintenance and operations mainly due to increase in health insurance premiums
- Decrease in internal service charges, primarily duplicating charges
- Increase in allocations in from other departments, primarily Human Resources

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
692-723 BENEFITS ADMINISTRATION		
5001-692-723 REGULAR FULL-TIME		
0 Human Resources Analyst II	57,270	0
1 Human Resources Technician I/II	44,520	50,290
1 Sr. Human Resources Analyst	0	70,280
	<u>101,790</u>	<u>120,570</u>
5004-692-723 TEMPORARY PART-TIME		
Clerical Assistance	8,000	8,000
5025-692-723 EMPLOYEE OVERHEAD		
Existing Staff	44,915	54,270
Temporary Position	235	275
	<u>45,150</u>	<u>54,545</u>
5030-692-723 FLEXIBLE BENEFITS	6,470	7,225
TOTAL, EMPLOYEE SERVICES	161,410	190,340
5101-692-723 OFFICE/OPERATING SUPPLIES		
Benefit Supplies	750	1,000
5131-692-723 PROFESSIONAL SERVICES/CONTRACTS		
Employee Assistance Program	26,000	26,000
FSA Administration	15,000	15,000
Miscellaneous - 4th Level CalPERS	30,000	30,000
Safety 4th Level CalPERS	12,170	12,170
Unemployment Administration	3,500	3,500
	<u>86,670</u>	<u>86,670</u>

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
692-723 BENEFITS ADMINISTRATION		
5160-692-723 TRAINING & MEETINGS		
Seminars, Conferences, Workshops	3,000	3,000
5161-692-723 MILEAGE REIMBURSEMENT	100	100
5162-692-723 DUES AND SUBSCRIPTIONS		
PERS Public Agency Coalition	1,250	1,250
Professional Organization Membership & Subscriptions	725	725
	1,975	1,975
5169-692-723 OTHER INSURANCE		
COBRA Premiums	75,000	80,000
City Paid Premiums	2,000	2,000
Health Insurance Premiums	8,200,000	8,954,965
Life Insurance Premiums	144,000	160,000
Retiree Premiums	950,000	900,000
Waiver of Insurance Rebates	125,000	130,000
	9,496,000	10,226,965
5193-692-723 SOFTWARE		
Software Licensing (1/2 of cost in 023)	28,000	28,000
TOTAL, M & O	9,616,495	10,347,710
5165-692-723 DUPLICATING CENTER	7,380	5,895
5172-692-723 TELEPHONE	700	760
5175-692-723 MAIL SERVICES	8,575	8,360
5178-692-723 OFFICE AUTOMATION	5,095	5,345

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
692-723 BENEFITS ADMINISTRATION		
5183-692-723 INSURANCE		
Liability Insurance	29,545	29,215
Property Insurance	135	130
	<u>29,680</u>	<u>29,345</u>
 TOTAL, INTERNAL SERVICE CHARGES	 51,430	 49,705
 SUBTOTAL, BENEFITS ADMINISTRATION	 9,829,335	 10,587,755
 5901-692-723 ALLOCATED IN		
Finance	9,065	7,060
Human Resources	112,960	117,195
Risk Management	4,535	4,955
	<u>126,560</u>	<u>129,210</u>
 TOTAL, BENEFITS ADMINISTRATION	 9,955,895	 10,716,965



**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Internal Service Fund Sources and Uses**

PROPERTY INSURANCE

This fund was created to account for transactions related to property insurance obtained for the City. Funding is provided through charges to departments.

<u>Sources of Funds:</u>	2014-15	2015-16
<u>Charges to Departments:</u>		
City Council	\$ 1,660	\$ 1,660
City Manager	3,970	3,970
City Attorney	2,460	2,460
City Clerk	2,855	2,855
City Treasurer	545	545
Finance	2,740	2,740
Human Resources	2,895	2,895
Risk Management	555	555
Information Systems	2,415	2,415
Library	39,065	39,065
Older Adult Services/Senior Nutrition	5,275	5,275
Planning	4,830	4,830
Code Enforcement	1,730	1,730
Building	1,710	1,710
Engineering	9,580	9,580
Streets	3,940	3,940
Parks	6,380	6,380
Communications	250	250
Recycling and Waste Reduction	275	275
Police	40,700	40,700
Fire	68,770	68,770
Non-Departmental	315	315
Community Services/Administration & Recreation	28,165	28,165
CDBG Administration	775	775
Successor Agency-Housing/HOME/Mobilehome Park Management	2,040	2,040
Water/Canal/Lakes	95,505	95,505
Wastewater	120,115	120,115
Environmental Programs Division Management	250	250
Internal Service Funds	11,300	11,300
TOTAL, Charges to Departments	461,065	461,065
Interest	3,400	3,600
Use of Reserves	138,395	138,195
TOTAL, Sources	\$ 602,860	\$ 602,860

Uses of Funds:

<u>Operating Budget</u>		
Maintenance and Operations	\$ 525,000	\$ 525,000
Allocations	77,860	77,860
TOTAL, Uses	\$ 602,860	\$ 602,860

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Department Summary**

PROPERTY INSURANCE

Description: The Property Insurance fund accounts for transactions related to property insurance obtained for the City. Funding is provided through charges to departments.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
BUDGET:				
Maintenance & Operations	354,532	398,075	475,000	525,000
Allocations (Net)	<u>70,716</u>	<u>70,275</u>	<u>72,885</u>	<u>77,860</u>
Total Budget	<u>425,248</u>	<u>468,350</u>	<u>547,885</u>	<u>602,860</u>

DEPARTMENT PRIORITIES

- Apply exposure avoidance, loss prevention, loss reduction and contractual transfer measures to property losses to reduce City operating costs and increase operating efficiency
- Continually update & maintain the City's property schedule to accurately reflect current assets and ensure appropriate insurance coverage
- Continue to reduce the frequency, severity and unpredictability of accidental losses to City assets

MAJOR BUDGET IMPACTS

- Increase in SANDPIPA premiums
- Increase in allocations in from Risk Management

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
693-724 PROPERTY INSURANCE		
5120-693-724 VANDALISM REPAIRS		
Property Repair Expenses	5,000	5,000
5131-693-724 PROFESSIONAL SERVICES/CONTRACTS		
Service Expenses	5,000	5,000
5152-693-724 PROPERTY SELF-RETENTION		
Property Loss Claims Payments	10,000	10,000
5169-693-724 OTHER INSURANCE		
SANDPIPA PEPIP Property Program Premium	455,000	505,000
TOTAL, M & O	475,000	525,000
SUBTOTAL, PROPERTY INSURANCE	475,000	525,000
5901-693-724 ALLOCATED IN		
Finance	4,895	3,515
Risk Management	67,990	74,345
	<u>72,885</u>	<u>77,860</u>
TOTAL, PROPERTY INSURANCE	547,885	602,860



**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Internal Service Fund Sources and Uses**

DENTAL INSURANCE

This fund was created to account for transactions related to the provision of dental insurance to City employees. Funding is provided through charges to other departments based on employee participation.

<u>Sources of Funds:</u>	2014-15	2015-16
Charges to Departments	\$ 355,000	\$ 385,175
Employee Contributions	410,000	444,850
Interest	2,900	3,000
Use of Reserves	117,100	91,975
TOTAL, Sources	<u>\$ 885,000</u>	<u>\$ 925,000</u>

<u>Uses of Funds:</u>		
<u>Operating Budget</u>		
Maintenance and Operations	\$ 885,000	\$ 925,000
TOTAL, Uses	<u>\$ 885,000</u>	<u>\$ 925,000</u>

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Department Summary**

DENTAL INSURANCE

Description: The Dental Insurance fund accounts for transactions related to the provision of dental insurance to City employees. Funding is provided through charges to departments and employee contributions.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
BUDGET:				
Maintenance & Operations	762,334	707,496	870,000	885,000

DEPARTMENT PRIORITIES

- Provide quality dental coverage for City employees

MAJOR BUDGET IMPACTS

- Increases to claims processing, claims payments and premiums are anticipated

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
694-725 DENTAL INSURANCE		
5131-694-725 PROFESSIONAL SERVICES/CONTRACTS		
Claims Processing	90,000	95,000
5151-694-725 CLAIMS PAYMENTS	730,000	735,000
5169-694-725 OTHER INSURANCE		
Delta Care DMO Premiums	50,000	55,000
TOTAL, M & O	870,000	885,000
TOTAL, DENTAL INSURANCE	870,000	885,000



**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Internal Service Fund Sources and Uses**

UNEMPLOYMENT INSURANCE

This fund was created to account for Unemployment Insurance Claims. Funding is provided by charges to departments based on payroll costs.

<u>Sources of Funds:</u>	2014-15	2015-16
Charges to Departments	\$ 90,000	\$ 180,000
Interest	1,700	1,700
Use of Reserves	88,300	-
Total, Sources	\$ 180,000	\$ 181,700

<u>Uses of Funds:</u>		
Claims Payments	\$ 180,000	\$ 180,000
Add to Reserves	-	1,700
TOTAL, Uses	\$ 180,000	\$ 181,700

**CITY OF ESCONDIDO
 FY 2014-15 Operating Budget
 Department Summary**

UNEMPLOYMENT INSURANCE

Description: The Unemployment Insurance Fund accounts for administration of the City's unemployment claims. Funding is provided through charges to departments.

BUDGET SUMMARY

	2011-12 Actual	2012-13 Actual	2013-14 Revised	2014-15 Budget
BUDGET:				
Maintenance & Operations	160,742	121,524	180,000	180,000

DEPARTMENT PRIORITIES

- Maintain an adequate fund balance in order to pay unemployment insurance claims awarded by the State Employment Development Department
- Monitor all liability claims and protest any claims to EDD that the City determines are not appropriate
- Monitor legislative changes that would impact the unemployment insurance fund and determine any remedial action
- Evaluate any upcoming impacts to the unemployment insurance fund such as employee layoffs and the Patient Protection and Affordable Care Act

MAJOR BUDGET IMPACTS

- None

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Line Item Detail**

	<u>2013-14 REVISED</u>	<u>2014-15 BUDGET</u>
696-727 UNEMPLOYMENT INSURANCE		
5151-696-727 CLAIMS PAYMENTS	180,000	180,000
TOTAL, M & O	180,000	180,000
TOTAL, UNEMPLOYMENT INSURANCE	180,000	180,000



Appendix

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Schedule of Interfund Transfers**

TRANSFERS OUT	TRANSFERS IN	2013-14 BUDGET	2014-15 BUDGET
<u>General Fund Transfers</u>			
108 Gas Tax Fund	001 General Fund	\$2,055,000	\$2,055,000
716 Hegyi Trust Fund	001 General Fund	2,000	2,000
715 Ryan Trust-Library/Pioneer Room	001 General Fund	44,800	18,000
558 Wastewater Fund	001 General Fund	25,000	25,000
652 Warehouse Fund	001 General Fund	-	100,000
		<u>\$2,126,800</u>	<u>\$2,200,000</u>
	General Fund Transfers In Total	2,126,800	2,200,000
001 General Fund	112 Recreation Fund	121,785	223,100
001 General Fund	107 Vehicle Parking District Fund	76,800	85,585
001 General Fund	375 Vineyard Debt Service Fund	-	108,990
001 General Fund	376 Reidy Creek Debt Service Fund	362,515	352,460
001 General Fund	281 Successor Agency-Housing Fund	60,000	25,000
		<u>621,100</u>	<u>795,135</u>
	General Fund Transfers Out Total	621,100	795,135
<u>Other Fund Transfers</u>			
112 Recreation Fund	375 Vineyard Golf Debt Service	719,000	64,500
116 CDBG Fund	115 CDBG Project Fund	1,200,155	1,189,080
790 Redevelopment Obligation Retirement Fund	791 Successor Agency-Redevelopment Fund	10,219,510	9,921,285
555 Water Operating Fund	556 Water Capital Project Fund	1,500,000	8,072,075
558 Wastewater Operating Fund	557 Wastewater Capital Project Fund	1,000,000	15,910,350
558 Stormwater	653 Fleet Fund	100,000	-
654 Telecommunications	229 General Capital Projects	350,000	-
		<u>15,088,665</u>	<u>35,157,290</u>
	Other Funds Total	15,088,665	35,157,290
	All Funds Total	<u>17,836,565</u>	<u>38,152,425</u>



CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Revenue Schedule (All Funds)

	2012-13 ACTUAL	2013-14 REVISED	2014-15 BUDGET
GENERAL FUND			
SALES TAX	\$23,360,648	\$25,452,000	\$27,793,000
OTHER TAXES			
Property Tax in Lieu of Sales Tax	7,477,896	8,132,000	8,970,000
Secured Property Tax	9,943,277	10,197,000	10,526,000
Unsecured Property Tax	332,917	321,000	353,000
RPTTF Residual Payment	1,023,847	578,915	846,000
Property Tax in Lieu of VLF	10,428,037	10,668,000	11,038,000
Tax Sharing Payment	208,830	202,000	208,000
Penalties	1,020	8,000	8,000
Property Transfer	427,251	495,000	510,000
Franchise Fees	5,683,065	6,257,000	6,484,000
Transient Occupancy Tax	1,228,022	1,304,000	1,343,000
Business License	1,588,259	1,642,000	1,675,000
Transfer Station Fee	649,943	685,000	699,000
Other Incentive Fees	78,110	61,000	61,000
Total, Other Taxes	39,070,474	40,550,915	42,721,000
PERMITS AND LICENSES			
Towing Licenses	450,000	450,000	450,000
Building Permits	256,068	290,000	296,000
Plumbing Permits	32,448	49,000	50,000
Electrical Permits	54,699	57,000	58,000
Mechanical Permits	26,900	39,000	40,000
Fire Code Permits	57,780	43,000	44,000
Mobile Home Setup	9,322	6,000	6,000
Other Permits and Licenses	165	0	0
Total, Permits and Licenses	887,382	934,000	944,000
FINES AND FORFEITURES			
Red Light Photo Citations	451,667	206,500	0
Vehicle Code Fines	405,169	400,000	400,000
Parking Ticket Fines	165,269	200,000	187,000
Other Court Fines	40,807	50,000	50,000
Booking Fees	66,546	78,000	78,000
Library Fines	82,029	83,000	83,000
Code Enforcement Admin Citations	41,590	29,000	42,000
Impound Fees	215,233	270,000	200,000
Total, Fines and Forfeitures	1,468,310	1,316,500	1,040,000
INTERGOVERNMENTAL			
State Motor Vehicle Fees	75,619	0	0
Post Reimbursement	46,757	27,000	47,000
Nutrition Grant	198,261	196,000	196,000
FEMA Grant	1,004	0	0
Miscellaneous Agencies	7,721	5,000	5,000
Rincon Fire Fees	1,950,409	1,800,000	1,800,000
State Highway Maintenance	10,000	10,000	10,000

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Revenue Schedule (All Funds)**

	2012-13 ACTUAL	2013-14 REVISED	2014-15 BUDGET
Beverage Recycling	39,256	38,050	38,050
County Grants	220,352	205,000	205,000
State Grants	2,534	0	0
Federal Grants	34,483	46,450	46,450
SB90 Claims	69,977	100,000	80,000
GEMT Program	0	0	400,000
Total, Intergovernmental	2,656,373	2,427,500	2,827,500
 CHARGES FOR SERVICES			
Zoning Fees	52,554	67,000	68,000
Subdivision Fees	12,152	3,000	12,000
Sale of Plans/Specs	2,931	22,000	10,500
Annexation Fees	7,815	5,000	8,000
Maps & Publications	134	1,000	1,000
Building Plan Check Fees	199,668	223,000	227,500
Conservation Credit	16,530	100,000	136,000
EIR	8,525	5,000	5,000
Engineering Fees	113,694	50,000	51,000
Engineering Misc. Projects	194,315	534,075	486,000
Engineering Subdivision Fees	94,039	84,000	86,000
Planning Fees	192,868	284,000	289,500
Police Services	(22,133)	230,000	180,000
Abandoned Vehicles	106,808	11,500	160,735
False Alarms	81,677	53,000	53,000
DUI Cost Recovery	60,302	60,000	60,000
Fingerprinting Revenue	30,293	35,000	35,000
Restitution	49,084	75,000	75,000
Alarm Registration Fee	19,230	21,000	21,000
Commercial Alarm Registration	16,545	18,000	18,000
Police Reserve Services	696	2,000	2,000
Special Fire	30,716	54,000	54,000
Failed Reinspection	23,480	18,000	26,000
Fire Plan Check	29,553	29,000	29,000
Fire Mutual Aid Reimbursement	163,042	213,190	113,000
Fire Protection System Fees	22,775	37,000	37,000
Fire Comm Care Licensing Fee	4,950	8,000	8,000
Processing Fee-Quit Claim	1,700	4,000	4,000
Processing Fees	1,200	4,000	4,000
Fire R-2 Inspection Fees	55,233	70,000	70,000
City Clerk Fees	4,108	2,000	2,000
Copying Fee	3,278	3,000	3,000
Street Light Power Charge	2,630	1,000	1,000
AB939 Fees	88,541	86,000	86,000
Household Hazardous Waste	219,234	215,000	215,000
Senior Meal Payments	6,127	10,000	10,000
Library Audiovisual	57,704	60,000	60,000
Senior Van Fee	2,780	2,000	2,000
Facility Use-Senior Center	30,283	22,000	22,000
Joslyn Library Sales	227	1,000	1,000
Sale of Recyclables	286,107	425,000	475,000
Microfilm Fees	17,106	17,000	17,000

CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Revenue Schedule (All Funds)

	2012-13 ACTUAL	2013-14 REVISED	2014-15 BUDGET
Passport Photos	10,125	8,000	0
Passport Processing Fees	41,720	36,000	0
Paramedic Transportation	31,071	0	0
Paramedic Services	3,806,528	3,800,000	4,000,000
Total, Charges for Services	6,177,945	7,008,765	7,224,235
INVESTMENT INCOME	227,169	250,000	250,000
OTHER REVENUE			
Harding Street Maintenance	9,611	8,000	8,000
Special Event Cost Reimbursement	128,042	92,905	93,000
Contributions	34,992	89,335	89,000
Rent	1,467,408	1,441,120	1,484,000
Leases	1,328,266	1,550,000	1,625,000
Damages-City Property	63,579	9,000	9,000
Mobile Home Fees	59,942	41,000	41,000
Recoveries	10,275	0	0
Misc. Over/Short	132	3,000	3,000
NSF Check Charges	4,646	9,000	9,000
Admin Fee-Collections	22,010	20,000	20,000
Sale of City Property	0	437,295	0
Small Claims Court Fees	(890)	0	0
Other Revenue	739,623	100,000	100,165
Total, Other Revenue	3,867,636	3,800,655	3,481,165
Total, General Fund	\$77,715,937	\$81,740,335	\$86,280,900

SPECIAL REVENUE FUNDS

VEHICLE PARKING DISTRICT

Investment Income	\$215	\$200	\$200
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GAS TAX

Gas Tax 2105	638,254	689,000	721,000
Gas Tax 2106	504,914	462,000	566,000
Gas Tax 2107	1,045,866	1,026,000	887,000
Gas Tax 2107.5	10,000	10,000	10,000
R & T Code 7360 - Prop 42	1,158,909	2,088,000	1,570,000
Investment Income	34,066	16,800	24,700
Total, Gas Tax	3,392,009	4,291,800	3,778,700

PARK DEVELOPMENT

Park Development Fees	160,150	392,700	700,500
Investment Income	4,324	3,100	3,100
Sale of City Property	0	1,060,000	0
Total, Park Development	164,474	1,455,800	703,600

CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Revenue Schedule (All Funds)

	2012-13	2013-14	2014-15
	ACTUAL	REVISED	BUDGET
RECREATION			
On Track-State Grant	854,458	845,740	845,740
Fees for Services	1,913,251	2,118,660	1,966,695
Golf Course Rent & Add't Compensation	206,844	230,000	394,500
Reimbursement from Outside Agencies	456	0	0
Investment Income	126,418	56,700	6,200
Cellular Site/EVCC Rent	405,109	499,580	563,705
Sponsorships	0	60,000	38,000
Contributions/Deposit for Share a Dream	0	25,000	15,000
Total, Recreation	3,506,536	3,835,680	3,829,840
REIDY CREEK GOLF COURSE			
Green Fees	375,399	385,560	421,155
Cart Rental	168,919	184,415	186,425
Golf Merchandise Sales	37,455	42,755	41,040
Other Revenue	14,267	1,795	1,680
Food and Beverage Rent	7,444	18,435	19,510
Investment Income	254	200	100
Total, Reidy Creek Golf Course	603,738	633,160	669,910
POLICE ASSET FORFEITURE			
Federal Asset Forfeiture	381,814	120,000	120,000
Investment Income	3,030	10,000	3,100
Total, Police Asset Forfeiture	384,844	130,000	123,100
COMMUNITY DEVELOPMENT BLOCK GRANT			
Grant	1,385,937	1,482,970	1,452,000
Loan Repayments	7,500	0	0
Total, CDBG	1,393,437	1,482,970	1,452,000
TRAFFIC IMPACT			
Traffic Impact Fees-Local	840,419	559,100	812,700
Traffic Impact Fees-Regional	43,384	162,400	30,000
Interest-Loans/Advances	80,920	0	0
Investment Income	26,406	6,500	16,800
Total, Traffic Impact	991,129	728,000	859,500
CABLE TECHNOLOGY			
Investment Income	155	200	100
DALEY RANCH RESTORATION			
Investment Income	4,812	700	4,700

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Revenue Schedule (All Funds)**

	2012-13 ACTUAL	2013-14 REVISED	2014-15 BUDGET
LANDSCAPE MAINTENANCE DISTRICTS			
Assessments	729,786	752,450	762,970
Sale of Plans/Specs	265	0	0
Investment Income	8,735	2,300	4,800
Other Revenue	5,760	5,760	6,145
Total, Landscape Maintenance Districts	744,546	760,510	773,915
PUBLIC ART			
Public Art Fees	42,612	109,600	117,600
Investment Income	4,313	5,600	3,500
Recoveries	8,275	0	0
Total, Public Art	55,200	115,200	121,100
PROP 1B-HIGHWAY SAFETY & TRAFFIC REDUCTION			
Investment Income	5,836	0	0
SUCCESSOR AGENCY- HOUSING			
Grants	976,584	0	0
Sale of City Property	0	55,000	0
HELP Fees	2,080	0	0
Other Revenue	4,233	0	0
Investment Income	(2,607)	0	5,800
Interest-Loans/Advances	463,627	0	0
Gain/Loss Disp of Fixed Assets	111,234	0	0
Refund of Prior Period Revenue	(690,798)	0	0
Total, Successor Agency-Housing	864,353	55,000	5,800
MOBILEHOME PARK MANAGEMENT			
Rent	216,155	191,945	206,900
Investment Income	673	100	400
Total, Mobilehome Park Management	216,828	192,045	207,300
HOME			
Grants	217,141	406,865	470,405
Investment Income	20,368	500	12,700
Interest-Loans/Advances	150,368	0	0
Other Revenue	168,390	0	0
Total, HOME	556,267	407,365	483,105
RYAN TRUST			
Contributions	286	0	0
Investment Income	1,586	1,200	1,000
Total, Ryan Trust	1,872	1,200	1,000

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Revenue Schedule (All Funds)**

	2012-13 ACTUAL	2013-14 REVISED	2014-15 BUDGET
HEGYI TRUST			
Investment Income	120	30	0
Total, Special Revenue Funds	<u><u>\$12,886,371</u></u>	<u><u>\$14,089,860</u></u>	<u><u>\$13,013,870</u></u>

SUCCESSOR AGENCY - REDEVELOPMENT

REDEVELOPMENT OBLIGATION RETIREMENT FUND

County of San Diego Trust Fund-ROPS	\$9,250,577	\$10,219,510	\$9,921,285
Investment Income	(4,937)	0	0
Total, RORF	<u><u>9,245,640</u></u>	<u><u>10,219,510</u></u>	<u><u>9,921,285</u></u>

SUCCESSOR AGENCY - REDEVELOPMENT

Contributions	5,517,562	0	0
Investment Income	102,632	0	0
Rent	103,530	12,000	28,200
Refund of Prior Period Revenue	(5,896,370)	0	0
Other Revenue	3	0	0
Total, Successor Agency - Redev	<u><u>(172,643)</u></u>	<u><u>12,000</u></u>	<u><u>28,200</u></u>

Total, Successor Agency - Redev	<u><u>\$9,072,997</u></u>	<u><u>\$10,231,510</u></u>	<u><u>\$9,949,485</u></u>
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CAPITAL PROJECT FUNDS

STREETS PROJECTS

SAFE Reserve Fund	\$422,223	\$0	\$0
Reimbursement from Outside Agencies	811,240	0	0
Investment Income	24,013	16,800	22,100
Federal Grant	1,780,348	108,920	620,600
Total, Streets Projects	<u><u>3,037,824</u></u>	<u><u>125,720</u></u>	<u><u>642,700</u></u>

PUBLIC SAFETY FACILITY

Investment Income	471	100	200
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STORM DRAIN

Storm Drain Basin Fees	85,732	186,000	263,900
Investment Income	6,403	2,700	4,400
Total, Storm Drain	<u><u>92,135</u></u>	<u><u>188,700</u></u>	<u><u>268,300</u></u>

GENERAL CAPITAL

Rent	61,500	0	50,000
PEG Fees	75,000	500,000	317,670
State Grant	200,000	0	0

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Revenue Schedule (All Funds)**

	2012-13 ACTUAL	2013-14 REVISED	2014-15 BUDGET
Investment Income	45,003	33,900	28,950
Sponsorships	90,325	0	0
Marketing Event Fees	1,827	0	0
Refund of Prior Period Revenue	(14,422)	0	0
Total, General Capital	459,233	533,900	396,620
 COUNTY TRANSPORTATION STREET PROJECT FUND			
SANDAG	1,383,924	3,254,000	3,339,000
Investment Income	(960)	2,800	3,400
Other Revenue	110,377	0	0
Total, Cty Transportation Street Project	1,493,341	3,256,800	3,342,400
 PUBLIC FACILITIES			
Fire Fees	70,452	184,500	233,200
Police Fees	112,723	295,200	373,200
Administration Fees	63,407	166,000	209,900
Library Fees	42,271	110,700	139,900
Senior Center Fees	14,090	36,900	46,600
Maintenance Services Fees	49,317	130,100	163,300
Investment Income	59,152	34,800	34,700
Total, Public Facilities	411,412	958,200	1,200,800
 Total, Capital Project Funds	 \$5,494,416	 \$5,063,420	 \$5,851,020
DEBT SERVICE FUNDS			
 GENERAL OBLIGATION BOND DEBT SERVICE			
Secured Property Tax	\$5,203,991	\$5,036,345	\$5,036,440
Penalties	24,619	25,990	26,025
Investment Income	26,847	14,500	20,560
Total, General Obligation Bond Debt Svc	5,255,457	5,076,835	5,083,025
 VINEYARD GOLF COURSE DEBT SERVICE			
Investment Income	1,087	640	100
 REIDY CREEK GOLF COURSE DEBT SERVICE			
Investment Income	(1,841)	200	100
Bond Issue Proceeds	4,830,000	0	0
Total, Reidy Creek Golf Course Debt Svc	4,828,159	200	100
 Total, Debt Service Funds	 \$10,084,703	 \$5,077,675	 \$5,083,225

**CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Revenue Schedule (All Funds)**

	2012-13 ACTUAL	2013-14 REVISED	2014-15 BUDGET
ENTERPRISE FUNDS			
WATER			
State Grants	\$0	\$500,000	\$500,000
Lake Income	841,670	880,000	880,000
Reimbursement from Outside Agencies	561	0	0
Water Sales	33,163,051	38,000,000	41,800,000
Water Service Charges	11,915,823	12,500,000	14,000,000
Meter Installations	40,659	0	0
Penalties	1,126,773	0	0
Connection Charges	226,400	375,000	375,000
VID Filtration Charge	2,176,100	2,250,000	2,250,000
Water Line Development Reimbursement	1,589	0	0
VID CIP Reimbursement	349,992	325,000	325,000
Sale of Electric Power	2,984	150,000	150,000
CIP Reimbursement	0	230,155	0
Investment Income	49,341	123,400	126,300
Contributions	780,184	0	0
Developer Contributions	1,227,488	0	0
Rent	79,120	0	0
Damages-City Property	135,643	0	0
Gain/Loss Disp of Fixed Assets	13,941	0	0
Other Revenue	54,268	30,000	30,000
Total, Water	52,185,587	55,363,555	60,436,300
WASTEWATER			
Stormwater Management Charge	2,160,696	0	0
Reimbursement from Outside Agencies	69,565	0	0
Penalties	6,429	0	0
Recycled Water Usage	622,095	0	0
Service Charges	20,408,353	24,000,000	24,720,000
Connection Charges	503,667	350,000	350,000
San Diego Treatment Charge	2,135,239	1,887,000	1,800,000
Other Current Service Charge - Current	6,601	0	0
Restaurant FOG Pretreatment	49,047	0	0
SRF Loans & City of S. D. Reimbursements	122,435	150,000	12,550,000
Sale of Recycled Water	2,851,042	3,000,000	3,000,000
Agency Incentive Payments	67,181	85,000	85,000
Investment Income	479,923	275,000	329,000
Contributions	12,440	0	0
Developer Contributions	1,250,811	0	0
Interest - Loans/Advances	0	60,100	0
SDG&E Raw Water Line	0	82,500	82,500

CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Revenue Schedule (All Funds)

	2012-13 ACTUAL	2013-14 REVISED	2014-15 BUDGET
Gain/Loss Disp of Fixed Assets	140,959	0	0
Other Revenue	151,387	150,000	150,000
Total, Wastewater	31,037,870	30,039,600	43,066,500
Total, Enterprise Funds	\$83,223,457	\$85,403,155	\$103,502,800
Total, All Funds	\$198,477,881	\$201,605,955	\$223,681,300

INTERNAL SERVICE FUNDS

BUILDING MAINTENANCE

Reimbursement from Outside Agencies	\$550	\$0	\$0
Charges to Departments	3,155,010	3,188,200	3,949,285
Investment Income	14,245	14,000	4,300
Damages-City Property	6,041	0	0
Total, Building Maintenance	3,175,846	3,202,200	3,953,585

WAREHOUSE FUND

Charges to Departments	202,088	158,530	207,085
Investment Income	6,633	3,000	4,500
Total, Warehouse	208,721	161,530	211,585

FLEET SERVICES

Reimbursement from Outside Agencies	4,715	0	0
Charges to Departments	5,465,315	5,379,980	5,227,540
Contributions	43,112	0	0
Investment Income	88,125	45,000	59,900
Accident Recoveries	6,636	15,000	315
Gain/Loss Disp of Fixed Assets	48,724	0	0
Total, Fleet Services	5,656,627	5,439,980	5,287,755

CENTRAL SERVICES

Duplicating-Charges to Departments	355,515	366,540	364,200
Telecommunications-Charges to Depts	534,560	533,180	532,295
Mail Services-Charges to Departments	170,305	177,355	176,465
Investment Income	9,130	0	0
Total, Central Services	1,069,510	1,077,075	1,072,960

OFFICE AUTOMATION

Charges to Departments	1,361,750	1,458,485	1,518,360
Investment Income	768	800	500
Total, Office Automation	1,362,518	1,459,285	1,518,860

CITY OF ESCONDIDO
FY 2014-15 Operating Budget
Revenue Schedule (All Funds)

	2012-13 ACTUAL	2013-14 REVISED	2014-15 BUDGET
WORKERS' COMPENSATION			
Charges to Departments	2,379,221	2,000,000	3,000,000
Investment Income	120,236	68,000	84,000
Recoveries	445	0	0
Total, Workers' Compensation	2,499,902	2,068,000	3,084,000
LIABILITY INSURANCE FUND			
Charges to Departments	2,094,020	2,094,020	2,242,300
Investment Income	61,228	31,000	42,100
Total, Liability Insurance	2,155,248	2,125,020	2,284,400
BENEFITS ADMINISTRATION			
Insurance Fees	8,338,993	9,877,840	10,613,965
Administration Fee	1,890	0	0
Investment Income	2,470	2,000	1,900
Rebates	30,132	40,000	15,000
Total, Benefits Administration	8,373,485	9,919,840	10,630,865
PROPERTY INSURANCE			
Charges to Departments	461,065	461,065	461,065
Investment Income	4,621	3,000	3,400
Total, Property Insurance	465,686	464,065	464,465
DENTAL INSURANCE			
Insurance Fees	740,976	700,865	765,000
Investment Income	4,074	3,000	2,900
Total, Dental Insurance	745,050	703,865	767,900
UNEMPLOYMENT INSURANCE			
Insurance Fees	180,757	90,000	90,000
Investment Income	2,553	1,000	1,700
Total, Unemployment Insurance	183,310	91,000	91,700
Total, Internal Service Funds	\$25,895,135	\$26,711,060	\$29,368,075

**CITY OF ESCONDIDO
FY 2014-15 OPERATING BUDGET
BUDGET GLOSSARY**

Account Code - The classification of an expenditure, according to the type of items purchased or services obtained. For example, the cost of placing an advertisement in the paper is classified under the account code entitled "Advertising & Printing."

Allocation - An accounting procedure in which the cost of a service performed by one department is charged to the department receiving the service.

Appropriation - The legal authorization by a City Council to make expenditures and incur obligations for specific purposes. An appropriation is usually limited in the amount and the time in which it may be expended.

Assessed Valuation - A dollar value placed on real estate or other property as a basis for levying property taxes.

Budget - A financial plan that identifies total sources of revenues and specifies how they may be expended during a specific period of time.

Capital Improvement Program - An annual expenditure plan that outlines the funding for and timing of the construction of physical assets, such as parks, streets, water/sewer lines, and recreational facilities, over a fixed period of years.

Capital Outlay - A grouping of object codes that is based on durable items, such as office equipment and furnishings, with a value of \$5,000 or more.

Carryover - The use of prior year funds to cover obligations incurred in the prior year, but not disbursed until the current year.

Debt Service - The payment of interest and principal on borrowed funds, such as bonds.

Employee Services - A grouping of object codes based on the different forms of employee compensation, such as salaries of permanent and temporary staff, overtime pay, and benefits.

Encumbrance - An obligation, in the form of an order or contract, that will become payable when goods are delivered or services rendered.

Expenditure - An amount of money disbursed for a budgeted item which results in a decrease in net financial resources.

Fee - A charge levied for providing a service or permitting an activity.

Fiscal Year - The twelve-month period of time on which the budget is based. The City's fiscal year is July 1 through June 30.

Fund - A fiscal and accounting entity with a self-balancing set of accounts in which all resources and related liabilities and equities are recorded and segregated to carry out a specific operation or purpose.

Grant - A contribution by one governmental unit to another unit, usually in support of a specific facility or function

Line Item - A detailed description of a budgeted expenditure within an object code.

**CITY OF ESCONDIDO
FY 2014-15 OPERATING BUDGET
BUDGET GLOSSARY**

Maintenance & Operations (M&O) - A grouping of object codes based on nondurable supplies and services. Office supplies, building maintenance, printing, travel, rent, professional services and contracts, and telephone service are included in this category.

Revenue - Income generated by taxes, bonds, interest income, land rental, fines, fees, licenses, permits, and grants.

Taxes - Mandatory charges levied by a governmental unit for the purpose of financing services performed for the common benefit.

**CITY OF ESCONDIDO
FY 2014-15 Budget
Statistical Profile**

Year of Incorporation.....	1888
Form of Government	Council/Manager
Population (January 2014)	147,102
Area in Square Miles (2013-14)	37.3
Miles of Streets (2013-14).....	305
Number of Developed Parks (includes 2 lakes) (as of June 2014).....	14
Fire Protection (2013):	
Average Responses/Day	36
Total Fire Responses	391
Total Emergency Medical Service Responses	10,517
Total All Other Calls.....	2,231
Police Protection (2013-14):	
Total Number of Arrests	5,740
Total Number of Traffic Citations.....	8,454
Total Accidents Recorded	1,088
Utilities (2013-14):	
Daily Average Sewage Treatment in Gallons	12,100,000
Number of Water Service Connections	26,536
Miles of Water Mains.....	431
Number of Fire Hydrants	4,256
Daily Average Water Consumption in Gallons.....	22,579,315
Education (as of June 2014):	
Total Number of Private Preschools	8
Total Number of Public Elementary Schools	18
Total Number of Private Elementary Schools.....	8
Total Number of Public Middle Schools.....	6
Total Number of Public High Schools.....	6
Total Number of Private High Schools.....	3
Total Number of Charter Schools	5
Library (2013-14):	
Library Materials Circulation	642,240
Library Visitors.....	493,625
Total Library Collection.....	242,486
Residential Building Permits Issued (2013-14):	
Single Family Dwellings.....	21
Multiple Family Dwellings (Permits)	17
Business Licenses (active) - Escondido Only (2013-14):	9,509



RESOLUTION NO. 2014-27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ESCONDIDO, CALIFORNIA, ADOPTING OPERATING BUDGETS FOR CERTAIN CITY DEPARTMENTS FOR FISCAL YEARS 2014-15 AND 2015-16 SUBJECT TO ANY AMENDMENT MADE PURSUANT TO COMPENSATION PLANS FOR THE CITY OF ESCONDIDO AND ESTABLISHING CONTROLS ON CHANGES IN APPROPRIATIONS TO VARIOUS FUNDS AND DEPARTMENTS

BE IT RESOLVED by the City Council of the City of Escondido, California, as follows:

SECTION 1. That the budgets for all City Departments for the period July 1, 2014, through June 30, 2015, inclusive, contained in the FY 2014-15 and FY 2015-16 Operating Budget Document (a copy of which is on file in the Office of the City Clerk) as amended by Council, are adopted as the final budgets for the 2014-15 fiscal year, subject to any further amendments pursuant to approval of Compensation Plans for employees of the City of Escondido.

SECTION 2. That the budgets for all City Departments for the period July 1, 2015, through June 30, 2016, inclusive, contained in the FY 2014-15 and FY 2015-16 Operating Budget Document (a copy of which is on file in the Office of the City Clerk) as amended by Council, are adopted for the 2015-16 fiscal year with the understanding that the budget document will be brought back to the Council on an ongoing basis for further discussion and that adjustments may be made, and are subject to any further amendments pursuant to approval of Compensation Plans for employees of the City of

Escondido.

SECTION 3. That the amount designated as Department Total for each department and each fund in the budgets on file with the City Clerk, is hereby appropriated to the department or fund for which it is designated subject to adjustments for Compensation Plan approvals. Such appropriations as adjusted shall not be increased without approval of the City Council, except that transfers within funds, may be approved by the City Manager. All amounts designated as Employee Services, Maintenance and Operation, and Capital Outlay in each budget on file with the City Clerk, are hereby appropriated for such uses to the department or fund under which they are listed, subject to any amendments made pursuant to approval of Compensation Plans for employees of the City of Escondido, and shall not be increased without approval of the City Manager.

SECTION 4. That the approval of the Operating Budget Document, including the Department Total expressed for each department, and any subsequent amendments shall include approval for all actions of the City acting as Successor Agency of the former Escondido Redevelopment Agency as expressed in said Operating Budget Document.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Escondido at a regular meeting thereof this 11th day of June, 2014 by the following vote to wit:

AYES : Councilmembers: GALLO, MASSON, MORASCO, ABED

NOES : Councilmembers: DIAZ

ABSENT : Councilmembers: NONE

APPROVED:



SAM ABED, Mayor of the
City of Escondido, California

ATTEST:



DIANE HALVERSON, City Clerk of the
City of Escondido, California

RESOLUTION NO. 2014-27

RESOLUTION NO. 2014-28

A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF ESCONDIDO, CALIFORNIA,
ADOPTING AN ANNUAL APPROPRIATIONS
LIMIT FOR THE 2014-15 FISCAL YEAR AS
REQUIRED BY LAW

WHEREAS, Article XIII-B of the California State Constitution requires that the City calculate an appropriations limit for each fiscal year, commonly known as the "Gann Limit;" and

WHEREAS, the Gann Limit is based on a combination of a population factor and an inflation factor as outlined on Exhibit "B," attached to this resolution and incorporated by this reference; and

WHEREAS, the City Council desires at this time and deems it to be in the best public interest to adopt an annual Gann Limit for Fiscal Year 2014-15 as listed on Exhibit "A," attached to this resolution and incorporated by this reference;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Escondido, California, as follows:

1. That the above recitations are true.
2. That the City Council adopts the calculation of the annual Gann Limit for the Fiscal Year 2014-15. The Gann Limit is adopted on a provisional basis as the limit may need to be adjusted when current assessment data are available. The 2013-14 Gann Limit attached to this resolution and incorporated by this reference, is finalized as shown on Exhibit "B."

PASSED, ADOPTED AND APPROVED by the City Council of the City of Escondido at a regular meeting thereof this 11th day of June, 2014 by the following vote to wit:

AYES : Councilmembers: DIAZ, GALLO, MASSON, MORASCO, ABED

NOES : Councilmembers: NONE

ABSENT : Councilmembers: NONE

APPROVED:

A handwritten signature in blue ink that reads "Sam Abed".

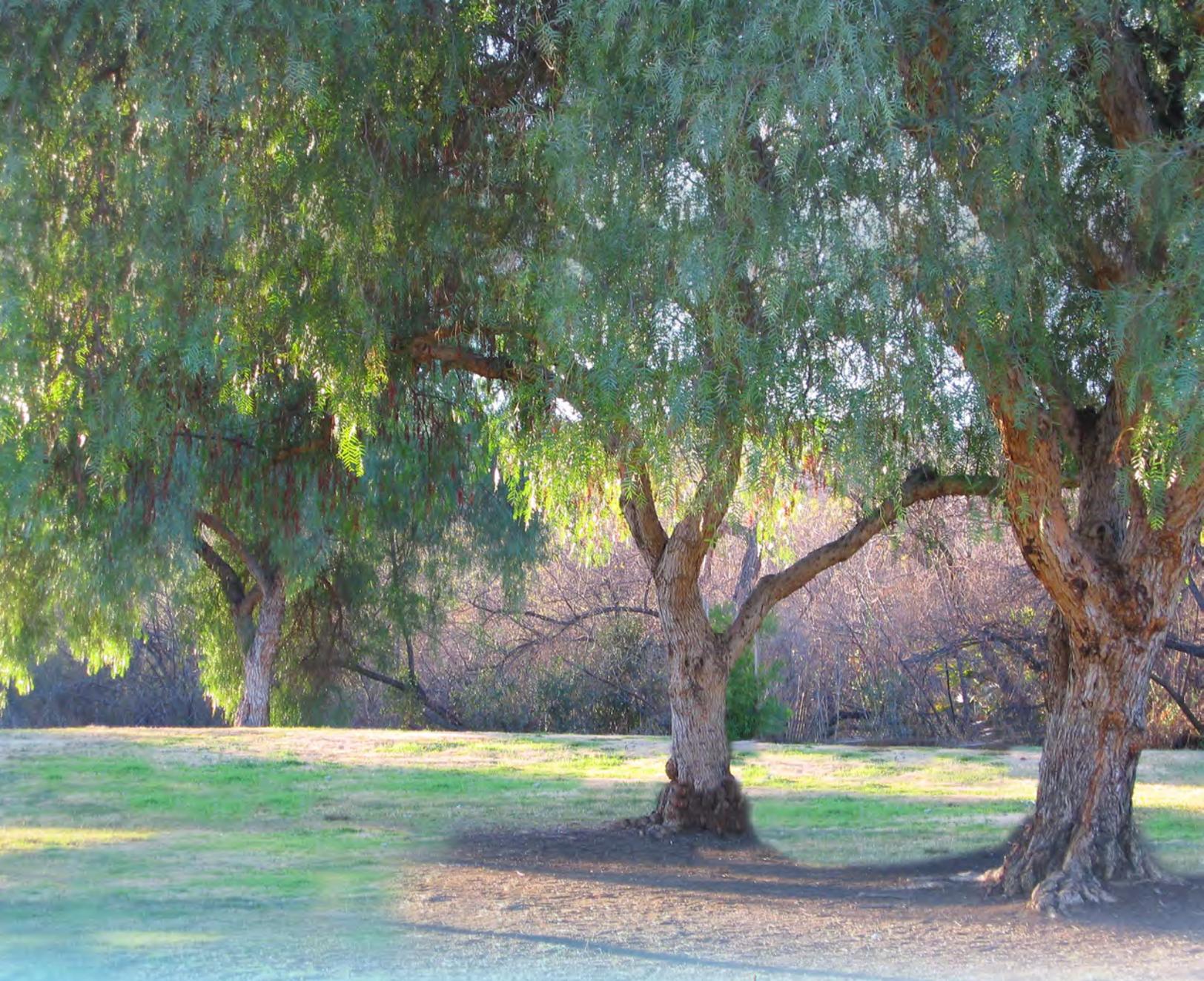
SAM ABED, Mayor of the
City of Escondido, California

ATTEST:

A handwritten signature in blue ink that reads "Diane Halverson".

DIANE HALVERSON, City Clerk of the
City of Escondido, California

RESOLUTION NO. 2014-28



ANNUAL OPERATING BUDGET
FISCAL YEARS 2014/15 & 2015/16