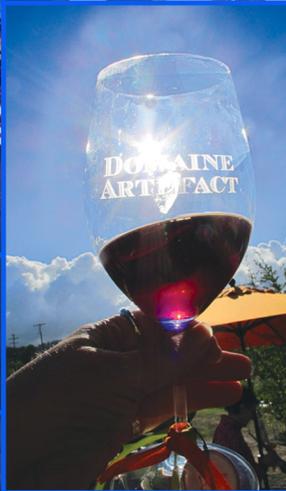


# City of ESCONDIDO CALIFORNIA



## ANNUAL OPERATING BUDGET

FISCAL YEARS  
2015/16 & 2016/17





CITY OF ESCONDIDO • CALIFORNIA

# Annual Operating Budget

Fiscal Years  
2015/16 & 2016/17

**MAYOR**  
Sam Abed

**CITY COUNCIL**  
Michael Morasco, Deputy Mayor  
Olga Diaz  
John Masson  
Ed Gallo

**CITY MANAGER**  
Clay Phillips

**ASSISTANT CITY MANAGER**  
Graham Mitchell

Prepared by the Finance Department



**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
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**CITY OF ESCONDIDO**  
**FY 2015-16 Operating Budget**  
**Guide to the Budget Document**

The first section of this document is the summary chart section. This section provides trend analysis and detail on operating revenues and expenditures.

The core of the budget document is the second section, which provides the detail on the departments' approved budgets. This section includes budget information for all funds, which require an annual budget per Council policy. This section is divided by fund type, beginning with the General Fund and continuing with Special Revenue, Enterprise and Internal Service Funds. Each fund within a fund type begins with a sources and uses page, which provides a description of and the estimated sources and uses for each fund. For each department, a department description, a four-year staffing and budget summary, a list of priorities and a short narrative explanation of year-to-year changes are provided.

The last section of the budget is the appendix, which consists of more detailed schedules on revenues and transfers. Also provided is a statistical sheet profiling the Escondido community and a budget glossary.

**CITY OF ESCONDIDO**  
**FY 2015-16 Operating Budget**  
**Budget Preparation Process**

The budget process gets underway around January each year when the City Manager and Finance staff meet to develop the assumptions, guidelines, and schedules to be used in the preparation of the operating budget.

The Finance Department issues a budget newsletter to each department, which includes information such as:

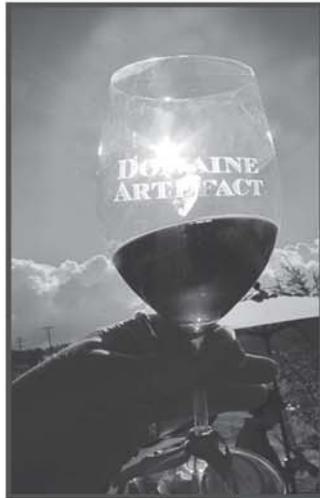
- The Cities current fiscal situation: Current revenue constraints and economic or community conditions
- Council priorities for the upcoming year
- Changes affecting the cost of employee wages and benefits
- Instructions and due dates for completing budget submissions

The departments use this information to prepare their budget requests. The budget request generally consists of projected revenues, a line item detail of projected expenses, a position listing, a narrative justification, and priorities for the upcoming year. The budget staff analyzes and summarizes the requests submitted by the departments.

This year, budget information was brought to the full Council and discussion began on May 6<sup>th</sup>. A draft of the proposed fiscal year 2015-16 General Fund Operating budget was presented. It was a balanced budget with no use of reserves and included an increase to the General Fund of approximately \$2.8 million. At this meeting, Staff requested direction regarding budget subject matter to be discussed at future budget meetings.

On June 10<sup>th</sup>, a summary of what was reflected within the preliminary budget document as well as a few requested amendments were presented. The fiscal year 2015-16 operating budget was adopted and the fiscal year 2016-17 operating budget will be reviewed on an ongoing basis and go through a formal adoption next June.

# Budget Message



CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Budget Message from the City Manager

**FISCAL YEAR 2015-16 OPERATING BUDGET:**

The fiscal year 2015-16 operating budget for all funds totals \$184.4 million. The General Fund budget totals \$90.5 million, Enterprise funds total \$80.5 million and the remaining funds total \$13.4 million.

**GENERAL FUND**

The following 2015-16 General Fund sources and uses of funds is balanced without the use of reserves as follows:

**Sources of Funds:**

Estimated Revenue	\$ 89,213,910
Transfer from Gas Tax	2,055,000
Transfer from Ryan Trust-Library/Pioneer Room	18,545
Transfer from Hegyi Trust	2,000
Transfer from Wastewater	25,000
Deposit-PEG Fees	11,000
<b>Total Sources</b>	<b><u>\$91,325,455</u></b>

**Uses of Funds:**

General Fund Operating Budget	\$90,468,505
Transfer to Reidy Creek Debt Service	363,450
Transfer to Vehicle Parking District	90,400
Transfer to Recreation	223,100
Transfer to Successor Agency-Housing Fund	25,000
Advance Paybacks to Public Facilities Fund-Principal	155,000
<b>Total Uses</b>	<b><u>\$91,325,455</u></b>

Available General Fund resources are anticipated to be \$91.3 million. Revenue is projected to be \$89.2 million with the balance of funding comprised of \$2.1 million in transfers from other funds and amounts on deposit from PEG fees.

Proposed obligations for FY 2015-16 are \$91.3 million. This consists of an operating budget of \$90.5 million and \$.7 million in transfers to other operating funds. Also included are advance repayments. The Public Facilities Fund advanced \$550,000 to the General Fund in January, 2012 to fund the reconstruction of Fire Station #4. Repayment of this advance began on June 30, 2012. The principal portion of the repayment amount due during fiscal year 2015-16 is \$110,000. The Public Facilities Fund also advanced \$225,000 to the General Fund in July, 2014 to fund the Police and Fire Departments' Computer Aided Dispatch ("CAD") System hardware upgrade. Repayment of this advance will begin on June 30, 2015. The principal portion of the repayment amount due during fiscal year 2015-16 is \$45,000.

For the fifth year in a row, the General Fund operating budget is balanced without the use of reserves.

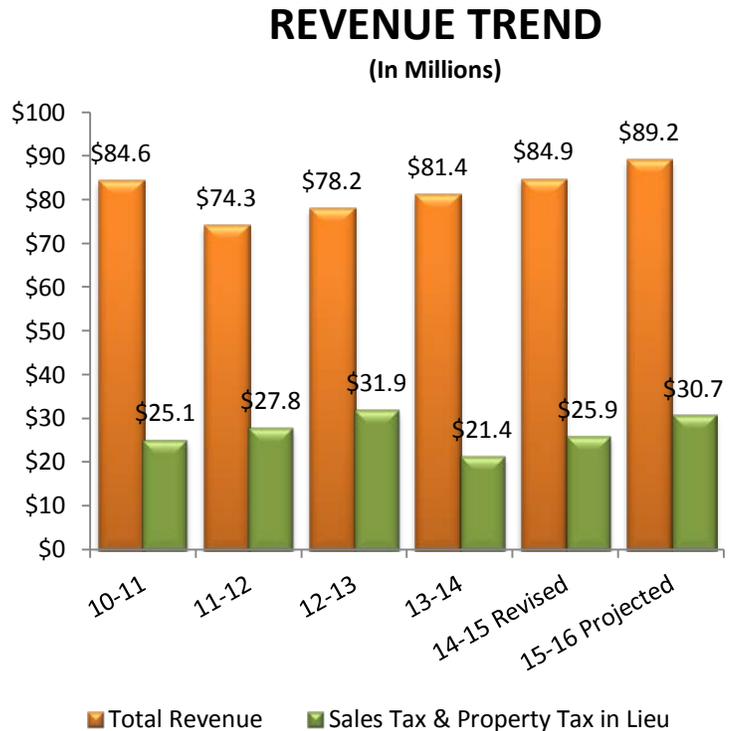
**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Budget Message from the City Manager**

The proposed FY 2015-16 General Fund Operating Budget projects an increase to revenue of \$4.3 million or 5%. The General Fund revenue projection and prior year comparison is as follows:

	<u>2014-15 Revised</u>	<u>2015-16 Projected</u>	<u>% Change</u>
Sales Tax	\$25,900,000	\$30,719,015	19%
Property Tax in lieu of Sales Tax	8,328,000	6,855,000	-18
Property Tax	11,146,000	11,592,000	4
Property Tax in lieu of VLF	11,210,000	11,658,000	4
Other Taxes	12,044,000	12,230,000	2
Permits and Licenses	745,000	761,000	2
Fines and Forfeits	1,100,000	1,180,000	7
Intergovernmental	2,907,000	3,007,000	3
Charges for Services	8,073,235	7,501,000	-7
Investment and Rental Income	3,137,700	3,388,000	8
Other Revenue	321,230	322,895	0
<b>TOTAL</b>	<b>\$84,912,165</b>	<b>\$89,213,910</b>	<b>5%</b>

The following is an overview of the assumptions made for General Fund sources of revenue:

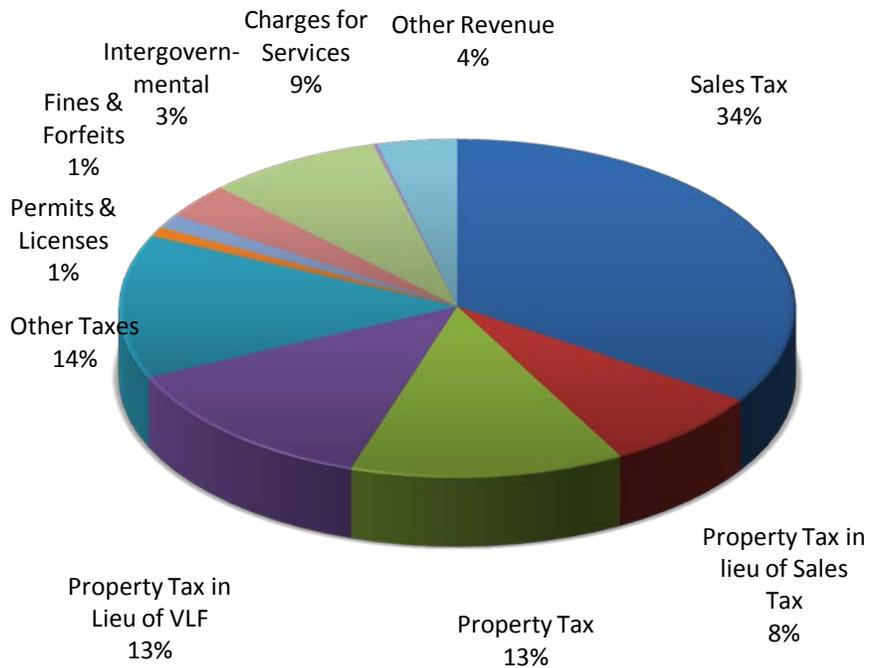
- Sales tax receipts are estimated to grow by 3.6% or \$.9 million. In addition, the property tax in lieu of sales tax (also known as the triple flip) is scheduled to end in fiscal year 2015-16. This means that the .25 percent rate will revert back to the City on January 1, 2016, increasing the Bradley Burns rate from the current .75 percent rate back to the original 1 percent. This will equate to additional sales tax receipts of about \$3.8 million in the current fiscal year which in the past would have been included with the triple flip payment. Sales tax is projected to reach a total of \$30.7 million in fiscal year 2015-16. The projected 3.6% growth in sales tax is due to estimated sales increases in the transportation, construction and business to business segments with projected increases of 2.1%, 1.7% and 5.7% respectively. The projected growth in sales tax receipts from transportation is primarily from new and used auto sales. The construction segment growth is coming from increased retail building material sales. The growth in the business to business segment is coming from vehicle leasing and equipment rentals.



**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Budget Message from the City Manager**

- Property tax in lieu of sales tax (triple flip) is projected to decrease by 18% or about \$1.5 million to reach projected revenue of \$6.8 million. This decrease is due to the end of the triple flip on December 31, 2015. The triple flip payment received in fiscal year 2015/16 will be for sales tax collected from April 1, 2015 to December 31, 2015 plus the true-up payments for fiscal year 2014-15 and 2015-16.
- Property taxes are projected to increase by 4%, to reach projected revenue of \$11.6 million. This projected increase is due to improvements in the residential real estate market and a positive California Consumer Price Index (CCPI) factor of 1.9%. All real property not reduced by Proposition 8 may increase at the rate of the CCPI but cannot exceed 2% per year unless the property is improved or sold to establish a new assessed value. Therefore, all properties in Escondido not reduced by Proposition 8 will receive the 1.9% CPI adjustment to assessed value. Those properties that received Proposition 8 temporary reductions in prior years are required to be reviewed by the County Assessor outside of the CCPI adjustment factor. Because the median sales price for homes sold in Escondido is up 4% compared to the same time a year ago, our assumption is that this positive growth will be applied by the County Auditor to the lost value of the properties in the Proposition 8 pool or will be included in a new assessed value if the property is sold.
- Property tax in lieu of Vehicle License Fee (VLF) is estimated to increase by 4% to reach projected revenue of \$11.6 million. Growth in this revenue is based on the change in assessed value of taxable property in the city from the prior year. Prior year assessed value was up about 5%.

### Revenue Composition



- Other taxes, which include franchise fees, transient occupancy tax, business license fees, property transfer tax and the Redevelopment Property Tax Trust Fund (RPTTF) residual payment, is projected to increase by 2% to reach projected revenue of \$12.2 million. This increase in revenue is mainly due to projected increases in the franchise fees collected from SDG&E. Franchise fees from SDG&E are rising due to projected increases in electrical costs.

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Budget Message from the City Manager**

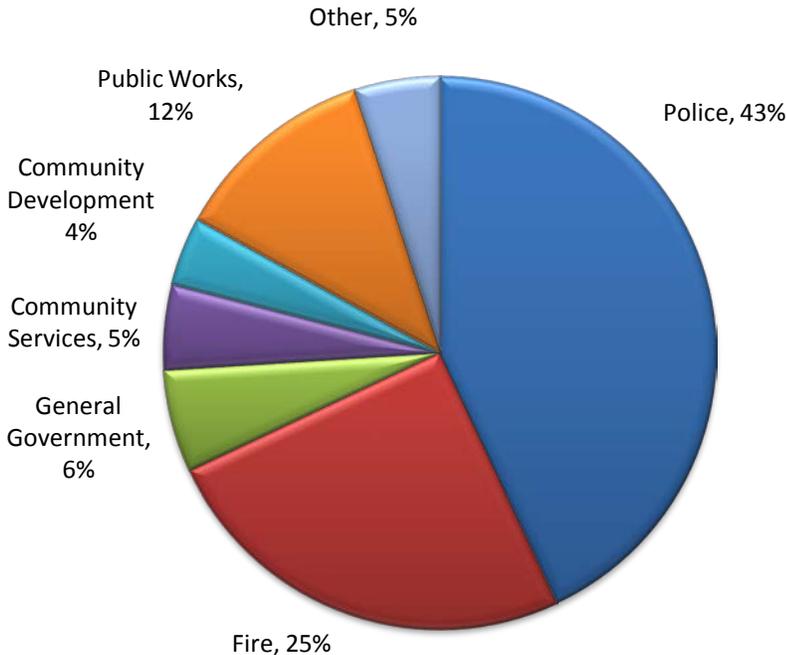
- Permits and licenses that are collected for building, plumbing, electrical, mechanical, fire code and mobile-home permits are projected to increase by 2% to reach revenue of \$.8 million.
- Fines and forfeitures are projected to increase by 7% to reach projected revenue of \$1.2 million. In fiscal year 2014-15, the City had to repay the Superior Court of California about \$105,000 due to the results of a State Controller's Office audit that discovered the City had been overpaid between July 1, 2006 to June 30, 2013 for penalties and surcharges on fines. The Superior Court withheld \$17,500 from our monthly revenue distribution until the amount was paid in full with collections March 2015.
- Intergovernmental revenue includes the Rincon fire services agreement, state mandated cost claims and various grants and is projected to increase by 3% to reach projected revenue of \$3 million. The main reason for this increase is due to a prior year true-up payment from Rincon Fire Services in the amount of about \$300,000 which will be offset by a decrease in grant revenue of about \$200,000.
- Charges for services are projected to decrease by about 7% to reach projected revenue of \$7.5 million. The majority of this decrease is from reimbursements from outside agencies for overtime worked by the Fire Department strike teams. In Fiscal Year 2014-15 we received additional reimbursement for strike team reimbursements of about \$400,000. We do not budget in advance for the receipts of these funds or their corresponding overtime expenditures.
- Income from interest and property is projected to increase by about \$250,000 to reach projected revenue of \$3.4 million. The majority of this increase is from the Westfield ground lease.

A comparison of the proposed 2015-16 General Fund Operating Budget with the prior year is shown below:

	<u>2014-15 Revised</u>	<u>2015-16 Projected</u>	<u>% Change</u>
General Government	\$5,677,110	\$5,690,365	.2%
Community Services	4,472,530	4,676,245	4.6
Community Development	3,494,305	3,622,375	3.7
Public Works	10,272,875	10,738,200	4.5
Recycling & Waste Reduction	517,205	608,910	17.7
Police	38,232,240	39,314,435	2.8
Fire	21,884,545	22,306,515	1.9
Non-Departmental	1,718,940	1,291,660	-24.9
Community Relations	91,170	91,170	0.0
Center for the Arts	1,885,990	2,128,630	12.9
<b>TOTAL</b>	<b>\$88,246,910</b>	<b>\$90,468,505</b>	<b>2.5%</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Budget Message from the City Manager**

**2015-16 BUDGET  
(% OF GENERAL FUND)**



The proposed 2015-16 General Fund Operating Budget is \$90,468,505. This is an increase of \$2.9 million from the fiscal year 2014-15 Operating Budget adopted on June 11, 2014.

The following items contributed to this increase:

- \$800,000 – Salaries
- \$900,000 – PERS
- \$300,000 – Utilities
- \$500,000 - General Liability Insurance Internal Service Charges
- \$100,000 – Property Insurance Internal Service Charges

- \$300,000 – Building Maintenance Internal Service Charges

The number of General Fund full-time positions has resulted in a total net decrease of one position. However, certain departments have proposed to increase their total number of regular full-time positions: One Department Assistant in the City Attorney department, one Code Enforcement Officer II in the Code Enforcement department, one Engineer in the Engineering department and one Property and Evidence Technician and one Lieutenant in the Police Department.

**Other Funds:**

Major budget impacts for several other funds are summarized below.

**Vehicle Parking District:**

Parking permit revenue was eliminated as a source of revenue for this fund in prior years. Any increase in costs for items such as supplies, electricity and water results in an increase in the amount transferred in from the General Fund. The amount of this transfer has increased by \$5,000.

**Community Services:**

Total Community Services revenue projections have decreased by approximately \$434,000.

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Budget Message from the City Manager**

This fund has eliminated 1 full-time position and has decreased their operating budget by \$276,000.

In addition, a use of reserves of \$94,000 will be used in order to balance this budget.

Reidy Creek Golf Course:

The Reidy Creek Golf Course is currently operating at a projected deficit. The management company has changed their half time golf professional to full time and proposes an increase in marketing costs in an attempt to increase revenues. They also project an increase in the cost of chemicals and course supplies.

CDBG:

The CDBG grant award amount is projected to increase by 5% resulting in an approximately \$91,000 increase in funding going towards CDBG related capital projects. This fund also eliminated their temporary part-time costs.

Landscape Maintenance District:

The proposed bottom line of this operating budget has increased by \$31,000 primarily due to increased water costs.

Successor Agency-Housing:

This fund added one grant funded position. This position is funded by the CalHOME grant that was approved by Council in December 2014.

HOME Program:

The amount of the HOME grant award is projected to decrease by \$42,000 for fiscal year 2015-16 resulting in a \$38,000 decrease in professional services/contracts.

Redevelopment Obligation Retirement Fund/Successor Agency-Redevelopment:

Total uses of funds projections have increased by \$930,000. The majority of this increase is due to a \$676,000 increase in the amount due on the advance from the Housing fund and a \$225,000 increase in the amount due for the payment on the CalHFA loan.

The Successor Agency leases property at 480 North Spruce Street. Rental income of over \$56,000 is projected to be received as a result of this lease.

The net effect of these projections results in a \$415,000 increase in the amount transferred in from the Redevelopment Obligation Retirement fund/requested from the County in order to pay all enforceable obligations in a timely manner.

Water:

Water sales revenue projections have increased by over \$2,000,000 and water service charge revenue is projected to be approximately \$700,000 more than fiscal year 2014-15.

The total operating budget has increased by approximately \$1,500,000. In addition to increased salary, benefit and internal service fund costs, this is primarily due to the following:

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Budget Message from the City Manager**

A temporary part-time Park Attendant III was reclassified to a full-time Customer Service Representative, the projected cost of major maintenance has increased by \$205,000, the projected cost for new utility billing software of \$300,000 has been split between this fund and the Wastewater fund and capital outlay has increased by more than \$450,000 for the purchase of a new hydro excavator.

Wastewater:

Service charge revenue is projected to be \$1,500,000 more than fiscal year 2014-15.

A Maintenance and Operations Coordinator position was added to this fund that will oversee all administrative support functions of Wastewater and Environmental Programs at the HARRF. In addition, one regular full-time position was transferred in to the Environmental Programs department from the Water department.

This budget is balanced using approximately \$7,500,000 in available fund balance.

Building Maintenance:

The total of this operating budget is projected to increase by approximately \$360,000. In addition to increased salary and benefit costs, this is primarily due to an increase in the projected cost of utilities of approximately \$220,000.

This fund does not have available fund balance to go towards balancing its budget and therefore, an increase in charges to other departments of \$375,000 is necessary. Of this amount, \$300,000 represents an increase in building maintenance charges to the General Fund.

Warehouse:

This fund will use available fund balance for the purchase of racks and shelves in the amount of \$70,000 in order to become OSHA compliant.

Fleet:

This fund is projecting a \$439,000 decrease to its operating budget primarily due to a \$200,000 decrease in the projected cost of gasoline and a decrease of \$365,000 for vehicle replacements.

This fund is proposing no increase in charges to the General Fund during fiscal year 2015-16.

In order to balance this budget, a \$632,000 use of available fund balance will be necessary. It is projected that this fund will exhaust its available fund balance by fiscal year 2017-18.

Telecommunications:

The \$105,000 increase to this operating budget is primarily due to the Division Coordinator position, which was in the Information Systems/Administration General Fund department, being moved to the Telecommunications Internal Service Fund and reclassified as a Telecommunications Specialist. In addition, the cost of internet services has increased by approximately \$23,000 in order to provide increased internet upload capability at the Police and Fire Headquarters that will support officer body camera uploads, to support public

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Budget Message from the City Manager**

wireless services and network access to the County Probation Division located at the Police and Fire Headquarters and for additional modems required to monitor the upgraded HVAC system that Building Maintenance uses.

Total charges to departments have increased by \$100,000, \$86,000 of which is related to the General Fund.

This budget is balanced using \$55,000 in available fund balance.

Office Automation:

The Office Automation budget has increased by approximately \$84,000. In addition to increased salary, benefit and internal service fund costs, this increase is primarily due to the cost of implementing Payment Card Industry (PCI) compliance services (\$18,000), downtown wireless maintenance costs (\$5,000) and a \$20,000 increase to the desktop/server replacement program.

Office Automation is proposing a \$59,000 increase in charges to departments. \$33,000 of this amount represents an increase in office automation charges to the General Fund.

This budget is balanced with the use of available fund balance in the amount of \$25,000.

Workers' Compensation:

This fund is projecting a \$542,000 increase to their maintenance and operations budget for excess and fraud insurance, professional service contracts (third party administrator) and medical services.

A \$500,000 increase in charges to departments and a \$1,000,000 use of available reserves will be needed to balance this budget.

The Workers' Compensation fund has budgeted for a significant use of available reserves to balance their operating budget the past several years. As a result, it will need to continue to increase charges to departments in future years.

General Liability:

General Liability insurance premiums are projected to increase by \$56,000.

A \$793,000 increase in charges to departments is projected. \$500,000 of this amount represents an increase in charges to the General Fund.

This budget is balanced without the use of reserves.

Benefits Administration:

The total operating budget of this fund has decreased by \$238,000. This is mostly due to a lower insurance rate premium increase than originally projected for fiscal year 2014-15 and lower costs with the loss of Anthem Blue Cross as an alternative health insurance provider.

This operating budget is balanced with a \$72,000 use of available fund balance.

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Budget Message from the City Manager**

Property Insurance:

The majority of this operating budgets \$78,000 increase is due an increase in SANDPIPA insurance premiums of \$76,000 as well as an increase in property values.

This fund projects an increase in total charges to departments of \$214,000. Charges to General Fund departments have increased by \$100,000. This projected increase in charges to departments results in a balanced budget with no use of available fund balance.

Dental Insurance:

Overall, this budget has increased by \$10,000 due to a projected insurance premium rate increase.

A \$75,000 use of available fund balance will be necessary to balance this budget.

**GANN LIMIT**

Proposition 4 was passed in November 1979. This proposition created a limit on the amount of revenue derived from tax proceeds that could be spent in a given year. This limit, known as the "Gann Limit," was preventing many cities, as well as the state, from spending taxes that were received over this limit. Proposition 111, passed in the June 1990 election, changed the basis for the calculation of the City's limit, starting with the limit for 1991-92. The factors that can now be used give the City a significant margin. The Gann Limit will not be a concern for many years to come.

The Gann limit for the past two years and the current limit with applicable appropriations subject to that limit are as follows:

<u>Year</u>	<u>Limit</u>	<u>Appropriations Subject to Limit</u>	<u>Appropriations Margin</u>
2013-14	\$895,815,236	\$65,416,880	\$830,398,356
2014-15	904,746,514	69,998,179	834,748,335
2015-16	999,596,343	72,330,952	927,265,391

Under State law, as outlined in Article XIII-B of the state constitution, the City must calculate an appropriations limit and adopt it through resolution for the forthcoming fiscal year. The limit was previously based on a combination of the increase in population and the lesser of the increase in California personal income or the Consumer Price Index. With the passage of Proposition 111, the City can choose between the growth in the California Per Capita Income or the growth in the non-residential assessed valuation due to new construction in the city. We can also choose between the population growth of the city or the county. These options start with the 1986-87 limitation. The growth in non-residential assessed valuation is not yet known for 2015-16, so the Per Capita Personal Income Factor was used. The limit will be adjusted when the final numbers are known. The limits for prior years have been finalized.

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Budget Message from the City Manager**

**CONCLUSION**

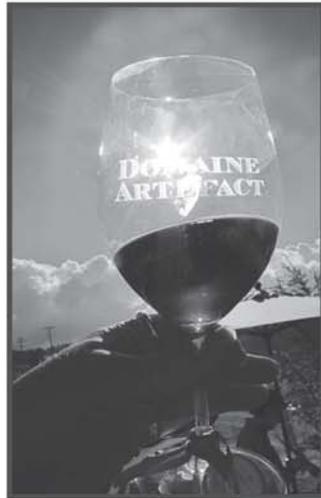
Once again, the budget presented to the City Council has been balanced without the use of reserves based on the assumption that we will continue to experience economic growth in fiscal years 2015-16 and 2016-17. Staff will continue to monitor the economic conditions and report back to the City Council on an ongoing basis for further discussion and possible adjustments may be made.

The adopted budget is the culmination of the diligent efforts of numerous people. Special appreciation goes to the Finance Department staff for their continued outstanding management of the City's finances and the budget development process. I also want to acknowledge the Department Heads and City staff members who participated in the preparation of the budget. Finally, the City Council deserves recognition for their leadership on many critical budget issues and for the time they devoted to the budget process.

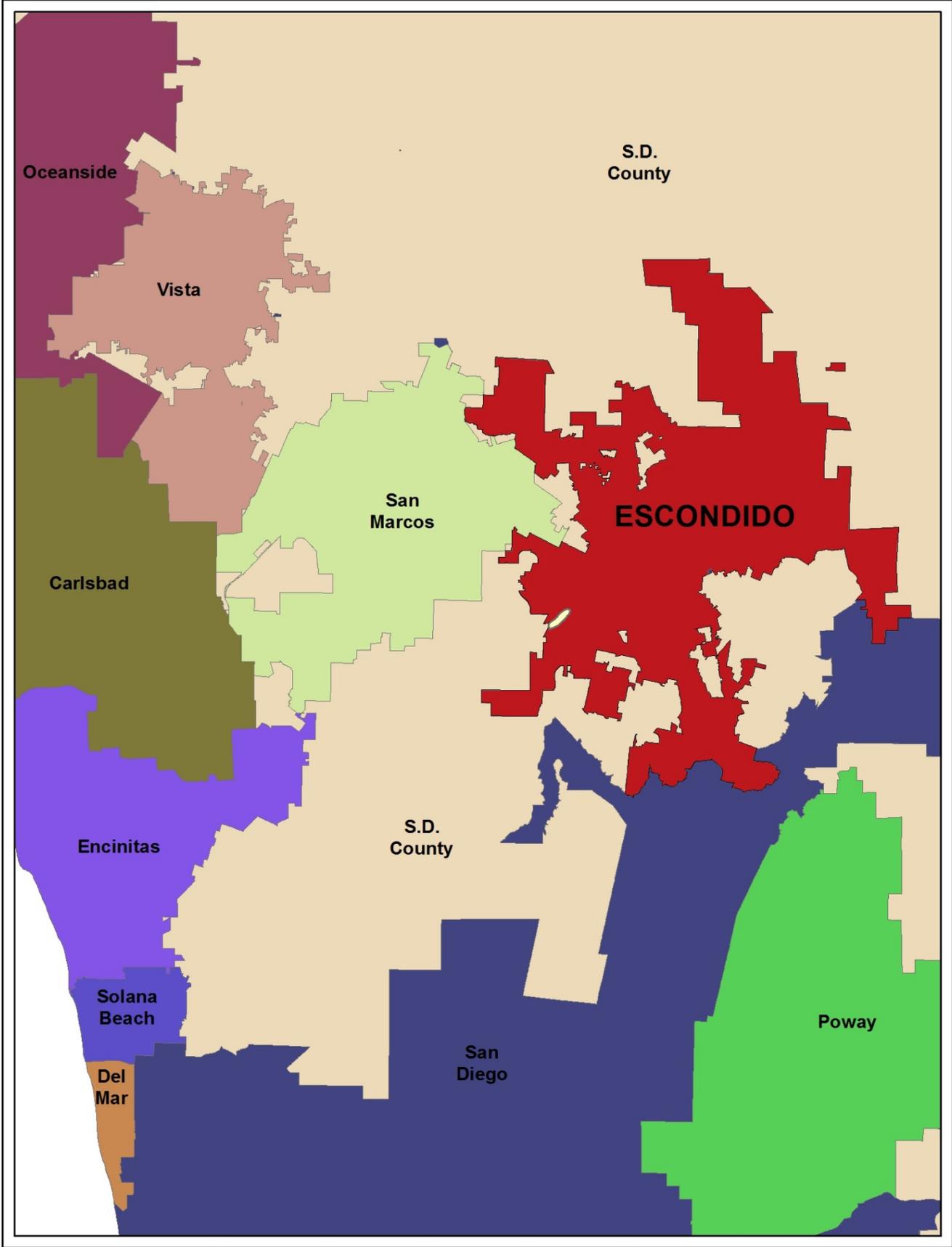
Respectfully submitted,

A handwritten signature in black ink, appearing to read "Clay Phillips", is enclosed in a thin black rectangular border.

**CLAY PHILLIPS**  
City Manager



**CITY OF ESCONDIDO  
FY 2015-16 OPERATING BUDGET  
MAP OF ESCONDIDO**



**CITY OF ESCONDIDO**  
**FY 2015-16 Operating Budget**  
**City Profile**

The City of Escondido is an established community with a population of 147,294 located in north San Diego County, approximately 30 miles north of the City of San Diego, California. Within the 37 square miles that comprise the city, there are many residential communities; the largest enclosed regional mall in San Diego County; a regional hospital; an auto center; various office, industrial, and commercial centers; a cultural center complex including a performing arts theater, a community theater, a museum and a conference center; and multiple parks and recreational facilities.

The City of Escondido was incorporated on October 8, 1888, under the general laws of the State of California. The City operates under a Council-Manager structure. The City Council is comprised of four Councilmembers and a Mayor elected to four-year terms. The City Treasurer is also elected to a four-year term. The City Council appoints a City Manager and City Attorney. The City provides the following services to residents: police and fire protection, water and sewer services, building safety regulation and inspection, circulation and public facility capital improvement construction, street and park maintenance, planning and zoning, a senior center, a library, and a full range of recreational programs for citizen participation.

Escondido continues to establish itself as the “City of Choice” for businesses, developments, and families who are seeking a quality environment in which to live, work and play.



CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Accounting System and Budgetary Control

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Governmental fund types and Agency funds are maintained on the modified accrual basis and Proprietary fund types are maintained on the accrual basis of accounting.

A carefully designed system of internal accounting controls has been implemented. These controls are designed to provide a reasonable assurance against loss of assets from unauthorized use or disposition and the reliability of financial records for use in the preparation of financial statements and accountability for assets. The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits and that the evaluation of costs and benefits likely to be derived there of require estimates and judgments by management. This system is regularly reviewed by an independent, certified public accountant during the City's annual audit.

The budgetary policy of the City is as follows:

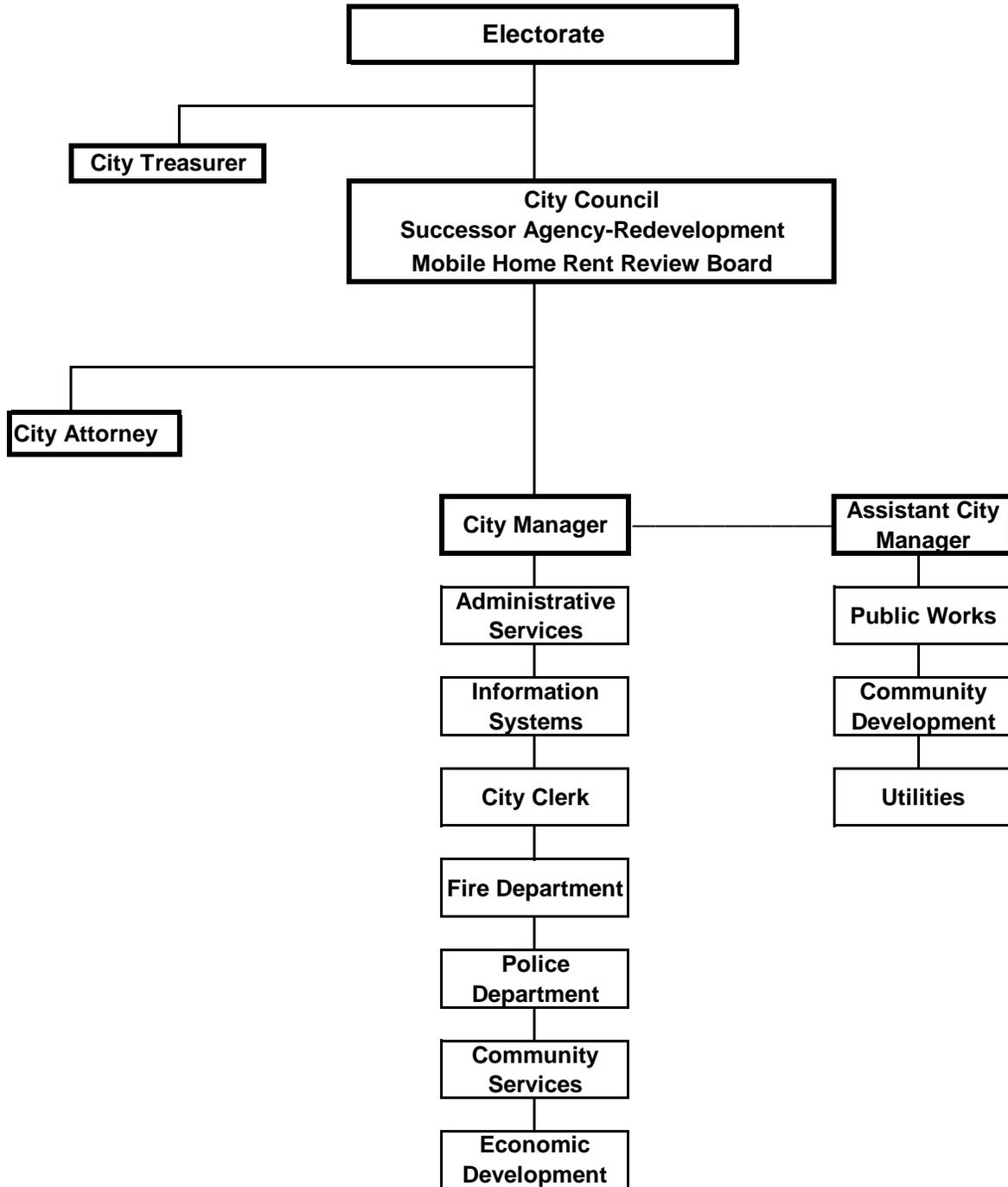
1. Prepare budgets for general, special revenue, enterprise, internal service, and debt service funds.
2. Adopt budgets that are balanced as to resources and appropriations.
3. Adopt budgets that do not exceed State constitutional limits.
4. Adopt budgets prior to the beginning of the fiscal year in which they are to take effect.
5. Exercise budget controls at the fund level.
6. Allow adjustments to the budget with the proper approvals.
7. Adopt budgets by City resolution.
8. Utilize encumbrances of appropriations as a budgetary control technique.

The officials that have direct responsibility for the financial administration of the City include the following: the City Treasurer, responsible for investing the City's portfolio and bond administration; the Director of Administrative Services, responsible for the management and administration of the Finance Department; and the Assistant Director of Finance who supervises the City's Accounting and Budget operations.

# Summary Charts



CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Organization Chart

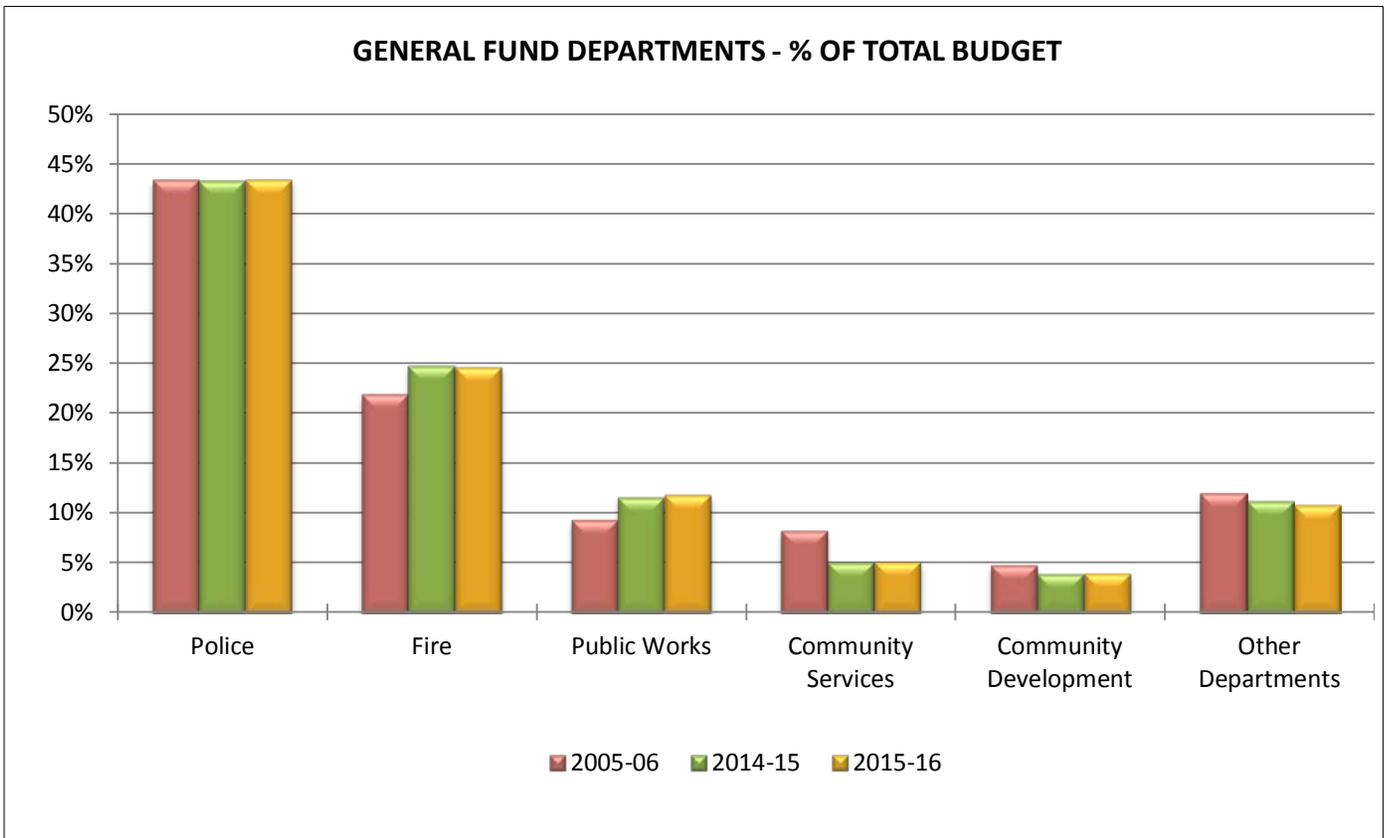


**CITY OF ESCONDIDO**  
**FY 2015-16 Operating Budget**  
**Expenditure Summary-All Funds**

<b>DEPARTMENT/FUND</b>	<b>2013-14 REVISED</b>	<b>2014-15 REVISED</b>	<b>2015-16 BUDGET</b>	<b>14-15 REV/ 15-16 BUDGET % Change</b>
City Council	\$302,215	\$367,110	\$419,180	14.2%
City Manager/Video Services	1,023,835	1,296,725	1,244,170	-4.1
City Attorney	178,710	183,255	107,750	-41.2
City Clerk	616,595	543,355	539,000	-0.8
City Treasurer	287,270	290,175	304,795	5.0
Administrative Services	1,744,355	1,855,530	1,896,845	2.2
Information Systems	1,043,885	1,140,960	1,178,625	3.3
Community Services	4,425,435	4,472,530	4,676,245	4.6
Community Development	3,161,655	3,494,305	3,622,375	3.7
Public Works	9,706,145	10,272,875	10,738,200	4.5
Recycling & Waste Reduction	636,625	517,205	608,910	17.7
Police	35,544,755	38,232,240	39,314,435	2.8
Fire/Emergency Management	20,312,690	21,884,545	22,306,515	1.9
Nondepartmental	1,309,805	1,718,940	1,291,660	-24.9
Community Relations/Center for the Arts	1,873,030	1,977,160	2,219,800	12.3
<b>TOTAL, GENERAL FUND</b>	<b>82,167,005</b>	<b>88,246,910</b>	<b>90,468,505</b>	<b>2.5</b>
Vehicle Parking District	77,000	85,785	90,600	5.6
Community Services/Administration	485,490	503,660	433,175	-14.0
Community Services/Recreation	3,436,975	2,663,190	2,435,805	-8.5
Community Services/ASES	0	843,140	843,140	0.0
Reidy Creek Golf Course	632,670	656,805	663,890	1.1
CDBG Administration	282,815	262,920	267,105	1.6
Landscape Maintenance Districts	910,775	913,090	944,015	3.4
Successor Agency-Housing	440,675	414,140	434,095	4.8
Mobilehome Management	184,340	205,285	200,580	-2.3
HOME (Federal)	186,605	232,325	138,610	-40.3
<b>TOTAL, SPECIAL REVENUE FUNDS</b>	<b>6,637,345</b>	<b>6,780,340</b>	<b>6,451,015</b>	<b>-4.9</b>
<b>SUCCESSOR AGENCY-REDEV</b>	<b>2,504,735</b>	<b>2,019,510</b>	<b>1,400,850</b>	<b>-30.6</b>
<b>DEBT SERVICE FUNDS</b>	<b>6,237,130</b>	<b>5,570,490</b>	<b>5,570,120</b>	<b>0.0</b>
Water/Canal/Lakes	52,077,675	53,988,390	55,684,885	3.1
Wastewater/Recycled Water/Environmental	24,818,380	24,928,030	24,811,220	-0.5
<b>TOTAL, ENTERPRISE FUNDS</b>	<b>76,896,055</b>	<b>78,916,420</b>	<b>80,496,105</b>	<b>2.0</b>
<b>TOTAL, OPERATING FUNDS</b>	<b>174,442,270</b>	<b>181,533,670</b>	<b>184,386,595</b>	<b>1.6</b>
<b>TOTAL, CAPITAL FUNDS</b>	<b>17,594,940</b>	<b>46,264,436</b>	<b>37,232,295</b>	<b>-19.5</b>
<b>GRAND TOTAL, ALL FUNDS</b>	<b>\$192,037,210</b>	<b>\$227,798,106</b>	<b>\$221,618,890</b>	<b>-2.7%</b>
<b>INTERNAL SERVICE FUNDS</b> (included in operating budgets)	<b>\$32,183,315</b>	<b>\$32,433,430</b>	<b>\$33,102,150</b>	<b>2.1%</b>

**CITY OF ESCONDIDO**  
**FY 2015-16 Operating Budget**  
**Budget Comparison - General Fund**  
**Fiscal Years 2005-06/2015-16**

<b>DEPARTMENT/FUND</b>	<b>2005-06 REVISED</b>	<b>2014-15 REVISED</b>	<b>2015-16 BUDGET</b>	<b>14-15 REV/ 15-16 BUDGET % Change</b>	<b>05-06 REV/ 15-16 BUDGET % Change</b>
City Council	\$247,140	\$367,110	\$419,180	14.2%	69.6%
City Manager/Video Svcs	891,875	1,296,725	1,244,170	-4.1	39.5
City Attorney	273,265	183,255	107,750	-41.2	-60.6
City Clerk	539,355	543,355	539,000	-0.8	-0.1
City Treasurer	274,720	290,175	304,795	5.0	10.9
Administrative Services	1,760,975	1,855,530	1,896,845	2.2	7.7
Information Systems	2,000,410	1,140,960	1,178,625	3.3	-41.1
Economic Development	378,130	0	0	0.0	-100.0
Community Services	6,322,840	4,472,530	4,676,245	4.6	-26.0
Community Development	3,706,980	3,494,305	3,622,375	3.7	-2.3
Public Works	7,152,930	10,272,875	10,738,200	4.5	50.1
Recycling & Waste Reduction	0	517,205	608,910	17.7	N/A
Police	33,087,635	38,232,240	39,314,435	2.8	18.8
Fire/Emergency Mgt.	16,739,170	21,884,545	22,306,515	1.9	33.3
Nondepartmental	1,051,655	1,718,940	1,291,660	-24.9	22.8
Comm. Relations/Grants	1,759,835	1,977,160	2,219,800	12.3	26.1
<b>TOTAL, GENERAL FUND</b>	<b>\$76,186,915</b>	<b>\$88,246,910</b>	<b>\$90,468,505</b>	<b>2.5%</b>	<b>18.7%</b>

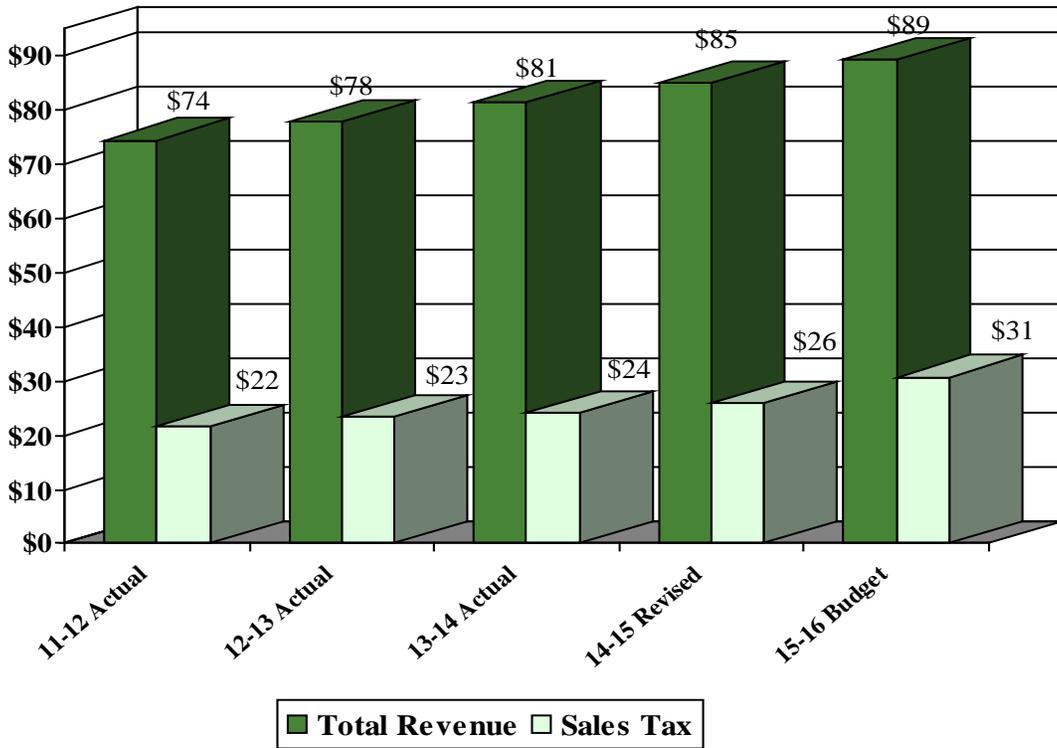


**CITY OF ESCONDIDO**  
**FY 2015-16 Operating Budget**  
**Revenue Comparison-General Fund**

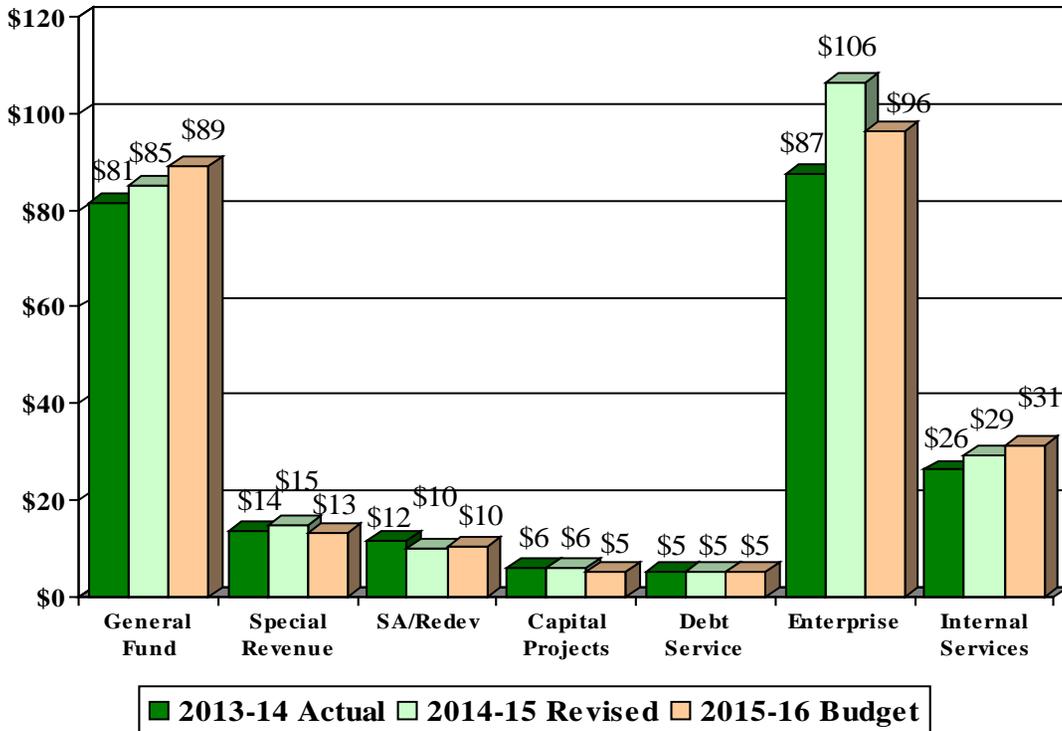
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED	2015-16 BUDGET	14-15 REV/ 15-16 BUDGET % Change
<b>SALES TAX</b>	<b>\$23,360,648</b>	<b>\$24,145,308</b>	<b>\$25,900,000</b>	<b>\$30,719,015</b>	<b>18.6%</b>
Property Tax	10,276,194	10,554,871	11,146,000	11,592,000	4.0
Property Transfer	427,251	507,599	540,000	551,000	2.0
Franchise Fees	5,683,065	5,932,079	6,622,000	6,722,000	1.5
Transient Occupancy Tax	1,228,022	1,322,016	1,383,000	1,411,000	2.0
Transfer Station Fee	649,943	648,069	630,000	643,000	2.1
Business Licenses	1,588,259	1,658,276	1,720,000	1,754,000	2.0
Property Tax in Lieu of Sales Tax	7,477,896	8,131,987	8,328,000	6,855,000	-17.7
Property Tax in Lieu of VLF	10,428,037	10,668,256	11,210,000	11,658,000	4.0
RPTTF Residual Payment	1,023,847	726,237	846,000	846,000	0.0
CDC Tax Sharing Payment	208,830	475,561	208,000	208,000	0.0
Penalties	1,020	1,612	2,000	2,000	0.0
Other Incentive Fees	78,110	82,955	82,000	82,000	0.0
PEG Fees	0	11,000	11,000	0	-100.0
<b>OTHER TAXES</b>	<b>39,070,474</b>	<b>40,720,518</b>	<b>42,728,000</b>	<b>42,324,000</b>	<b>-0.9</b>
<b>PERMITS AND LICENSES</b>	<b>887,382</b>	<b>991,164</b>	<b>745,000</b>	<b>761,000</b>	<b>2.1</b>
<b>FINES AND FORFEITURES</b>	<b>1,468,310</b>	<b>1,192,912</b>	<b>1,100,000</b>	<b>1,180,000</b>	<b>7.3</b>
Vehicle in Lieu Fees	75,619	62,583	62,000	0	0.0
Rincon Fire Agreement	1,950,409	1,466,481	1,800,000	2,146,000	19.2
Grants	630,345	1,505,812	1,045,000	861,000	-17.6
<b>INTERGOVERNMENTAL</b>	<b>2,656,373</b>	<b>3,034,876</b>	<b>2,907,000</b>	<b>3,007,000</b>	<b>3.4</b>
Planning Charges	268,454	426,329	446,000	455,000	2.0
Building Plan Check	199,668	254,207	262,000	267,000	1.9
Engineering Fees	403,248	704,220	711,000	725,000	2.0
Police Services	293,418	435,454	589,235	589,000	0.0
Paramedic	3,837,599	4,314,100	4,100,000	4,100,000	0.0
Other Services	1,078,437	1,194,555	1,870,000	1,270,000	-32.1
Community Services	97,121	102,709	95,000	95,000	0.0
<b>CHARGES FOR SERVICES</b>	<b>6,177,945</b>	<b>7,431,574</b>	<b>8,073,235</b>	<b>7,501,000</b>	<b>-7.1</b>
<b>INVESTMENT INCOME</b>	<b>227,169</b>	<b>133,932</b>	<b>150,000</b>	<b>150,000</b>	<b>0.0</b>
Leased Property	2,795,674	2,874,079	2,937,000	3,187,000	8.5
Other Revenue	1,012,020	866,724	321,230	333,895	3.9
Mobilehome Fee	59,942	33,107	50,700	51,000	0.6
<b>OTHER</b>	<b>3,867,636</b>	<b>3,773,910</b>	<b>3,308,930</b>	<b>3,571,895</b>	<b>7.9</b>
<b>TOTAL, GENERAL FUND</b>	<b>\$77,715,937</b>	<b>\$81,424,194</b>	<b>\$84,912,165</b>	<b>\$89,213,910</b>	<b>5.1%</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Revenue Charts**

**General Fund Revenue Trend  
(In Millions)**



**Revenue Trend-All Funds  
(In Millions)**



**CITY OF ESCONDIDO**  
**FY 2015-16 Operating Budget**  
**Account Comparison-General Fund**

Account Description	2013-14 REVISED	2014-15 BUDGET	2014-15 REVISED	2015-16 BUDGET	14-15 REV/ 15-16 BUDGET % Change
Permanent Salaries	\$42,300,540	\$45,053,240	\$45,286,585	\$46,109,915	1.8%
Regular Part-Time	210,550	163,500	187,685	174,400	-7.1
Temporary Part-Time	1,863,835	1,827,330	1,809,650	1,469,655	-18.8
Overtime	3,852,220	3,983,240	3,983,240	4,413,205	10.8
Employee Overhead	21,953,395	24,330,810	24,423,335	25,075,910	2.7
Flexible Benefits	676,605	691,785	691,905	699,860	1.1
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>70,857,145</b>	<b>76,049,905</b>	<b>76,382,400</b>	<b>77,942,945</b>	<b>2.0</b>
Office/Operating Supplies	1,491,765	1,789,530	1,793,730	1,810,710	0.9
Safety Equipment	470,065	437,835	437,835	411,185	-6.1
Prevention Supplies	11,500	11,500	11,500	11,500	0.0
Maintenance of Equipment	387,790	365,695	365,695	337,770	-7.6
Professional Services/Contracts	5,750,835	5,109,110	5,124,685	5,218,805	1.8
Permits	4,650	4,650	4,650	2,500	-46.2
Prevention Services	6,945	2,945	2,945	2,945	0.0
Other Mail	167,900	165,200	165,200	165,400	0.1
Training and Meetings	137,495	145,445	145,445	158,795	9.2
Mileage Reimbursement	7,450	8,000	8,000	8,100	1.3
Dues and Subscriptions	127,330	132,645	126,645	128,355	1.4
Auto Allowance	135,000	129,900	129,900	119,100	-8.3
Other Duplicating	4,700	2,700	2,700	2,700	0.0
Advertising and Printing	92,835	80,740	91,740	94,340	2.8
Utilities	2,183,635	2,233,465	2,233,465	2,566,690	14.9
Water	53,225	96,225	96,225	96,575	0.4
Other Telephone	236,180	231,730	231,730	240,880	3.9
Rent	238,445	188,670	188,670	188,670	0.0
Interest Expense	0	0	5,765	2,370	-58.9
Tuition	70,070	71,070	71,070	107,670	51.5
Other Expense	535,380	746,000	784,500	574,715	-26.7
Software	505,185	446,370	482,370	441,975	-8.4
Minor Office Equipment	190,180	87,515	87,515	84,200	-3.8
Interest Expense	71,715	5,765	3,375	2,425	-28.1
Loan Principal Expense	23,175	23,175	23,175	23,175	0.0
<b>TOTAL, MAINTENANCE &amp; OPERATIONS</b>	<b>12,903,450</b>	<b>12,515,880</b>	<b>12,618,530</b>	<b>12,801,550</b>	<b>1.5</b>
Building Repairs/Maintenance	2,527,380	3,183,870	3,183,870	3,499,360	9.9
Motive Equipment Expense	3,860,440	3,860,440	3,860,440	3,860,440	0.0
Duplicating Center	287,365	277,310	277,310	274,240	-1.1
Telephone	384,880	385,345	385,345	471,850	22.4
Radio Communications	295,340	264,025	264,025	258,635	-2.0
Mail Services	142,565	144,910	144,910	165,335	14.1
Office Automation	1,172,360	1,221,595	1,221,595	1,255,100	2.7
Insurance	1,565,700	1,668,845	1,668,845	2,245,620	34.6
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>10,236,030</b>	<b>11,006,340</b>	<b>11,006,340</b>	<b>12,030,580</b>	<b>9.3</b>
Office Equipment	0	0	0	0	0.0
Computer Equipment	0	0	0	0	0.0
Motive Equipment	0	0	0	0	0.0
Other Capital Outlay	7,035	0	225,000	0	-100.0
<b>TOTAL, CAPITAL OUTLAY</b>	<b>7,035</b>	<b>0</b>	<b>225,000</b>	<b>0</b>	<b>0.0</b>
<b>SUBTOTAL, GENERAL FUND</b>	<b>94,003,660</b>	<b>99,572,125</b>	<b>100,232,270</b>	<b>102,775,075</b>	<b>2.5</b>
Allocations In	122,515	174,380	174,380	180,525	3.5
Allocations Out	(11,959,170)	(12,159,740)	(12,159,740)	(12,487,095)	2.7
<b>TOTAL, GENERAL FUND</b>	<b>\$82,167,005</b>	<b>\$87,586,765</b>	<b>\$88,246,910</b>	<b>\$90,468,505</b>	<b>2.5%</b>

**CITY OF ESCONDIDO**  
**FY 2015-16 Operating Budget**  
**Employee Overhead-General Fund**

<b>Account Description</b>	<b>2014-15 REVISED</b>	<b>2015-16 BUDGET</b>	<b>14-15 REV/ 15-16 BUDGET % Change</b>
PERS	\$14,432,625	\$15,326,840	6.2%
Medical	6,266,770	6,103,785	-2.6
Workers' Compensation	2,121,940	2,032,270	-4.2
Other Employee Overhead	1,509,870	1,613,015	6.8
Budget Adjustments-MOU Agreements	92,130	0	-100.0
<b>TOTAL, EMPLOYEE OVERHEAD</b>	<b><u>\$24,423,335</u></b>	<b><u>\$25,075,910</u></b>	<b><u>2.7%</u></b>

This years operating budget document includes additional employee overhead detail. PERS, Medical and Workers' Compensation overhead amounts are listed separately and the remaining overhead costs are included within the Other Employee Overhead category. This category includes the following overhead costs: Dental Insurance, Life Insurance, Unemployment Insurance, Medicare and Benefit Administration.

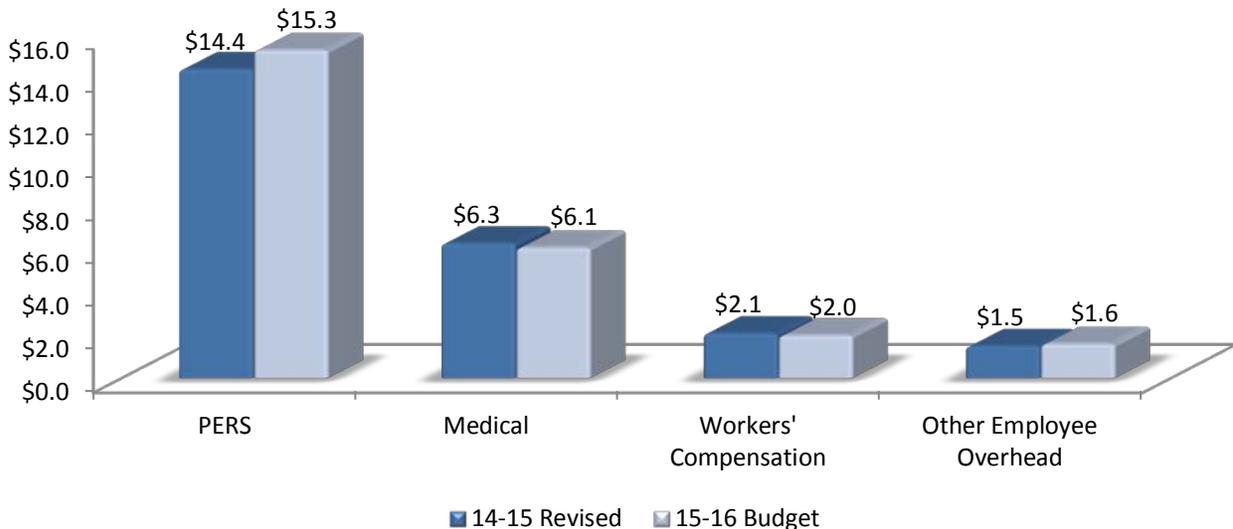
PERS rates will increase from 26.918% to 28.82% for the Miscellaneous Plan and from 36.92% to 37.089% for the Safety Plan. This is projected to result in a \$900,000 increase in cost to the General Fund during 2015-16.

Medical insurance projections have decreased by approximately \$163,000. This is due to a lower insurance rate premium increase than originally projected for FY 2014-15.

There is a slight decrease in workers' compensation projections based on risk assessments.

Overall, other employee overhead costs are projected to increase by approximately \$100,000 due to increases in dental premiums and variable type of overhead that increases as a result of salary increases.

**Employee Overhead Comparison**  
(In Millions)

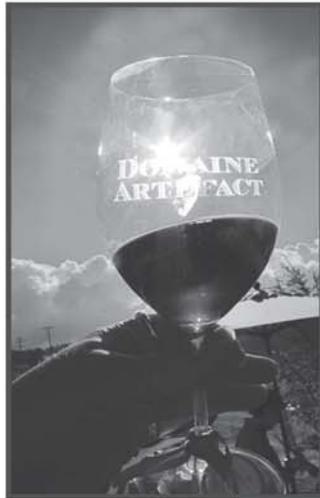


**CITY OF ESCONDIDO**  
**FY 2015-16 Operating Budget**  
**Authorized Positions**

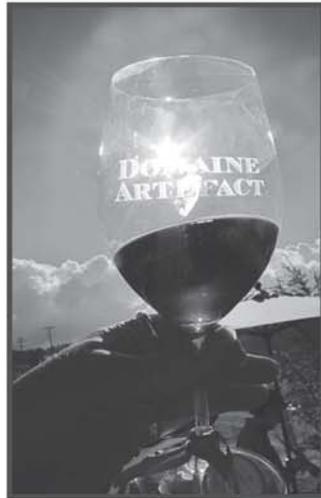
	2013-14 ACTUAL	2014-15 BUDGET	2014-15 REVISED	2015-16 BUDGET
<b>General Government</b>				
Full-time	34	35	35	36
Part-time FTE	1	1	1	1.3
Temporary Part-time FTE	4.1	6.8	6.8	3.9
<b>Total FTE</b>	<b>39.1</b>	<b>42.8</b>	<b>42.8</b>	<b>41.2</b>
<b>Administrative Services</b>				
Full-time	35	38	38	38
Part-time FTE	0.8	0	0	0
Temporary Part-time FTE	2.8	1.5	1.5	1.6
<b>Total FTE</b>	<b>38.6</b>	<b>39.5</b>	<b>39.5</b>	<b>39.6</b>
<b>Information Systems</b>				
Full-time	13	13	13	12
<b>Community Services</b>				
Full-time	27	27	27	27
Part-time FTE	0.8	0.8	0.8	0.8
Temporary Part-time FTE	22.6	23.3	23.3	23.1
<b>Total FTE</b>	<b>50.4</b>	<b>51.1</b>	<b>51.1</b>	<b>50.9</b>
<b>Community Development</b>				
Full-time	28	31	31	32
Part-time FTE	0.5	0.5	0.5	0.5
Temporary Part-time FTE	10.8	8.1	8.1	5.1
<b>Total FTE</b>	<b>39.3</b>	<b>39.6</b>	<b>39.6</b>	<b>37.6</b>
<b>Public Works</b>				
Full-time	79	77	77	78
Temporary Part-time FTE	24.8	24.3	24.3	20.6
<b>Total FTE</b>	<b>103.8</b>	<b>101.3</b>	<b>101.3</b>	<b>98.6</b>
<b>Recycling/Waste Reduction</b>				
Full-time	2	3	3	3
Temporary Part-time FTE	2.8	0.8	0.8	1.2
<b>Total FTE</b>	<b>4.8</b>	<b>3.8</b>	<b>3.8</b>	<b>4.2</b>
<b>Police</b>				
Full-time	227	227	215	217
Part-time FTE	1.5	1.5	1.5	0.8
Temporary Part-time FTE	19.2	20.4	20.4	10.8
Frozen Positions	-13	-12	0	0
<b>Total FTE</b>	<b>234.7</b>	<b>236.9</b>	<b>236.9</b>	<b>228.6</b>
<b>Fire/Emergency Management</b>				
Full-time	124	124	124	119
Part-time FTE	0	0	0	0.8
Temporary Part-time FTE	6.3	6.3	5.4	5.5
<b>Total FTE</b>	<b>130.3</b>	<b>130.3</b>	<b>129.4</b>	<b>125.3</b>
<b>Total Full-time Positions</b>	<b>569</b>	<b>575</b>	<b>563</b>	<b>562</b>
<b>Total Frozen Full-time Positions</b>	<b>-13</b>	<b>-12</b>	<b>0</b>	<b>0</b>
<b>Total Part-time FTE Positions</b>	<b>4.6</b>	<b>3.8</b>	<b>3.8</b>	<b>3.4</b>
<b>Total Temporary Part-time FTE</b>	<b>93.4</b>	<b>91.5</b>	<b>90.6</b>	<b>71.8</b>
<b>Total General Fund FTE Positions</b>	<b>654</b>	<b>658.3</b>	<b>657.4</b>	<b>637.2</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Authorized Positions**

	2013-14 ACTUAL	2014-15 BUDGET	2014-15 REVISED	2015-16 BUDGET
<b>Community Services/ Admin, Recreation &amp; ASES</b>				
Full-time	12	11	11	10
Grant Funded	2	2	2	2
Part-time FTE	3	3	3	3
Temporary Part-time FTE	60	53.4	55.2	50.7
<b>Total FTE</b>	<b>77</b>	<b>69.4</b>	<b>71.2</b>	<b>65.7</b>
<b>CDBG/Housing/Mobilehome/Home</b>				
Full-time	8	7	7	7
Contract/Grant Funded	0	0	0	0
Temporary Part-time FTE	1.1	1.1	1.1	0
<b>Total FTE</b>	<b>9.1</b>	<b>8.1</b>	<b>8.1</b>	<b>7</b>
<b>Water Operations</b>				
Full-time	75	75	75	76
Contract/Grant Funded	5	5	5	5
Temporary Part-time FTE	30.5	33.2	33.2	32.4
<b>Total FTE</b>	<b>110.5</b>	<b>113.2</b>	<b>113.2</b>	<b>113.4</b>
<b>Wastewater Operations</b>				
Full-time	82	85	85	87
Temporary Part-time FTE	2.4	2.4	2.4	3.2
<b>Total FTE</b>	<b>84.4</b>	<b>87.4</b>	<b>87.4</b>	<b>90.2</b>
<b>Building Maintenance</b>				
Full-time	14	14	14	14
Part-time FTE	0.8	0.8	0.8	0.8
Temporary Part-time FTE	17	17.7	17.7	17.9
<b>Total FTE</b>	<b>31.8</b>	<b>32.5</b>	<b>32.5</b>	<b>32.7</b>
<b>Warehouse</b>				
Full-time	2	2	2	2
<b>Fleet Services</b>				
Full-time	12	12	12	12
Temporary Part-time FTE	0.7	0.7	0.7	0.7
<b>Total FTE</b>	<b>12.7</b>	<b>12.7</b>	<b>12.7</b>	<b>12.7</b>
<b>Other Internal Service Funds</b>				
Full-time	16	16	16	17
Temporary Part-time FTE	0.4	0.4	0.4	0.4
<b>Total FTE</b>	<b>16.4</b>	<b>16.4</b>	<b>16.4</b>	<b>17.4</b>
<b>Total Full-time Positions</b>	<b>790</b>	<b>797</b>	<b>785</b>	<b>787</b>
<b>Total Frozen Full-time Positions</b>	<b>-13.0</b>	<b>-12.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Grant Funded Positions</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>
<b>Total Part-time FTE Positions</b>	<b>8.4</b>	<b>7.6</b>	<b>7.6</b>	<b>7.2</b>
<b>Total Temporary Part-time FTE</b>	<b>205.5</b>	<b>200.4</b>	<b>201.3</b>	<b>177.1</b>
<b>Total Citywide FTE Positions</b>	<b>997.9</b>	<b>1000</b>	<b>1000.9</b>	<b>978.3</b>



# Departmental Budget Detail



# General Fund



**CITY OF ESCONDIDO**  
**FY 2015-16 & 2016-17 Operating Budgets**  
**General Fund Sources and Uses**

**GENERAL FUND**

This fund was created to account for transactions related to the collection of all general revenues of the City not specifically levied or collected in other City funds, and for the expenditures related to the rendering of general services by the City.

**Sources of Funds:**

	<b>2015-16</b>	<b>2016-17</b>
Estimated Revenue	\$ 89,213,910	\$ 92,932,045
Transfer from Gas Tax	2,055,000	2,055,000
Transfer from Hegyi Trust	2,000	2,000
Transfer from Ryan Trust-Library/Pioneer Room	18,545	18,545
Transfer from Wastewater	25,000	25,000
Deposit - PEG Fees	11,000	11,000
<b>TOTAL, Sources</b>	<b>\$ 91,325,455</b>	<b>\$ 95,043,590</b>

**Uses of Funds:**

General Fund Operating Budget	\$ 90,468,505	\$ 94,186,640
Transfer to Recreation	223,100	223,100
Transfer to Reidy Creek Golf Course Debt Service	363,450	363,450
Transfer to Vehicle Parking District	90,400	90,400
Transfer to Successor Agency-Housing	25,000	25,000
Advance Paybacks to Public Facilities Fund-Principal	155,000	155,000
<b>TOTAL, Uses</b>	<b>\$ 91,325,455</b>	<b>\$ 95,043,590</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Department Summary**

**CITY COUNCIL**

**Description:** The City council represents and responds to its public; establishes operating policies and priorities; and coordinates intergovernmental relations.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>STAFFING:</b>				
Regular Full-Time	5.0	5.0	5.0	5.0
<b>BUDGET:</b>				
Employee Services	183,040	192,548	203,870	214,930
Maintenance & Operations	178,438	181,729	189,455	190,455
Internal Service Charges	51,220	65,645	130,810	183,320
Allocations (Net)	<u>(133,266)</u>	<u>(136,659)</u>	<u>(157,025)</u>	<u>(169,525)</u>
Total Budget	279,432	303,263	367,110	419,180

**DEPARTMENT PRIORITIES**

- Support the City Council in their roles as elected officials
- Support the Council in their operations of City Council meetings
- Operate the City Council office in the most efficient way possible

**MAJOR BUDGET IMPACTS**

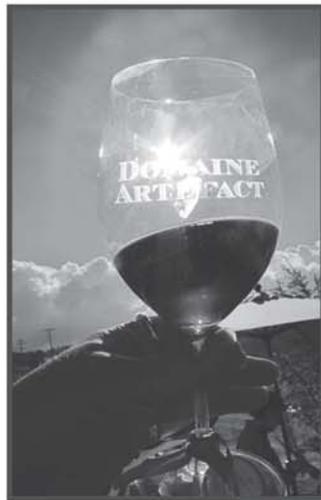
- None

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-001 CITY COUNCIL</b>		
5001-001-001 REGULAR FULL-TIME		
4 Council Members	79,080	82,845
1 Mayor	55,805	58,465
	134,885	141,310
EMPLOYEE OVERHEAD:		
5025-001-001 OTHER EMPLOYEE OVERHEAD	10,010	10,405
5026-001-001 PERS	36,310	40,725
5027-001-001 MEDICAL	21,585	21,360
5028-001-001 WORKERS' COMPENSATION	1,080	1,130
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>203,870</b>	<b>214,930</b>
5101-001-001 OFFICE/OPERATING SUPPLIES		
Office/Operating Supplies	4,000	4,000
State of the City Breakfast Supplies	0	6,000
	4,000	10,000
5131-001-001 PROFESSIONAL SERVICES/CONTRACTS		
Federal Lobbyist	50,000	50,000
Video Streaming	11,000	11,000
Voting System	3,500	3,500
Budget Adjustment - Council Action Plan Consulting (12-03)	5,000	0
	69,500	64,500
5160-001-001 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	4,000	4,000
5162-001-001 DUES AND SUBSCRIPTIONS		
League of California Cities	30,700	30,700
SANDAG	32,175	32,175
San Diego Division League of California Cities	1,080	1,080
	63,955	63,955

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-001 CITY COUNCIL</b>		
5163-001-001 AUTO ALLOWANCE		
5 Council Members	45,000	45,000
5173-001-001 OTHER TELEPHONE		
Cellular Phone Charges	3,000	3,000
<b>TOTAL, M &amp; O</b>	<b>189,455</b>	<b>190,455</b>
5125-001-001 BUILDING MAINTENANCE	38,180	44,915
5165-001-001 DUPLICATING	7,460	10,470
5172-001-001 TELECOMMUNICATIONS	2,405	2,820
5175-001-001 MAIL SERVICES	385	555
5178-001-001 OFFICE AUTOMATION	6,685	6,710
5183-001-001 INSURANCE		
General Liability Insurance	74,035	115,155
Property Insurance	1,660	2,695
	75,695	117,850
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>130,810</b>	<b>183,320</b>
<b>SUBTOTAL, CITY COUNCIL</b>	<b>524,135</b>	<b>588,705</b>
5902-001-001 ALLOCATED OUT		
Neighborhood Services-CDBG	(4,670)	(5,120)
Water	(82,335)	(90,215)
Wastewater	(43,555)	(47,725)
Capital Improvement Projects	(26,465)	(26,465)
	(157,025)	(169,525)
<b>TOTAL, CITY COUNCIL</b>	<b>367,110</b>	<b>419,180</b>



**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Department Summary**

**CITY MANAGER/VIDEO SERVICES**

**Description:** The City Manager's Office supports the information and policy-making needs of the Council; implements Council decisions and directives; and manages day-to-day operations of City departments.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>STAFFING:</b>				
Regular Full-Time	7.0	9.0	10.0	10.0
Temporary Part-Time (FTE)	2.9	1.6	4.3	2.8
Department Total	<u>9.9</u>	<u>10.6</u>	<u>14.3</u>	<u>12.8</u>
<b>BUDGET:</b>				
Employee Services	1,167,130	1,442,573	1,573,115	1,580,785
Maintenance & Operations	172,481	97,330	212,375	162,485
Internal Service Charges	100,850	102,320	113,265	148,545
Allocations (Net)	<u>(413,627)</u>	<u>(494,875)</u>	<u>(602,030)</u>	<u>(647,645)</u>
Total Budget	<u>1,026,834</u>	<u>1,147,348</u>	<u>1,296,725</u>	<u>1,244,170</u>

**DEPARTMENT PRIORITIES**

- City Manager: Support the policy making needs of the City Council; implement Council decisions and directives
- City Manager: Continue with the ongoing commitment to make Escondido the "City of Choice"
- City Manager: Support and run the day to day operations of the City Manager's Office
- Video Services: Ensure the production and delivery of high quality broadcasts of the weekly City Council meetings
- Video Services: Develop and maintain various electronic bulletin boards for the City's local government access channel
- Video Services: Develop additional programming for the City's local government access channel as resources allow

**MAJOR BUDGET IMPACTS**

- City Manager: Decrease in maintenance and operations is primarily due to Assistant City Manager recruitment costs and economic development costs during 2014-15
- Video Services: None

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-002 CITY MANAGER</b>		
5001-001-002 REGULAR FULL-TIME		
1 City Manager	234,720	253,605
1 Assistant City Manager	196,560	180,355
1 Director of Economic Development & Community Relations	122,610	127,555
1 Division Coordinator	41,375	43,045
1 Executive Assistant	65,090	68,735
1 Executive Office Coordinator	50,845	51,105
1 Management Analyst II	65,990	68,650
1 Real Property Manager	98,690	102,670
1 Special Events/Economic Development Coordinator	54,540	56,740
1 Tourism and Marketing Administrator	62,005	65,405
	992,425	1,017,865
5004-001-002 TEMPORARY PART-TIME		
1 Executive Office Coordinator	29,500	0
1 Real Property Agent	19,200	19,200
	48,700	19,200
EMPLOYEE OVERHEAD:		
5025-001-002 OTHER EMPLOYEE OVERHEAD	44,865	48,145
5026-001-002 PERS	267,140	293,085
5027-001-002 MEDICAL	113,770	91,225
5028-001-002 WORKERS' COMPENSATION	14,540	18,080
5030-001-002 FLEXIBLE BENEFITS	52,595	53,580
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>1,534,035</b>	<b>1,541,180</b>
5101-001-002 OFFICE/OPERATING SUPPLIES		
Miscellaneous Supplies	17,760	17,260
Miscellaneous Supplies - Economic Development (20003)	2,000	2,000
	19,760	19,260

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<b>2014-15 REVISED</b>	<b>2015-16 BUDGET</b>
<b>001-002 CITY MANAGER</b>		
5131-001-002 PROFESSIONAL SERVICES/CONTRACTS		
Appraisal Services	4,000	4,000
CO-STAR/TCP Revisions	18,600	18,600
Website - Visit Escondido (20002)	600	700
Budget Adjustment - Assist. CM Recruitment (12-03)	25,000	0
Budget Adj - Economic Development (12-03) (20003)	25,000	0
	73,200	23,300
5160-001-002 TRAINING AND MEETINGS		
Economic Development/CAPIO	1,200	1,200
Seminars, Conferences, Workshops	3,500	5,150
	4,700	6,350
5162-001-002 DUES AND SUBSCRIPTIONS		
CALED	600	600
CAPIO	175	175
Constant Contact/Hootsuite	700	700
I.C.M.A.	3,900	3,900
IRWA	0	200
Periodicals, Subscriptions	1,500	1,500
Professional Organization Dues	200	200
Public Information	300	300
SD Tourism Authority - Visit Escondido (20002)	400	460
Social Media/Hootsuite - Visit Escondido (20002)	80	80
	7,855	8,115
5163-001-002 AUTO ALLOWANCE		
City Manager	9,000	9,000
Assistant City Manager	5,400	5,400
Director of Economic Development & Community Relations	5,100	5,100
	19,500	19,500
5167-001-002 ADVERTISING AND PRINTING		
Mayor's Brochure	2,000	2,000
101 Things to do SD - Visit Escondido (20002)	1,140	1,140
CA Visitors Guide - Visit Escondido (20002)	1,200	1,200
Certified Folder Display - Visit Escondido (20002)	6,000	5,500

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**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-002 CITY MANAGER</b>		
5167-001-002 ADVERTISING AND PRINTING (continued)		
Postcards - Visit Escondido (20002)	600	600
San Diego Visitors Guide - Visit Escondido (20002)	7,000	6,500
Social Media Promo Boosts - Visit Escondido (20002)	500	600
Specialty Items - Visit Escondido (20002)	800	800
Sunset Magazine - Visit Escondido (20002)	3,000	3,000
Budget Adjustment - Tourism Map (08-02)	5,000	0
Phoenix Magazine (20002)	0	2,700
Tourism Map	0	2,800
	27,240	26,840
5173-001-002 OTHER TELEPHONE		
Cellular Phone Charges	6,000	5,000
5180-001-002 RENT		
Property Lease - 146 & 148-152 E. Valley Parkway	35,280	35,280
5190-001-002 OTHER EXPENSES		
County of San Diego Vector Control	2,400	2,400
Employee Recognition	5,000	5,000
Real Estate Taxes	4,500	4,500
	11,900	11,900
<b>TOTAL, M &amp; O</b>	<b>205,435</b>	<b>155,545</b>
5125-001-002 BUILDING MAINTENANCE	67,915	69,830
5165-001-002 DUPLICATING	6,430	4,390
5172-001-002 TELECOMMUNICATIONS	2,215	2,625
5175-001-002 MAIL SERVICES	905	1,075
5178-001-002 OFFICE AUTOMATION	17,130	14,685

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

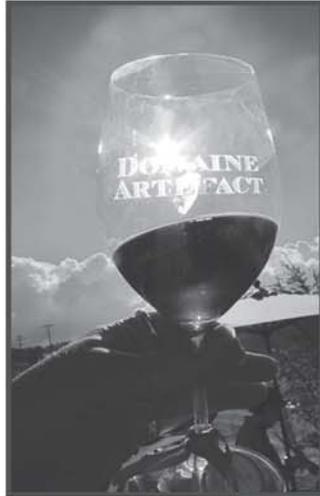
	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-002 CITY MANAGER</b>		
5183-001-002 INSURANCE		
General Liability Insurance	8,635	18,465
Property Insurance	<u>3,970</u>	<u>32,600</u>
	12,605	51,065
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>107,200</b>	<b>143,670</b>
<b>SUBTOTAL, CITY MANAGER</b>	<b>1,846,670</b>	<b>1,840,395</b>
5902-001-002 ALLOCATED OUT		
Neighborhood Services-CDBG	(14,165)	(16,565)
Water	(268,455)	(291,885)
Wastewater	(132,065)	(154,410)
Successor Agency-Redevelopment	(30,610)	(31,510)
Capital Improvement Projects	<u>(140,155)</u>	<u>(137,035)</u>
	(585,450)	(631,405)
<b>TOTAL, CITY MANAGER</b>	<b>1,261,220</b>	<b>1,208,990</b>

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<b>2014-15 REVISED</b>	<b>2015-16 BUDGET</b>
<b>001-034 VIDEO SERVICES</b>		
5004-001-034 TEMPORARY PART-TIME	37,500	37,500
EMPLOYEE OVERHEAD:		
5025-001-034 OTHER EMPLOYEE OVERHEAD	600	635
5028-001-034 WORKERS' COMPENSATION	980	1,470
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>39,080</b>	<b>39,605</b>
 5101-001-034 OFFICE/OPERATING SUPPLIES		
Misc Office Supplies	150	150
Video/VCR Tapes	1,600	1,600
	1,750	1,750
 5126-001-034 MAINTENANCE OF EQUIPMENT		
Audio and Video Equipment	4,450	4,450
 5131-001-034 PROFESSIONAL SERVICES/CONTRACTS		
Channel 19 Program Resources	600	600
 5162-001-034 DUES AND SUBSCRIPTIONS		
Magazines	20	20
Scanatoa Membership	120	120
	140	140
 <b>TOTAL, M &amp; O</b>	<b>6,940</b>	<b>6,940</b>
 5172-001-034 TELECOMMUNICATIONS	720	845
5178-001-034 OFFICE AUTOMATION	5,345	4,030
 <b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>6,065</b>	<b>4,875</b>
 <b>SUBTOTAL, VIDEO SERVICES</b>	<b>52,085</b>	<b>51,420</b>

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-034 VIDEO SERVICES</b>		
5902-001-034 ALLOCATED OUT		
Neighborhood Services-CDBG	(470)	(465)
Water	(8,260)	(8,155)
Wastewater	(4,370)	(4,315)
Capital Improvement Projects	<u>(3,480)</u>	<u>(3,305)</u>
	(16,580)	(16,240)
 <b>TOTAL, VIDEO SERVICES</b>	 <b>35,505</b>	 <b>35,180</b>



**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Department Summary**

**CITY ATTORNEY**

**Description:** The City Attorney provides legal advice to the City Council, all City Departments, City Boards and Commissions, and represents the City in litigation and transactional matters, and prosecutes City code violations.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>STAFFING:</b>				
Regular Full-Time	11.0	11.0	11.0	12.0
Regular Part-Time (FTE)	0.5	0.5	0.5	0.0
Department Total	<u>11.5</u>	<u>11.5</u>	<u>11.5</u>	<u>12.0</u>
<b>BUDGET:</b>				
Employee Services	1,722,834	1,914,582	1,777,615	1,812,795
Maintenance & Operations	141,350	135,307	136,500	125,700
Capital	8,784	0	0	0
Internal Service Charges	86,275	88,250	92,585	119,770
Allocations (Net)	<u>(1,746,600)</u>	<u>(1,793,820)</u>	<u>(1,823,445)</u>	<u>(1,950,515)</u>
Total Budget	<u>212,643</u>	<u>344,319</u>	<u>183,255</u>	<u>107,750</u>

**DEPARTMENT PRIORITIES**

- Provide essential legal services to the City of Escondido
- Minimize use of outside counsel expenses while still providing preventive and comprehensive services

**MAJOR BUDGET IMPACTS**

- Reorganization of positions

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-003 CITY ATTORNEY</b>		
5001-001-003 REGULAR FULL-TIME		
1 City Attorney	234,720	253,605
1 Assistant City Attorneys	369,580	204,555
1 Department Assistant	0	37,115
4 Deputy City Attorneys	220,005	330,910
1 Executive Assistant	65,090	68,735
2 Legal Assistants	133,430	134,110
1 Senior Deputy City Attorney	102,680	109,980
1 Senior Legal Assistant	71,590	75,580
Bilingual Pay	1,950	1,950
	1,199,045	1,216,540
5003-001-003 REGULAR PART-TIME		
0 Department Assistant	20,355	0
EMPLOYEE OVERHEAD:		
5025-001-003 OTHER EMPLOYEE OVERHEAD	54,715	56,620
5026-001-003 PERS	328,235	350,045
5027-001-003 MEDICAL	102,090	116,590
5028-001-003 WORKERS' COMPENSATION	9,775	9,715
5030-001-003 FLEXIBLE BENEFITS	63,400	63,285
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>1,777,615</b>	<b>1,812,795</b>
5101-001-003 OFFICE/OPERATING SUPPLIES		
Legal Supplements, Codes and Case Reports	42,500	42,500
Office Supplies	7,500	7,500
	50,000	50,000
5126-001-003 MAINTENANCE OF EQUIPMENT		
Computer Systems Service (12)	500	500
Maintenance of Office Equipment	1,000	1,000
	1,500	1,500

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-003 CITY ATTORNEY</b>		
5131-001-003 PROFESSIONAL SERVICES/CONTRACTS		
Investigative Services, Attorneys' Services, Service of Process, Express Mail	40,000	40,000
5160-001-003 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	7,500	7,500
5161-001-003 MILEAGE REIMBURSEMENT	1,200	1,200
5162-001-003 DUES AND SUBSCRIPTIONS		
Bar Association Dues	6,300	6,300
5163-001-003 AUTO ALLOWANCE		
City Attorney and Assistant City Attorney	25,200	14,400
5173-001-003 OTHER TELEPHONE		
Cellular Phone Service	4,800	4,800
<b>TOTAL, M &amp; O</b>	<b>136,500</b>	<b>125,700</b>
5125-001-003 BUILDING MAINTENANCE	51,755	70,410
5165-001-003 DUPLICATING	7,830	11,745
5172-001-003 TELECOMMUNICATIONS	3,605	4,230
5175-001-003 MAIL SERVICES	4,250	4,530
5178-001-033 OFFICE AUTOMATION	15,960	16,105
5183-001-003 INSURANCE		
General Liability Insurance	6,725	8,760
Property Insurance	2,460	3,990
	<u>9,185</u>	<u>12,750</u>
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>92,585</b>	<b>119,770</b>

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-003 CITY ATTORNEY</b>		
<b>SUBTOTAL, CITY ATTORNEY</b>	<b>2,006,700</b>	<b>2,058,265</b>
5902-001-003 ALLOCATED OUT		
Water	(341,140)	(365,200)
Wastewater	(280,940)	(300,750)
Workers' Compensation Insurance	(120,400)	(128,895)
General Liability Insurance	(1,043,485)	(1,117,080)
Successor Agency-Redevelopment	<u>(37,480)</u>	<u>(38,590)</u>
	(1,823,445)	(1,950,515)
<b>TOTAL, CITY ATTORNEY</b>	<b>183,255</b>	<b>107,750</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Department Summary**

**CITY CLERK**

**Description:** The City Clerk provides information to the general public and City departments on the complete range of City operations. The City Clerk processes all official City documents; conducts City elections; administers the Records Management Program (including microfilming); and coordinates the updating of the Municipal and Zoning Codes.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>STAFFING:</b>				
Regular Full-Time	6.0	6.0	6.0	6.0
Regular Part-Time (FTE)	0.5	0.5	0.5	1.3
Temporary Part-Time (FTE)	2.5	2.5	2.5	1.1
Department Total	<u>9.0</u>	<u>9.0</u>	<u>9.0</u>	<u>8.4</u>
<b>BUDGET:</b>				
Employee Services	584,799	602,316	627,030	664,820
Maintenance & Operations	71,447	180,977	125,475	93,475
Capital	0	11,022	0	0
Internal Service Charges	73,700	77,625	111,135	119,410
Allocations (Net)	<u>(293,515)</u>	<u>(306,435)</u>	<u>(320,285)</u>	<u>(338,705)</u>
Total Budget	<u>436,431</u>	<u>565,505</u>	<u>543,355</u>	<u>539,000</u>

**DEPARTMENT PRIORITIES**

- Continue cross training within the department to increase flexibility
- Conduct audit of departmental files in preparation for Records Management update
- Maintain a high level of customer service for the public counter, telephone contacts and internal services
- Implement the use of Records Management Software to index, track and monitor the status and movement of active and inactive files

**MAJOR BUDGET IMPACTS**

- None

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-004 CITY CLERK</b>		
5001-001-004 REGULAR FULL-TIME		
1 City Clerk	112,000	116,515
1 Assistant City Clerk	66,305	68,975
1 Department Assistant	40,715	40,925
1 Deputy City Clerk	0	55,165
1 Division Coordinator	42,245	44,590
0 Executive Office Coordinators	101,645	0
1 Executive Office Specialist	0	39,120
	362,910	365,290
5003-001-004 REGULAR PART-TIME		
2 Department Assistants (1.25)	20,355	48,300
5004-001-004 TEMPORARY PART-TIME		
Recycling Program	28,000	0
Temporary Part-Time w/PARS	11,880	11,880
Temporary Part-Time w/PERS	10,920	10,920
	50,800	22,800
5020-001-004 OVERTIME		
Clerical/Technical	1,000	1,000
EMPLOYEE OVERHEAD:		
5025-001-004 OTHER EMPLOYEE OVERHEAD	17,885	20,155
5026-001-004 PERS	106,120	122,340
5027-001-004 MEDICAL	39,110	54,290
5028-001-004 WORKERS' COMPENSATION	4,820	4,200
5030-001-004 FLEXIBLE BENEFITS	24,030	26,445
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>627,030</b>	<b>664,820</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

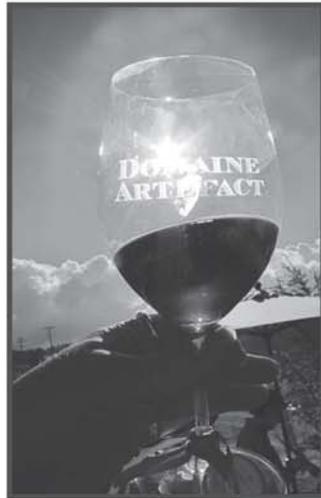
	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-004 CITY CLERK</b>		
5101-001-004 OFFICE/OPERATING SUPPLIES		
General Office Supplies	3,700	3,700
5126-001-004 MAINTENANCE OF EQUIPMENT		
Imaging Equipment	1,500	1,500
Office Equipment	2,500	2,500
	4,000	4,000
5131-001-004 PROFESSIONAL SERVICES/CONTRACTS		
Questys Maintenance Agreement	3,500	3,500
Records Destruction Vendor	1,600	1,600
Update Supp Service - Municipal/Zoning Code	4,500	4,500
Zasio Maintenance Agreement	0	4,000
	9,600	13,600
5160-001-004 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	4,300	4,300
5162-001-004 DUES AND SUBSCRIPTIONS		
Professional Association Dues	1,000	1,000
5163-001-004 AUTO ALLOWANCE		
City Clerk	5,100	5,100
5167-001-004 ADVERTISING AND PRINTING		
Legal Advertising/Printing	8,500	8,500
5170-001-004 UTILITIES		
Records Center	3,300	3,300
Security Service	1,700	1,700
	5,000	5,000
5173-001-004 OTHER TELEPHONE		
Cellular Phone Service	1,200	1,200

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-004 CITY CLERK</b>		
5180-001-004 RENT		
Lease of Off-Site Records Center	45,675	45,675
Taxes	1,400	1,400
	47,075	47,075
5193-001-004 SOFTWARE		
Budget Adjustment - Records Mgmt. Software (12-03)	36,000	0
<b>TOTAL, M &amp; O</b>	<b>125,475</b>	<b>93,475</b>
5125-001-004 BUILDING MAINTENANCE	57,660	65,530
5164-001-004 FLEET SERVICES	935	935
5165-001-004 DUPLICATING	10,965	10,205
5172-001-004 TELECOMMUNICATIONS	8,035	9,275
5175-001-004 MAIL SERVICES	7,430	3,630
5178-001-004 OFFICE AUTOMATION	15,960	16,025
5183-001-004 INSURANCE		
General Liability Insurance	7,295	9,425
Property Insurance	2,855	4,385
	10,150	13,810
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>111,135</b>	<b>119,410</b>
<b>SUBTOTAL, CITY CLERK</b>	<b>863,640</b>	<b>877,705</b>

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-004 CITY CLERK</b>		
5902-001-004 ALLOCATED OUT		
Water	(206,910)	(219,425)
Wastewater	(82,765)	(87,770)
Successor Agency-Redevelopment	<u>(30,610)</u>	<u>(31,510)</u>
	(320,285)	(338,705)
 <b>TOTAL, CITY CLERK</b>	 <b>543,355</b>	 <b>539,000</b>



**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Department Summary**

**CITY TREASURER**

**Description:** The City Treasurer's duties are to receive and safeguard all moneys coming into the treasury and to pay those moneys as needed for the operations of the City. The City Treasurer also handles all banking relations and most of the City's bond administration and monitors property tax assessments.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>STAFFING:</b>				
Regular Full-Time	3.0	3.0	3.0	3.0
<b>BUDGET:</b>				
Employee Services	344,353	355,330	359,420	377,930
Maintenance & Operations	7,806	7,250	11,500	11,500
Internal Service Charges	17,125	16,920	22,535	26,140
Allocations (Net)	<u>(77,475)</u>	<u>(97,450)</u>	<u>(103,280)</u>	<u>(110,775)</u>
Total Budget	291,809	282,050	290,175	304,795

**DEPARTMENT PRIORITIES**

- Receive and safeguard all monies into the City Treasury, disperse funds as needed for the operations of the City
- Forecast and monitor cash receipts and disbursements, invest all available cash
- Monitor investment reports and transactions, ensure compliance with the State of California regulations governing local agency investments
- Monitor bonded debt, community facility and special assessment district transactions and administration
- Submit the City's investment policy to City Council for annual review and approval of the policy and policy changes

**MAJOR BUDGET IMPACTS**

- None

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-005 CITY TREASURER</b>		
5001-001-005 REGULAR FULL-TIME		
1 City Treasurer	117,360	126,800
1 Sr. Accounting Assistant	47,215	47,460
1 Treasury Manager	80,600	83,845
	245,175	258,105
EMPLOYEE OVERHEAD:		
5025-001-005 OTHER EMPLOYEE OVERHEAD	11,000	11,785
5026-001-005 PERS	65,995	74,390
5027-001-005 MEDICAL	21,585	17,360
5028-001-005 WORKERS' COMPENSATION	1,960	2,065
5030-001-005 FLEXIBLE BENEFITS	13,705	14,225
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>359,420</b>	<b>377,930</b>
5101-001-005 OFFICE/OPERATING SUPPLIES	400	400
5126-001-005 MAINTENANCE OF EQUIPMENT		
Calculators, Computers	100	100
5131-001-005 PROFESSIONAL SERVICES/CONTRACTS		
Investment Research/Consultants	200	200
5160-001-005 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	2,000	2,000
5161-001-005 MILEAGE REIMBURSEMENT		
Miscellaneous	100	100

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-005 CITY TREASURER</b>		
5162-001-005 DUES AND SUBSCRIPTIONS		
Professional Association Dues	500	500
Publications	300	300
	<u>800</u>	<u>800</u>
5163-001-005 AUTO ALLOWANCE		
City Treasurer	4,500	4,500
5193-001-005 SOFTWARE		
Investment Software Annual License	3,400	3,400
<b>TOTAL, M &amp; O</b>	<b>11,500</b>	<b>11,500</b>
5125-001-005 BUILDING MAINTENANCE	16,105	19,225
5165-001-005 DUPLICATING	540	0
5172-001-005 TELECOMMUNICATIONS	240	280
5178-001-005 OFFICE AUTOMATION	2,675	2,685
5183-001-005 INSURANCE		
General Liability Insurance	2,430	3,070
Property Insurance	545	880
	<u>2,975</u>	<u>3,950</u>
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>22,535</b>	<b>26,140</b>
<b>SUBTOTAL, CITY TREASURER</b>	<b>393,455</b>	<b>415,570</b>
5902-001-005 ALLOCATED OUT		
Water	(49,290)	(52,085)

(continued on next page)

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-005 CITY TREASURER</b>		
5902-001-005 ALLOCATED OUT (continued)		
Wastewater	(37,140)	(40,840)
Hidden Trails CFD	(3,280)	(3,460)
Eureka Ranch CFD	(8,270)	(8,890)
Rancho San Pasqual AD	(2,700)	(2,800)
Auto Parkway AD	(2,600)	(2,700)
	(103,280)	(110,775)
<b>TOTAL, CITY TREASURER</b>	<b>290,175</b>	<b>304,795</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Department Summary**

**FINANCE**

**Description:** The Finance Department provides reliable and timely financial support services to the City organization. Areas of responsibility include: financial reporting, operating and capital improvement project budgets, accounting, purchasing and utility billing.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>STAFFING:</b>				
Regular Full-Time	26.0	27.0	28.0	28.0
Temporary Part-Time (FTE)	<u>1.2</u>	<u>1.2</u>	<u>0.7</u>	<u>0.7</u>
Department Total	27.2	28.2	28.7	28.7
<b>BUDGET:</b>				
Employee Services	2,088,742	2,229,615	2,393,820	2,401,310
Maintenance & Operations	711,410	727,654	761,405	768,070
Internal Service Charges	190,960	186,375	219,960	256,060
Allocations (Net)	<u>(1,963,785)</u>	<u>(2,073,590)</u>	<u>(2,116,790)</u>	<u>(2,141,330)</u>
Total Budget	1,027,327	1,070,054	1,258,395	1,284,110

**DEPARTMENT PRIORITIES**

- Provide accurate and timely record keeping and reporting
- Develop, monitor and report on the annual Operating Budget and the Five-Year Capital Improvement Program
- Provide reliable and timely billing services for the City's water and wastewater utilities
- Review departmental activities and processes to maximize organizational effectiveness pertaining to cash controls, collections, purchasing and payroll
- Monitor revenue and expenditures on a monthly basis and report any deviations from projections to Management and Council on a timely basis

**MAJOR BUDGET IMPACTS**

- Increase in professional service contract projections for GASB 68 fee

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-022 FINANCE</b>		
5001-001-022 REGULAR FULL-TIME		
1 Assistant Finance Director	120,000	124,835
2 Account Clerk I/II's	72,070	67,555
3 Accountant I/II's	204,185	208,105
1 Budget Manager	80,600	83,845
1 Collections Officer	48,270	51,010
8 Customer Service Representatives II's	330,850	337,825
1 Customer Service Supervisor	59,120	59,120
1 Department Assistant	36,925	36,650
1 Finance Manager	80,600	83,845
1 Payroll Analyst	63,460	56,870
2 Payroll Technicians	96,795	96,905
1 Purchasing Supervisor	61,505	63,350
1 Revenue Manager	80,600	83,845
2 Sr. Account Clerks	87,730	94,020
1 Sr. Accounting Assistant	45,015	47,460
1 Sr. Customer Service Representative	47,225	48,645
Bilingual Pay	8,450	8,450
Budget Adjustment - MOU Agreement (07-20)	3,620	0
Budget Adjustment - MOU Agreement (09-10)	12,415	0
	1,539,435	1,552,335
5004-001-022 TEMPORARY PART-TIME	13,000	13,000
5020-001-022 OVERTIME	4,000	4,000
EMPLOYEE OVERHEAD:		
5025-001-022 OTHER EMPLOYEE OVERHEAD	58,505	63,495
5026-001-022 PERS	410,065	447,380
5027-001-022 MEDICAL	296,910	253,880
5028-001-022 WORKERS' COMPENSATION	12,815	12,555
5030-001-022 FLEXIBLE BENEFITS	53,950	54,665
Budget Adjustment - MOU Agreement (07-20)	1,275	0
Budget Adjustment - MOU Agreement (09-10)	3,865	0
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>2,393,820</b>	<b>2,401,310</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-022 FINANCE</b>		
5101-001-022 OFFICE/OPERATING SUPPLIES		
Alarm Registration Invoices	450	450
Budget Supplies	800	800
Endorser/Encoder Supplies	300	300
Envelopes	5,500	5,500
General Accounting/Forms (Checks)	6,000	6,000
Miscellaneous Office Supplies	8,000	8,000
Miscellaneous Receipts	1,750	1,750
Purchasing Supplies	1,850	1,850
	24,650	24,650
5126-001-022 MAINTENANCE OF EQUIPMENT		
Advance Call Processing	17,000	17,905
Check Endorser/Encoder	6,035	6,220
Folding Machine	1,500	1,500
Letter Opener	215	215
Printers	525	525
Typewriters	115	115
	25,390	26,480
5131-001-022 PROFESSIONAL SERVICES/CONTRACTS		
Annual Audit	50,560	48,000
Annual Street Report	2,200	3,200
GASB 68 Statement Fee from PERS	0	5,000
Paramedic Billing	205,000	205,000
Preparation of Alarm Registration Bills	0	890
Preparation of Utility Bills	105,000	105,000
SB90 Claims (Maximus)	8,000	8,000
	370,760	375,090
5159-001-022 OTHER MAIL		
Alarm Registration	1,200	1,400
Postage-Trust Account	500	500
Postage-Utility Bills	160,000	160,000
	161,700	161,900

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-022 FINANCE</b>		
5160-001-022 TRAINING AND MEETINGS		
Customer Service Training (Utility Billing)	5,000	5,000
Seminars, Conferences, Workshops	5,000	5,000
	10,000	10,000
5161-001-022 MILEAGE REIMBURSEMENT		
Miscellaneous	400	400
5162-001-022 DUES AND SUBSCRIPTIONS		
CPA License Renewal	270	270
California Association of Public Procurement	260	260
California Revenue Officers Association	100	100
California Society of Municipal Finance Officers	990	990
Credit Reporting Agency	600	1,500
GASB Comprehensive Plan	200	200
GFOA Financial Report Submittal	600	600
Government Finance Officers Association	840	840
Payroll Guides and Subscriptions	1,540	1,540
Periodicals	200	200
Professional Association Dues	200	200
	5,800	6,700
5167-001-022 ADVERTISING AND PRINTING		
Budget Printing	500	500
CIP Budget	500	500
Financial Information Publication	600	600
Financial Statements	1,050	1,050
Miscellaneous	550	550
	3,200	3,200
5173-001-022 OTHER TELEPHONE		
Cellular Phone Service	1,500	1,500
5193-001-022 SOFTWARE		
Collections Software License	3,950	3,950
PeopleSoft Software License	150,340	152,000
	154,290	155,950

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-022 FINANCE</b>		
5194-001-022 MINOR OFFICE EQUIPMENT		
Calculators	450	450
Counterfeit Bill Scanner	200	200
Credit Card Machine	400	400
Fax Machine	150	150
Letter Opener	2,515	1,000
	3,715	2,200
<b>TOTAL, M &amp; O</b>	<b>761,405</b>	<b>768,070</b>
5125-001-022 BUILDING MAINTENANCE	72,335	84,665
5165-001-022 DUPLICATING	17,355	26,815
5172-001-022 TELECOMMUNICATIONS	9,135	10,720
5175-001-022 MAIL SERVICES	50,065	53,635
5178-001-022 OFFICE AUTOMATION	49,220	49,500
5183-001-022 INSURANCE		
General Liability Insurance	19,110	26,275
Property Insurance	2,740	4,450
	21,850	30,725
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>219,960</b>	<b>256,060</b>
<b>SUBTOTAL, FINANCE</b>	<b>3,375,185</b>	<b>3,425,440</b>
5902-001-022 ALLOCATED OUT		
Neighborhood Services-CDBG	(41,555)	(43,660)
Landscape Maintenance District	(6,815)	(7,030)
Successor Agency-Redevelopment	(159,925)	(164,650)
Water	(936,915)	(941,585)
Wastewater	(786,310)	(790,165)

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**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-022 FINANCE</b>		
5902-001-022 ALLOCATED OUT (continued)		
Workers' Compensation Insurance	(13,640)	(14,035)
Warehouse	(24,455)	(25,535)
General Liability Insurance	(7,030)	(7,390)
Benefits Administration	(7,060)	(7,265)
Property Insurance	(3,515)	(3,695)
Capital Improvement Projects	<u>(129,570)</u>	<u>(136,320)</u>
	(2,116,790)	(2,141,330)
 <b>TOTAL, FINANCE</b>	 <b>1,258,395</b>	 <b>1,284,110</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Department Summary**

**HUMAN RESOURCES**

**Description:** The Human Resources Department provides responsive service, both within the organization and to the public, through fair and objective recruitment and selection processes; employee training and development; equitable, cost-effective, and competitive employee wage and benefit packages; and impartial interpretation and implementation of labor contracts and personnel rules and regulations to maintain effective labor relations within the work force.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>STAFFING:</b>				
Regular Full-Time	6.0	6.0	6.0	6.0
Temporary Part-Time (FTE)	0.0	0.8	0.8	0.9
Department Total	<u>6.0</u>	<u>6.8</u>	<u>6.8</u>	<u>6.9</u>
<b>BUDGET:</b>				
Employee Services	721,201	809,294	830,125	844,695
Maintenance & Operations	167,026	195,090	215,665	225,665
Internal Service Charges	86,080	84,555	99,040	111,645
Allocations (Net)	<u>(438,195)</u>	<u>(528,080)</u>	<u>(547,695)</u>	<u>(569,270)</u>
Total Budget	<u>536,112</u>	<u>560,859</u>	<u>597,135</u>	<u>612,735</u>

**DEPARTMENT PRIORITIES**

- Provide high quality and effective services to all departments and external customers regarding the recruitment and selection of employees
- Negotiate and implement new Memorandums of Understanding with the City's six bargaining units
- Assist the City Manager's office with strategic planning and the implementation of cost-saving measures
- Provide assistance and guidance to management and employees relative to personnel matters

**MAJOR BUDGET IMPACTS**

- Increase in professional service contract projections for pre-employment medical & psychological exams

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<b>2014-15 REVISED</b>	<b>2015-16 BUDGET</b>
<b>001-023 HUMAN RESOURCES</b>		
5001-001-023 REGULAR FULL-TIME		
1 Director of Administrative Services	165,000	166,650
1 Assistant Director of Human Resources	121,090	128,420
1 Human Resources Coordinator	63,500	60,750
2 Human Resources Technician I/II's	109,510	99,855
1 Sr. Human Resources Analyst	78,970	79,760
	538,070	535,435
5004-001-023 TEMPORARY PART-TIME		
Temporary Office Assistance	15,560	17,675
5020-001-023 OVERTIME		
	1,500	1,500
EMPLOYEE OVERHEAD:		
5025-001-023 OTHER EMPLOYEE OVERHEAD		
	15,890	16,640
5026-001-023 PERS		
	144,840	154,310
5027-001-023 MEDICAL		
	80,500	85,440
5028-001-023 WORKERS' COMPENSATION		
	4,740	4,775
5030-001-023 FLEXIBLE BENEFITS		
	29,025	28,920
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>830,125</b>	<b>844,695</b>
5101-001-023 OFFICE/OPERATING SUPPLIES		
Board of Review Name Plates	150	150
Break Room Supplies	625	625
Employment Applications/Notification Cards	550	550
General Office Supplies	3,800	3,800
Job Announcement Stock	700	700
Job Fair Supplies	300	300
Labor Relations Posters	700	700
Personnel Board of Review Hearing Supplies	300	300
Printer Supplies	725	725
	7,850	7,850

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

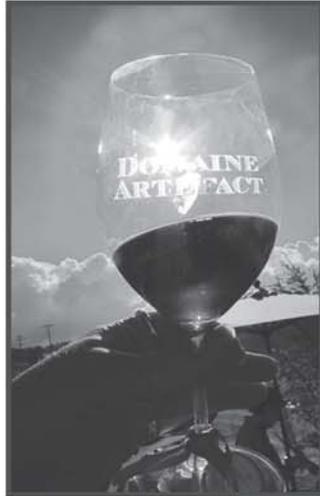
	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-023 HUMAN RESOURCES</b>		
5126-001-023 MAINTENANCE OF EQUIPMENT		
Maintenance Contract for Printers and Shredder	1,300	1,300
5131-001-023 PROFESSIONAL SERVICES/CONTRACTS		
CPS Test Examinations	6,500	6,500
Critical Public Safety Dispatcher Exam	1,650	1,650
Donnoe & Associates Exams	3,000	3,000
Fingerprinting - DOJ & AAA Livescan	5,665	5,665
Fitness for Duty Exams	1,575	1,575
Industrial Employers Distributors Association	1,500	1,500
Labor Attorney for Negotiations	20,000	20,000
Palomar Regional Fire Exam	3,200	3,200
Pre-Employment Medical & Psychological Exams	37,000	47,000
Special Projects Contracts	30,000	30,000
Test Construction Service	1,700	1,700
	111,790	121,790
5160-001-023 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	2,500	2,500
5161-001-023 MILEAGE REIMBURSEMENT		
Miscellaneous	800	800
5162-001-023 DUES AND SUBSCRIPTIONS		
Professional Organization Dues	1,800	1,800
Reference Books and Periodicals	500	500
	2,300	2,300
5163-001-023 AUTO ALLOWANCE		
Director of Administrative Services	5,100	5,100
5167-001-023 ADVERTISING & PRINTING		
Miscellaneous	8,000	8,000
5173-001-023 OTHER TELEPHONE		
	3,000	3,000

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-023 HUMAN RESOURCES</b>		
5190-001-023 OTHER EXPENSES		
Bilingual Certification for Applicants	3,500	3,500
CCPA County Training Consortium Refreshments	500	500
Employee Service Breakfast	3,200	3,200
Escondido University Employee Training	20,925	20,925
Job Fair Registration	300	300
New Employee Orientation	2,600	2,600
Oral Board Meals	1,000	1,000
Training Consortium	3,000	3,000
	35,025	35,025
5193-001-023 SOFTWARE		
NeoGov Recruiting Software	10,000	10,000
PeopleSoft Software License (1/2 cost in 723)	28,000	28,000
	38,000	38,000
<b>TOTAL, M &amp; O</b>	<b>215,665</b>	<b>225,665</b>
5125-001-023 BUILDING MAINTENANCE	53,590	62,850
5165-001-023 DUPLICATING	19,380	15,925
5172-001-023 TELECOMMUNICATIONS	3,605	4,230
5175-001-023 MAIL SERVICES	1,280	1,045
5178-001-023 OFFICE AUTOMATION	13,035	15,860
5183-001-023 INSURANCE		
General Liability Insurance	5,255	7,035
Property Insurance	2,895	4,700
	8,150	11,735
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>99,040</b>	<b>111,645</b>
<b>SUBTOTAL, HUMAN RESOURCES</b>	<b>1,144,830</b>	<b>1,182,005</b>

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-023 HUMAN RESOURCES</b>		
5902-001-023 ALLOCATED OUT		
Risk Management	(37,255)	(38,065)
Neighborhood Services-CDBG	(4,490)	(4,795)
Water	(175,750)	(182,175)
Wastewater	(175,750)	(182,175)
Workers' Compensation Insurance	(37,255)	(38,065)
Benefits Administration	(117,195)	(123,995)
	(547,695)	(569,270)
<b>TOTAL, HUMAN RESOURCES</b>	<b>597,135</b>	<b>612,735</b>



**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Department Summary**

**RISK MANAGEMENT**

**Description:** The Risk Management Department protects the people, property and resources of the City from identifiable and controllable risk of loss. The direction of Risk Management is to make these values part of the day-to-day operations of the City departments.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>STAFFING:</b>				
Regular Full-Time	3.0	2.0	4.0	4.0
Regular Part-Time (FTE)	0.8	0.8	0.0	0.0
Temporary Part-Time (FTE)	0.0	0.8	0.0	0.0
Department Total	<u>3.8</u>	<u>3.6</u>	<u>4.0</u>	<u>4.0</u>
<b>BUDGET:</b>				
Employee Services	259,127	274,272	423,850	437,335
Maintenance & Operations	78,686	90,219	121,430	121,430
Internal Service Charges	27,420	30,275	35,900	41,600
Allocations (Net)	<u>(428,165)</u>	<u>(425,840)</u>	<u>(581,180)</u>	<u>(600,365)</u>
Total Budget	<u>(62,932)</u>	<u>(31,074)</u>	<u>0</u>	<u>0</u>

**DEPARTMENT PRIORITIES**

- Continue to reduce the frequency, severity and unpredictability of accidental losses to City assets
- Apply risk control measures to property, liability, personnel and net income losses in order to reduce City operating costs and increase operating efficiency
- Prevent and reduce the severity of injuries and illnesses to City employees
- Develop, plan and implement City safety programs, policies and procedures in accordance with applicable rules and regulations

**MAJOR BUDGET IMPACTS**

- None

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-024 RISK MANAGEMENT</b>		
5001-001-024 REGULAR FULL-TIME		
1 Risk and Safety Manager	106,000	111,105
1 Department Assistant	40,380	37,600
1 Risk and Safety Coordinator	57,245	60,750
1 Senior Safety Analyst	75,480	75,870
Bilingual Pay	0	1,300
	279,105	286,625
EMPLOYEE OVERHEAD:		
5025-001-024 OTHER EMPLOYEE OVERHEAD	10,010	11,415
5026-001-024 PERS	75,130	82,605
5027-001-024 MEDICAL	37,330	31,150
5028-001-024 WORKERS' COMPENSATION	6,310	9,325
5030-001-024 FLEXIBLE BENEFITS	15,965	16,215
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>423,850</b>	<b>437,335</b>
5101-001-024 OFFICE/OPERATING SUPPLIES		
Misc. Technical Books	300	300
Office Supplies and Training Materials	2,000	2,000
	2,300	2,300
5105-001-024 SAFETY EQUIPMENT		
Safety Supplies (Videos, Misc Safety Equip)	5,245	5,245
5109-001-024 PREVENTION SUPPLIES		
Ergonomic Site Evaluation Expenses	11,500	11,500
5126-001-024 MAINTENANCE OF EQUIPMENT		
Cleaning, Calibration & Inspection of Equipment	3,500	3,500
Service for Instrument Repair	2,000	2,000
	5,500	5,500

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<b>2014-15 REVISED</b>	<b>2015-16 BUDGET</b>
<b>001-024 RISK MANAGEMENT</b>		
5131-001-024 PROFESSIONAL SERVICES/CONTRACTS		
General Consulting/Industrial Hygienists	14,000	14,000
Risk and Safety Program Development	36,375	36,375
Risk and Safety Training Programs	30,465	30,465
	80,840	80,840
5149-001-024 PREVENTION SERVICES		
Ergonomic Training & Site Evaluation	2,945	2,945
5160-001-024 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	1,000	1,000
5161-001-024 MILEAGE REIMBURSEMENT		
Miscellaneous	200	200
5162-001-024 DUES AND SUBSCRIPTIONS		
Professional Organization Dues	1,000	1,000
Subscriptions, Services and Databases	500	500
	1,500	1,500
5166-001-024 OUTSIDE DUPLICATING		
Misc. Outside Duplicating	250	250
5167-001-024 ADVERTISING AND PRINTING		
Safety Training & Programs	150	150
5173-001-024 OTHER TELEPHONE		
Cellular Phone Expenses	2,000	2,000
5180-001-024 RENT		
Equipment from Outside Vendors	1,000	1,000

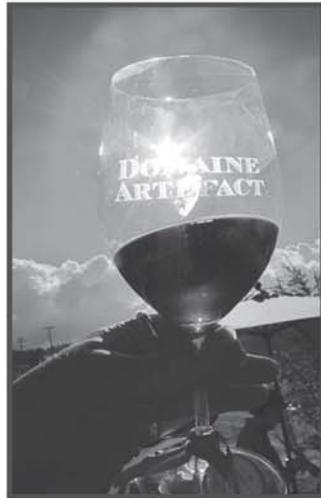
**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-024 RISK MANAGEMENT</b>		
5190-001-024 OTHER EXPENSE		
Contingency - Safety Committee	4,000	4,000
Safety Incentive & Awards Program	1,000	1,000
Unscheduled Hazardous Materials Storage & Disposal	2,000	2,000
	7,000	7,000
<b>TOTAL, M &amp; O</b>	<b>121,430</b>	<b>121,430</b>
5125-001-024 BUILDING MAINTENANCE	19,440	23,100
5164-001-024 FLEET SERVICES	4,450	4,450
5165-001-024 DUPLICATING	695	880
5172-001-024 TELECOMMUNICATIONS	1,105	1,300
5175-001-024 MAIL SERVICES	465	560
5178-001-024 OFFICE AUTOMATION	9,190	10,410
5183-001-024 INSURANCE		
Property Insurance	555	900
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>35,900</b>	<b>41,600</b>
<b>SUBTOTAL, RISK MANAGEMENT</b>	<b>581,180</b>	<b>600,365</b>
5901-001-024 ALLOCATED IN		
Human Resources	37,255	38,065
5902-001-024 ALLOCATED OUT		
Maintenance-Streets	(24,560)	(25,520)
Maintenance-Parks	(12,280)	(12,765)
Water	(42,985)	(44,665)

(continued on next page)

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-024 RISK MANAGEMENT</b>		
5902-001-024 ALLOCATED OUT (continued)		
Wastewater	(42,985)	(44,665)
Workers' Compensation Insurance	(123,905)	(127,705)
General Liability Insurance	(292,420)	(301,380)
Benefits Administration	(4,955)	(5,110)
Property Insurance	<u>(74,345)</u>	<u>(76,620)</u>
	(618,435)	(638,430)
 <b>TOTAL, RISK MANAGEMENT</b>	 <b>0</b>	 <b>0</b>



**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Department Summary**

**INFORMATION SYSTEMS**

**Description:** The Information Systems Department provides technology and communications services to better coordinate and streamline City operations. Areas of responsibility include: Software and application development, support, and maintenance; geographic information development, analysis and support; and telecommunications hardware and services.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>STAFFING:</b>				
Regular Full-Time	12.0	13.0	13.0	12.0
<b>BUDGET:</b>				
Employee Services	1,275,220	1,406,305	1,507,940	1,465,795
Maintenance & Operations	106,871	98,666	133,685	137,565
Internal Service Charges	103,470	105,530	121,100	144,070
Allocations (Net)	<u>(503,930)</u>	<u>(625,643)</u>	<u>(621,765)</u>	<u>(568,805)</u>
Total Budget	981,631	984,858	1,140,960	1,178,625

**DEPARTMENT PRIORITIES**

- Administration: Ensure investments in technology continue to support the Council's desire to provide work efficiencies for staff and online access/services for the public
- Administration: Provide management, supervision and administrative support to all divisions within Information Systems as well as Duplicating, Mail and Telecom. services
- Data Processing: Implement and deploy software, hardware and services to fulfill the requirements of the Council Action Plan as it pertains to Data Processing
- Data Processing: Maintain the level of service on all supported internal & external applications
- Prepare RFP for a new Utility Billing system.
- GIS: Support public safety applications, Citywide map applications and Cityworks® Asset Management application
- GIS: Provide data collection, spatial analysis and map products for all City departments
- GIS: Strengthen internal data management and access procedures to ensure all other priorities

**MAJOR BUDGET IMPACTS**

- Administration: Reorganization of positions
- Data Processing: Increase in projections for training/meetings for software developments
- GIS: None

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-031 INFO SYSTEMS/ADMINISTRATION</b>		
5001-001-031 REGULAR FULL-TIME		
1 Director of Information Systems	149,640	155,670
1 Department Assistant	0	36,650
0 Division Coordinator (to 654-771)	49,575	0
1 Public Safety Systems Manager	83,960	89,040
0 Publications Coordinator I (to 654-770)	40,705	0
	323,880	281,360
EMPLOYEE OVERHEAD:		
5025-001-031 OTHER EMPLOYEE OVERHEAD	9,575	8,405
5026-001-031 PERS	87,180	81,090
5027-001-031 MEDICAL	39,110	27,145
5028-001-031 WORKERS' COMPENSATION	2,590	2,255
5030-001-031 FLEXIBLE BENEFITS	18,055	15,155
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>480,390</b>	<b>415,410</b>
5101-001-031 OFFICE/OPERATING SUPPLIES		
ID Cards/Badge Printer Ribbons	3,000	3,000
Office Supplies	1,225	2,225
	4,225	5,225
5126-001-031 MAINTENANCE OF EQUIPMENT		
Printers	485	485
Security System Maintenance	3,500	3,500
	3,985	3,985
5131-001-031 PROFESSIONAL SERVICES/CONTRACTS		
Translation Service	10,000	9,000
5160-001-031 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	200	200

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-031 INFO SYSTEMS/ADMINISTRATION</b>		
5163-001-031 AUTO ALLOWANCE		
Director of Information Systems	5,100	5,100
5173-001-031 OTHER TELEPHONE		
Cellular Telephone Expenses	2,200	2,200
<b>TOTAL, M &amp; O</b>	<b>25,710</b>	<b>25,710</b>
5125-001-031 BUILDING MAINTENANCE	77,705	90,815
5165-001-031 DUPLICATING	755	4,455
5172-001-031 TELECOMMUNICATIONS	1,925	2,255
5175-001-031 MAIL SERVICES	80	270
5178-001-031 OFFICE AUTOMATION	5,345	5,385
5183-001-031 INSURANCE		
General Liability Insurance	4,345	4,755
Property Insurance	805	1,305
	5,150	6,060
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>90,960</b>	<b>109,240</b>
<b>SUBTOTAL, INFO SYSTEMS/ADMINISTRATION</b>	<b>597,060</b>	<b>550,360</b>
5902-001-031 ALLOCATED OUT		
Water	(23,425)	(21,830)
Wastewater	(15,725)	(18,230)
Capital Improvement Projects	(97,530)	0
	(136,680)	(40,060)
<b>TOTAL, INFO SYSTEMS/ADMINISTRATION</b>	<b>460,380</b>	<b>510,300</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-032 INFO SYSTEMS/DATA PROCESSING</b>		
5001-001-032 REGULAR FULL-TIME		
1 Applications Development Manager	102,410	106,535
1 Programmer Analyst I/II	65,445	67,055
1 Public Safety Systems Analyst	75,480	75,870
2 Systems Analyst I/II's	165,375	170,235
1 Web Design Technician II	47,140	49,880
	455,850	469,575
5020-001-032 OVERTIME		
Miscellaneous Overtime	1,000	2,000
EMPLOYEE OVERHEAD:		
5025-001-032 OTHER EMPLOYEE OVERHEAD	14,275	16,060
5026-001-032 PERS	122,710	135,330
5027-001-032 MEDICAL	80,500	75,650
5028-001-032 WORKERS' COMPENSATION	3,665	3,805
5030-001-032 FLEXIBLE BENEFITS	25,435	25,985
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>703,435</b>	<b>728,405</b>
5101-001-032 OFFICE/OPERATING SUPPLIES		
Assessor Tapes	500	500
Office Supplies	2,500	2,500
	3,000	3,000
5126-001-032 MAINTENANCE OF EQUIPMENT		
Laser Printers	1,000	1,000
Server Maintenance	6,000	6,000
	7,000	7,000
5160-001-032 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	1,000	5,000

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-032 INFO SYSTEMS/DATA PROCESSING</b>		
5162-001-032 DUES AND SUBSCRIPTIONS		
Trade Publications	205	205
5173-001-032 OTHER TELEPHONE		
Cellular Telephone Expenses	1,200	1,200
5193-001-032 SOFTWARE		
HRMS Portal Pack	3,450	3,450
Oracle Support License	34,500	34,500
PS Extended Enterprise Re-License	14,000	14,000
PS Portal Re-License	14,000	14,000
Software Annual Re-license	6,000	6,000
	71,950	71,950
<b>TOTAL, M &amp; O</b>	<b>84,355</b>	<b>88,355</b>
5165-001-032 DUPLICATING	300	125
5172-001-032 TELECOMMUNICATIONS	2,165	2,540
5178-001-032 OFFICE AUTOMATION	9,275	12,075
5183-001-032 INSURANCE		
General Liability Insurance	4,550	5,790
Property Insurance	805	1,305
	5,355	7,095
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>17,095</b>	<b>21,835</b>
<b>SUBTOTAL, INFO SYSTEMS/DATA PROCESSING</b>	<b>804,885</b>	<b>838,595</b>
5902-001-032 ALLOCATED OUT		
Community Services-Recreation	(5,050)	(6,525)

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**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-032 INFO SYSTEMS/DATA PROCESSING</b>		
5902-001-032 ALLOCATED OUT (continued)		
Water	(225,850)	(249,125)
Canal	(1,660)	(1,630)
Lakes	(1,755)	(3,630)
Wastewater	<u>(96,795)</u>	<u>(106,770)</u>
	(331,110)	(367,680)
 <b>TOTAL, INFO SYSTEMS/DATA PROCESSING</b>	 <b>473,775</b>	 <b>470,915</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<b>2014-15 REVISED</b>	<b>2015-16 BUDGET</b>
<b>001-035 GEOGRAPHIC INFORMATION SYSTEMS</b>		
5001-001-035 REGULAR FULL-TIME		
1 Geographic Information Systems Manager	84,235	85,900
1 GIS Analyst	79,255	68,820
1 GIS Tech I/II	54,770	56,415
Budget Adjustment - MOU Agreement (09-10)	1,265	0
	219,525	211,135
EMPLOYEE OVERHEAD:		
5025-001-035 OTHER EMPLOYEE OVERHEAD	7,850	7,140
5026-001-035 PERS	58,750	60,850
5027-001-035 MEDICAL	26,910	32,575
5028-001-035 WORKERS' COMPENSATION		
Workers' Compensation	1,745	1,690
Budget Adjustment - MOU Agreement (09-10)	395	0
	2,140	1,690
5030-001-035 FLEXIBLE BENEFITS	8,940	8,590
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>324,115</b>	<b>321,980</b>
5101-001-035 OFFICE/OPERATING SUPPLIES		
General Office Supplies	500	500
Plotter Supplies	1,500	1,500
	2,000	2,000
5126-001-035 MAINTENANCE OF EQUIPMENT		
Plotter Service Contract	500	500
5160-001-035 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	1,500	4,100
5161-001-035 MILEAGE REIMBURSEMENT		
Miscellaneous	300	300

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-035 GEOGRAPHIC INFORMATION SYSTEMS</b>		
5162-001-035 DUES AND SUBSCRIPTIONS	300	600
5193-001-035 SOFTWARE		
GIS Software Maintenance Agreement	19,020	16,000
<b>TOTAL, M &amp; O</b>	<b>23,620</b>	<b>23,500</b>
5165-001-035 DUPLICATING	70	80
5172-001-035 TELECOMMUNICATIONS	720	845
5178-001-035 OFFICE AUTOMATION	9,275	7,970
5183-001-035 INSURANCE		
General Liability Insurance	2,175	2,795
Property Insurance	805	1,305
	<u>2,980</u>	<u>4,100</u>
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>13,045</b>	<b>12,995</b>
<b>SUBTOTAL, GEOGRAPHIC INFORMATION SYSTEMS</b>	<b>360,780</b>	<b>358,475</b>
5902-001-035 ALLOCATED OUT		
Water	(61,590)	(64,425)
Wastewater	(61,590)	(64,425)
Capital Improvement Projects	(30,795)	(32,215)
	<u>(153,975)</u>	<u>(161,065)</u>
<b>TOTAL, GEOGRAPHIC INFORMATION SYSTEMS</b>	<b>206,805</b>	<b>197,410</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Department Summary**

**LIBRARY**

**Description:** The Escondido Public Library is a community-focused library that meets the informational, educational, and recreational needs of a diverse public. The Library staff provides information, quality service and programs in a welcoming environment. The Library offers a broad collection and an information network based on current technology.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>STAFFING:</b>				
Regular Full-Time	24.0	24.0	24.0	24.0
Regular Part-Time (FTE)	0.8	0.8	0.8	0.8
Temporary Part-Time (FTE)	19.3	20.5	20.9	20.7
Department Total	<u>44.1</u>	<u>45.3</u>	<u>45.7</u>	<u>45.5</u>
<b>BUDGET:</b>				
Employee Services	2,440,524	2,517,728	2,690,330	2,744,680
Maintenance & Operations	268,620	319,727	306,055	326,570
Internal Service Charges	542,370	585,430	601,175	613,720
Allocations (Net)	7,941	(5,560)	(35,125)	(5,615)
Total Budget	<u>3,259,455</u>	<u>3,417,325</u>	<u>3,562,435</u>	<u>3,679,355</u>

**DEPARTMENT PRIORITIES**

- Provide reliable internet workstations at multiple locations to meet the public's information needs
- Continue to advance technology for public use with web-based resources and more electronic resources
- Continue to support print and media circulating collections with current resources and materials

**MAJOR BUDGET IMPACTS**

- Increase in the cost of utilities

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-104 LIBRARY</b>		
5001-001-104 REGULAR FULL-TIME		
1 Director of Library and Community Services	125,005	130,045
1 Deputy City Librarian	88,440	92,900
1 Division Coordinator	47,215	47,460
7 Librarian I/II's	236,350	413,995
3 Library Associates	131,570	133,025
1 Library Customer Service Supervisors	112,275	57,825
2 Library Technicians	101,720	104,770
0 Literacy Services Coordinator	68,400	0
1 Principal Librarian	71,820	74,280
3 Senior Librarians	204,770	204,805
4 Senior Library Associates	254,295	209,535
Bilingual Pay	6,500	6,500
Budget Adjustment - MOU Agreement (07-20)	11,565	0
Budget Adjustment - MOU Agreement (09-10)	17,585	0
	1,477,510	1,475,140
5003-001-104 REGULAR PART TIME		
1 Library Volunteer Coordinator (0.75)	38,145	39,290
5004-001-104 TEMPORARY PART-TIME		
4 Circulation Assistants	44,840	44,840
1 Department Specialists	32,150	16,075
3 Department Specialists - Security (50 hrs/week)	24,770	26,755
2 Department Specialists - Tech Center (28 hours/week)	20,280	18,930
1 Graphics Technician	20,955	27,850
1 Librarians	42,650	21,405
12 Library Associates	185,410	209,240
5 Library Pages	46,515	47,795
Bilingual Pay	600	600
	418,170	413,490
5020-001-104 OVERTIME		
Overtime	1,500	1,500
EMPLOYEE OVERHEAD:		
5025-001-104 OTHER EMPLOYEE OVERHEAD	62,325	66,020
5026-001-104 PERS	416,515	454,945

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-104 LIBRARY</b>		
5027-001-104 MEDICAL	212,510	237,390
5028-001-104 WORKERS' COMPENSATION	22,945	29,405
5030-001-104 FLEXIBLE BENEFITS	31,150	27,500
Budget Adjustment - MOU Agreement (07-20)	4,085	0
Budget Adjustment - MOU Agreement (09-10)	5,475	0
 <b>TOTAL, EMPLOYEE SERVICES</b>	 <b>2,690,330</b>	 <b>2,744,680</b>
 5101-001-104 OFFICE/OPERATING SUPPLIES		
Processing and Computer Supplies, Circulating Materials	29,000	29,000
 5126-001-104 MAINTENANCE OF EQUIPMENT		
Automated Phone Renewal	3,300	3,465
Automated Phone Renewal Server	2,000	2,000
Calendar/Room Reservation Agreement	3,240	3,400
Catalog Enriched Content	2,600	2,600
Cataloging System	19,150	19,150
Digital Microfilm Reader	1,670	1,670
Filtering/Internet Management	4,000	3,500
Firewall Internal Connections	3,000	3,000
Library Catalog Software Features	7,700	8,100
Mailing Equipment Service Agreement	2,440	2,440
Main Library Security System	4,200	4,200
Office Machine Maintenance	1,550	1,550
Other Equipment Repairs	4,000	4,000
Pioneer Room Copier Lease	0	700
Public Computer Station Licenses	30,000	0
Public Computer Station Replacement	10,000	10,000
Security Camera Site License & Maintenance (Tech Center)	270	0
Self Checkout Maintenance Agreement	7,500	7,500
Volunteer Database	500	500
	107,120	77,775
 5131-001-104 PROFESSIONAL SERVICES/CONTRACTS		
Internet Access	6,300	27,880

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-104 LIBRARY</b>		
5159-001-104 OTHER MAIL		
Postage	3,500	3,500
5160-001-104 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	150	150
5162-001-104 DUES AND SUBSCRIPTIONS		
Califa Purchasing Consortium	400	400
California Library Association Institutional Membership	0	750
SCLLN Membership	0	50
Serra Membership	6,070	6,070
	<u>6,470</u>	<u>7,270</u>
5163-001-104 AUTO ALLOWANCE		
Director of Library and Community Services	5,100	5,100
5166-001-104 OUTSIDE DUPLICATING		
Library Brochure, Cards, Stationary	450	450
5167-001-104 ADVERTISING AND PRINTING		
Miscellaneous	100	100
5170-001-104 UTILITIES		
Literacy Learning Center	2,230	2,230
Gas/Electric	99,630	129,630
Mathes Center (50%)	7,640	7,640
Tech Center	7,000	7,000
	<u>116,500</u>	<u>146,500</u>
5173-001-104 OTHER TELEPHONE		
Call Processing/Repairs	295	295
Cell Phones	450	450
	<u>745</u>	<u>745</u>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-104 LIBRARY</b>		
5190-001-104 OTHER EXPENSE		
Volunteer Recognition	2,000	2,000
5193-001-104 SOFTWARE		
Computer Software Maintenance & Subscriptions	28,620	26,100
<b>TOTAL, M &amp; O</b>	<b>306,055</b>	<b>326,570</b>
5125-001-104 BUILDING MAINTENANCE	244,130	235,900
5164-001-104 FLEET SERVICES	14,230	14,230
5165-001-104 DUPLICATING	23,985	16,350
5172-001-104 TELECOMMUNICATIONS	23,885	27,410
5178-001-104 OFFICE AUTOMATION	214,570	217,770
5183-001-104 INSURANCE		
General Liability Insurance	41,310	50,890
Property Insurance	39,065	51,170
	80,375	102,060
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>601,175</b>	<b>613,720</b>
<b>SUBTOTAL, LIBRARY</b>	<b>3,597,560</b>	<b>3,684,970</b>
5901-001-104 ALLOCATED IN		
Community Services/Administration-Support	44,425	45,140
5902-001-104 ALLOCATED OUT		
Community Services/Admin-Director	(45,260)	(47,570)
Community Services/Recreation-Graphics Technician	(3,040)	(3,185)

(continued on next page)

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-104 LIBRARY</b>		
5902-001-104 ALLOCATED OUT (continued)		
CDBG Capital Projects	(14,500)	0
Literacy Grant	<u>(16,750)</u>	<u>0</u>
	(79,550)	(50,755)
 <b>TOTAL, LIBRARY</b>	 <b>3,562,435</b>	 <b>3,679,355</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Department Summary**

**OLDER ADULT SERVICES**

**Description:** The Older Adult Services Division reviews older adult services needs and issues and provides support and technical assistance to a coalition of community agencies and organizations. Also, staff and volunteers at the Joslyn Senior Center provide social, recreational, social services, nutrition, transportation, and other assistance programs to older adults in order to enhance their health, welfare, and quality of life.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>STAFFING:</b>				
Regular Full-Time	3.0	3.0	2.0	2.0
Regular Part-Time (FTE)	0.0	0.0	0.0	0.0
Temporary Part-Time (FTE)	1.3	0.4	1.8	1.8
Department Total	<u>4.3</u>	<u>3.4</u>	<u>3.8</u>	<u>3.8</u>
<b>BUDGET:</b>				
Employee Services	234,072	237,996	209,555	218,075
Maintenance & Operations	66,479	69,195	88,345	96,545
Capital	0	0	0	0
Internal Service Charges	293,030	292,705	292,170	296,585
Allocations (Net)	<u>(23,275)</u>	<u>5,660</u>	<u>34,775</u>	<u>36,590</u>
Total Budget	<u>570,306</u>	<u>605,556</u>	<u>624,845</u>	<u>647,795</u>

**DEPARTMENT PRIORITIES**

- Provide a community center for mature adults where they can enhance their lives through activity, life-long learning, volunteer and social interaction
- Provide well maintained and aesthetically pleasing community center that is available for use/rent by organizations/groups that serve seniors as well as diverse ages
- Increase facility rentals
- Build partnerships that benefit the mature adult community of Escondido and the Escondido Senior Center

**MAJOR BUDGET IMPACTS**

- Increase in the cost of utilities

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-105 OLDER ADULT SERVICES</b>		
5001-001-105 REGULAR FULL-TIME		
1 Older Adult Services Manager	73,350	75,860
1 Customer Service Rep I/II	39,825	43,080
Budget Adjustment - MOU Agreement (09-10)	2,315	0
	115,490	118,940
5004-001-105 TEMPORARY PART-TIME		
3 Department Specialists w/PARS	36,000	36,000
EMPLOYEE OVERHEAD:		
5025-001-105 OTHER EMPLOYEE OVERHEAD	4,410	5,625
5026-001-105 PERS	30,465	34,275
5027-001-105 MEDICAL	16,490	16,640
5028-001-105 WORKERS' COMPENSATION	1,845	2,360
5030-001-105 FLEXIBLE BENEFITS	4,135	4,235
Budget Adjustment - MOU Agreement (09-10)	720	0
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>209,555</b>	<b>218,075</b>
5101-001-105 OFFICE/OPERATING SUPPLIES		
General Office Supplies	1,500	1,500
General Operating Supplies	6,000	6,000
	7,500	7,500
5126-001-105 MAINTENANCE OF EQUIPMENT		
Equipment Repair	500	500
Printer/FAX Service Contracts	250	250
	750	750

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<b>2014-15 REVISED</b>	<b>2015-16 BUDGET</b>
<b>001-105 OLDER ADULT SERVICES</b>		
5131-001-105 PROFESSIONAL SERVICES/CONTRACTS		
Building (Security, Maintenance)	3,000	3,000
Entertainment for Quarterly Events	500	500
Piano Tuning	400	400
Saturday Night Dances	4,200	4,200
	8,100	8,100
5160-001-105 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	1,200	1,200
5162-001-105 DUES AND SUBSCRIPTIONS		
Newspapers	865	865
5170-001-105 UTILITIES		
Gas and Electric/Buildings	60,000	70,000
5173-001-105 OTHER TELEPHONE		
ATEL Repair Expenses	200	200
5194-001-105 MINOR OFFICE EQUIPMENT		
Laptop Computer	1,800	0
5525-001-105 LOAN PRINCIPAL EXPENSE		
SDG&E Energy Projects Loan	7,930	7,930
<b>TOTAL, M &amp; O</b>	<b>88,345</b>	<b>96,545</b>
5125-001-105 BUILDING MAINTENANCE	256,275	258,100
5165-001-105 DUPLICATING	10,815	8,655
5172-001-105 TELECOMMUNICATIONS	9,365	11,020
5175-001-105 MAIL SERVICES	735	670
5178-001-105 OFFICE AUTOMATION	6,685	6,710

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-105 OLDER ADULT SERVICES</b>		
5183-001-105 INSURANCE		
General Liability Insurance	3,590	4,705
Property Insurance	4,705	6,725
	8,295	11,430
 <b>TOTAL, INTERNAL SERVICE CHARGES</b>	 <b>292,170</b>	 <b>296,585</b>
 <b>SUBTOTAL, OLDER ADULT SERVICES</b>	 <b>590,070</b>	 <b>611,205</b>
 5901-001-105 ALLOCATED IN		
Community Services/Administration	34,775	36,590
 <b>TOTAL, OLDER ADULT SERVICES</b>	 <b>624,845</b>	 <b>647,795</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Department Summary**

**SENIOR NUTRITION CENTER**

**Description:** The Senior Nutrition Center improves the nutrition and health of older adults in Escondido as well as reducing their isolation and loneliness.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>STAFFING:</b>				
Regular Full-Time	0.0	0.0	1.0	1.0
Temporary Part-Time (FTE)	1.7	1.7	0.6	0.6
Department Total	<u>1.7</u>	<u>1.7</u>	<u>1.6</u>	<u>1.6</u>
<b>BUDGET:</b>				
Employee Services	42,027	21,778	97,305	101,195
Maintenance & Operations	201,795	220,710	215,670	265,240
Capital	6,948	0	0	0
Internal Service Charges	6,290	6,490	6,490	7,660
Allocations (Net)	0	635	(34,215)	0
Total Budget	<u>257,060</u>	<u>249,613</u>	<u>285,250</u>	<u>374,095</u>

**DEPARTMENT PRIORITIES**

- Provide a planned nutrition program at the Park Avenue Café where low and moderate income seniors (ages 60+) can enjoy a nutritious well-balanced meal
- Provide transportation for isolated seniors (ages 60+) to gain access to the nutrition program to improve their physical health as well as their emotional health through social interaction and center services
- Build partnerships that will benefit the older adult community of Escondido, specifically those that dine at the Park Avenue Café
- Maintain in good standing with the San Diego County nutrition grant that assists in funding the nutrition program including meals and transportation for seniors (ages 60+)

**MAJOR BUDGET IMPACTS**

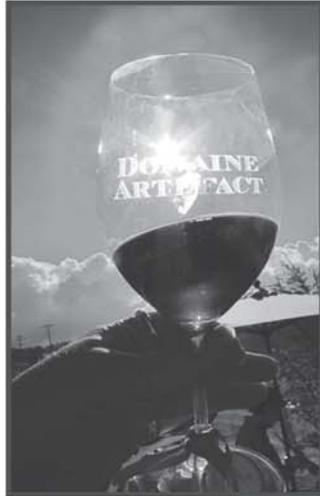
- Increase in the projections for meal and transportation costs

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-107 SENIOR NUTRITION CENTER</b>		
5001-001-107 REGULAR FULL-TIME		
1 Program Coordinator	60,455	62,270
5004-001-107 TEMPORARY PART-TIME		
Senior Service Aides	11,290	11,290
EMPLOYEE OVERHEAD:		
5025-001-107 OTHER EMPLOYEE OVERHEAD	3,185	3,315
5026-001-107 PERS	16,270	17,945
5027-001-107 MEDICAL	5,325	5,430
5028-001-107 WORKERS' COMPENSATION	780	945
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>97,305</b>	<b>101,195</b>
5101-001-107 OFFICE/OPERATING SUPPLIES		
General Operating Supplies	7,200	7,200
Sanitizer Chemical Service	650	650
Soft Water Service	1,090	1,090
	8,940	8,940
5126-001-107 MAINTENANCE OF EQUIPMENT		
Appliances/Grease Trap	1,750	300
Refrigeration/Freezers	2,000	3,180
	3,750	3,480
5131-001-107 PROFESSIONAL SERVICES/CONTRACTS		
Meal Contract	88,895	100,320
Meal Delivery	2,520	2,600
Transportation Contract	95,400	145,000
Budget Adjustment - Senior Transportation Costs (07-02)	11,765	0
	198,580	247,920

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-107 SENIOR NUTRITION CENTER</b>		
5160-001-107 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	1,200	1,200
5190-001-107 OTHER EXPENSE		
Laundry Service	3,200	3,700
<b>TOTAL, M &amp; O</b>	<b>215,670</b>	<b>265,240</b>
5172-001-107 TELECOMMUNICATIONS	2,960	3,480
5178-001-107 OFFICE AUTOMATION	1,340	1,340
5183-001-107 INSURANCE		
General Liability Insurance	1,620	2,020
Property Insurance	570	820
	2,190	2,840
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>6,490</b>	<b>7,660</b>
<b>SUBTOTAL, SENIOR NUTRITION CENTER</b>	<b>319,465</b>	<b>374,095</b>
5902-001-107 ALLOCATED OUT		
CDBG Capital Projects	(25,660)	(25,000)
Successor Agency-Housing	(8,555)	0
	(34,215)	(25,000)
<b>TOTAL, SENIOR NUTRITION CENTER</b>	<b>285,250</b>	<b>349,095</b>



**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Department Summary**

**PLANNING**

**Description:** The Planning Division assists in maintaining and improving the quality of life and the environment through the General Plan Implementation Program and the development review process.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>STAFFING:</b>				
Regular Full-Time	12.0	13.0	14.0	14.0
Regular Part-Time (FTE)	0.5	0.5	0.5	0.5
Temporary Part-Time (FTE)	0.9	0.9	0.2	0.2
Department Total	<u>13.4</u>	<u>14.4</u>	<u>14.7</u>	<u>14.7</u>
<b>BUDGET:</b>				
Employee Services	1,213,403	1,330,921	1,535,895	1,576,475
Maintenance & Operations	49,161	47,681	74,290	74,290
Capital	0	2,004	0	0
Internal Service Charges	164,425	173,495	160,470	181,275
Allocations (Net)	<u>(178,020)</u>	<u>(206,979)</u>	<u>(275,495)</u>	<u>(285,540)</u>
Total Budget	<u>1,248,969</u>	<u>1,347,122</u>	<u>1,495,160</u>	<u>1,546,500</u>

**DEPARTMENT PRIORITIES**

- Process land use entitlements
- Maintain and amend the General Plan and Zoning Code
- Process environmental clearance for private projects, City Capital Improvement Programs and other public projects
- Continue the comprehensive update of the City's General Plan
- Participate in special planning projects, including annexations, census, staffing boards, commissions and SANDAG
- Provide assistance to other departments for preparation of various Master Plans and Economic Development programs

**MAJOR BUDGET IMPACTS**

- None

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-200 PLANNING</b>		
5001-001-200 REGULAR FULL-TIME		
1 Director of Community Development	133,225	141,285
1 Administrative Coordinator	45,950	51,930
1 Assistant Director of Planning	105,880	106,935
2 Assistant Planner I/II's	130,205	134,110
1 Associate Planner	71,090	73,225
3 Department Assistants	119,395	118,115
1 Deputy Director of Planning	96,255	101,105
2 Development Technician I/II's	101,300	104,270
1 Sr. Graphics/GIS Technician	52,100	58,725
1 Principal Planner	87,505	91,915
Bilingual Pay	4,550	5,850
Budget Adjustment - MOU Agreement (07-20)	2,135	0
Budget Adjustment - MOU Agreement (09-10)	7,065	0
	956,655	987,465
5003-001-200 REGULAR PART-TIME		
1 GIS/Graphics Technician I (.50)	22,500	25,375
5004-001-200 TEMPORARY PART-TIME		
	3,000	3,000
5020-001-200 OVERTIME		
	3,000	3,000
EMPLOYEE OVERHEAD:		
5025-001-200 OTHER EMPLOYEE OVERHEAD	33,105	37,010
5026-001-200 PERS	261,090	291,615
5027-001-200 MEDICAL	183,410	156,415
5028-001-200 WORKERS' COMPENSATION	34,495	35,940
5030-001-200 FLEXIBLE BENEFITS	35,690	36,655
Budget Adjustment - MOU Agreement (07-20)	750	0
Budget Adjustment - MOU Agreement (09-10)	2,200	0
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>1,535,895</b>	<b>1,576,475</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

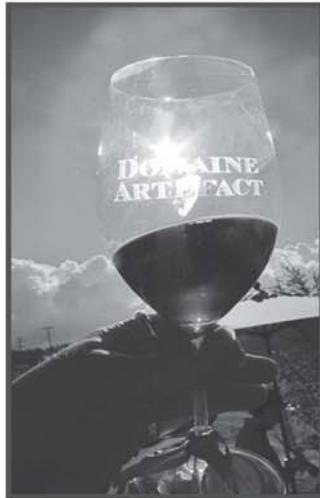
	<b>2014-15 REVISED</b>	<b>2015-16 BUDGET</b>
<b>001-200 PLANNING</b>		
5101-001-200 OFFICE/OPERATING SUPPLIES		
Boards and Commissions Supplies	775	775
General Office Supplies	5,575	5,575
Graphic Supplies/Blue Prints	1,650	1,650
	8,000	8,000
5126-001-200 MAINTENANCE OF EQUIPMENT		
Maintenance/Repair for Computers, Printers, FAX, Monitors, TV, VCR and Color Printer	3,500	1,900
Other Small Equipment Maintenance	1,000	1,000
Typewriter Maintenance	500	500
Upgrade Graphics Computers	0	1,600
	5,000	5,000
5131-001-200 PROFESSIONAL SERVICES/CONTRACTS		
California Department of Fish & Game Filing Fee	8,540	5,590
Contract Consultant Services (Priority Projects)	1,000	1,000
County Assessor Fees	2,500	1,000
Planning Commissioner Stipend	16,800	16,800
Temporary Clerical Help	550	5,000
	29,390	29,390
5160-001-200 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	2,000	2,000
5161-001-200 MILEAGE REIMBURSEMENT		
Miscellaneous	500	500
5162-001-200 DUES AND SUBSCRIPTIONS		
American Institute of Certified Planners	740	740
American Planning Association Dues	1,840	1,840
Trade Publications	420	420
	3,000	3,000
5163-001-200 AUTO ALLOWANCE		
Director of Community Development	5,100	5,100

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-200 PLANNING</b>		
5167-001-200 ADVERTISING AND PRINTING		
Legal Advertising/Printing	10,000	10,000
5173-001-200 OTHER TELEPHONE		
Cellular Phone Service	1,500	1,500
5193-001-200 SOFTWARE		
CRW Planning Trakit	7,800	7,800
Graphics Software Upgrades	2,000	2,000
	9,800	9,800
<b>TOTAL, M &amp; O</b>	<b>74,290</b>	<b>74,290</b>
5125-001-200 BUILDING MAINTENANCE	65,210	76,275
5164-001-200 FLEET SERVICES	3,115	3,115
5165-001-200 DUPLICATING	28,020	23,040
5172-001-200 TELECOMMUNICATIONS	6,010	7,055
5175-001-200 MAIL SERVICES	9,985	15,605
5178-001-200 OFFICE AUTOMATION	30,585	29,365
5183-001-200 INSURANCE		
General Liability Insurance	12,715	16,780
Property Insurance	4,830	10,040
	17,545	26,820
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>160,470</b>	<b>181,275</b>
<b>SUBTOTAL, PLANNING</b>	<b>1,770,655</b>	<b>1,832,040</b>

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-200 PLANNING</b>		
5902-001-200 ALLOCATED OUT		
Water	(87,925)	(91,600)
Wastewater	(87,925)	(91,600)
Capital Improvement Projects-Public Works	(17,585)	(18,320)
Home	(15,015)	(14,805)
Successor Agency-Housing	(54,030)	(55,920)
Public Art	<u>(13,015)</u>	<u>(13,295)</u>
	(275,495)	(285,540)
 <b>TOTAL, PLANNING</b>	 <b>1,495,160</b>	 <b>1,546,500</b>



**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Department Summary**

**CODE ENFORCEMENT**

**Description:** The Code Enforcement Division is responsible for the protection of life, health, safety and property through the enforcement of codes and standards for the maintenance and regulation of property, buildings and structures in the City of Escondido. The Code Enforcement Division also enforces the requirements for the licensing of all persons conducting business within the City of Escondido.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>STAFFING:</b>				
Regular Full-Time	8.0	8.0	10.0	11.0
Temporary Part-Time (FTE)	9.9	9.9	7.9	4.9
Department Total	<u>17.9</u>	<u>17.9</u>	<u>17.9</u>	<u>15.9</u>
<b>BUDGET:</b>				
Employee Services	824,348	819,894	1,083,960	1,136,170
Maintenance & Operations	45,892	52,122	63,665	63,665
Internal Service Charges	179,970	190,920	214,610	238,975
Allocations (Net)	<u>(134,910)</u>	<u>(142,610)</u>	<u>(174,660)</u>	<u>(217,080)</u>
Total Budget	<u>915,300</u>	<u>920,326</u>	<u>1,187,575</u>	<u>1,221,730</u>

**DEPARTMENT PRIORITIES**

- Enforce codes and standards for maintenance and regulation of property, buildings, structures and uses
- Process applications, approvals, renewals and issuances of business licenses for businesses operating within the City of Escondido
- Enforce Title 25 in all mobilehome parks located within the City of Escondido
- Enforce the Shopping Cart Containment Plan including retrieval of abandoned shopping carts
- Implements the City Council Action Plan pertaining to image and appearance
- Assists the Police Department as part of the Neighborhood Transformation Program

**MAJOR BUDGET IMPACTS**

- Reclassed temporary part-time positions to one regular full-time position

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-250 CODE ENFORCEMENT</b>		
5001-001-250 REGULAR FULL-TIME		
1 Code Enforcement Manager	80,595	84,660
1 Code Enforcement Assistant I/II	35,620	36,690
1 Code Enforcement Associate	68,400	70,450
4 Code Enforcement Officer II's	168,660	226,415
2 Customer Service Representative I/II's	81,165	83,465
2 Sr. Code Enforcement Officers	129,655	140,250
Bilingual Pay	3,250	3,250
Budget Adjustment - MOU Agreement (07-20)	5,940	0
Budget Adjustment - MOU Agreement (09-10)	6,585	0
	579,870	645,180
5004-001-250 TEMPORARY PART-TIME		
Temporary Officers	146,290	82,000
Temporary Staff	12,000	16,200
	158,290	98,200
5020-001-250 OVERTIME		
	2,000	2,000
EMPLOYEE OVERHEAD:		
5025-001-250 OTHER EMPLOYEE OVERHEAD	22,110	27,450
5026-001-250 PERS	152,720	185,945
5027-001-250 MEDICAL	119,025	105,630
5028-001-250 WORKERS' COMPENSATION	34,890	60,445
Budget Adjustment - MOU Agreement (07-20)	1,980	0
Budget Adjustment - MOU Agreement (09-10)	2,050	0
5030-001-250 FLEXIBLE BENEFITS		
Flexible Benefits	10,905	11,320
Budget Adjustment - MOU Agreement (07-20)	120	0
	11,025	11,320
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>1,083,960</b>	<b>1,136,170</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-250 CODE ENFORCEMENT</b>		
5101-001-250 OFFICE/OPERATING SUPPLIES		
Office Supplies	11,000	11,000
Uniforms	1,200	1,200
	12,200	12,200
5126-001-250 MAINTENANCE OF EQUIPMENT		
Computer/ Monitor Repair Maintenance	2,000	2,000
Laser Printer & Color Printer Maintenance	1,000	1,000
	3,000	3,000
5131-001-250 PROFESSIONAL SERVICES/CONTRACTS		
AB 925 Program	1,000	1,000
Abatement: Substandard Buildings	5,115	5,115
Attire Contract	3,500	3,500
Title Reports	500	500
	10,115	10,115
5160-001-250 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	2,500	2,500
5162-001-250 DUES AND SUBSCRIPTIONS		
Professional Organization Dues	1,500	1,500
Trade Publications	350	350
	1,850	1,850
5167-001-250 ADVERTISING AND PRINTING		
Business Cards	200	200
Business License Forms/Applications, etc.	1,000	1,000
Council Work Program Projects	400	400
Standard Forms/Notice of Violations	400	400
	2,000	2,000
5173-001-250 OTHER TELEPHONE		
Cellular Phone Service	6,000	6,000
Wireless Service (Ipad TraKit)	4,000	4,000
	10,000	10,000

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-250 CODE ENFORCEMENT</b>		
5193-001-250 SOFTWARE		
Case Tracking Software Maintenance (CRW)	22,000	22,000
<b>TOTAL, M &amp; O</b>	<b>63,665</b>	<b>63,665</b>
5125-001-250 BUILDING MAINTENANCE	38,595	45,400
5164-001-250 FLEET SERVICES	49,800	49,800
5165-001-250 DUPLICATING	7,395	10,005
5172-001-250 TELECOMMUNICATIONS	4,810	5,645
5174-001-250 RADIO COMMUNICATIONS	6,715	4,365
5175-001-250 MAIL SERVICES	38,555	42,995
5178-001-250 OFFICE AUTOMATION	40,360	41,895
5183-001-250 INSURANCE		
General Liability Insurance	26,650	36,060
Property Insurance	1,730	2,810
	<u>28,380</u>	<u>38,870</u>
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>214,610</b>	<b>238,975</b>
<b>SUBTOTAL, CODE ENFORCEMENT</b>	<b>1,362,235</b>	<b>1,438,810</b>
5902-001-250 ALLOCATED OUT		
Water	(61,405)	(78,510)
Wastewater	(113,255)	(138,570)
	<u>(174,660)</u>	<u>(217,080)</u>
<b>TOTAL, CODE ENFORCEMENT</b>	<b>1,187,575</b>	<b>1,221,730</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Department Summary**

**BUILDING**

**Description:** The Building Division protects life and property through the application and enforcement of codes and standards for the construction and maintenance of buildings and structures in the City.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>STAFFING:</b>				
Regular Full-Time	7.0	7.0	7.0	7.0
<b>BUDGET:</b>				
Employee Services	704,538	722,910	776,110	832,185
Maintenance & Operations	99,421	75,975	117,070	95,550
Capital	11,514	0	0	0
Internal Service Charges	92,030	90,910	103,060	117,010
Allocations (Net)	<u>(164,530)</u>	<u>(177,530)</u>	<u>(184,670)</u>	<u>(190,600)</u>
Total Budget	742,973	712,265	811,570	854,145

**DEPARTMENT PRIORITIES**

- Administer and enforce building codes that regulate the construction, use and maintenance of all buildings and structures within the City
- Review plans and related documents for buildings and structures to verify compliance with state and locally adopted codes and ordinances
- Inspect new construction, as well as remodeled buildings, ensuring that the buildings meet minimum health and safety standards
- Issue building permits to the public

**MAJOR BUDGET IMPACTS**

- Reclassed contracted temporary Building Inspector to temporary part-time position

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-300 BUILDING</b>		
5001-001-300 REGULAR FULL-TIME		
1 Building Official	93,305	98,005
2 Building Inspector II's	133,460	130,435
1 Deputy Building Official	87,720	89,925
2 Development Technician II's	112,275	96,530
1 Sr. Building Inspector	73,660	75,870
Bilingual Pay	2,600	1,300
Certification Pay	7,500	7,500
Budget Adjustment - MOU Agreement (07-20)	2,210	0
Budget Adjustment - MOU Agreement (09-10)	5,670	0
	518,400	499,565
5004-001-300 TEMPORARY PART-TIME	0	36,770
5020-001-300 OVERTIME	5,000	5,000
EMPLOYEE OVERHEAD:		
5025-001-300 OTHER EMPLOYEE OVERHEAD	18,070	17,445
5026-001-300 PERS	137,425	143,975
5027-001-300 MEDICAL	67,130	91,270
5028-001-300 WORKERS' COMPENSATION	15,585	25,885
5030-001-300 FLEXIBLE BENEFITS	11,955	12,275
Budget Adjustment - MOU Agreement (07-20)	780	0
Budget Adjustment - MOU Agreement (09-10)	1,765	0
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>776,110</b>	<b>832,185</b>
5101-001-300 OFFICE/OPERATING SUPPLIES		
Building Code Books and Reference Materials	3,000	3,000
Disaster Damage Assessment Supplies	500	500
General Office Supplies	4,000	4,000
International Building Safety Week	300	300
	7,800	7,800

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-300 BUILDING</b>		
5126-001-300 MAINTENANCE OF EQUIPMENT		
Computer/Monitor Maintenance Repair	2,500	2,500
Office Equipment Maintenance	800	800
	3,300	3,300
5131-001-300 PROFESSIONAL SERVICES/CONTRACTS		
Attire Contract	1,200	1,200
Esgil/Plan Check, General	75,000	65,000
Temporary Building Inspector/Contract Services	11,520	0
	87,720	66,200
5160-001-300 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	3,000	2,700
5162-001-300 DUES AND SUBSCRIPTIONS		
ICBO Certificates/Renewals	500	500
ICBO Evaluation Report Service	150	150
Professional Organization Dues	1,200	1,200
Trade Publications	100	100
	1,950	1,950
5167-001-300 ADVERTISING AND PRINTING		
Forms, Business Cards, Correction Notices, Stop Work, Etc.	1,500	1,500
5173-001-300 OTHER TELEPHONE		
Cellular Phone Service	3,100	3,100
Wireless Service (Ipad TraKit)	1,200	1,200
	4,300	4,300
5193-001-300 SOFTWARE		
Permit Tracking Software Maintenance (CRW)	7,500	7,800
<b>TOTAL, M &amp; O</b>	<b>117,070</b>	<b>95,550</b>
5125-001-300 BUILDING MAINTENANCE	40,265	47,340

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-300 BUILDING</b>		
5164-001-300 FLEET SERVICES	22,175	22,175
5165-001-300 DUPLICATING	5,485	5,735
5172-001-300 TELECOMMUNICATIONS	3,605	4,230
5175-001-300 MAIL SERVICES	1,075	1,615
5178-001-300 OFFICE AUTOMATION	17,385	16,105
5183-001-300 INSURANCE		
General Liability Insurance	11,360	17,035
Property Insurance	1,710	2,775
	13,070	19,810
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>103,060</b>	<b>117,010</b>
<b>SUBTOTAL, BUILDING</b>	<b>996,240</b>	<b>1,044,745</b>
5902-001-300 ALLOCATED OUT		
Water	(92,335)	(95,300)
Wastewater	(92,335)	(95,300)
	(184,670)	(190,600)
<b>TOTAL, BUILDING</b>	<b>811,570</b>	<b>854,145</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Department Summary**

**ENGINEERING**

**Description:** The Engineering Division coordinates engineering review of private development projects, planning applications, and environmental studies; designs and administers bidding of all capital improvement projects; inspects all public construction projects, including those initiated by private developments; and administers all traffic and transportation projects, including those for traffic signals.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>STAFFING:</b>				
Regular Full-Time	25.0	24.0	23.0	24.0
Temporary Part-Time (FTE)	7.3	7.7	7.3	3.0
Department Total	<u>32.3</u>	<u>31.7</u>	<u>30.3</u>	<u>27.0</u>
<b>BUDGET:</b>				
Employee Services	2,809,187	2,720,402	2,852,525	2,973,625
Maintenance & Operations	265,373	221,159	175,450	175,450
Capital	0	13,742	0	0
Internal Service Charges	431,315	418,490	454,840	514,075
Allocations (Net)	<u>(1,487,356)</u>	<u>(1,533,016)</u>	<u>(1,336,890)</u>	<u>(1,434,515)</u>
Total Budget	<u>2,018,519</u>	<u>1,840,777</u>	<u>2,145,925</u>	<u>2,228,635</u>

**DEPARTMENT PRIORITIES**

- Design 4 major Capital Improvement Projects
- Provide friendly and efficient service to the more than 3,000 public counter customers
- Streamline the development process by improving informational handouts and updating policies and standards
- Implement pavement management plan by resurfacing 5% of the City's streets

**MAJOR BUDGET IMPACTS**

- Reclassed temporary part-time positions into one regular full-time position

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-402 ENGINEERING</b>		
5001-001-402 REGULAR FULL-TIME		
1 Director of Public Works/Engineering	155,120	161,370
1 Assistant Director of Public Works/Engineering	120,865	125,735
1 Administrative Assistants	79,600	40,925
1 Administrative Coordinator	58,930	59,235
1 Assistant City Engineer	102,465	106,595
3 Associate Engineers	255,680	276,550
1 Department Assistant	40,715	40,925
1 Design & Construction Projects Manager	79,050	82,235
1 Development Technician I/II	50,915	48,035
4 Engineer I/II's	154,775	275,340
1 Engineer Tech I/II	61,965	63,825
5 Field Engineering Inspector I/II's	381,585	331,350
1 Field Engineering Supervisor	0	70,490
1 Management Analyst	0	60,000
0 Parks and Open Space Administrator	78,265	0
1 Principal Engineer	96,530	100,420
Bilingual Pay	1,300	1,300
Budget Adjustment - MOU Agreement (07-20)	16,080	0
Budget Adjustment - MOU Agreement (09-10)	16,820	0
	1,750,660	1,844,330
5004-001-402 TEMPORARY PART-TIME		
Department Specialists (CIP Projects)	145,970	59,635
5020-001-402 OVERTIME		
	50,000	50,000
EMPLOYEE OVERHEAD:		
5025-001-402 OTHER EMPLOYEE OVERHEAD		
	56,405	61,650
5026-001-402 PERS		
	471,685	531,535
5027-001-402 MEDICAL		
	234,840	242,205
5028-001-402 WORKERS' COMPENSATION		
	85,235	134,720
5030-001-402 FLEXIBLE BENEFITS		
	46,810	49,550
Budget Adjustment - MOU Agreement (07-20)	5,685	0
Budget Adjustment - MOU Agreement (09-10)	5,235	0
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>2,852,525</b>	<b>2,973,625</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
 <b>001-402 ENGINEERING</b>		
 5101-001-402 OFFICE/OPERATING SUPPLIES		
Bond Paper/Mylar Rolls (Design)	1,000	1,000
CTSS Supplies	1,000	1,000
Drafting Supplies	500	500
Field Engineering Uniforms	2,500	2,500
General Office Supplies	4,200	4,200
Imaging Fees (Office)	1,500	1,500
LMD Supplies	500	500
Personal Computer Supplies	1,000	1,000
Plotter Supplies (Paper/Pens)	1,500	1,500
Printer Paper	1,250	1,250
Safety Items	500	500
Sepia Prints - Subdivisions	500	500
Small Tools/Field Office	1,000	1,000
Survey Crew Supplies	1,000	1,000
Transportation & Community Safety Commission	500	500
	18,450	18,450
 5126-001-402 MAINTENANCE OF EQUIPMENT		
Office Equipment	2,500	2,500
PC Repairs	800	800
Printer/Plotter Service Contract	1,350	1,350
Survey Equipment Maintenance	850	850
	5,500	5,500
 5131-001-402 PROFESSIONAL SERVICES/CONTRACTS		
Engineering Services	73,500	73,500
Laboratory Soil Testing	3,000	3,000
RAMS Annual Maintenance to SANDAG	11,000	11,000
SANDAG Traffic Model	1,500	1,500
Temporary Help - Employment Service	1,000	1,000
Traffic Counts	3,000	3,000
	93,000	93,000
 5160-001-402 TRAINING AND MEETINGS		
Notary Training	550	550
Seminars, Conferences, Workshops	3,750	3,750
	4,300	4,300

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-402 ENGINEERING</b>		
5161-001-402 MILEAGE REIMBURSEMENT		
Miscellaneous	1,000	1,000
5162-001-402 DUES AND SUBSCRIPTIONS		
American Public Works Association	400	400
Professional Organization Dues	600	600
Technical Publications	800	800
	1,800	1,800
5163-001-402 AUTO ALLOWANCE		
Assistant Director of Public Works/Engineering	5,100	5,100
Director of Public Works/Engineering	5,100	5,100
	10,200	10,200
5166-001-402 OTHER DUPLICATING		
CIP Plans	1,000	1,000
Outside Copying	500	500
	1,500	1,500
5173-001-402 OTHER TELEPHONE		
Mobile Telephone Expenses	25,000	25,000
5190-001-402 OTHER EXPENSES		
Professional Engineering Registration Fee	800	800
5193-001-402 SOFTWARE		
Autocad Licenses	2,900	2,900
Misc. Software	500	500
Trakit Annual Maintenance Fee	7,500	7,500
	10,900	10,900

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-402 ENGINEERING</b>		
5194-001-402 MINOR OFFICE EQUIPMENT		
Ergonomic Studies/Supplies	1,500	1,500
Laptop Replacement	1,500	1,500
	3,000	3,000
 <b>TOTAL, M &amp; O</b>	 <b>175,450</b>	 <b>175,450</b>
 5125-001-402 BUILDING MAINTENANCE	 203,170	 234,790
5164-001-402 FLEET SERVICES	76,410	76,410
5165-001-402 DUPLICATING	11,165	10,265
5172-001-402 TELECOMMUNICATIONS	56,130	62,535
5174-001-402 RADIO COMMUNICATIONS	2,100	1,310
5175-001-402 MAIL SERVICES	2,785	2,840
5178-001-402 OFFICE AUTOMATION	50,555	52,015
5183-001-402 INSURANCE		
General Liability Insurance	42,945	54,730
Property Insurance	9,580	19,180
	52,525	73,910
 <b>TOTAL, INTERNAL SERVICE CHARGES</b>	 <b>454,840</b>	 <b>514,075</b>
 <b>SUBTOTAL, ENGINEERING</b>	 <b>3,482,815</b>	 <b>3,663,150</b>
 5901-001-402 ALLOCATED IN		
Successor Agency-Housing	21,085	22,445

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-402 ENGINEERING</b>		
5902-001-402 ALLOCATED OUT		
Landscape Maintenance District	(101,270)	(91,645)
Water	(115,095)	(123,130)
Wastewater	(105,445)	(111,345)
Environmental Programs Division	(208,760)	(223,620)
Building Maintenance	(10,955)	(11,540)
Fleet Services	(10,955)	(11,540)
Capital Improvement Projects	<u>(805,495)</u>	<u>(884,140)</u>
	(1,357,975)	(1,456,960)
 <b>TOTAL, ENGINEERING</b>	 <b>2,145,925</b>	 <b>2,228,635</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Department Summary**

**MAINTENANCE/STREETS & PARKS**

**Description:** The Maintenance division maintains and repairs City streets, i.e., signs, street lights, traffic signals, sidewalks, curbs, flood control channels, and public buildings; removes graffiti; provides dispatching for all field maintenance operations; and maintains all City communications equipment and the corporation yard, as well as maintaining the City's parks, open spaces, high school athletic fields, and street trees.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>STAFFING:</b>				
Regular Full-Time	54.0	55.0	54.0	54.0
Temporary Part-Time (FTE)	14.0	17.1	17.0	17.6
Department Total	<u>68.0</u>	<u>72.1</u>	<u>71.0</u>	<u>71.6</u>
<b>BUDGET:</b>				
Employee Services	5,082,699	4,965,663	5,461,675	5,673,150
Maintenance & Operations	2,915,766	2,800,592	2,860,610	2,936,090
Capital	0	0	0	0
Internal Service Charges	1,245,640	1,258,235	1,363,405	1,452,550
Allocations (Net)	<u>(1,323,278)</u>	<u>(1,350,775)</u>	<u>(1,558,740)</u>	<u>(1,552,225)</u>
Total Budget	<u>7,920,827</u>	<u>7,673,715</u>	<u>8,126,950</u>	<u>8,509,565</u>

**DEPARTMENT PRIORITIES**

- Streets: Provide safety to our customers by maintaining traffic signals, street lights, roads and sidewalks
- Streets: Continue to remove graffiti in a timely manner, as well as provide training and volunteer opportunities
- Streets: Maintain the storm drain systems in accordance with good routine maintenance practices and state mandated standards
- Complete the implementation of a service request/work order tracking system
- Parks: Provide an improved quality of life experience for the residents and visitors through professional and quality maintenance service of the City parks, facilities and right of ways
- Parks: Perform landscape and irrigation maintenance at all City facilities
- Parks: Maintain all trees located in City parks

**MAJOR BUDGET IMPACTS**

- Streets: Increase in cell phone expenses to fully utilize Azteca/City Works & graffiti tracker software packages
- Parks: Increase in the cost of utilities

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-403 MAINTENANCE/STREETS</b>		
5001-001-403 REGULAR FULL-TIME		
1 Deputy Director of Public Works/Operations	114,000	118,595
2 Department Assistants	81,430	81,845
4 Electricians/Streets	256,600	261,735
11 Lead Maintenance Technicians	598,570	609,065
1 Maintenance and Operations Coordinator	52,115	52,385
3 Maintenance Supervisors	205,195	204,805
11 Maintenance Tech I/II's	544,320	550,665
4 Sr. Maintenance Technicians	224,100	230,675
Bilingual Pay	11,700	11,700
Crew Leader Pay	4,000	4,000
Budget Adjustment - MOU Agreement (07-20)	6,155	0
	2,098,185	2,125,470
5004-001-403 TEMPORARY PART-TIME		
2 Department Specialists (with PERS)	39,000	40,500
Temporary Part-Time (with PARS)	226,610	235,670
	265,610	276,170
5020-001-403 OVERTIME		
July 4th Fireworks	3,000	3,000
Overtime	182,000	182,000
Standby Pay	37,700	37,700
	222,700	222,700
EMPLOYEE OVERHEAD:		
5025-001-403 OTHER EMPLOYEE OVERHEAD	86,095	89,650
5026-001-403 PERS	573,630	624,230
5027-001-403 MEDICAL	375,800	406,585
5028-001-403 WORKERS' COMPENSATION	123,785	176,870
5030-001-403 FLEXIBLE BENEFITS	21,325	21,530
Budget Adjustment - MOU Agreement (07-20)	2,175	0
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>3,769,305</b>	<b>3,943,205</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-403 MAINTENANCE/STREETS</b>		
5101-001-403 OFFICE/OPERATING SUPPLIES		
Building Maintenance	6,500	6,500
Bus Stop Maintenance Supplies	5,000	5,000
City Appearance/Re-vegetation	15,000	15,000
City Owned Property Maintenance	10,000	10,000
Concrete - Curb, Gutter, Sidewalk & Misc. Concrete Repairs	65,000	65,000
Drainage Supplies - Construction Repair/Replacement	30,000	30,000
Drainage Supplies - Vactor	5,000	5,000
Electrical Supplies - Street Lighting/Electrical Repairs	75,000	75,000
General Office Supplies	5,000	5,000
Graffiti Eradication Supplies	50,000	50,000
Hot/Cold Mix Asphalt	65,000	65,000
Light Bulb Replacement	10,000	10,000
Property Damage Contingency	16,000	16,000
Safety Supplies - Personal Protection Equipment	30,000	30,000
Small/Hand Tool Repair/Replacement	7,500	7,500
Street Cleaning Supplies	4,000	4,000
Street Maintenance Supplies	20,000	20,000
Street Marking/Painting Supplies	30,000	30,000
Street Right-of-Way Maintenance	40,000	40,000
Street Signage - Installation/Replacement	50,000	50,000
Traffic Safety Supplies - Traffic Control Equip Replacement	20,000	20,000
Traffic Signal Maintenance	20,000	20,000
Unanticipated Projects - Equipment Repair	10,000	10,000
	589,000	589,000
5126-001-403 MAINTENANCE OF EQUIPMENT		
Office Equipment	2,000	2,000
5131-001-403 PROFESSIONAL SERVICES/CONTRACTS		
2nd and Quince Landscape Maintenance	3,485	3,485
9th Avenue Median Maintenance	3,400	3,400
Auto Parkway Median Maintenance	3,400	3,400
Auto Parkway ROW Maintenance (By Del Dios School)	6,800	6,800
Bear Valley Parkway Maintenance	13,600	13,600
Caltrans/Signal Maintenance	25,075	25,075
Centre City Parkway Maintenance	125,800	125,800
Chestnut & Juniper Lot Maintenance	765	765
Citracado Parkway Maintenance	7,990	7,990

(continued on next page)

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-403 MAINTENANCE/STREETS</b>		
5131-001-403 PROFESSIONAL SERVICES/CONTRACTS (continued)		
Concrete Repairs	10,000	10,000
Downtown Sidewalk Cleaning	5,100	5,100
East Valley Pkwy/Bear Valley Pkwy Median Maintenance	30,175	30,175
East Valley Pkwy/Las Brisas (West) Maintenance	1,190	1,190
East Valley Pkwy Median Maintenance (Rose & Midway)	1,785	1,785
El Norte Median Maintenance	20,060	20,060
Electric Maintenance	12,750	12,750
Eleventh Avenue Median Maintenance	1,020	1,020
Fence Repair	8,500	8,500
Fifth & Grape Median Maintenance	1,955	1,955
Freeway Closure-Christmas Parade	7,225	7,225
Grand Avenue Median Maintenance	10,200	10,200
Guard Rails	2,550	2,550
Hidden Trails Slope Maintenance	10,200	10,200
Los Arboles Maintenance	1,275	1,275
Mission Avenue Median Maintenance	1,445	1,445
North CCP Maintenance	6,800	6,800
Pest Control	5,100	5,100
Police/Fire Headquarters Landscaping	9,945	9,945
Printer Service	425	425
Security Systems	850	850
South Escondido Blvd. (6th - 15th) Landscape Maintenance	1,020	1,020
Sprinter Bike Trail Maintenance	5,000	5,000
Storm Drain Repair & Maintenance	5,000	5,000
Street Tree Maintenance	12,750	12,750
Sweeping	50,000	50,000
Third Avenue Median Maintenance	1,275	1,275
Third, Beech and Date Maintenance	1,870	1,870
Underground Service Alert	2,550	2,550
Uniforms	11,050	11,050
Valley Pkwy Medians at Gateway/La Terraza Maintenance	4,505	4,505
Various Small Right-of-Ways	6,375	6,375
Vegetation Removal	6,800	6,800
Via Rancho Pkwy/Bear Valley Pkwy Median Maintenance	15,300	15,300
Washington Hills Maintenance	6,800	6,800
Weed Mowing	6,035	6,035
West Valley Pkwy Medians & Parkway Maintenance	11,050	11,050
	486,245	486,245
5160-001-403 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	2,500	2,500

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

		<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-403</b>	<b>MAINTENANCE/STREETS</b>		
5161-001-403	MILEAGE REIMBURSEMENT		
	Miscellaneous	1,500	1,500
5162-001-403	DUES & SUBSCRIPTIONS		
	Miscellaneous Publications	1,500	1,500
5166-001-403	OTHER DUPLICATING	500	500
5170-001-403	UTILITIES	1,056,000	1,056,000
5171-001-403	WATER		
	Water Service-Other Agencies	65,000	65,000
5173-001-403	OTHER TELEPHONE		
	Cellular Phone Expenses	17,000	30,000
5180-001-403	RENT		
	Miscellaneous Equipment	26,415	26,415
5190-001-403	OTHER EXPENSE		
	Landscape Maintenance District Assessment	5,760	5,895
	MOU After Hour Meals	0	5,000
		<u>5,760</u>	<u>10,895</u>
5525-001-403	LOAN PRINCIPAL EXPENSE		
	SDG&E Energy Projects Loan	11,020	11,020
<b>TOTAL, M &amp; O</b>		<b>2,264,440</b>	<b>2,282,575</b>
5125-001-403	BUILDING MAINTENANCE	56,355	59,570
5164-001-403	FLEET SERVICES	568,345	568,345
5165-001-403	DUPLICATING	13,175	14,350
5172-001-403	TELECOMMUNICATIONS	17,425	21,905

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-403 MAINTENANCE/STREETS</b>		
5174-001-403 RADIO COMMUNICATIONS	14,690	12,405
5175-001-403 MAIL SERVICES	3,205	3,220
5178-001-403 OFFICE AUTOMATION	40,865	43,645
5183-001-403 INSURANCE		
General Liability Insurance	211,335	288,155
Property Insurance	3,940	4,690
	<u>215,275</u>	<u>292,845</u>
 <b>TOTAL, INTERNAL SERVICE CHARGES</b>	 <b>929,335</b>	 <b>1,016,285</b>
 <b>SUBTOTAL, MAINTENANCE/STREETS</b>	 <b>6,963,080</b>	 <b>7,242,065</b>
 5901-001-403 ALLOCATED IN		
Risk Management	24,560	25,520
 5902-001-403 ALLOCATED OUT		
Vehicle Parking District	(75,385)	(78,400)
Water	(484,730)	(496,120)
Wastewater	(311,735)	(302,470)
Environmental Programs	(407,685)	(17,475)
Capital Improvement Projects	(161,955)	(552,395)
	<u>(1,441,490)</u>	<u>(1,446,860)</u>
 <b>TOTAL, MAINTENANCE/STREETS</b>	 <b>5,546,150</b>	 <b>5,820,725</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-103 MAINTENANCE/PARKS</b>		
5001-001-103 REGULAR FULL-TIME		
1 Parks & Open Sp. Superintendent/Administrator	82,160	87,130
2 Lead Maintenance Technicians	110,635	112,850
1 Maintenance Supervisor	68,400	70,450
8 Maintenance Technician I/II's	385,515	397,500
1 Parks & Open Space Supervisor	71,865	74,020
4 Sr. Maintenance Technicians	238,565	231,250
Bilingual Pay	7,800	7,800
Budget Adjustment - MOU Agreement (07-20)	4,210	0
	969,150	981,000
5004-001-103 TEMPORARY PART-TIME		
Maintenance Trainees (with PARS)	53,320	55,450
Pool Maintenance (with PERS)	19,995	20,795
	73,315	76,245
5020-001-103 OVERTIME		
	68,365	68,365
EMPLOYEE OVERHEAD:		
5025-001-103 OTHER EMPLOYEE OVERHEAD		
	38,325	42,970
5026-001-103 PERS		
	265,120	288,715
5027-001-103 MEDICAL		
	207,495	181,740
5028-001-103 WORKERS' COMPENSATION		
	60,145	81,655
5030-001-103 FLEXIBLE BENEFITS		
	8,970	9,255
Budget Adjustment - MOU Agreement (07-20)	1,485	0
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>1,692,370</b>	<b>1,729,945</b>
5101-001-103 OFFICE/OPERATING SUPPLIES		
Ball Field Light Bulbs	7,000	7,000
City Appearance/Re-vegetation	20,000	20,000
Fertilizer/Pesticides/Supplies (CFA)	10,000	10,000
Grounds Maintenance	63,445	63,445

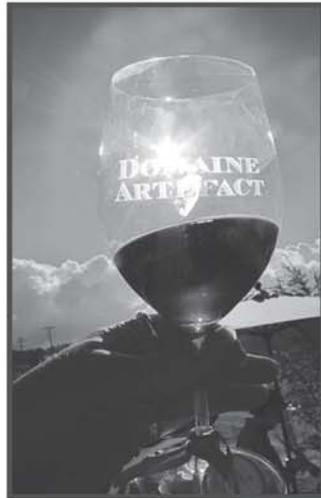
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**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-103 MAINTENANCE/PARKS</b>		
5101-001-103 OFFICE/OPERATING SUPPLIES (continued)		
Hand Power Tool Repair/Replacement	7,500	7,500
Hazmat Permits	880	880
Plant Material/Irrigation Supplies	54,175	54,175
Pool Permits	500	500
Pool Supplies	30,000	30,000
Recycled Water System Inspections	2,000	2,000
Trees	10,000	10,000
	205,500	205,500
5131-001-103 PROFESSIONAL SERVICES/CONTRACTS		
Contract Cleaning - Queen Califia's Magical Circle	4,200	4,200
Daley Ranch Maintenance/Biological Monitoring	30,000	30,000
Grove Park Maintenance	20,000	20,000
Park Sweeping Contract	10,000	10,000
Pest Control	7,800	7,800
Ryan Park Maintenance	39,000	39,000
Uniforms	6,000	6,000
	117,000	117,000
5160-001-103 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	1,000	1,000
5162-001-103 DUES AND SUBSCRIPTIONS		
CA Parks/Recreation Society (CPRS)	280	280
Pesticide Applicators - License Fee	790	790
	1,070	1,070
5170-001-103 UTILITIES		
Utilities	235,600	292,145
5171-001-103 WATER		
Water Service-Other Agencies	20,000	20,000
5173-001-103 OTHER TELEPHONE		
Cell Phone Service	8,000	8,800

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-103 MAINTENANCE/PARKS</b>		
5180-001-103 RENT		
Equipment Rental	8,000	8,000
<b>TOTAL, M &amp; O</b>	<b>596,170</b>	<b>653,515</b>
5125-001-103 BUILDING MAINTENANCE	212,155	196,740
5164-001-103 FLEET SERVICES	169,470	169,470
5174-001-103 RADIO COMMUNICATIONS	1,260	1,310
5178-001-103 OFFICE AUTOMATION	4,010	4,030
5183-001-103 INSURANCE		
General Liability Insurance	40,795	55,490
Property Insurance	6,380	9,225
	<u>47,175</u>	<u>64,715</u>
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>434,070</b>	<b>436,265</b>
<b>SUBTOTAL, MAINTENANCE/PARKS</b>	<b>2,722,610</b>	<b>2,819,725</b>
5901-001-103 ALLOCATED IN		
Risk Management	12,280	12,765
5902-001-103 ALLOCATED OUT		
Landscape Maintenance District	(53,050)	(55,990)
Environmental Programs	(19,810)	(21,590)
Capital Improvement Projects	(81,230)	(66,070)
	<u>(154,090)</u>	<u>(143,650)</u>
<b>TOTAL, MAINTENANCE/PARKS</b>	<b>2,580,800</b>	<b>2,688,840</b>



**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Department Summary**

**RADIO COMMUNICATIONS**

**Description:** The Communications division maintains the communications equipment for all City departments, operates the Hubbard Hill base station, and monitors the City's radio/communication system to assure compliance with federal and state regulations.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>BUDGET:</b>				
Maintenance & Operations	319,424	312,242	310,595	297,490
Internal Service Charges	5,980	5,955	9,205	11,115
Allocations (Net)	<u>(344,925)</u>	<u>(353,150)</u>	<u>(319,800)</u>	<u>(308,605)</u>
Total Budget	(19,521)	(34,953)	0	0

**DEPARTMENT PRIORITIES**

- Maintain the City's communication system, including the dispatch backbone and all mobile and portable radios

**MAJOR BUDGET IMPACTS**

- Decrease in projections for radio contracts due to a decrease in the number of radios in use

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-404 RADIO COMMUNICATIONS</b>		
5126-001-404 MAINTENANCE OF EQUIPMENT	5,000	3,000
5131-001-404 PROFESSIONAL SERVICES/CONTRACTS		
Motorola Service Contract	51,095	45,490
RCS Operating Cost	<u>238,500</u>	<u>231,000</u>
	289,595	276,490
5170-001-404 UTILITIES	16,000	18,000
<b>TOTAL, M &amp; O</b>	<b>310,595</b>	<b>297,490</b>
5125-001-404 BUILDING MAINTENANCE	6,785	8,100
5172-001-404 TELECOMMUNICATIONS	2,170	2,605
5183-001-404 INSURANCE		
Property Insurance	250	410
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>9,205</b>	<b>11,115</b>
<b>SUBTOTAL, RADIO COMMUNICATIONS</b>	<b>319,800</b>	<b>308,605</b>
5902-001-404 ALLOCATED OUT		
Code Enforcement	(6,715)	(4,365)
Engineering	(2,100)	(1,310)
Maintenance-Streets	(14,690)	(12,405)
Maintenance-Parks	(1,260)	(1,310)
Police	(187,215)	(186,420)
Fire	(52,045)	(52,825)
Water	(12,590)	(10,480)
Lakes	(17,130)	(13,300)
Wastewater	(21,015)	(20,955)
Building Maintenance	(3,360)	(3,490)
Fleet Services	<u>(1,680)</u>	<u>(1,745)</u>
	(319,800)	(308,605)
<b>TOTAL, RADIO COMMUNICATIONS</b>	<b>0</b>	<b>0</b>

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Department Summary**

**RECYCLING AND WASTE REDUCTION**

**Description:** The Recycling and Waste Reduction Program promotes awareness of and participation in recycling and solid waste management programs throughout the City of Escondido.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>STAFFING:</b>				
Regular Full-Time	2.0	2.0	3.0	3.0
Temporary Part-Time (FTE)	2.6	2.8	0.8	1.2
Department Total	<u>4.6</u>	<u>4.8</u>	<u>3.8</u>	<u>4.2</u>
<b>BUDGET:</b>				
Employee Services	197,398	213,864	295,770	294,195
Maintenance & Operations	160,164	108,475	152,875	229,460
Capital	6,344	0	0	0
Internal Service Charges	23,340	22,775	68,560	85,255
Allocations	7,940	0	0	0
Total Budget	<u>395,186</u>	<u>345,114</u>	<u>517,205</u>	<u>608,910</u>

**DEPARTMENT PRIORITIES**

- Meet State and Federal Hazardous Waste Disposal Regulations by educating the public, promoting new and existing household hazardous waste programs and offering safe and legal disposal of household generated hazardous waste to Escondido residents
- Meet State Assembly Bill 939 diversion requirements by continuing, supporting and implementing residential waste reduction and recycling programs and working with Escondido's waste hauler to encourage increased diversion of commercial and industrial waste
- Meet pollution prevention requirements by continuing, supporting and implementing litter prevention and cleanup programs
- Monitor contract of franchised waste hauler to ensure compliance with contract requirements for trash and recycling collection, processing and disposal

**MAJOR BUDGET IMPACTS**

- Increase in professional services projections for household hazardous waste collection and Public Works yard hazmat pickup

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-407 RECYCLING AND WASTE REDUCTION</b>		
5001-001-407 REGULAR FULL-TIME		
1 Management Analyst II	71,820	72,535
1 Program Assistant	45,000	46,240
1 Program Coordinator	63,480	56,440
Budget Adjustment - MOU Agreement (09-10)	2,505	0
	182,805	175,215
5004-001-407 TEMPORARY PART-TIME		
Department Specialist	16,000	24,000
5020-001-407 OVERTIME		
Miscellaneous	2,415	2,400
EMPLOYEE OVERHEAD:		
5025-001-407 OTHER EMPLOYEE OVERHEAD	8,405	8,230
5026-001-407 PERS	48,530	57,415
5027-001-407 MEDICAL	30,835	20,400
5028-001-407 WORKERS' COMPENSATION	1,925	2,435
5030-001-407 FLEXIBLE BENEFITS	4,075	4,100
Budget Adjustment - MOU Agreement (09-10)	780	0
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>295,770</b>	<b>294,195</b>
5101-001-407 OFFICE/OPERATING SUPPLIES		
Containers and Equipment	10,000	9,000
General Office Supplies	1,700	1,700
	11,700	10,700
5131-001-407 PROFESSIONAL SERVICES/CONTRACTS		
Household Hazardous Waste Collection	21,500	84,000
PW Yard Hazmat Pickup	0	16,000
	21,500	100,000

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<b>2014-15 REVISED</b>	<b>2015-16 BUDGET</b>
<b>001-407 RECYCLING AND WASTE REDUCTION</b>		
5160-001-407 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	5,000	5,000
5162-001-407 DUES & SUBSCRIPTIONS	500	500
5167-001-407 ADVERTISING AND PRINTING		
Public Education	12,500	12,500
5173-001-407 OTHER TELEPHONE		
Cellular Access	720	0
5180-001-407 RENT		
Storage Facility	1,760	1,760
5190-001-407 OTHER EXPENSE		
Beverage Recycling	20,000	39,000
Litter Removal/Composting/Curbside Recycling Programs	10,500	10,500
Recycled Product Purchases	68,695	49,500
	99,195	99,000
 <b>TOTAL, M &amp; O</b>	 <b>152,875</b>	 <b>229,460</b>
5125-001-407 BUILDING MAINTENANCE	55,420	70,445
5164-001-407 FLEET SERVICES	3,220	3,220
5165-001-407 DUPLICATING	0	95
5178-001-407 OFFICE AUTOMATION	5,260	5,290
5183-001-407 INSURANCE		
General Liability Insurance	4,385	5,755

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**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-407 RECYCLING AND WASTE REDUCTION</b>		
5183-001-407 INSURANCE (continued)		
Property Insurance	<u>275</u>	<u>450</u>
	4,660	6,205
 <b>TOTAL, INTERNAL SERVICE CHARGES</b>	 <b>68,560</b>	 <b>85,255</b>
 <b>TOTAL, RECYCLING AND WASTE REDUCTION</b>	 <b>517,205</b>	 <b>608,910</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Department Summary**

**POLICE**

**Description:** The Police Department protects the life and property of the citizens; apprehends and prosecutes violators; deters criminal activities; recovers and returns stolen property; and enforces all laws. The citizens' right to peaceful, secure lives is always balanced against the minimum of intrusions and restrictions by the police.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>STAFFING:</b>				
Regular Full-Time	228.0	227.0	215.0	217.0
Frozen Positions	-13.0	-13.0	0.0	0.0
Regular Part-Time (FTE)	1.5	1.5	1.5	0.8
Temporary Part-Time (FTE)	18.3	19.2	20.4	10.8
Department Total	<u>234.8</u>	<u>234.7</u>	<u>236.9</u>	<u>228.6</u>
<b>BUDGET:</b>				
Employee Services	28,175,306	28,575,952	31,429,115	32,319,310
Maintenance & Operations	3,341,751	3,787,964	3,145,180	3,137,805
Capital	0	161,460	225,000	0
Internal Service Charges	3,803,560	3,897,565	4,071,535	4,495,910
Allocations (Net)	<u>(1,252,708)</u>	<u>(833,747)</u>	<u>(638,590)</u>	<u>(638,590)</u>
Total Budget	<u>34,067,909</u>	<u>35,589,194</u>	<u>38,232,240</u>	<u>39,314,435</u>

**DEPARTMENT PRIORITIES**

- Continue community policing initiative with enhanced resources and increased staffing
- Promote environmental change by focusing on neighborhood transformation
- Prevent and suppress gang violence through proactive policing efforts

**MAJOR BUDGET IMPACTS**

- Added one regular full-time position, reclassified a regular part-time position to a regular full-time position and reduced temporary part-time
- CAD system purchased during 2014-15

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<b>2014-15 REVISED</b>	<b>2015-16 BUDGET</b>
<b>001-500 POLICE</b>		
5001-001-500 REGULAR FULL-TIME		
1 Chief of Police	175,000	182,055
3 Administrative Assistants	119,195	122,070
1 Administrative Coordinator	56,125	56,410
12 Community Service Officers	610,155	635,170
1 Crime Analyst	62,905	65,440
1 Customer Service Representative I/II	42,785	39,290
2 Forensic Technicians	127,075	130,845
3 Police Captains	489,170	497,315
7 Police Lieutenants	798,870	964,245
125 Police Officers	10,814,005	11,119,485
1 Police Projects Specialist	42,535	44,895
1 Police Records Manager	57,280	60,745
7 Police Records Technicians	261,745	269,220
23 Police Sergeants	2,742,990	2,815,985
1 Police Services Analyst	63,155	63,780
1 Police Services Bureau Manager	85,290	40,925
1 Property & Evidence Supervisor	61,965	63,825
1 Property & Evidence Technician I/II	0	35,475
1 Public Safety Communications Manager	81,120	86,030
19 Public Safety Dispatchers I/II's	1,165,605	1,238,845
4 Public Safety Shift Supervisors	277,815	297,410
1 Sr. Crime Analyst	66,650	69,340
Acting Pay	17,980	17,980
Bilingual Pay	111,705	114,105
Float Holiday Payoff	150,865	150,865
Holiday Pay	205,500	225,000
Shift Pay	41,750	41,750
Tactical Operations Pay	19,800	19,800
POST Increases	5,305	13,715
Budget Adjustment - MOU Agreement (07-10)	71,235	0
Budget Adjustment - MOU Agreement (07-20)	1,860	0
Budget Adjustment - MOU Agreement (09-10)	10,435	0
	18,837,870	19,482,015
5003-001-500 REGULAR PART-TIME		
1 Police Services Technician (0.75)	33,750	33,920
1 Property & Evidence Technician I/II (0.75)	28,395	0
	62,145	33,920

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-500 POLICE</b>		
5004-001-500 TEMPORARY PART-TIME		
20 Crossing Guards	192,670	0
2 Department Specialists - Internal Affairs and Investigations	58,800	58,800
4 Department Specialists - Range	81,715	81,715
5 Parking Attendants	74,630	74,630
	407,815	215,145
5020-001-500 OVERTIME		
Bilingual Pay	23,510	23,510
Comp Time Contingency	95,000	95,000
Holiday Pay	329,230	350,000
Overtime - Canine Pay	79,270	79,270
Overtime - Court	58,955	58,955
Overtime - Emergency Operations	118,335	380,950
Overtime - Extended Day/Callback	133,720	177,570
Overtime - Motor Pay	98,895	98,895
Overtime - Task Force	43,340	43,340
Overtime - Training (including Range)	116,200	116,200
TOU Pay	2,615	0
	1,099,070	1,423,690
EMPLOYEE OVERHEAD:		
5025-001-500 OTHER EMPLOYEE OVERHEAD	574,415	628,525
5026-001-500 PERS	6,610,125	6,950,770
5027-001-500 MEDICAL	2,510,130	2,373,370
5028-001-500 WORKERS' COMPENSATION	1,144,010	1,056,475
5030-001-500 FLEXIBLE BENEFITS	156,790	155,400
Budget Adjustment - MOU Agreement (07-10)	22,840	0
Budget Adjustment - MOU Agreement (07-20)	655	0
Budget Adjustment - MOU Agreement (09-10)	3,250	0
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>31,429,115</b>	<b>32,319,310</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<b>2014-15 REVISED</b>	<b>2015-16 BUDGET</b>
<b>001-500 POLICE</b>		
5101-001-500 OFFICE/OPERATING SUPPLIES		
Canine Food and Supplies	5,400	5,400
Crime Lab Chemicals and Evidence Tech Supplies	10,000	10,000
General Office Supplies (Toner, Paper, etc.)	25,000	25,000
Patrol and Field Supplies (Rubber Gloves, Batteries, etc.)	110,040	102,665
Range and Armory Class Supplies and Targets	10,000	10,000
Reserve Officer Uniform Allowance	5,600	5,600
Safety Glasses	11,785	11,785
Uniform Allowance	139,600	143,100
Budget Adjustment - MOU Agreement (07-10)	3,500	0
	320,925	313,550
5105-001-500 SAFETY EQUIPMENT		
Ammunition (Firearms Training)	90,925	90,925
Combined MOU/Off. Safety/SIU Safety Equipment	126,685	126,685
Dispatcher Headsets	1,800	1,800
Hard Armor/Ballistic Vests	5,000	5,000
Less Lethal Equipment	18,500	18,500
Mobile Field Force and SWAT Equipment	7,000	7,000
Motor Helmets and Communication Gear	1,500	1,500
Radar Replacement	4,700	4,700
SIG Sauer's (Replacements)/Weapons	10,000	10,000
SWAT Specialty Munitions	11,630	11,630
Vehicle Equipment	2,000	2,000
Vehicle License Plate Reader Equipment	700	700
	280,440	280,440
5126-001-500 MAINTENANCE OF EQUIPMENT		
Air Gas	200	200
Bicycles (COPPS)	1,000	1,000
Building Camera Maintenance	14,225	14,225
Canine Vehicles & Equipment	1,000	1,000
Collision Reconstruction Software Maintenance	1,000	1,000
Digital Imaging Mgmt. System Maintenance	5,600	5,600
Dispatch Recorders	4,500	4,500
Emergency Mgmt. Dispatch Maintenance	4,835	4,835
Fax, Typewriter and Printer Maintenance (PAX)	5,200	5,200
Firearms Repair	7,000	7,000
Fitness Equipment	2,600	2,600
Headset Repair	1,000	1,000

(continued on next page)

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-500 POLICE</b>		
5126-001-500 MAINTENANCE OF EQUIPMENT (continued)		
Imaging System	15,000	15,000
Lab/Camera Equipment	1,000	1,000
Laptop Repair	5,000	5,000
LiveScan	3,985	3,985
Motorcycle and Traffic Equipment Maintenance	7,000	7,000
PAS Equipment Repair	1,210	1,210
Parking Cite System	2,500	2,500
Radar Repair	2,000	2,000
Radios	6,500	6,500
Speedometer Calibration	2,000	2,000
Taser Repair	2,200	2,200
Time Clocks	965	965
Traffic Scales Maintenance	300	300
Unscheduled Services	2,500	2,500
Watch Guard Firewall Maintenance	830	830
	101,150	101,150
5131-001-500 PROFESSIONAL SERVICES/CONTRACTS		
ARJIS/eSUN	190,595	190,595
Alarm Maintenance	480	480
Animal Control Regulation/Dead Animal Removal	955,245	955,245
Audio Visual Equipment Maintenance	41,270	41,270
Barcode Software Contract	27,000	27,000
Biohazard Waste Disposal/Health Permits	28,610	28,610
CAD/RMS	145,270	145,270
CAL-ID	37,260	37,260
CLEARs Criminal Background Database	2,840	2,840
Canine Boarding and Medical Expenses	7,000	7,000
Canine Training Program	11,750	11,750
Cell Phone Download System	3,210	3,210
Child Abuse & Biological Lab Exams	50,000	50,000
Crash Data Retrieval Membership	750	750
Credit & Background Information Services	4,950	4,950
Crime Mapping Program	23,615	23,615
CrimeView Technical Support (Crime Analysis)	3,190	3,190
DNA Tests	5,000	5,000
Direct TV for Command Vehicle	1,765	1,765
Document Shredding (Records)	5,630	5,630
FastTrak	500	500
Film Developing	500	500

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**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-500 POLICE</b>		
5131-001-500    PROFESSIONAL SERVICES/CONTRACTS (continued)		
Fingerprint Fees	35,600	35,600
Graffiti Tracking Contract	36,000	36,000
Internet Service	3,900	3,900
Investigative Fund	24,000	24,000
Mail/Shipping	2,000	2,000
Monthly Satellite Fees	2,500	2,500
Offender Watch	7,000	7,000
Officer Crisis	9,000	9,000
On-line Crime Report System	5,090	5,090
Pacific Refrigeration	1,400	1,400
Parking Citations	69,000	69,000
Patrol Wireless Connectivity	115,035	115,035
Pawn Tracking System	10,590	10,590
Portable Toilets	18,000	18,000
Pre-employment Screening/Polygraph Services	1,500	1,500
Prisoner Meals	1,200	1,200
Range Wireless, Cellular and Instructor Fees	1,200	1,200
Reserve Psychological Exams	2,000	2,000
Rolling Storage System Maintenance	2,000	2,000
Surveillance Trackers	3,210	3,210
Translation/Transcription/Mediation/Witness Fees	31,000	31,000
Vehicle Abatement	12,000	12,000
Vehicle License Plate Contract	14,850	14,850
Window Tinting	1,400	1,400
	<u>1,955,905</u>	<u>1,955,905</u>
 5160-001-500    TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	64,495	65,945
 5161-001-500    MILEAGE REIMBURSEMENT		
Enforcement Mileage	1,500	1,500
 5162-001-500    DUES AND SUBSCRIPTIONS		
Police Association Dues & Subscriptions	12,175	12,175
 5167-001-500    ADVERTISING & PRINTING		
Citations and Other Forms	15,000	15,000

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

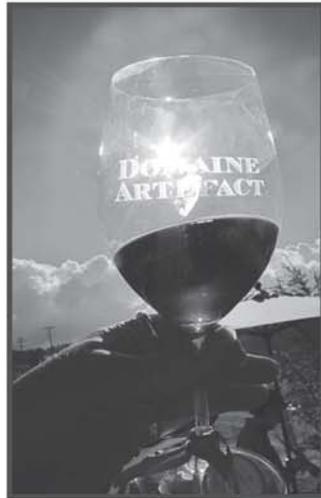
	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-500 POLICE</b>		
5170-001-500 UTILITIES		
Gas & Electric - Grand Avenue Store Front	3,500	3,500
5173-001-500 OTHER TELEPHONE		
3C Network Connection and Support	1,600	1,600
CALNET 2 Line	10,505	10,505
Cellular Phone Service	65,200	65,200
LiveScan Phone Line	4,550	4,550
Miscellaneous Phone Installation & Replacements	6,000	6,000
SUN/CLETS	5,500	5,500
	93,355	93,355
5180-001-500 RENT		
Building Lease - Range	7,940	7,940
Leased Vehicles	60,000	60,000
Tone Pagers	1,200	1,200
	69,140	69,140
5184-001-500 TUITION		
P.O.S.T. Training	40,470	40,470
5190-001-500 OTHER EXPENSE		
Awards Dinner (Cadets)	1,600	1,600
Chaplain's Program (Association Dues & Conferences)	2,000	2,000
Emergency Operations Fund	500	500
Employee Recognition	7,000	7,000
Explorer/Cadet Program	6,800	6,800
Generator Fuel (Traffic and Range)	5,000	5,000
Reserve Program	2,000	2,000
Seals, Lettering, Striping	17,000	17,000
Special Events	4,000	4,000
Volunteer Program	4,225	4,225
Budget Adjustment - National Night Out (08-03)	500	0
	50,625	50,125

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-500 POLICE</b>		
5193-001-500 SOFTWARE		
CopWare/TMS (Training)	4,175	4,175
ProQA Paramount Interface License Fee	30,000	30,000
Software Licensing	19,950	19,950
	<u>54,125</u>	<u>54,125</u>
5194-001-500 MINOR OFFICE EQUIPMENT		
Computer Maintenance Supplies	6,000	6,000
Desktop Computers	12,000	12,000
Laptop Upgrades	55,000	55,000
Replacement Modems, Antennas, Cabling & UB Keys	6,000	6,000
	<u>79,000</u>	<u>79,000</u>
5501-001-500 INTEREST		
Budget Adj - CAD System Interfund Loan Interest (07-07)	3,375	2,425
<b>TOTAL, M &amp; O</b>	<b>3,145,180</b>	<b>3,137,805</b>
5209-001-500 OTHER CAPITAL OUTLAY		
Budget Adjustment - CAD System (07-07)	225,000	0
<b>TOTAL, CAPITAL</b>	<b>225,000</b>	<b>0</b>
5125-001-500 BUILDING MAINTENANCE	747,540	895,225
5164-001-500 FLEET SERVICES	1,706,945	1,706,945
5165-001-500 DUPLICATING	92,405	84,785
5172-001-500 TELECOMMUNICATIONS	84,535	123,905
5174-001-500 RADIO COMMUNICATIONS	187,215	186,420
5175-001-500 MAIL SERVICES	18,930	23,695
5178-001-500 OFFICE AUTOMATION	445,595	467,820

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-500 POLICE</b>		
5183-001-500 INSURANCE		
General Liability Insurance	747,670	948,800
Property Insurance	<u>40,700</u>	<u>58,315</u>
	788,370	1,007,115
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>4,071,535</b>	<b>4,495,910</b>
<b>SUBTOTAL, POLICE</b>	<b>38,870,830</b>	<b>39,953,025</b>
5902-001-500 ALLOCATED OUT		
Water	(622,270)	(622,270)
Wastewater	<u>(16,320)</u>	<u>(16,320)</u>
	(638,590)	(638,590)
<b>TOTAL, POLICE</b>	<b>38,232,240</b>	<b>39,314,435</b>



**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Department Summary**

**FIRE/EMERGENCY MANAGEMENT**

**Description:** The Fire Department serves the public and safeguards the community from the impact of fire, medical and environmental emergencies through education, emergency services and enforcement.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>STAFFING:</b>				
Regular Full-Time	123.0	124.0	124.0	119.0
Regular Part-Time (FTE)	0.0	0.0	0.0	0.8
Temporary Part-Time (FTE)	8.5	6.3	5.4	5.5
Department Total	<u>131.5</u>	<u>130.3</u>	<u>129.4</u>	<u>125.3</u>
<b>BUDGET:</b>				
Employee Services	16,203,103	17,984,620	19,147,555	19,383,490
Maintenance & Operations	1,214,752	1,227,017	1,259,825	1,340,045
Capital	166,237	0	0	0
Internal Service Charges	1,961,630	1,954,090	2,065,620	2,171,435
Allocations (Net)	<u>(588,455)</u>	<u>(588,455)</u>	<u>(588,455)</u>	<u>(588,455)</u>
Total Budget	<u>18,957,267</u>	<u>20,577,272</u>	<u>21,884,545</u>	<u>22,306,515</u>

**DEPARTMENT PRIORITIES**

- Utilize new technologies to improve department efficiencies and accountability: (1) Research web-based Records Management Systems, streamlining records management functions and Fire Prevention inspection procedures and (2) Evaluate the available data through the Computer Aided Dispatch (CAD), Patient Care Records (PCR), Records Management System (RMS) and Geographic Information Systems (GIS) to have a thorough, complete and accurate representation of the services provided to the community
- Continue to monitor and evaluate the new EMS delivery model to ensure the Fire Department is providing the best emergency services to the community
- Continue to monitor and evaluate the Cooperative EMS Division between the City of Escondido and the City of San Marcos for the desired effectiveness and efficiencies

**MAJOR BUDGET IMPACTS**

- Decreased regular full-time positions by five and reclassified a temporary part-time position to regular part-time
- Increase in the amount projected for utilities

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-600 FIRE</b>		
5001-001-600 REGULAR FULL-TIME		
1 Fire Chief	176,825	187,525
1 Administrative Assistant	36,800	37,240
1 Administrative Coordinator	55,650	56,410
1 Deputy Fire Chief	158,700	164,645
0 Deputy Fire Marshal	79,870	0
1 Fire Admin Services Manager	79,540	84,350
3 Fire Battalion Chiefs	402,185	416,335
24 Fire Captains	2,553,390	2,584,680
2 Fire Division Chief	149,235	280,090
24 Fire Engineers	2,165,380	2,225,100
4 Fire Prevention Specialists	186,945	254,065
39 Firefighter/Paramedics	3,032,280	3,125,490
18 Non-Safety Paramedics	699,145	523,765
Bilingual Pay	47,400	42,600
Holiday Pay	424,660	438,425
Paramedic Recertification Pay	17,550	17,550
Paramedic Mentor/Preceptor Pay	16,000	13,000
TOU Pay	4,800	4,800
Certification/Education Pay	17,380	19,680
Longevity Stipend	14,000	12,000
Budget Adjustment - MOU Agreement (09-10)	5,165	0
Budget Adj - Division Chief of Training/EMS (12-02)	20,510	0
	10,343,410	10,487,750
5003-001-600 REGULAR PART-TIME		
Budget Adj - Convert Dept Specialist to Dept Asst (09-01)	24,185	0
1 Department Assistant (.75)	0	27,515
	24,185	27,515
5004-001-600 TEMPORARY PART-TIME		
Department Specialist - Administrative Aide	13,550	13,955
EMS Clerical Support	17,680	0
Fire Service Officer	9,000	9,500
Budget Adj - Convet Dept Specialist to Dept Asst (09-01)	(17,680)	0
	22,550	23,455

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<b>2014-15 REVISED</b>	<b>2015-16 BUDGET</b>
<b>001-600 FIRE</b>		
5020-001-600 OVERTIME		
Battalion Chief Non-Scheduled Hours	57,105	61,045
Constant-Staffing Program	2,075,785	1,995,255
FLSA	207,615	228,165
Fire Suppression Compensatory Time Payoff	16,675	16,675
Paramedic Program - Regular Overtime	164,510	314,260
Standby Pay	0	10,650
	2,521,690	2,626,050
 EMPLOYEE OVERHEAD:		
5025-001-600 OTHER EMPLOYEE OVERHEAD	346,465	352,760
5026-001-600 PERS	3,746,575	3,903,325
5027-001-600 MEDICAL	1,444,380	1,460,045
5028-001-600 WORKERS' COMPENSATION	528,635	350,695
5030-001-600 FLEXIBLE BENEFITS	54,880	60,975
Budget Adj - Convert Dept Specialist to Dept Asst (09-01)	23,475	0
Budget Adjustment - MOU Agreement (09-10)	1,605	0
 <b>TOTAL, EMPLOYEE SERVICES</b>	<b>19,057,850</b>	<b>19,292,570</b>
 5101-001-600 OFFICE/OPERATING SUPPLIES		
Awards, Plaques & Volunteer Recognition/Badges	4,000	4,000
Building & Grounds Maintenance Supplies	7,025	10,000
CPR & PAD Training Supplies	2,000	2,000
Chaplain Program	500	500
EMS Supplies	208,000	218,400
Exercise Equipment	4,000	4,000
Explorer Program	2,000	2,000
Fire Prevention/Investigation Supplies	1,000	1,500
Honor Guard Program	500	500
Laundry	2,000	1,000
Office Supplies	30,700	11,500
Oxygen and Related Supplies	14,000	14,000
Pharmaceutical Supplies	41,000	43,050

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**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-600 FIRE</b>		
5101-001-600 OFFICE/OPERATING SUPPLIES (continued)		
Public Education Equipment/Supplies	1,000	1,000
Replacement Uniforms (Part-Time Employees)	600	750
Station Supplies	27,100	50,300
Training Props and Materials	8,500	7,500
Uniform Allowance	79,550	80,250
Volunteer Program	4,000	4,000
Budget Adj - Addition of Div. Chief of Training/EMS (12-02)	700	0
	438,175	456,250
5105-001-600 SAFETY EQUIPMENT		
Communication Equipment	7,000	7,000
Fire Engine Equipment	14,500	10,000
Fire Hose	7,000	7,000
Fire Truck Equipment	27,500	4,000
Firefighting Foam	4,000	4,000
Paramedic Equipment	5,600	5,000
Personal Protective Equipment	65,000	65,000
SCBA Equipment	15,000	17,500
Safety Glasses	4,550	4,000
TOU Equipment	2,000	2,000
	152,150	125,500
5126-001-600 MAINTENANCE OF EQUIPMENT		
Carpet Cleaning for Stations	4,500	5,000
Compressor Maintenance & Testing	2,000	2,000
EKG Monitors Maintenance Agreement	5,000	5,000
Exhaust Removal System Maintenance	3,500	5,000
Fire Equipment Repair	12,000	8,000
Gurney Maintenance Program	8,000	11,000
Hose & Ladder Testing	14,000	13,000
O2 Maintenance Program	3,000	3,000
Paramedic Equipment Repair	1,000	1,000
SCBA Repair & Maintenance	12,000	13,000
Station Alerting System Maintenance	4,000	5,000
Station Equipment Repair	4,900	5,000
Technology Maintenance	1,500	2,000
	75,400	78,000

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-600 FIRE</b>		
5131-001-600 PROFESSIONAL SERVICES/CONTRACTS		
Controlled Substance Regulated Waste Contract	2,500	2,500
EMS Coordinator Management Agreement	121,355	72,270
Extinguisher Servicing	0	2,500
FireStats Consultant	12,000	0
Ground Emergency Medical Transportation	16,650	16,650
Ground Emergency Medical Transportation-Admin. Fee	0	4,645
Haz Incident Response Team (HIRT) Program	119,860	122,060
PAD Program Physician Oversight	150	150
RMS - Target Safety	9,300	9,300
Station Landscape Contract	2,275	2,400
Training Tower Inspection	0	4,000
Unified Disaster Council (UDC) Membership	4,705	4,705
Weed Abatement Contractor	25,000	25,000
Budget Adj - Addition of Div. Chief of Training/EMS (12-02)	(21,210)	0
Budget Adj - Convert Dept Specialist to Dept Asst (09-01)	(29,980)	0
	262,605	266,180
5148-001-600 PERMITS		
EPA Permit	2,150	1,000
Hazardous Materials	2,500	1,500
	4,650	2,500
5160-001-600 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	17,900	21,350
5162-001-600 DUES AND SUBSCRIPTIONS		
Fire Administration/Management Publications/Associations	1,085	1,085
Fire EMS Publications/Associations	2,300	1,000
Fire Prevention Code Books/Publications/Associations	1,000	1,000
Fire Suppression Publications/Associations	650	1,400
	5,035	4,485
5167-001-600 ADVERTISING AND PRINTING		
Business Cards	1,050	1,050
Fire Prevention Forms	500	1,000
Forms Upgrades and Revisions	500	500
Public Educational Materials	500	1,500
	2,550	4,050

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-600 FIRE</b>		
5170-001-600 UTILITIES		
Gas and Electric	152,865	200,545
5171-001-600 WATER		
Water Service-Other Agencies	11,225	11,575
5173-001-600 OTHER TELEPHONE		
Cellular Phones (Admin & Prevention)	7,000	7,000
EKG Connectivity	2,080	2,080
EMS Tablet	2,500	2,500
EMS/RMS	10,200	10,200
Wireless Internet Card	17,000	17,000
	38,780	38,780
5182-001-600 INTEREST EXPENSE	5,765	2,370
5184-001-600 TUITION		
Blue Card Command Center	0	21,000
Blue Card Training	0	12,000
Regional Fire Technology Courses	2,000	0
Regional Fire Technology Courses (Levels I & II)	8,000	0
Rescue/Promotion Tuition Reimbursement	0	15,000
Tuition Palomar College Agreement	20,400	19,000
	30,400	67,000
5190-001-600 OTHER EXPENSE		
Advanced Cardiac Life Support Skills Testing	850	850
FF1 & FF2 Certification Fees	600	600
Paramedic Licensing & Re-accreditation Fees	10,500	10,500
	11,950	11,950
5193-001-600 SOFTWARE		
Constant Staffing Software Maintenance & Tech Support	5,515	5,600
EMS Software Maintenance & Tech Support	14,500	18,000

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**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

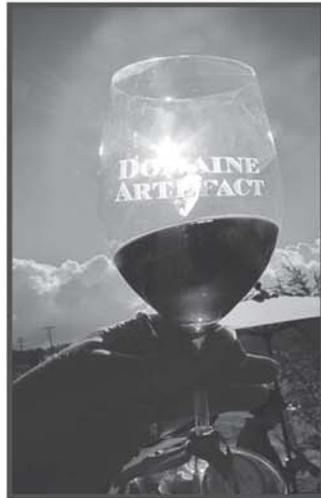
	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-600 FIRE</b>		
5193-001-600 SOFTWARE (continued)		
RMS Software Maintenance & Tech Support	1,450	0
Regional Mapping Project Software Maint & Tech Support	5,000	2,000
	26,465	25,600
 <b>TOTAL, M &amp; O</b>	 <b>1,235,915</b>	 <b>1,316,135</b>
 5125-001-600 BUILDING MAINTENANCE	 302,825	 306,960
5164-001-600 FLEET SERVICES	1,215,295	1,215,295
5165-001-600 DUPLICATING	7,435	12,710
5172-001-600 TELECOMMUNICATIONS	101,375	114,895
5174-001-600 RADIO COMMUNICATIONS	52,045	52,825
5175-001-600 MAIL SERVICES	4,780	9,395
5178-001-600 OFFICE AUTOMATION	96,675	95,865
5183-001-600 INSURANCE		
General Liability Insurance	177,355	225,485
Property Insurance	68,770	99,965
	246,125	325,450
 <b>TOTAL, INTERNAL SERVICE CHARGES</b>	 <b>2,026,555</b>	 <b>2,133,395</b>
 <b>SUBTOTAL, FIRE</b>	 <b>22,320,320</b>	 <b>22,742,100</b>
 5902-001-600 ALLOCATED OUT		
Water	(572,955)	(572,955)
Wastewater	(15,500)	(15,500)
	(588,455)	(588,455)
 <b>TOTAL, FIRE</b>	 <b>21,731,865</b>	 <b>22,153,645</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-601 FIRE/EMERGENCY MANAGEMENT</b>		
5004-001-601 TEMPORARY PART-TIME		
1 Department Specialist - CERT Program (Grant Funded)	22,720	22,720
1 Department Specialist - GIS Mapping (Grant Funded)	24,960	24,960
1 Emergency Services Coordinator	38,400	38,400
	86,080	86,080
EMPLOYEE OVERHEAD:		
5025-001-601 OTHER EMPLOYEE OVERHEAD	1,375	1,465
5028-001-601 WORKERS' COMPENSATION	2,250	3,375
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>89,705</b>	<b>90,920</b>
5101-001-601 OFFICE/OPERATING SUPPLIES		
Community Emergency Response Team (CERT)	6,385	6,500
EOC Supplies	3,500	4,000
Miscellaneous Supplies	2,020	2,185
Police/Fire Command Vehicle Supplies/Equipment	1,000	1,000
	12,905	13,685
5160-001-601 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	1,500	2,000
5161-001-601 MILEAGE REIMBURSEMENT	500	600
5162-001-601 DUES & SUBSCRIPTIONS		
California Emergency Services Association	75	75
National Emergency Management Association	200	200
	275	275
5167-001-601 ADVERTISING AND PRINTING		
Forms Upgrades and Revisions	1,000	2,500

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-601 FIRE/EMERGENCY MANAGEMENT</b>		
5173-001-601 OTHER TELEPHONE		
3C's Communication System	3,000	3,000
EOC & Command Vehicle Satellite TV Service	3,800	1,300
Police/Fire Command Vehicle	430	0
	7,230	4,300
5184-001-601 TUITION		
Emergency Management Courses	200	200
5193-001-601 SOFTWARE		
GIS Software Maintenance & Tech Support	300	350
<b>TOTAL, M &amp; O</b>	<b>23,910</b>	<b>23,910</b>
5165-001-601 DUPLICATING	5,635	3,145
5178-001-601 OFFICE AUTOMATION	33,430	34,895
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>39,065</b>	<b>38,040</b>
<b>TOTAL, FIRE/EMERGENCY MANAGEMENT</b>	<b>152,680</b>	<b>152,870</b>



**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Department Summary**

**NON-DEPARTMENTAL**

**Description:** The Non-Departmental account includes contingencies for contractual salary and benefit obligations and expenditures not directly chargeable to other City Hall accounts, such as for pool cars.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>BUDGET:</b>				
Employee Services	0	0	1,105,820	890,000
Maintenance & Operations	453,242	295,685	557,045	342,320
Internal Service Charges	54,855	61,810	56,075	59,340
Total Budget	<u>508,097</u>	<u>357,495</u>	<u>1,718,940</u>	<u>1,291,660</u>

**DEPARTMENT PRIORITIES**

- Not applicable

**MAJOR BUDGET IMPACTS**

- Workforce contingency removed
- No election costs projected for 2015-16, eliminated deposit contingency, increase for San Dieguito River Park JPA apportionment cost

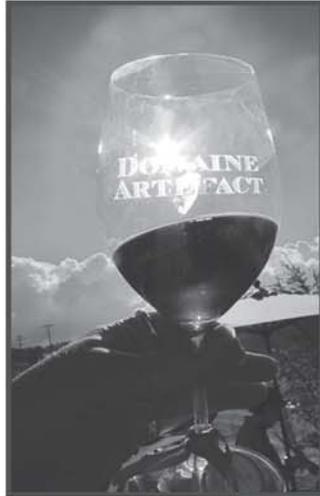
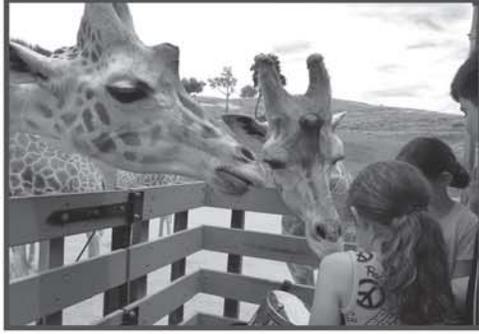
**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<b>2014-15 REVISED</b>	<b>2015-16 BUDGET</b>
<b>001-701 NON-DEPARTMENTAL</b>		
5001-001-701 REGULAR FULL-TIME		
Comp-Time Payoff Contingency	50,000	50,000
Reimbursement Contingency	20,000	20,000
Retirement Contingency	590,000	590,000
Vacation Payoff Contingency	230,000	230,000
Workforce Contingency	215,820	0
	1,105,820	890,000
 <b>TOTAL, EMPLOYEE SERVICES</b>	 <b>1,105,820</b>	 <b>890,000</b>
 5190 001-701 OTHER EXPENSES		
Deposit Contingency	50,000	0
Election Costs	140,000	0
LAFCO Fees	32,485	32,485
Innovate 78	40,000	40,000
Property Tax Administration	150,000	150,000
San Dieguito River Park JPA	106,560	119,835
Budget Adj - Adopt the Lakes Initiative/Verification (07-01)	18,000	0
Budget Adj - Adopt the Lakes Initiative/Printing (07-06)	20,000	0
	557,045	342,320
 <b>TOTAL, M &amp; O</b>	 <b>557,045</b>	 <b>342,320</b>
 5164-001-701 FLEET SERVICES	 26,050	 26,050
5165-001-701 DUPLICATING	15	15
5178-001-701 OFFICE AUTOMATION	20,050	20,175
5183-001-701 INSURANCE		
General Liability Insurance	9,645	12,545

(continued on next page)

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>001-701 NON-DEPARTMENTAL</b>		
5183-001-701 INSURANCE (continued)		
Property Insurance	315	555
	<u>9,960</u>	<u>13,100</u>
 <b>TOTAL, INTERNAL SERVICE CHARGES</b>	 <b>56,075</b>	 <b>59,340</b>
 <b>TOTAL, NON-DEPARTMENTAL</b>	 <b>1,718,940</b>	 <b>1,291,660</b>



**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Department Summary**

**COMMUNITY RELATIONS AND CENTER FOR THE ARTS**

**Description:** Community Relations was established to provide funding for community service organizations, cultural and historical activities and other community events. The Center for the Arts department was established to account for transactions related to the operations of the California Center for the Arts Escondido. The Center for the Arts operations are managed by the Center for the Arts Foundation.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>BUDGET:</b>				
Maintenance & Operations	1,293,106	1,363,279	1,384,365	1,584,685
Internal Service Charges	<u>489,265</u>	<u>519,665</u>	<u>592,795</u>	<u>635,115</u>
Total Budget	<u>1,782,371</u>	<u>1,882,944</u>	<u>1,977,160</u>	<u>2,219,800</u>

**DEPARTMENT PRIORITIES**

- Not Applicable

**MAJOR BUDGET IMPACTS**

- Center for the Arts: Management fee increase based on 1.9% CPI increase
- Center for the Arts: Increase in the cost of gas and electricity for the Center for the Arts

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>	<u>2015-16 STAFF SUPPORT</u>	<u>2015-16 TOTAL FUNDING</u>
<b>5131-001-705 COMMUNITY RELATIONS</b>				
<b>COMMUNITY EVENT DIRECT SUPPORT</b>				
Community Fireworks	31,300	15,000	16,300	31,300
Downtown Business Association-Cruising Grand	15,600	0	15,600	15,600
Jaycee's Christmas Parade	<u>44,270</u>	<u>13,000</u>	<u>31,270</u>	<u>44,270</u>
<b>TOTAL, COMMUNITY RELATIONS</b>	<b>91,170</b>	<b>28,000</b>	<b>63,170</b>	<b>91,170</b>

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<b>2014-15 REVISED</b>	<b>2015-16 BUDGET</b>
<b>001-140 CENTER FOR THE ARTS</b>		
5131-001-140 PROFESSIONAL SERVICES/CONTRACTS		
Management Fee	700,970	714,290
5170-001-140 UTILITIES		
Gas & Electric	588,000	775,000
5525-001-140 LOAN PRINCIPAL EXPENSE		
SDG&E Energy Projects Loan	4,225	4,225
<b>TOTAL, M &amp; O</b>	<b>1,293,195</b>	<b>1,493,515</b>
5125-001-140 BUILDING MAINTENANCE	500,460	533,175
5172-001-140 TELECOMMUNICATIONS	37,200	45,200
5178-001-140 OFFICE AUTOMATION	55,135	56,740
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>592,795</b>	<b>635,115</b>
<b>TOTAL, CENTER FOR THE ARTS</b>	<b>1,885,990</b>	<b>2,128,630</b>

# Special Revenue Funds



**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Special Revenue Fund Sources and Uses**

**VEHICLE PARKING DISTRICT**

This fund was established to account for transactions related to the maintenance and operation of City owned public parking lots. Funding is provided by a transfer from the General Fund.

**Sources of Funds:**

	<b>2015-16</b>	<b>2016-17</b>
Transfer from General Fund	\$ 90,400	\$ 92,795
Interest	200	200
<b>TOTAL, Sources</b>	<b>\$ 90,600</b>	<b>\$ 92,995</b>

**Uses of Funds:**

<u>Operating Budget</u>		
Maintenance and Operations	\$ 12,200	\$ 13,420
Allocations	78,400	79,575
<b>TOTAL, Uses</b>	<b>\$ 90,600</b>	<b>\$ 92,995</b>

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Department Summary**

**VEHICLE PARKING DISTRICT**

**Description:** The Vehicle Parking District Commission advises the City Council on the use and maintenance of the downtown municipal parking lots. Funding is provided by a transfer from the General Fund.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>BUDGET:</b>				
Maintenance & Operations	8,481	7,327	10,400	12,200
Internal Service Charges	20	0	0	0
Allocations (Net)	<u>68,975</u>	<u>67,300</u>	<u>75,385</u>	<u>78,400</u>
Total Budget	<u>77,476</u>	<u>74,627</u>	<u>85,785</u>	<u>90,600</u>

**DEPARTMENT PRIORITIES**

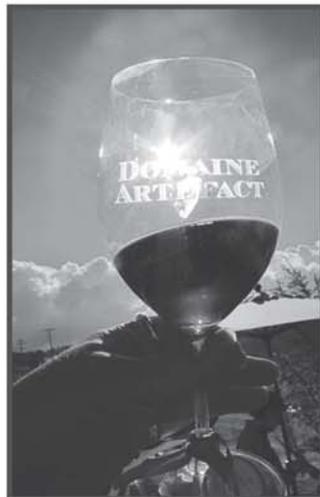
- Maintain parking areas for safety and appearance

**MAJOR BUDGET IMPACTS**

- Increase in the cost of water and electricity

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>107-409 VEHICLE PARKING DISTRICT</b>		
5101-107-409 OFFICE & OPERATING SUPPLIES	200	200
5170-107-409 UTILITIES		
Electric	5,200	5,700
5171-107-409 WATER	5,000	6,300
<b>TOTAL, M &amp; O</b>	<b>10,400</b>	<b>12,200</b>
<b>SUBTOTAL, VEHICLE PARKING DISTRICT</b>	<b>10,400</b>	<b>12,200</b>
5901-107-409 ALLOCATED IN		
Maintenance-Streets	75,385	78,400
<b>TOTAL, VEHICLE PARKING DISTRICT</b>	<b>85,785</b>	<b>90,600</b>



**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Special Revenue Fund Sources and Uses**

**COMMUNITY SERVICES**

This fund was created to account for transactions related to the administration and provision of Recreation services including the Escondido Sports Center, the East Valley Community Center and various other programs. The sources of funding are primarily fees for services and revenue from operations at the Vineyard Golf Course.

<b><u>Sources of Funds:</u></b>	<b>2015-16</b>	<b>2016-17</b>
Golf Course Revenue:		
Interest on Loans	\$ 4,200	\$ 4,200
Rent & Additional Compensations	320,000	320,000
Other Revenue:		
Fees for Service	1,665,335	1,665,335
Interest	6,200	6,200
EVCC Rental Spaces	262,165	270,030
Cellular Antenna Site Rental	294,380	303,210
ASES Grant	843,140	843,140
Sponsorships ESC	-	5,000
Transfer from General Fund	223,100	223,100
Use of Reserves	93,600	71,905
<b>TOTAL, Sources</b>	<b><u>\$ 3,712,120</u></b>	<b><u>\$ 3,712,120</u></b>

**Uses of Funds:**

Operating Budget

Employee Services	\$ 2,491,070	\$ 2,491,070
Maintenance and Operations	604,925	604,925
Internal Service Charges	629,350	629,350
Allocations	(13,225)	(13,225)
<b>TOTAL, Uses</b>	<b><u>\$ 3,712,120</u></b>	<b><u>\$ 3,712,120</u></b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Department Summary**

**COMMUNITY SERVICES/ADMINISTRATION**

**Description:** The Community Services Department/Administration Division is responsible for the development and scheduling of recreation and cultural arts programs. The department also provides oversight of the Library, Older Adult Services and Senior Nutrition.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>STAFFING:</b>				
Regular Full-Time	3.0	4.0	4.0	3.0
Temporary Part-Time (FTE)	1.0	1.0	1.0	1.0
Department Total	<u>4.0</u>	<u>5.0</u>	<u>5.0</u>	<u>4.0</u>
<b>BUDGET:</b>				
Employee Services	400,575	401,123	418,885	341,430
Maintenance & Operations	4,858	1,602	4,130	4,130
Internal Service Charges	112,720	106,580	114,585	121,775
Allocations (Net)	<u>(127,334)</u>	<u>(29,279)</u>	<u>(33,940)</u>	<u>(34,160)</u>
Total Budget	<u>390,819</u>	<u>480,026</u>	<u>503,660</u>	<u>433,175</u>

**DEPARTMENT PRIORITIES**

- Provide administrative support and coordinate the efforts of the Community Services Department which includes Older Adult Services, Recreation and Library
- Provide technical support as needed for various projects including the park master plans, recreation facilities and Library special projects
- Provide staff support to the Community Services Commission and Library Board of Trustees

**MAJOR BUDGET IMPACTS**

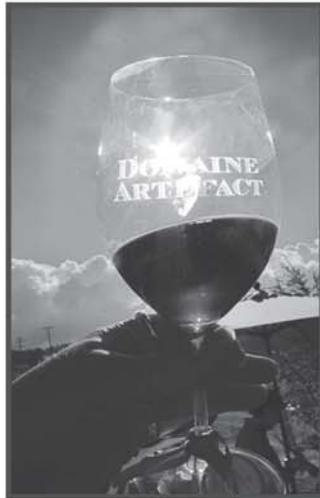
- Eliminated one regular full-time position

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>112-101 COMMUNITY SERVICES/ADMINISTRATION</b>		
5001-112-101 REGULAR FULL-TIME		
1 Assistant Director of Community Services	97,500	101,430
1 Administrative Coordinator	56,125	56,415
0 Community Outreach Liaison	57,530	0
1 Customer Service Representative II	42,785	44,070
Vacation Contingency	2,730	2,730
Bilingual Pay	1,950	0
Budget Adjustment - MOU Agreement (09-10)	985	0
	<u>259,605</u>	<u>204,645</u>
5004-112-101 TEMPORARY PART-TIME		
Department Specialist w/PERS	20,000	20,000
5020-112-101 OVERTIME	5,000	5,000
EMPLOYEE OVERHEAD:		
5025-112-101 OTHER EMPLOYEE OVERHEAD	10,935	8,310
5026-112-101 PERS	74,260	63,955
5027-112-101 MEDICAL	34,015	28,210
5028-112-101 WORKERS' COMPENSATION	2,720	2,595
5030-112-101 FLEXIBLE BENEFITS	12,045	8,715
Budget Adjustment - MOU Agreement (09-10)	305	0
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>418,885</b>	<b>341,430</b>
5101-112-101 OFFICE/OPERATING SUPPLIES		
Miscellaneous Supplies	2,000	2,000
5126-112-101 MAINTENANCE OF EQUIPMENT		
Office Equipment	380	380
5160-112-101 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	1,500	1,500

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>112-101 COMMUNITY SERVICES/ADMINISTRATION</b>		
5166-112-101 OTHER DUPLICATING		
Business Cards/Numbered Receipts, etc.	250	250
<b>TOTAL, M &amp; O</b>	<b>4,130</b>	<b>4,130</b>
5125-112-101 BUILDING MAINTENANCE	66,265	68,850
5165-112-101 DUPLICATING	1,100	665
5172-112-101 TELECOMMUNICATIONS	4,880	5,620
5175-112-101 MAIL SERVICES	6,030	5,450
5178-112-101 OFFICE AUTOMATION	14,620	12,075
5183-112-101 INSURANCE		
General Liability Insurance	4,065	5,590
Property Insurance	17,625	23,525
	21,690	29,115
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>114,585</b>	<b>121,775</b>
<b>SUBTOTAL, COMMUNITY SERVICES/ADMINISTRATION</b>	<b>537,600</b>	<b>467,335</b>
5901-112-101 ALLOCATED IN		
Library-Director	45,260	47,570
5902-112-101 ALLOCATED OUT		
Older Adult Services	(34,775)	(36,590)
Library-Support	(44,425)	(45,140)
	(79,200)	(81,730)
<b>TOTAL, COMMUNITY SERVICES/ADMINISTRATION</b>	<b>503,660</b>	<b>433,175</b>



**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Department Summary**

**COMMUNITY SERVICES/RECREATION**

**Description:** The Recreation Division is responsible for providing a well-rounded program of recreational opportunities for the citizens. The Division also manages recreational facilities and assists other community organizations by providing leadership for their programs.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>STAFFING:</b>				
Regular Full-Time	8.0	8.0	7.0	7.0
Contract Grant Funded	4.0	2.0	0.0	0.0
Regular Part-Time (FTE)	3.2	3.0	3.0	3.0
Temporary Part-Time (FTE)	<u>57.8</u>	<u>59.0</u>	<u>23.5</u>	<u>20.9</u>
Department Total	73.0	72.0	33.5	30.9
<b>BUDGET:</b>				
Employee Services	2,201,947	2,147,838	1,318,750	1,283,590
Maintenance & Operations	680,694	660,050	685,715	540,590
Internal Service Charges	473,160	465,660	483,820	432,400
Allocations (Net)	<u>14,265</u>	<u>11,866</u>	<u>174,905</u>	<u>179,225</u>
Total Budget	3,370,066	3,285,414	2,663,190	2,435,805

**DEPARTMENT PRIORITIES**

- Enhance the Escondido lifestyle by providing a wide variety of economical recreation experiences for all segments of the community, including: adult sports, enrichment classes, aquatics, youth day camps, as well as passive and active parks and facilities
- Support the economic development of Escondido, by offering a variety of sporting tournaments and events that encourage community members and non-residents to utilize services
- Value engineer programs to achieve a decrease to the budget while maintaining essential, positive, and safe activities for the community
- Develop a healthy community by providing indoor and outdoor recreational opportunities that encourage physical activity.
- Strengthen safety and security in the community by providing safe, supervised places for the community of all ages to gather through the ASES On Track After School Program, sports leagues, aquatics programs, and enrichment classes
- Reduced temporary part-time projections
- Decrease in recreation program supplies and professional services contracts

**MAJOR BUDGET IMPACTS**

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>112-102 COMMUNITY SERVICES/RECREATION</b>		
5001-112-102 REGULAR FULL-TIME		
1 Customer Service Rep II	42,785	44,070
1 Recreation Coordinator	37,910	41,000
1 Recreation Technician III	48,100	49,060
1 Supervisor I	104,520	56,110
3 Supervisor II/III's	132,125	179,980
Vacation Contingency	1,200	1,200
Bilingual Pay	2,600	2,600
Budget Adjustment - MOU Agreement (07-20)	10,430	0
Budget Adjustment - MOU Agreement (09-10)	4,685	0
	384,355	374,020
5003-112-102 REGULAR PART-TIME		
4 Recreation Coordinators (.75)	122,350	127,485
5004-112-102 TEMPORARY PART-TIME		
Temporary Part-Time w/PARS	286,830	333,535
Temporary Part-Time w/PERS	182,940	84,670
	469,770	418,205
5020-112-102 OVERTIME		
Comp Time Contingency	8,000	8,000
Miscellaneous	10,000	10,000
	18,000	18,000
EMPLOYEE OVERHEAD:		
5025-112-102 OTHER EMPLOYEE OVERHEAD	33,555	31,455
5026-112-102 PERS	181,250	167,835
5027-112-102 MEDICAL	64,325	91,015
5028-112-102 WORKERS' COMPENSATION	31,905	47,495

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>112-102 COMMUNITY SERVICES/RECREATION</b>		
5030-112-102 FLEXIBLE BENEFITS	8,095	8,080
Budget Adjustment - MOU Agreement (07-20)	3,685	0
Budget Adjustment - MOU Agreement (09-10)	1,460	0
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>1,318,750</b>	<b>1,283,590</b>
5101-112-102 OFFICE/OPERATING SUPPLIES		
Aquatics	0	6,500
Contract Classes	0	700
EVCC	0	6,000
On Track Paid Sites	0	4,000
Recreation Programs	155,130	0
Sports	0	21,500
Sports Center	0	47,300
Summer Day Camp	0	2,500
Tiny Tots	0	2,500
	<u>155,130</u>	<u>91,000</u>
5126-112-102 MAINTENANCE OF EQUIPMENT		
Ball field Light Systems	0	4,000
Office Equipment Maintenance Contracts	2,000	2,000
Sports Center - Zamboni	2,000	2,000
	<u>4,000</u>	<u>8,000</u>
5131-112-102 PROFESSIONAL SERVICES/CONTRACTS		
Adult Softball Umpire Contract	0	6,800
Aquatics	0	1,400
Contractual Class Instructors	160,000	103,885
Day Camps	0	6,000
ESC Hockey Contracts	41,420	6,000
EVCC	0	1,800
Miscellaneous	15,000	15,000
OLMS Lighting Control System Pagers	4,800	4,800
Other Contracts	33,100	0
Security/Fire Alarm - Progressive Technology	7,345	7,945
Security/Fire Alarm Repairs	500	500
	<u>262,165</u>	<u>154,130</u>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>112-102 COMMUNITY SERVICES/RECREATION</b>		
5160-112-102 TRAINING AND MEETINGS		
Aquatics	1,125	950
EVCC	0	200
Seminars, Conferences, Workshops	1,200	1,200
	<u>2,325</u>	<u>2,350</u>
5161-112-102 MILEAGE REIMBURSEMENT		
Miscellaneous	600	0
5162-112-102 DUES AND SUBSCRIPTIONS		
Aquatics	1,590	950
Learning Educational Resources Network	395	395
License Fees - SESAC, BMI, ASCAP, MPLC	5,685	6,300
Professional Associations Memberships - CPRS	475	625
Sports Center	415	0
	<u>8,560</u>	<u>8,270</u>
5166-112-102 OTHER DUPLICATING		
Outside Duplicating	3,900	3,900
5167-112-102 ADVERTISING AND PRINTING		
Day Camp	0	1,000
Presort and Postage, Quarterly Brochures	46,000	49,300
Sports Center Advertising	4,000	1,335
	<u>50,000</u>	<u>51,635</u>
5170-112-102 UTILITIES		
East Valley Community Center	27,800	31,690
Mathes Community Center	8,300	9,460
Oak Hill Activity Center	485	555
Solar EVCC	42,600	48,565
Solar KCP-1	29,500	33,630
Sports Center	27,700	31,580
Woodward Tiny Tot Facility	2,800	3,190
	<u>139,185</u>	<u>158,670</u>

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>112-102 COMMUNITY SERVICES/RECREATION</b>		
5173-112-102 OTHER TELEPHONE		
Cellular Phone Use	1,100	2,400
5190-112-102 OTHER EXPENSE		
Aquatics - ACE	13,815	10,300
Day Camps	0	17,000
Golf Course Lease Payment	27,750	27,750
Miscellaneous	12,000	0
	53,565	55,050
5525-112-102 LOAN PRINCIPAL EXPENSE		
SDG&E Energy Projects Loan	5,185	5,185
<b>TOTAL, M &amp; O</b>	<b>685,715</b>	<b>540,590</b>
5125-112-102 BUILDING MAINTENANCE	305,535	265,650
5164-112-102 FLEET SERVICES	21,530	21,960
5165-112-102 DUPLICATING	34,175	37,060
5172-112-102 TELECOMMUNICATIONS	31,245	26,975
5178-112-102 OFFICE AUTOMATION	28,345	28,185
5183-112-102 INSURANCE		
General Liability Insurance	52,510	44,840
Property Insurance	10,480	7,730
	62,990	52,570
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>483,820</b>	<b>432,400</b>
<b>SUBTOTAL, COMMUNITY SERVICES/RECREATION</b>	<b>2,488,285</b>	<b>2,256,580</b>

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>112-102 COMMUNITY SERVICES/RECREATION</b>		
5901-112-102 ALLOCATED IN		
Information Systems-Data Processing	5,050	6,525
Successor Agency-Housing	10,545	11,225
Library	3,040	3,185
Community Services/ASES (On Track-40007)	156,270	88,945
Community Services/ASES (Camp-40010)	0	64,525
Community Services/ASES (Tiny Tots-40022)	0	4,820
	<u>174,905</u>	<u>179,225</u>
 <b>TOTAL, COMMUNITY SERVICES/RECREATION</b>	 <b>2,663,190</b>	 <b>2,435,805</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Department Summary**

**COMMUNITY SERVICES/ASES**

**Description:** This department was established to account for transactions related to the ASES Grant provided by the State. The resources are expended for the On Track after school program.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>STAFFING:</b>				
Contract Grant Funded	0.0	0.0	2.0	2.0
Temporary Part-Time (FTE)	0.0	0.0	30.7	28.8
Department Total	<u>0.0</u>	<u>0.0</u>	<u>32.7</u>	<u>30.8</u>
<b>BUDGET:</b>				
Employee Services	0	0	906,150	866,050
Maintenance & Operations	0	0	68,185	60,205
Internal Service Charges	0	0	25,075	75,175
Allocations (Net)	0	0	(156,270)	(158,290)
Total Budget	<u>0</u>	<u>0</u>	<u>843,140</u>	<u>843,140</u>

**DEPARTMENT PRIORITIES**

- Strengthen safety and security in the community by providing safe, supervised places for children to gather before and after school through the ASES On Track After School Program
- Promote health and wellness of children in the community by providing active and passive recreational opportunities
- Contribute to academic achievement by providing opportunities for students to complete homework assignments and by building relationships between recreation staff, teachers and school administration

**MAJOR BUDGET IMPACTS**

- Decrease in temporary part-time projections
- Decrease in on track supplies

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

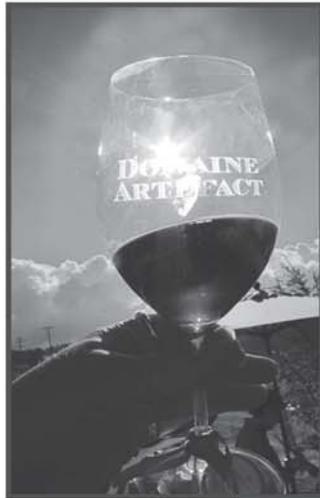
	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>112-111 COMMUNITY SERVICES/ASES</b>		
5002-112-111 GRANT FUNDED POSITIONS		
1 Recreation Supervisor I	50,135	54,215
1 Recreation Supervisor II/III	60,920	55,980
	111,055	110,195
5004-112-111 TEMPORARY PART-TIME		
Grant Funded PT Staff w/PARS	221,230	246,480
Grant Funded PT Staff w/PERS	280,800	213,715
Temporary Part-Time w/PARS (Camp & Paid Sites)	51,815	65,845
Temporary Part-Time w/PERS (Camp & Paid Sites)	59,445	50,390
	613,290	576,430
EMPLOYEE OVERHEAD:		
5025-112-111 OTHER EMPLOYEE OVERHEAD	13,860	14,000
5026-112-111 PERS	121,485	107,875
5027-112-111 MEDICAL	19,665	20,040
5028-112-111 WORKERS' COMPENSATION	22,895	33,625
5030-112-111 FLEXIBLE BENEFITS	3,900	3,885
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>906,150</b>	<b>866,050</b>
5101-112-111 OFFICE/OPERATING SUPPLIES		
Grant Funded On Track Supplies	25,000	17,000
5126-112-111 MAINTENANCE OF EQUIPMENT		
On Track - Grant Funded	100	100
5131-112-111 PROFESSIONAL SERVICES/CONTRACTS		
Grant Funded Contracts/Services	25,195	27,735
Oak Hill Alarm Monitor (10 month)	600	600
	25,795	28,335

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>112-111 COMMUNITY SERVICES/ASES</b>		
5160-112-111 TRAINING AND MEETINGS		
On Track - Grant Funded	1,500	1,500
Seminars, Conferences, Workshops	1,500	0
	3,000	1,500
5161-112-111 MILEAGE REIMBURSEMENT		
Miscellaneous	600	0
5162-112-111 DUES AND SUBSCRIPTIONS		
On Track - Grant Funded CPRS	475	475
5167-112-111 ADVERTISING AND PRINTING	2,000	1,500
5170-112-111 UTILITIES		
Oak Hill Activity Center	2,415	2,795
5173-112-111 OTHER TELEPHONE		
Grant Funded Cellular Phone Use	8,500	8,500
5190-112-111 OTHER EXPENSE		
Miscellaneous	300	0
<b>TOTAL, M &amp; O</b>	<b>68,185</b>	<b>60,205</b>
5125-112-111 BUILDING MAINTENANCE	6,875	23,135
5165-112-111 DUPLICATING	8,000	11,710
5172-112-111 TELECOMMUNICATIONS	975	6,745
5178-112-111 OFFICE AUTOMATION	5,000	5,370

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>112-111 COMMUNITY SERVICES/ASES</b>		
5183-112-111 INSURANCE		
General Liability Insurance	4,165	28,030
Property Insurance	60	185
	<u>4,225</u>	<u>28,215</u>
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>25,075</b>	<b>75,175</b>
<b>SUBTOTAL, COMMUNITY SERVICES/ASES</b>	<b>999,410</b>	<b>1,001,430</b>
5902-112-111 ALLOCATED OUT		
Community Services/Recreation (On Track-40007)	0	(88,945)
Community Services/Recreation (Camp-40010)	0	(64,525)
Community Services/Recreation (Tiny Tots-40022)	(156,270)	(4,820)
	<u>(156,270)</u>	<u>(158,290)</u>
<b>TOTAL, COMMUNITY SERVICES/ASES</b>	<b>843,140</b>	<b>843,140</b>



**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Special Revenue Fund Sources and Uses**

**REIDY CREEK GOLF COURSE**

This fund was established to account for transactions related to the operations of the Reidy Creek Golf Course. The golf course is operated under contract with a golf course management company.

<b><u>Sources of Funds:</u></b>	<b>2015-16</b>	<b>2016-17</b>
Green Fees	\$ 474,100	\$ 474,100
Cart Rental	153,245	153,245
Golf Merchandise Sales	27,640	27,640
Food and Beverage Rent	5,960	5,960
Interest	100	100
Other Revenue	2,845	2,845
<b>TOTAL, Sources</b>	<b><u>\$ 663,890</u></b>	<b><u>\$ 663,890</u></b>

<b><u>Uses of Funds:</u></b>		
<u>Operating Budget</u>		
Maintenance and Operations	\$ 663,890	\$ 663,890
<b>TOTAL, Uses</b>	<b><u>\$ 663,890</u></b>	<b><u>\$ 663,890</u></b>

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Department Summary**

**REIDY CREEK GOLF COURSE**

**Description:** This fund was established to account for transactions related to the operations of the Reidy Creek Golf Course. The golf course is operated under contract with a golf course management company.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>STAFFING:</b>				
<b>BUDGET:</b>				
Maintenance & Operations	611,674	633,225	656,805	663,890

**DEPARTMENT PRIORITIES**

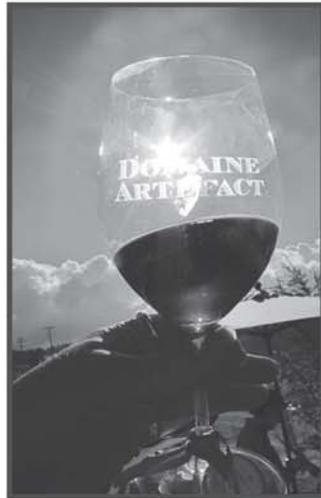
- Not Applicable

**MAJOR BUDGET IMPACTS**

- Increased marketing costs, changed the half time golf professional to a full time golf professional and increase in chemicals/course supplies

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>553-130 REIDY CREEK GOLF COURSE</b>		
5118-553-130 MISCELLANEOUS MOTIVE		
Golf Carts Lease	4,820	5,290
5131-553-130 PROFESSIONAL SERVICES		
Golf Course Management Fees	73,520	76,375
5155-553-130 GOLF SHOP OPERATIONS		
Golf Course Operation Expenses	173,760	166,075
5156-553-130 GOLF COURSE MAINTENANCE	308,520	324,890
5157-553-130 GOLF COURSE GENERAL AND ADMIN	64,705	67,305
5158-553-130 GOLF COURSE MERCHANDISE		
Golf Course Shop Merchandise	26,680	18,795
5169-553-130 OTHER INSURANCE	4,800	5,160
<b>TOTAL, M &amp; O</b>	<b>656,805</b>	<b>663,890</b>
<b>TOTAL, REIDY CREEK GOLF COURSE</b>	<b>656,805</b>	<b>663,890</b>



**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Special Revenue Fund Sources and Uses**

**COMMUNITY DEVELOPMENT BLOCK GRANT ADMIN**

This fund was established to account for transactions related to the Community Development Block Grant provided by the Federal Government. The resources are expended for community development and housing assistance.

**Sources of Funds:**

	<b>2015-16</b>	<b>2016-17</b>
Grant	\$ 1,523,250	\$ 1,523,250
<b>TOTAL, Sources</b>	<b><u>\$ 1,523,250</u></b>	<b><u>\$ 1,523,250</u></b>

**Uses of Funds:**

<u>Operating Budget</u>		
Employee Services	\$ 328,390	\$ 328,390
Maintenance and Operations	19,450	19,450
Internal Service Charges	39,345	39,345
Allocations	(120,080)	(120,080)
<b>TOTAL, Operating Budget</b>	<b><u>267,105</u></b>	<b><u>267,105</u></b>
CDBG Capital Projects	1,042,600	1,042,600
CDBG Public Service and Fair Housing	213,545	213,545
<b>TOTAL, Uses</b>	<b><u>\$ 1,523,250</u></b>	<b><u>\$ 1,523,250</u></b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Department Summary**

**COMMUNITY DEVELOPMENT BLOCK GRANT ADMIN**

**Description:** This Division implements the Federal Community Development Block Grant (CDBG) program, which provides assistance to low and moderate income individuals and families in the areas of housing, social services, economic development, and public works improvements.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>STAFFING:</b>				
Regular Full-Time	4.0	4.0	4.0	4.0
Temporary Part-Time (FTE)	2.6	1.1	1.1	0.0
Department Total	<u>6.6</u>	<u>5.1</u>	<u>5.1</u>	<u>4.0</u>
<b>BUDGET:</b>				
Employee Services	173,959	320,275	374,520	328,390
Maintenance & Operations	17,528	9,962	19,450	19,450
Internal Service Charges	32,700	35,040	37,085	39,345
Allocations (Net)	15,379	(96,754)	(168,135)	(120,080)
Total Budget	<u>239,566</u>	<u>268,523</u>	<u>262,920</u>	<u>267,105</u>

**DEPARTMENT PRIORITIES**

- Continue Neighborhood Outreach programs
- Support and expand neighborhood groups and the development of neighborhood leaders
- Continue the successful Project NEAT, Code Enforcement, Graffiti eradication efforts and Neighborhood transformation Project (NTP)
- Continue neighborhood street improvement projects
- Implement One-Year Action Plan consistent with the Five-Year Consolidated Plan

**MAJOR BUDGET IMPACTS**

- Eliminated temporary part-time position

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

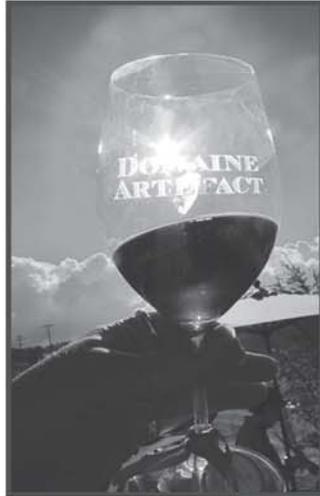
	<b>2014-15 REVISED</b>	<b>2015-16 BUDGET</b>
<b>116-109 CDBG ADMIN</b>		
5002-116-109 CONTRACT AND GRANT FUNDED POSITIONS		
1 Neighborhood Services Manager	65,365	63,790
2 Department Assistants	79,490	80,845
1 Management Analyst	61,045	52,465
Bilingual Pay	3,250	4,550
Vacation Contingency	2,600	2,600
	211,750	204,250
5004-116-109 TEMPORARY PART-TIME		
1 Department Specialist (1500 hr)	21,840	0
Bilingual Pay	900	0
	22,740	0
EMPLOYEE OVERHEAD:		
5025-116-109 OTHER EMPLOYEE OVERHEAD	9,200	9,005
5026-116-109 PERS	62,420	58,115
5027-116-109 MEDICAL	53,075	42,720
5028-116-109 WORKERS' COMPENSATION	2,300	1,615
5030-116-109 FLEXIBLE BENEFITS	13,035	12,685
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>374,520</b>	<b>328,390</b>
5101-116-109 OFFICE/OPERATING SUPPLIES		
General Office and Meeting Supplies	800	800
Laser Cartridges	200	200
Miscellaneous Meeting Supplies, Taxes	500	500
Warehouse Supplies	500	500
	2,000	2,000
5126-116-109 MAINTENANCE OF EQUIPMENT		
Office Equipment Maintenance	200	200

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>116-109 CDBG ADMIN</b>		
5131-116-109    PROFESSIONAL SERVICES/CONTRACTS		
Consultant Services	2,000	2,000
Neighborhood Leadership Training	5,000	5,000
Translation Services	400	400
	7,400	7,400
5160-116-109    TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	1,000	1,000
5161-116-109    MILEAGE REIMBURSEMENT		
Miscellaneous	1,500	1,500
5162-116-109    DUES AND SUBSCRIPTIONS		
Technical Assistance Publications	750	750
5166-116-109    OTHER DUPLICATING	500	500
5167-116-109    ADVERTISING AND PRINTING		
Advertisements	800	800
Legal Notices	800	800
Miscellaneous	250	250
	1,850	1,850
5173-116-109    OTHER TELEPHONE		
Cellular Phone Service	2,500	2,500
5190-116-109    OTHER EXPENSE		
Community Events	1,000	1,000
Environmental Reviews	500	500
Neighborhood Porch Equipment	250	250
	1,750	1,750
<b>TOTAL, M &amp; O</b>	<b>19,450</b>	<b>19,450</b>
5125-116-109    BUILDING MAINTENANCE	9,230	10,625

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>116-109 CDBG ADMIN</b>		
5164-116-109 FLEET SERVICES	1,600	1,605
5165-116-109 DUPLICATING	5,290	3,420
5172-116-109 TELECOMMUNICATIONS	720	845
5175-116-109 MAIL SERVICES	720	1,475
5178-116-109 OFFICE AUTOMATION	7,935	7,970
5183-116-109 INSURANCE		
General Liability Insurance	10,815	12,205
Property Insurance	775	1,200
	<u>11,590</u>	<u>13,405</u>
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>37,085</b>	<b>39,345</b>
<b>SUBTOTAL, CDBG/ADMIN</b>	<b>431,055</b>	<b>387,185</b>
 5901-116-109 ALLOCATED IN		
City Council	4,670	5,120
City Manager	14,165	16,565
Video Services	470	465
Finance	41,555	43,660
Human Resources	4,490	4,795
	<u>65,350</u>	<u>70,605</u>
 5902-116-109 ALLOCATED OUT		
Neighborhood Services-CDBG Capital Projects	(233,485)	(190,685)
 <b>TOTAL, CDBG ADMIN</b>	<b>262,920</b>	<b>267,105</b>



**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Special Revenue Fund Sources and Uses**

**LANDSCAPE MAINTENANCE DISTRICT**

This fund was established to account for transactions related to the maintenance of landscaping in various areas throughout the City of Escondido. Funding is provided through special assessments on property owners who receive direct benefit of these services.

<b><u>Sources of Funds:</u></b>	<b>2015-16</b>	<b>2016-17</b>
Assessments	\$ 787,435	\$ 787,435
Charges to Departments	5,895	5,895
Interest	4,800	4,800
Use of Reserves	145,885	145,885
<b>TOTAL, Sources</b>	<b>\$ 944,015</b>	<b>\$ 944,015</b>

<b><u>Uses of Funds:</u></b>		
<u>Operating Budget</u>		
Maintenance and Operations	\$ 786,165	\$ 786,165
Internal Service Charges	3,185	3,185
Allocations	154,665	154,665
<b>TOTAL, Uses</b>	<b>\$ 944,015</b>	<b>\$ 944,015</b>

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Department Summary**

**LANDSCAPE MAINTENANCE DISTRICT**

**Description:** The Landscape Maintenance District was created to ensure proper and consistent upkeep of street right-of-way landscaping and environmental channels.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>BUDGET:</b>				
Maintenance & Operations	579,222	529,237	749,410	786,165
Internal Service Charges	2,640	2,490	2,545	3,185
Allocations (Net)	<u>139,605</u>	<u>140,200</u>	<u>161,135</u>	<u>154,665</u>
Total Budget	<u>721,467</u>	<u>671,927</u>	<u>913,090</u>	<u>944,015</u>

**DEPARTMENT PRIORITIES**

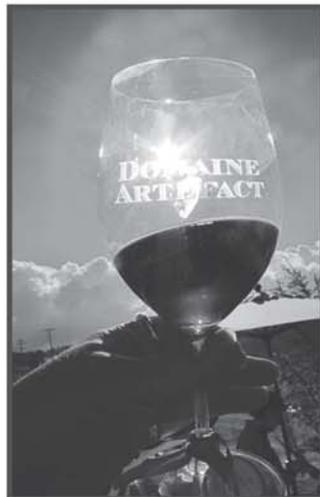
- Provide direction to landscape maintenance contractors that will ensure the goals of the Landscape Maintenance District's maintenance program in each LMD zone are met
- Develop and monitor the LMD budget to ensure adequate funding for the administration and maintenance of each LMD zone
- Provide administrative services to developers requesting annexation of their properties into the City's LMD
- Respond to inquiries from property owners within the LMD in a timely, professional and effective manner

**MAJOR BUDGET IMPACTS**

- Increase in projections for water and professional services

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>126-795 LANDSCAPE MAINTENANCE DISTRICT</b>		
5131-126-795    PROFESSIONAL SERVICES	399,110	410,465
5170-126-795    UTILITIES		
Electricity	8,100	8,350
5171-126-795    WATER	342,200	367,350
<b>TOTAL, M &amp; O</b>	<b>749,410</b>	<b>786,165</b>
5183-126-795    INSURANCE		
General Liability Insurance	2,545	3,185
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>2,545</b>	<b>3,185</b>
<b>SUBTOTAL, LANDSCAPE MAINTENANCE DISTRICT</b>	<b>751,955</b>	<b>789,350</b>
5901-126-795    ALLOCATED IN		
Finance	6,815	7,030
Engineering	101,270	91,645
Maintenance/Parks	53,050	55,990
	161,135	154,665
<b>TOTAL, LANDSCAPE MAINTENANCE DISTRICT</b>	<b>913,090</b>	<b>944,015</b>



**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Special Revenue Fund Sources and Uses**

**SUCCESSOR AGENCY-HOUSING**

This fund was established to account for the continued administration and oversight of housing obligations after the elimination of the redevelopment agency.

<b><u>Sources of Funds:</u></b>	<b>2015-16</b>	<b>2016-17</b>
Loan Repayments	\$ 375,000	\$ 375,000
Transfer from General Fund	25,000	25,000
Advance Payback from Successor Agency-Redevelopment	1,371,085	1,333,225
CalHOME Grant	1,902,000	-
Interest	5,800	5,800
<b>TOTAL, Sources</b>	<b>\$ 3,678,885</b>	<b>\$ 1,739,025</b>

<b><u>Uses of Funds:</u></b>		
<u>Operating Budget</u>		
Employee Services	\$ 389,940	\$ 389,940
Maintenance and Operations	153,000	153,000
Internal Service Charges	35,090	35,090
Allocations	(143,935)	(143,935)
<b>TOTAL, Operating Budget</b>	<b>434,095</b>	<b>434,095</b>
Housing Programs/Future Development	1,412,665	1,304,930
CalHOME Grant-Rehabilitation Programs	1,832,125	-
<b>TOTAL, Uses</b>	<b>\$ 3,678,885</b>	<b>\$ 1,739,025</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Department Summary**

**SUCCESSOR AGENCY-HOUSING**

**Description:** Provide continued administration and oversight of housing obligations after the elimination of the redevelopment agency.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>STAFFING:</b>				
Regular Full-Time	4.0	4.0	3.0	3.0
Grant Funded	0.0	0.0	0.0	1.0
Department Total	<u>4.0</u>	<u>4.0</u>	<u>3.0</u>	<u>4.0</u>
<b>BUDGET:</b>				
Employee Services	338,129	423,476	343,170	389,940
Maintenance & Operations	1,297,366	339,099	161,955	153,000
Internal Service Charges	58,755	44,930	34,370	35,090
Allocations (Net)	<u>(68,990)</u>	<u>(260,532)</u>	<u>(125,355)</u>	<u>(143,935)</u>
Total Budget	<u>1,625,260</u>	<u>546,973</u>	<u>414,140</u>	<u>434,095</u>

**DEPARTMENT PRIORITIES**

- Continue to provide the highest level of customer service
- Implement direction from the City Council on Successor Housing Agency program additions and/or program changes
- Assess the effectiveness of affordable housing programs and special projects through collection and analysis of available statistical and anecdotal information
- Stimulate economic development through the use of affordable housing funds by providing affordable housing programs and new affordable housing opportunities within the community

**MAJOR BUDGET IMPACTS**

- Added one grant funded position to administer the CalHOME programs
- Decrease in the amount projected for rental subsidies due to transition from the City's program to HUD Section 8

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>281-081 SUCCESSOR AGENCY-HOUSING</b>		
5001-281-081 REGULAR FULL-TIME		
1 Associate Planner	71,090	73,225
1 Management Analyst II	76,630	80,490
1 Program Coordinator	60,455	62,270
Budget Adjustment - MOU Agreement (07-20)	2,135	0
Budget Adjustment - MOU Agreement (09-10)	1,395	0
	211,705	215,985
5002-281-081 GRANT FUNDED POSITIONS		
Budget Adjustment - CalHOME Grant (12-11)	30,500	0
1 Program Assistant	0	46,360
	30,500	46,360
EMPLOYEE OVERHEAD:		
5025-281-001 OTHER EMPLOYEE OVERHEAD	8,560	10,950
5026-281-081 PERS	56,035	75,605
5027-281-081 MEDICAL	10,650	25,470
5028-281-081 WORKERS' COMPENSATION	5,505	8,845
5030-281-081 FLEXIBLE BENEFITS	6,525	6,725
Budget Adjustment - MOU Agreement (07-20)	755	0
Budget Adjustment - MOU Agreement (09-10)	435	0
Budget Adjustment - CalHOME Grant (12-11)	12,500	0
	13,690	0
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>343,170</b>	<b>389,940</b>
5101-281-081 OFFICE/OPERATING SUPPLIES		
	2,000	3,000
5126-281-081 MAINTENANCE OF EQUIPMENT		
	1,000	1,000
5131-281-081 PROFESSIONAL SERVICES/CONTRACTS		
Compliance Services	15,000	15,000

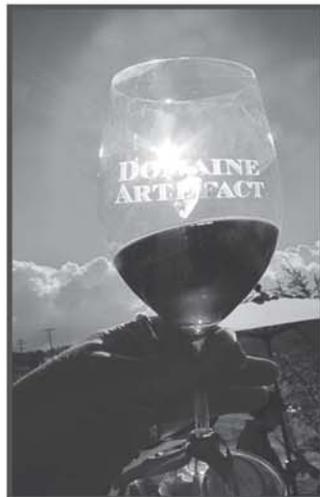
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**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

		<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>281-081 SUCCESSOR AGENCY-HOUSING</b>			
5131-281-081 PROFESSIONAL SERVICES/CONTRACTS (continued)			
	Financial Analysis Consultant	6,000	6,000
	Lead Based Paint Program	5,000	10,000
	Mortgage Certificate Credits (MCC)	6,000	6,000
	Pro 1099 Software (1098 Mortgage Interest)	255	300
		<u>32,255</u>	<u>37,300</u>
5136-281-081	RENTAL SUBSIDY	115,000	75,000
5139-281-081	OTHER BUILDING REPAIRS/MAINTENANCE		
	Lopez Market/Estrada Property	0	25,000
5160-281-081	TRAINING AND MEETINGS		
	Seminars, Conferences, Workshops	2,000	2,000
5161-281-081	MILEAGE REIMBURSEMENT		
	Miscellaneous	1,000	1,000
5162-281-081	DUES AND SUBSCRIPTIONS		
	Professional Organizations	2,000	2,000
5167-281-081	ADVERTISING AND PRINTING		
	Public Hearing Notices, Miscellaneous	700	700
5190-281-081	OTHER EXPENSE		
	Rent Review Management-Postage & Printing	6,000	6,000
	<b>TOTAL, M &amp; O</b>	<b>161,955</b>	<b>153,000</b>
5125-281-081	BUILDING MAINTENANCE	5,065	5,780
5165-281-081	DUPLICATING	4,335	3,770
5172-281-081	TELECOMMUNICATIONS	3,845	4,515
5175-281-081	MAIL SERVICES	6,925	5,975

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>281-081 SUCCESSOR AGENCY-HOUSING</b>		
5178-281-081 OFFICE AUTOMATION	9,360	9,400
5183-281-081 INSURANCE		
General Liability Insurance	3,585	3,610
Property Insurance	1,255	2,040
	4,840	5,650
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>34,370</b>	<b>35,090</b>
<b>SUBTOTAL, SUCCESSOR AGENCY-HOUSING</b>	<b>539,495</b>	<b>578,030</b>
 5901-281-081 ALLOCATED IN		
Senior Nutrition	8,555	0
Planning	54,030	55,920
	62,585	55,920
 5902-281-081 ALLOCATED OUT		
HOME	(98,800)	(89,295)
Mobilehome Park Management	(47,505)	(43,965)
Engineering-Grant Administration	(21,085)	(22,445)
Community Services/Recreation-Grant Administration	(10,545)	(11,225)
Public Art	(10,005)	(16,090)
Environmental Programs-Grant Administration	0	(5,615)
Wastewater-Grant Administration	0	(11,220)
	(187,940)	(199,855)
<b>TOTAL, SUCCESSOR AGENCY-HOUSING</b>	<b>414,140</b>	<b>434,095</b>



**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Special Revenue Fund Sources and Uses**

**MOBILEHOME PARK MANAGEMENT**

This fund was created to account for transactions related to the management of Mountain Shadows and Escondido Views mobilehome parks.

<b><u>Sources of Funds:</u></b>	<b>2015-16</b>	<b>2016-17</b>
Rental Income-Escondido Views	\$ 31,700	\$ 31,700
Rental Income-Mountain Shadows	168,000	168,000
Interest	400	400
Use of Reserves	480	480
<b>TOTAL, Sources</b>	<b><u>\$ 200,580</u></b>	<b><u>\$ 200,580</u></b>

<b><u>Uses of Funds:</u></b>		
Maintenance and Operations	\$ 155,085	\$ 155,085
Internal Service Charges	1,530	1,530
Allocations	43,965	43,965
<b>TOTAL, Uses</b>	<b><u>\$ 200,580</u></b>	<b><u>\$ 200,580</u></b>

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Department Summary**

**MOBILEHOME PARK MANAGEMENT**

**Description:** The Mobilehome Park Management fund was created to account for revenue and expenditures related to the management of the City's spaces in The Views and Mountain Shadows mobilehome parks.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>BUDGET:</b>				
Maintenance & Operations	149,082	133,395	156,730	155,085
Internal Service Charges	575	850	1,050	1,530
Allocations (Net)	<u>42,000</u>	<u>43,160</u>	<u>47,505</u>	<u>43,965</u>
Total Budget	191,657	177,405	205,285	200,580

**DEPARTMENT PRIORITIES**

- Continue to manage City owned lots in the Mountain Shadows and Escondido Views mobilehome parks
- Minimize operating costs whenever possible
- Continue to seek rent increases from the Rent Control Board
- Continue to market and sell lots

**MAJOR BUDGET IMPACTS**

- Decrease in the amount projected for HOA dues

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>283-083 MOBILEHOME PARK MANAGEMENT</b>		
5101-283-083 OFFICE/OPERATING SUPPLIES	1,050	1,085
5131-283-083 PROFESSIONAL SERVICES		
Foreclosures/Evictions/Abandonments	500	500
HOA Dues - Escondido Views	12,500	12,500
HOA Dues - Mountain Shadows	65,200	60,000
Improvements	5,000	5,000
Meter Reading Services	1,900	1,800
Miscellaneous	1,500	1,500
Process Service (3/60's)	500	500
Tree Trimming/Removal	4,000	6,100
Utilities	59,500	62,000
	150,600	149,900
5167-283-083 ADVERTISING & PRINTING	80	100
5190-283-083 OTHER EXPENSE		
Possessory Interest Tax: Mountain Shadows	3,000	2,500
Possessory Interest Tax: The Views	2,000	1,500
	5,000	4,000
<b>TOTAL, M &amp; O</b>	<b>156,730</b>	<b>155,085</b>
5183-283-083 INSURANCE		
General Liability Insurance	515	725
Property Insurance	535	805
	1,050	1,530
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>1,050</b>	<b>1,530</b>
<b>SUBTOTAL, MOBILEHOME PARK MANAGEMENT</b>	<b>157,780</b>	<b>156,615</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>283-083 MOBILEHOME PARK MANAGEMENT</b>		
5901-283-083 ALLOCATED IN		
Successor Agency-Housing	47,505	43,965
<b>TOTAL, MOBILEHOME PARK MANAGEMENT</b>	<b>205,285</b>	<b>200,580</b>

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Special Revenue Fund Sources and Uses**

**HOME PROGRAM**

This fund was created to account for transactions related to the HOME grant awards. The resources from the Department of Housing and Urban Development (HUD) are expended for affordable housing programs.

<b><u>Sources of Funds:</u></b>	<b>2015-16</b>	<b>2016-17</b>
Grant	\$ 428,180	\$ 428,180
Interest	12,700	12,700
Loan Repayments	150,000	150,000
<b>TOTAL, Revenue</b>	<b>\$ 590,880</b>	<b>\$ 590,880</b>

<b><u>Uses of Funds:</u></b>		
<u>Operating Budget</u>		
Maintenance and Operations	\$ 33,450	\$ 33,450
Internal Service Charges	1,060	1,060
Allocations	104,100	48,465
<b>TOTAL, Operating Budget</b>	<b>138,610</b>	<b>82,975</b>
Programs	452,270	507,905
<b>TOTAL, Uses</b>	<b>\$ 590,880</b>	<b>\$ 590,880</b>

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Department Summary**

**HOME PROGRAM**

**Description:** The Home Program fund was created to account for transactions related to the HOME grant awards. The resources from the Federal government are expended for affordable housing programs.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>BUDGET:</b>				
Maintenance & Operations	96,844	105,352	117,735	33,450
Internal Service Charges	590	440	775	1,060
Allocations (Net)	<u>51,120</u>	<u>131,415</u>	<u>113,815</u>	<u>104,100</u>
Total Budget	148,554	237,207	232,325	138,610

**DEPARTMENT PRIORITIES**

- Implement Council direction as to the use of available funds for special projects
- Provide technical and financial support to local community housing development organizations (CHDO's)
- Create opportunities and provide financial assistance to first time home buyers

**MAJOR BUDGET IMPACTS**

- Decrease in the amount projected for professional services

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>284-084 HOME PROGRAM</b>		
5101-284-084 OFFICE/OPERATING SUPPLIES	2,150	2,150
5131-284-084 PROFESSIONAL SERVICES/CONTRACTS		
Compliance Services	7,500	7,500
Professional Services	52,665	15,000
	60,165	22,500
5160-284-084 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	5,000	5,000
5161-284-084 MILEAGE REIMBURSEMENT		
Miscellaneous	1,600	1,600
5162-284-084 DUES AND SUBSCRIPTIONS		
Professional Organizations	1,100	1,100
5167-284-084 ADVERTISING AND PRINTING	1,100	1,100
5199-284-084 LOAN WRITEOFFS		
Budget Adjustment - Las Casitas HOME loan (12-14)	46,620	0
<b>TOTAL, M &amp; O</b>	<b>117,735</b>	<b>33,450</b>
5183-284-084 INSURANCE		
General Liability Insurance	525	650
Property Insurance	250	410
	775	1,060
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>775</b>	<b>1,060</b>
<b>SUBTOTAL, HOME PROGRAM</b>	<b>118,510</b>	<b>34,510</b>

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>284-084 HOME PROGRAM</b>		
5901-284-084 ALLOCATED IN		
Successor Agency-Housing (HELP Program)	98,800	89,295
Planning	<u>15,015</u>	<u>14,805</u>
	113,815	104,100
<b>TOTAL, HOME PROGRAM</b>	<b>232,325</b>	<b>138,610</b>

# Successor Agency Redevelopment



**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Successor Agency - Redevelopment Sources and Uses**

**REDEVELOPMENT OBLIGATION RETIREMENT FUND**

This fund was established to account for distributions from the County of San Diego Auditor & Controller's Redevelopment Property Tax Trust Fund (RPTTF) used to retire eligible enforceable obligations during the dissolution of the redevelopment agency.

**Sources of Funds:**

	<b>2015-16</b>	<b>2016-17</b>
County of San Diego Trust Fund (RPTTF)-ROPS	\$ 10,336,190	\$ 9,644,365
<b>TOTAL, Sources</b>	<b><u>\$ 10,336,190</u></b>	<b><u>\$ 9,644,365</u></b>

**Uses of Funds:**

Transfer to Successor Agency-Redevelopment	\$ 10,336,190	\$ 9,644,365
<b>TOTAL, Uses</b>	<b><u>\$ 10,336,190</u></b>	<b><u>\$ 9,644,365</u></b>

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Department Summary**

**REDEVELOPMENT OBLIGATION RETIREMENT FUND**

**Description:** This fund was established as a result of ABx 1 26 to account for distributions from the County of San Diego Auditor & Controller's Redevelopment Property Tax Trust Fund (RPTTF) used to retire eligible enforceable obligations during the dissolution of the redevelopment agency.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>BUDGET:</b>				
Transfer to Successor Agency-Redevelopment	6,944,683	8,283,684	9,921,285	10,336,190

**DEPARTMENT PRIORITIES**

- To ensure all funding received from the Redevelopment Property Tax Trust Fund is transferred out to the appropriate fund in a timely manner for payment of eligible enforceable obligations

**MAJOR BUDGET IMPACTS**

- Increase in the amount transferred to the Successor Agency-Redevelopment fund resulting from an increase in the amount of enforceable obligations that are due during 2015-2016

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Successor Agency - Redevelopment Sources and Uses**

**SUCCESSOR AGENCY-REDEVELOPMENT**

This fund was established to account for transactions related to the winding down of the redevelopment agency.

<b><u>Sources of Funds:</u></b>	<b>2015-16</b>	<b>2016-17</b>
Transfer from Redevelopment Obligation Retirement Fund	\$ 10,336,190	\$ 9,644,365
Loan Repayments	462,500	462,500
Rental Income	56,100	200,700
Interest	25,000	25,000
Use of Reserves	-	1,625,000
<b>TOTAL, Sources</b>	<b>\$ 10,879,790</b>	<b>\$ 11,957,565</b>

<b><u>Uses of Funds:</u></b>		
Maintenance and Operations	\$ 1,103,525	\$ 1,158,700
Internal Service Charges	31,065	31,065
Allocations	266,260	279,575
<b>TOTAL, Operating Budget</b>	<b>1,400,850</b>	<b>1,469,340</b>
Bond Principal	6,085,000	6,400,000
CalHFA Loan Principal and Interest	-	2,705,000
Advance Payback to Traffic Impact Fund	50,000	50,000
Advance Payback to Housing Fund	1,371,085	1,333,225
Add to Reserves	1,972,855	-
<b>TOTAL, Uses</b>	<b>\$ 10,879,790</b>	<b>\$ 11,957,565</b>

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Department Summary**

**SUCCESSOR AGENCY-REDEVELOPMENT**

**Description:** This fund was established as a result of ABx 1 26 to account for transactions related to the winding down of the redevelopment agency.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>BUDGET:</b>				
Maintenance & Operations	11,275,733	3,702,513	1,753,810	1,103,525
Internal Service Charges	0	0	7,075	31,065
Allocations (Net)	<u>261,000</u>	<u>267,655</u>	<u>258,625</u>	<u>266,260</u>
Total Budget	<u>11,536,733</u>	<u>3,970,168</u>	<u>2,019,510</u>	<u>1,400,850</u>

**DEPARTMENT PRIORITIES**

- To make timely payments of enforceable obligations incurred during the winding down of the redevelopment agency

**MAJOR BUDGET IMPACTS**

- Decrease in the amount projected for loan/bond interest

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<b>2014-15 REVISED</b>	<b>2015-16 BUDGET</b>
<b>791-091 SUCCESSOR AGENCY-REDEVELOPMENT</b>		
5131-791-091 PROFESSIONAL SERVICES/CONTRACTS		
Audit and Consulting Fees	30,000	15,000
Property Management Expenses	10,200	5,000
	40,200	20,000
5170-791-091 UTILITIES	12,000	12,000
5171-791-091 CITY WATER	6,000	2,400
5501-791-091 INTEREST		
CalHFA Loan	420,000	0
5502-791-091 BOND INTEREST	1,404,400	1,197,795
5505-791-091 BOND EXPENSE	75,480	75,600
5509-791-091 BOND AMORTIZATION		
Amortization of Bond Premium/Discount	(204,270)	(204,270)
<b>TOTAL, M &amp; O</b>	<b>1,753,810</b>	<b>1,103,525</b>
5183-791-091 INSURANCE		
General Liability Insurance	7,075	31,065
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>7,075</b>	<b>31,065</b>
<b>SUBTOTAL, SUCCESSOR AGENCY-REDEVELOPMENT</b>	<b>1,760,885</b>	<b>1,134,590</b>
5901-791-091 ALLOCATED IN		
City Manager	30,610	31,510
City Attorney	37,480	38,590

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**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>791-091 SUCCESSOR AGENCY-REDEVELOPMENT</b>		
5901-791-091 ALLOCATED IN (continued)		
City Clerk	30,610	31,510
Finance	<u>159,925</u>	<u>164,650</u>
	258,625	266,260
 <b>TOTAL, SUCCESSOR AGENCY-REDEVELOPMENT</b>	 <b>2,019,510</b>	 <b>1,400,850</b>

# Debt Service Funds



**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Debt Service Fund Sources and Uses**

**GENERAL OBLIGATION BOND DEBT SERVICE**

This fund was established to account for transactions related to all general obligation debt issued by the City related to the construction of the public safety facilities, including the accumulation of resources for and the payment of interest and principal on long-term bonds. Funding is provided through property taxes designated for the general obligation bonds.

<b><u>Sources of Funds:</u></b>	<b>2015-16</b>	<b>2016-17</b>
Secured Property Tax	\$ 5,152,770	\$ 5,148,645
Penalties	26,000	26,000
Interest	25,200	28,200
<b>TOTAL, Sources</b>	<b><u>\$ 5,203,970</u></b>	<b><u>\$ 5,202,845</u></b>

<b><u>Uses of Funds:</u></b>		
Bond Interest	\$ 3,326,420	\$ 3,230,295
Bond Expense	2,550	2,550
Bond Principal	1,875,000	1,970,000
<b>TOTAL, Uses</b>	<b><u>\$ 5,203,970</u></b>	<b><u>\$ 5,202,845</u></b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Department Summary**

**GENERAL OBLIGATION BOND DEBT SERVICE**

**Description:** This fund was established to account for transactions related to all general obligation debt issued by the City related to the construction of the public safety facilities, including the accumulation of resources for and the payment of interest and principal on long-term bonds. Funding is provided through property taxes designated for the general obligation bonds.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>BUDGET:</b>				
Maintenance & Operations	5,193,545	5,198,695	5,205,120	5,203,970

**DEPARTMENT PRIORITIES**

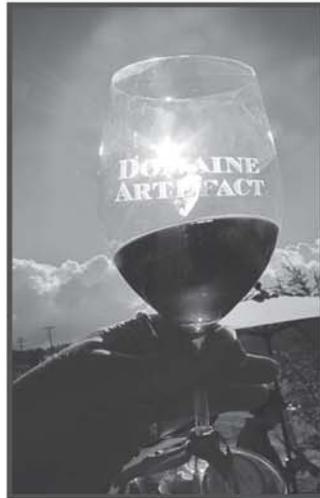
- Not Applicable

**MAJOR BUDGET IMPACTS**

- None

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>320-150 GENERAL OBLIGATION BOND DEBT SERVICE</b>		
5502-320-150 BOND INTEREST	3,417,920	3,326,420
5505-320-150 BOND EXPENSE	2,200	2,550
5520-320-150 BOND PRINCIPAL	1,785,000	1,875,000
<b>TOTAL, M &amp; O</b>	<b>5,205,120</b>	<b>5,203,970</b>
<b>TOTAL, GENERAL OBLIGATION BOND DEBT SERVICE</b>	<b>5,205,120</b>	<b>5,203,970</b>



**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Debt Service Fund Sources and Uses**

**REIDY CREEK GOLF COURSE DEBT SERVICE**

This fund was established to account for transactions related to all debt issued by the City related to the construction of the Reidy Creek Golf Course, including the accumulation of resources for, and the payment of interest and principal on long-term bonds. Funding is provided by a transfer from the General Fund.

<b><u>Sources of Funds:</u></b>	<b>2015-16</b>	<b>2016-17</b>
Transfer from General Fund	\$ 363,450	\$ 365,550
Interest	100	100
Use of Reserves	2,600	-
<b>TOTAL, Sources</b>	<b><u>\$ 366,150</u></b>	<b><u>\$ 365,650</u></b>

<b><u>Uses of Funds:</u></b>		
Bond Interest	\$ 145,100	\$ 139,600
Bond Expense	6,050	6,050
Bond Principal	215,000	220,000
<b>TOTAL, Uses</b>	<b><u>\$ 366,150</u></b>	<b><u>\$ 365,650</u></b>

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Department Summary**

**REIDY CREEK GOLF COURSE DEBT SERVICE**

**Description:** This fund was established to account for transactions related to all debt issued by the City related to the construction of the Reidy Creek Golf Course, including the accumulation of resources for, and the payment of interest and principal on long-term bonds. Funding is provided by a transfer from the General Fund.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>BUDGET:</b>				
Maintenance & Operations	5,732,847	362,872	365,370	366,150

**DEPARTMENT PRIORITIES**

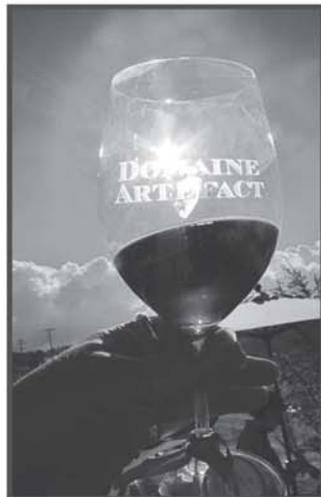
- Not Applicable

**MAJOR BUDGET IMPACTS**

- None

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>376-175 REIDY CREEK GOLF COURSE DEBT SERVICE</b>		
5502-376-175 BOND INTEREST	149,270	145,100
5505-376-175 BOND EXPENSE	6,100	6,050
5520-376-175 BOND PRINCIPAL	210,000	215,000
<b>TOTAL, M &amp; O</b>	<b>365,370</b>	<b>366,150</b>
<b>TOTAL, REIDY CREEK GOLF COURSE DEBT SERVICE</b>	<b>365,370</b>	<b>366,150</b>



# Enterprise Funds



**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Enterprise Fund Sources and Uses**

**WATER**

This fund was created to account for the financial activity of the City's water utility. The water utility is financed and operated in a manner similar to a private enterprise. The costs (expenses, including depreciation) of providing these services to the general public are financed or recovered primarily through user charges.

<b><u>Sources of Funds:</u></b>	<b>2015-16</b>	<b>2016-17</b>
Water Sales	\$ 44,099,000	\$ 46,524,445
Water Service Charges	14,770,000	15,582,350
Vista Irrigation District (filtration charge)	1,600,000	1,600,000
Sale of Electric Power	75,000	100,000
Lake Income	880,000	880,000
Connection Charges	375,000	375,000
Other Revenue	30,000	30,000
Interest	126,300	130,400
Vista Irrigation District (Capital Project Reimbursement)	900,000	900,000
SRF Loans	-	25,000,000
State/Federal Grants	500,000	500,000
Use of Reserves	9,865	-
<b>TOTAL, Sources</b>	<b>\$ 63,365,165</b>	<b>\$ 91,622,195</b>

<b><u>Uses of Funds:</u></b>		
<u>Operating Budget (Water, Canal and Lakes)</u>		
Employee Services	\$ 8,968,835	\$ 8,968,835
Maintenance and Operations	38,657,925	38,657,925
Capital Outlay	592,900	592,900
Internal Service Charges	1,784,625	1,784,625
Allocations	5,680,600	5,680,600
<b>TOTAL, Operating Budget</b>	<b>55,684,885</b>	<b>55,684,885</b>
Transfer to Water Capital Project Fund	6,395,125	25,438,900
Bond Principal	1,060,000	1,095,000
SRF Loan Principal	225,155	230,835
Add to Capital Project Reserves	-	9,172,575
<b>TOTAL, Uses</b>	<b>\$ 63,365,165</b>	<b>\$ 91,622,195</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Department Summary**

**WATER**

**Description:** The Water Operations Division operates the water treatment and the distribution system according to state and federal mandate to insure that high quality water is delivered at the most economical costs.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>STAFFING:</b>				
Regular Full-Time	62.0	60.0	60.0	60.0
Contract/Grant Funded	5.0	5.0	5.0	5.0
Temporary Part-Time (FTE)	0.7	0.7	0.7	0.7
Department Total	<u>67.7</u>	<u>65.7</u>	<u>65.7</u>	<u>65.7</u>
<b>BUDGET:</b>				
Employee Services	5,803,782	5,407,941	6,474,370	6,755,830
Maintenance & Operations	30,734,496	33,227,779	37,530,365	37,876,465
Capital	13,918	108	101,500	562,500
Internal Service Charges	1,150,785	1,083,975	1,053,310	1,300,625
Allocations (Net)	<u>4,630,636</u>	<u>5,195,542</u>	<u>5,481,305</u>	<u>5,660,815</u>
Total Budget	<u>42,333,617</u>	<u>44,915,345</u>	<u>50,640,850</u>	<u>52,156,235</u>

**DEPARTMENT PRIORITIES**

- Provide safe, reliable, quality water to the residents, businesses and agricultural interests of Escondido in an economical and effective manner
- Provide water education and public outreach for water resources, water quality, conservation, watershed management and pollution prevention
- Maintain the water treatment facilities and distribution system to meet or exceed all regulatory requirements
- Provide for future growth and reliability by optimizing existing facilities and planning improvements to increase redundancy in supply and treatment

**MAJOR BUDGET IMPACTS**

- Increase in maintenance and operations is primarily for miscellaneous parts and supplies, major maintenance, utility billing software and maintenance of equipment
- Purchase of hydro excavator

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>555-410 WATER</b>		
5001-555-410 REGULAR FULL-TIME		
1 Director of Utilities	138,000	146,350
1 Administrative Aide	31,080	32,005
1 Administrative Assistant	39,730	40,925
2 Control System Technician III	76,255	139,580
2 Cross Connection Tech I/II's	110,590	115,670
2 Department Assistants (1 to 440)	114,305	79,800
1 Deputy Director/Water	110,640	115,545
1 Field Engineering Inspector II	65,105	67,055
1 Laboratory Technician II	63,480	65,380
1 Management Analyst II	57,045	60,740
1 Meter Reader Supervisor	64,035	72,715
3 Sr. Water Distribution Supervisors	248,325	250,880
8 Sr. Water Distribution Technicians	508,025	491,515
1 Utilities Analyst	51,945	55,085
1 Water Distribution Superintendent	90,195	91,090
19 Water Distribution Technician I/II's	898,260	949,100
2 Water Service Representatives	97,895	107,345
1 Water Treatment Plant Operations Superintendent	103,400	108,090
1 Water Treatment Plant Operations Supervisor	85,525	88,090
10 Water Treatment Plant Operator In Training, II's & III's	744,070	765,915
Shift Differential	19,380	19,380
Bilingual Pay	17,550	16,250
Confined Space Team	36,200	36,200
Certification Pay	18,000	18,000
Vacation-Holiday Payoff	17,000	17,000
Retirement Contingency	30,705	30,705
Budget Adjustment - MOU Agreement (07-20)	11,935	0
Budget Adjustment - MOU Agreement (09-10)	4,600	0
	3,853,275	3,980,410
5002-555-410 CONTRACT/GRANT FUNDED		
5 Water Meter Readers	183,080	195,020
5004-555-410 TEMPORARY PART-TIME		
Department Specialist	14,335	14,335

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<b>2014-15 REVISED</b>	<b>2015-16 BUDGET</b>
<b>555-410 WATER</b>		
5020-555-410 OVERTIME		
Comp Time Contingency	8,000	8,000
Emergency Overtime	135,000	135,000
Holiday Pay	23,760	23,760
Stand-By	36,400	36,400
	203,160	203,160
 EMPLOYEE OVERHEAD:		
5025-555-410 OTHER EMPLOYEE OVERHEAD		
Other Employee Overhead	299,910	154,745
Budget Adjustment - Correct Dental Projections (12-20)	(154,535)	0
	145,375	154,745
5026-555-410 PERS	1,093,115	1,196,455
5027-555-410 MEDICAL	719,950	685,260
5028-555-410 WORKERS' COMPENSATION	202,750	277,845
5030-555-410 FLEXIBLE BENEFITS	53,680	48,600
Budget Adjustment - MOU Agreement (07-20)	4,220	0
Budget Adjustment - MOU Agreement (09-10)	1,430	0
 <b>TOTAL, EMPLOYEE SERVICES</b>	<b>6,474,370</b>	<b>6,755,830</b>
 5101-555-410 OFFICE/OPERATING SUPPLIES		
LPG for Water Treatment Plant	38,800	38,800
Miscellaneous Parts & Supplies	300,500	400,500
Office Supplies	23,000	23,000
Safety Items	25,000	25,000
Small Tools and Equipment	25,000	25,000
T-Shirts	2,200	2,200
Uniforms	25,000	25,000
Water Treatment Plant	100,000	100,000
	539,500	639,500
5104-555-410 PURCHASED WATER	26,500,000	26,350,000

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<b>2014-15 REVISED</b>	<b>2015-16 BUDGET</b>
<b>555-410 WATER</b>		
5106-555-410 CHEMICALS		
Water Treatment Chemicals	3,500,000	3,500,000
5107-555-410 MINOR TOOLS & EQUIPMENT		
2" Trash Pumps (2R)	2,600	0
Chainsaw, Weed Whip, Blower (3N)	1,000	1,000
Chop Saws (2N)	2,300	3,300
Dickson Pressure Recorders (10R)	0	5,500
SC300 Hand Held Meter Reading Units (3R)	16,000	16,000
Shoenstadt Locators (2R)	2,000	2,000
Wackers (2R)	6,800	6,800
Water Treatment Cameras (2R)	5,000	5,000
	35,700	39,600
5126-555-410 MAINTENANCE OF EQUIPMENT		
Bear Valley Power Plant Maintenance	10,000	15,000
Cleaning/Inspection Equipment	2,000	2,000
Distributions System SCADA	10,000	10,000
Dixon Rec., Utility, Washwater, WTP Motor & Pump Repair	125,000	125,000
Flow Meters (1R)	7,000	7,000
Laboratory and Office Equipment	1,800	1,800
Meter Reading Equipment	3,000	3,000
Model 4040 Flocculator Drive	7,000	9,800
Office Equipment Maintenance Contracts	1,000	1,000
Power Plant Maintenance	5,000	5,000
Process Instrumentation	15,000	15,000
Spare Parts-PLC 5/60-WTP	2,000	2,000
Treatment Plant Instrumentation	20,000	50,000
	208,800	246,600
5128-555-410 MAJOR MAINTENANCE		
Basin Valves (3R)	6,000	6,000
Distribution System RTU's and SCADA Radios	56,000	56,000
Dixon Suction Line Repair	20,000	20,000

(continued on next page)

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>555-410 WATER</b>		
5128-555-410 MAJOR MAINTENANCE (continued)		
Filter #3 Valve Rebuild	10,000	0
Filter Eff. Valves (3)	0	40,000
Flashmix Pump Rebuild, Valve Repl +CV at Park Hill	68,000	68,000
Tower Gate Ram	0	40,000
UPS for Treatment Plant	0	40,000
Valve Operators (4R)	50,000	160,000
Waste Gate Filter Rebuild	15,000	0
	225,000	430,000
5131-555-410 PROFESSIONAL SERVICES/CONTRACTS		
Chemical Spill Clean-up Contingency	20,000	20,000
Chlorine System Maintenance	12,000	12,000
Consultants Fees	115,000	115,000
Contract Labor	15,000	60,000
Control Systems Maintenance	100,000	100,000
Customer Service/Emergency Assistance	15,000	15,000
Distribution Reservoir Landscape Maintenance	29,000	29,000
Electrical Contractors	20,000	75,000
Instrument Calibration & Certification	15,000	40,000
Lake Divers - Quagga Mussel Control/Inspections	35,000	35,000
Legal Services	315,000	215,000
On-site Training	20,000	20,000
Reservoir Maintenance/Cleaning	18,000	18,000
Site Maintenance	20,000	20,000
State Lobbyist	30,000	30,000
Underground Service Alert	2,885	2,885
WTP Landscaping/Janitorial	28,000	28,000
Water Conservation Program	39,000	39,000
Water Operations Janitorial	2,000	2,000
	850,885	875,885
5160-555-410 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	32,250	32,250
5161-555-410 MILEAGE REIMBURSEMENT		
Miscellaneous	600	600

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15</u> <u>REVISED</u>	<u>2015-16</u> <u>BUDGET</u>
<b>555-410 WATER</b>		
5162-555-410 DUES AND SUBSCRIPTIONS		
ACWA	17,000	17,000
ASSA CA	23,000	23,000
AWWA Partnership for Safe Water	800	800
American Public Works Association	250	250
American Water Works Association	2,600	2,600
American Water Works Research Foundation	12,000	12,000
California Water Awareness	1,300	1,300
Foundation for Cross Connection Control	1,300	1,300
Professional Association Dues	900	900
San Diego County Utility Managers	150	150
Southern California Water Committee	750	750
Technical Publications	1,050	1,050
Water Conservation Publications	520	520
	<u>61,620</u>	<u>61,620</u>
5163-555-410 AUTO ALLOWANCE		
Director of Utilities	5,100	5,100
5167-555-410 ADVERTISING AND PRINTING		
Annual Water Quality Report	25,000	25,000
Conservation Program Materials	6,500	6,500
Prop 218 Notification	5,000	5,000
School Tours - WTP	2,000	2,000
	<u>38,500</u>	<u>38,500</u>
5170-555-410 UTILITIES		
Distribution Pump Station Electrical	184,800	184,800
Local Raw Water Lift (Esc)	40,795	40,795
Local Raw Water Lift (VID)	81,585	81,585
Treatment Plant Operation	293,000	293,000
Washwater and Dixon Rec. Lift	76,650	76,650
	<u>676,830</u>	<u>676,830</u>
5171-555-410 WATER		
City Water Expenses	1,500,000	1,500,000

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>555-410 WATER</b>		
5173-555-410 OTHER TELEPHONE		
Cellular Phones	22,400	22,400
5180-555-410 RENT		
Facility Lease	323,765	323,765
Loader/Misc	3,000	3,000
	<u>326,765</u>	<u>326,765</u>
5190-555-410 OTHER EXPENSE		
FERC Fees	110	110
Miscellaneous Supplies	4,200	4,200
NPDES Cat III	2,000	2,000
NPDES Dist	0	5,000
OT Allowance	6,500	6,500
Real Estate Taxes	116,960	116,960
S.D. County Hazardous Materials Regulation Fees	2,420	2,420
State Dam Permits (Wohlford, Dixon)	25,300	25,300
State DHS Fee	14,300	14,300
SWRCH Hydrostatic Discharge Permit	1,500	1,500
WTP Operator and Distribution Operator Cert. Renewals	3,630	3,630
	<u>176,920</u>	<u>181,920</u>
5193-555-410 SOFTWARE		
Adobe Acrobat - Professional (1N)	1,000	1,000
AMMS - MicroWest (WTP)	2,000	2,000
ARC/INFO	1,500	1,500
ArcView	1,000	1,000
AutoCad Lite	1,000	1,000
Computer Licensing	9,625	9,625
Hydraulic Modeling (Innovyze)	1,500	1,500
Itron Maintenance/Support	7,400	7,400
Rockwell Software Support	2,500	2,500
Utility Billing Software	0	150,000
VPM	1,500	1,500
WIMS Reporting Software	0	10,000
Wonderware Support - WTP	15,000	15,000
XC2 Software Support (for CCC)	950	950
	<u>44,975</u>	<u>204,975</u>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>555-410 WATER</b>		
5194-555-410 MINOR OFFICE EQUIPMENT		
Desktop Computers (1N)	900	1,800
Laptop Computers (5N)	13,500	13,500
Monitor (1N)	500	500
	14,900	15,800
5501-555-410 INTEREST		
ARRA Loan	62,645	59,700
SRF Loan	28,295	25,700
	90,940	85,400
5502-555-410 BOND INTEREST	2,669,510	2,633,050
5505-555-410 BOND EXPENSE	72,620	73,120
5509-555-410 BOND AMORTIZATION		
Amortization of Bond Premium/Discount and Deferred Charge:	(63,450)	(63,450)
<b>TOTAL, M &amp; O</b>	<b>37,530,365</b>	<b>37,876,465</b>
5209-555-410 OTHER CAPITAL OUTLAY		
Backhoe Breaker w/WR Coupler	0	16,000
Bench Meter Tester (1R)	0	36,000
Chemical Feed Pumps (2R)	25,000	25,000
Compaction Wheel, Backhoe	0	5,500
Hydro Excavator	0	450,000
Locator (1R)	6,500	0
Renovation of PRV Station	0	30,000
Utility Water SCD 40 Replacement	70,000	0
	101,500	562,500
<b>TOTAL, CAPITAL</b>	<b>101,500</b>	<b>562,500</b>
5125-555-410 BUILDING MAINTENANCE	123,065	147,765
5164-555-410 FLEET SERVICES	466,260	500,905

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>555-410 WATER</b>		
5165-555-410 DUPLICATING	8,625	10,860
5172-555-410 TELECOMMUNICATIONS	36,390	40,685
5174-555-410 RADIO COMMUNICATIONS	12,590	10,480
5175-555-410 MAIL SERVICES	6,215	4,955
5178-555-410 OFFICE AUTOMATION	61,665	76,055
5183-555-410 INSURANCE		
General Liability Insurance	259,620	395,930
Property Insurance	78,880	112,990
	<u>338,500</u>	<u>508,920</u>
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>1,053,310</b>	<b>1,300,625</b>
<b>SUBTOTAL, WATER</b>	<b>45,159,545</b>	<b>46,495,420</b>
 5901-555-410 ALLOCATED IN		
City Council	82,335	90,215
City Manager	268,455	291,885
Video Services	8,260	8,155
City Attorney	341,140	365,200
City Clerk	206,910	219,425
City Treasurer	49,290	52,085
Finance	936,915	941,585
Human Resources	175,750	182,175
Risk Management	42,985	44,665
Information Systems	310,865	335,380
Planning	87,925	91,600
Code Enforcement	61,405	78,510
Building	92,335	95,300
Engineering	115,095	123,130
Maintenance-Streets	484,730	496,120
Police	622,270	622,270
Fire	572,955	572,955

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**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>555-410 WATER</b>		
5901-555-410 ALLOCATED IN (continued)		
Wastewater	1,294,960	1,249,680
Environmental Programs	<u>0</u>	<u>89,715</u>
	5,754,580	5,950,050
5902-555-410 ALLOCATED OUT		
Canal	(13,780)	(14,525)
Wastewater	(139,675)	(148,060)
Recycled Water	(41,705)	(44,375)
Environmental Programs	(10,365)	(14,525)
Capital Improvement Projects	<u>(67,750)</u>	<u>(67,750)</u>
	(273,275)	(289,235)
 <b>TOTAL, WATER</b>	 <b>50,640,850</b>	 <b>52,156,235</b>

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Department Summary**

**CANAL OPERATIONS**

**Description:** The Canal Operation provides maintenance on the Escondido Canal which carries untreated water 14 miles from the intake on the San Luis Rey River to Lake Wohlford.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>STAFFING:</b>				
Regular Full-Time	5.0	5.0	5.0	5.0
<b>BUDGET:</b>				
Employee Services	438,875	469,045	498,400	516,995
Maintenance & Operations	77,687	84,159	182,740	182,740
Capital	0	14,431	7,075	15,000
Internal Service Charges	140,455	123,030	116,275	126,610
Allocations (Net)	<u>23,290</u>	<u>16,925</u>	<u>15,440</u>	<u>16,155</u>
Total Budget	680,307	707,590	819,930	857,500

**DEPARTMENT PRIORITIES**

- Ensure the safe and adequate transfer of water from the San Luis Rey River diversion structure to Lake Wohlford in an economical and effective manner
- Provide coordination and excellent service to Vista Irrigation District and the Indian Bands affected

**MAJOR BUDGET IMPACTS**

- Purchase three security with video systems

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>555-412 CANAL OPERATIONS</b>		
5001-555-412 REGULAR FULL-TIME		
1 Canal Superintendent	73,100	76,415
2 Assistant Canal Superintendents	101,805	104,470
2 Canal Assistants I/II's	94,430	94,915
Vacation-Holiday Payoff	5,450	5,450
	274,785	281,250
5020-555-412 OVERTIME		
Emergency Overtime	10,000	10,000
Holiday Pay	7,300	7,300
Standby Pay	15,000	15,000
	32,300	32,300
EMPLOYEE OVERHEAD:		
5025-555-412 OTHER EMPLOYEE OVERHEAD	10,595	11,155
5026-555-412 PERS	74,470	81,590
5027-555-412 MEDICAL	74,660	73,870
5028-555-412 WORKERS' COMPENSATION	14,815	19,800
5030-555-412 FLEXIBLE BENEFITS	16,775	17,030
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>498,400</b>	<b>516,995</b>
5101-555-412 OFFICE/OPERATING SUPPLIES		
Cement	10,000	10,000
Copper Sulfate	15,000	15,000
Lumber	5,000	5,000
Miscellaneous	20,000	20,000
Office Supplies	1,200	1,200
Road Maintenance	35,000	35,000
T-Shirts	300	300
Tools	1,000	1,000
Uniforms	5,040	5,040
	92,540	92,540

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>555-412 CANAL OPERATIONS</b>		
5107-555-412 MINOR TOOLS & EQUIPMENT		
MIG - TIG Welder (1R)	3,000	3,000
5126-555-412 MAINTENANCE OF EQUIPMENT		
Equipment Maintenance	3,500	3,500
Fence Repair	<u>12,000</u>	<u>12,000</u>
	15,500	15,500
5131-555-412 PROFESSIONAL SERVICES/CONTRACTS		
Portable Toilet Service	2,800	2,800
Temporary Personnel	<u>60,000</u>	<u>60,000</u>
	62,800	62,800
5162-555-412 DUES AND SUBSCRIPTIONS		
International Society of Explosive Engineers	200	200
5170-555-412 UTILITIES	700	700
5173-555-412 OTHER TELEPHONE		
Cellular Phones	7,500	7,500
5190-555-412 OTHER EXPENSE		
SD County Explosives Permit Renewal	500	500
<b>TOTAL, M &amp; O</b>	<b>182,740</b>	<b>182,740</b>
5209-555-412 OTHER CAPITAL OUTLAY		
Security with Video (2R/1N)	0	15,000
Yamaha ATV (1R)	<u>7,075</u>	<u>0</u>
	7,075	15,000
<b>TOTAL, CAPITAL</b>	<b>7,075</b>	<b>15,000</b>

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>555-412 CANAL OPERATIONS</b>		
5164-555-412 FLEET SERVICES	73,495	71,430
5178-555-412 OFFICE AUTOMATION	5,180	5,210
5183-555-412 INSURANCE		
General Liability Insurance	23,535	33,575
Property Insurance	<u>14,065</u>	<u>16,395</u>
	37,600	49,970
 <b>TOTAL, INTERNAL SERVICE CHARGES</b>	 <b>116,275</b>	 <b>126,610</b>
 <b>SUBTOTAL, CANAL OPERATIONS</b>	 <b>804,490</b>	 <b>841,345</b>
 5901-555-412 ALLOCATED IN		
Information Systems-Data Processing	1,660	1,630
Water	<u>13,780</u>	<u>14,525</u>
	15,440	16,155
 <b>TOTAL, CANAL OPERATIONS</b>	 <b>819,930</b>	 <b>857,500</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Department Summary**

**LAKES**

**Description:** The Lakes Division operates the City's two lake facilities and supervises the city wide park ranger program.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>STAFFING:</b>				
Regular Full-Time	10.0	10.0	10.0	11.0
Temporary Part-Time (FTE)	28.7	29.8	32.5	31.7
Department Total	<u>38.7</u>	<u>39.8</u>	<u>42.5</u>	<u>42.7</u>
<b>BUDGET:</b>				
Employee Services	1,411,946	1,400,254	1,572,545	1,696,010
Maintenance & Operations	452,494	473,035	609,540	598,720
Capital	227	17,722	25,000	15,400
Internal Service Charges	329,900	317,245	318,770	357,390
Allocations (Net)	1,705	1,330	1,755	3,630
Total Budget	<u>2,196,272</u>	<u>2,209,586</u>	<u>2,527,610</u>	<u>2,671,150</u>

**DEPARTMENT PRIORITIES**

- Provide quality recreational opportunities at Lake Dixon, Lake Wohlford and Daley Ranch
- Protect the lakes from potential contamination associated with public access and educate the public regarding watershed protection
- Provide Citywide Park Ranger services

**MAJOR BUDGET IMPACTS**

- Reclassed temporary part-time Park Attendant III to a full-time Customer Service Representative
- Decrease in the projection for State fishing license purchases
- Decrease in the projection for Gator-Wohlford

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>555-414 LAKES</b>		
5001-555-414 REGULAR FULL-TIME		
1 Administrative Assistant	37,805	40,895
1 Customer Service Representative	0	36,215
1 Lakes & Open Space Superintendent	70,670	76,210
2 Lakes & Open Space Supervisors	143,725	141,245
1 Maintenance Technician I/II	46,370	50,525
5 Park Ranger I/II's	227,245	232,300
Vacation/Holiday Payoff	7,400	7,400
Bilingual Pay	1,300	2,600
Retirement Contingency	10,130	10,130
Budget Adjustment - MOU Agreement (07-20)	4,310	0
Budget Adjustment - MOU Agreement (09-10)	870	0
	512,020	597,520
5004-555-414 TEMPORARY PART-TIME		
<u>Temporaries w/PERS:</u>		
9 Ranger Specialists	220,785	220,785
2 Park Attendants	38,315	38,315
0 Park Attendant III - Concessions	16,380	0
<u>All Other Temporaries:</u>		
Dixon:		
11 Park Attendant I's	155,260	141,145
4 Park Attendant II's	54,760	68,450
Dixon Concession:		
6 Park Attendant I's	64,975	64,975
Wohlford:		
7 Park Attendant I's	81,405	81,405
1 Park Attendant III	18,660	18,660
	650,540	633,735
5020-555-414 OVERTIME		
Dixon Overtime	2,400	2,400
Holiday Pay	10,000	10,000
	12,400	12,400
EMPLOYEE OVERHEAD:		
5025-555-414 OTHER EMPLOYEE OVERHEAD	32,850	36,415
5026-555-414 PERS	218,740	244,710

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>555-414 LAKES</b>		
5027-555-414 MEDICAL	72,690	78,790
5028-555-414 WORKERS' COMPENSATION	62,935	83,685
5030-555-414 FLEXIBLE BENEFITS	8,580	8,755
Budget Adjustment - MOU Agreement (07-20)	1,520	0
Budget Adjustment - MOU Agreement (09-10)	270	0
 <b>TOTAL, EMPLOYEE SERVICES</b>	 <b>1,572,545</b>	 <b>1,696,010</b>
 5101-555-414 OFFICE/OPERATING SUPPLIES		
Dixon:		
Building Supplies	10,000	10,000
Daley Ranch - Misc. Supplies and Equipment	15,000	10,000
Deep Cycle Batteries - Dixon Boat Dock	0	5,000
Grounds Maintenance	10,000	10,000
Other Supplies	5,000	5,000
Park Ranger Uniform Allowance	9,500	9,500
Pesticides	2,000	2,000
T-Shirts	300	300
Dixon Concession:		
Food and Tackle	50,000	50,000
Uniforms	500	500
Wohlford:		
Building Supplies	7,000	7,000
Chemicals, Trash Bags	1,000	1,000
Grounds Maintenance	2,000	2,000
Other Supplies	5,000	5,000
Park Ranger Uniform Allowance	1,000	1,000
Pesticides	500	500
Parks:		
Purchase of State Fishing Licenses	49,000	0
Uniforms/Equipment - Downtown Ranger Program	2,500	2,500
	170,300	121,300

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

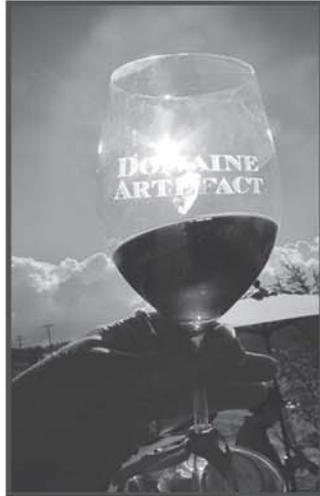
	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>555-414 LAKES</b>		
5107-555-414 MINOR TOOLS & EQUIPMENT		
Boats-Wohlford (3R) Dixon (4R)	20,000	17,400
Chainsaws (2R)	900	0
Honda Outboard Motors - Wohlford (4R)	6,670	6,670
PFD's	650	0
Point of Sale System for Dixon Concession Stand	0	5,000
Pole Saw/Hedge Trimmer - Wohlford	800	0
Power Washer - Dixon	600	0
Trolling Motors - Dixon (10R)	1,500	1,500
	<u>31,120</u>	<u>30,570</u>
5126-555-414 MAINTENANCE OF EQUIPMENT		
Daley Ranch	2,400	2,400
Dixon	8,725	8,725
Rehabilitate Lakes Picnic Area	10,000	10,000
Wohlford	5,775	5,775
	<u>26,900</u>	<u>26,900</u>
5131-555-414 PROFESSIONAL SERVICES/CONTRACTS		
Contract Tree Work	0	15,000
Daley Ranch Services	20,000	20,000
Design Services-Group Campsite	0	25,000
Dixon Contracts - Fish Plants	138,500	139,250
Portable Toilet Service	48,900	48,100
Wohlford Contracts - Fish Plants	91,320	92,100
	<u>298,720</u>	<u>339,450</u>
5160-555-414 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	3,000	3,000
5162-555-414 DUES AND SUBSCRIPTIONS		
Professional Association Dues	500	500

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>555-414 LAKES</b>		
5167-555-414 ADVERTISING AND PRINTING		
Derby Promotion - Dixon	4,500	3,500
Derby Promotion - Wohlford	2,500	1,500
Press Day - Wohlford	2,000	2,000
Printing	4,000	4,000
	13,000	11,000
5170-555-414 UTILITIES		
Electric (Daley Ranch)	3,000	3,000
Electric (Dixon and Wohlford)	59,000	59,000
	62,000	62,000
5173-555-414 OTHER TELEPHONE		
Campground Reservation Phone (outside line)	2,000	2,000
Cellular Phone Expenses	2,000	2,000
	4,000	4,000
<b>TOTAL, M &amp; O</b>	<b>609,540</b>	<b>598,720</b>
5209-555-414 OTHER CAPITAL		
Gator - Wohlford (1N)	17,000	7,400
5210-555-414 BUILDING IMPROVEMENTS		
Dock Section for Boat Wash Dixon (1R)	8,000	0
Restroom Rehabilitation-Dixon	0	8,000
	8,000	8,000
<b>TOTAL, CAPITAL</b>	<b>25,000</b>	<b>15,400</b>
5125-555-414 BUILDING MAINTENANCE	64,610	77,615
5164-555-414 FLEET SERVICES	136,790	135,885
5165-555-414 DUPLICATING	9,190	7,660

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>555-414 LAKES</b>		
5172-555-414 TELECOMMUNICATIONS	16,095	18,495
5174-555-414 RADIO COMMUNICATIONS	17,130	13,300
5175-555-414 MAIL SERVICES	155	115
5178-555-414 OFFICE AUTOMATION	10,615	11,995
5183-555-414 INSURANCE		
General Liability Insurance	61,625	88,660
Property Insurance	2,560	3,665
	<u>64,185</u>	<u>92,325</u>
 <b>TOTAL, INTERNAL SERVICE CHARGES</b>	 <b>318,770</b>	 <b>357,390</b>
 <b>SUBTOTAL, LAKES</b>	 <b>2,525,855</b>	 <b>2,667,520</b>
 5901-555-414 ALLOCATED IN		
Information Systems-Data Processing	1,755	3,630
 <b>TOTAL, LAKES</b>	 <b>2,527,610</b>	 <b>2,671,150</b>



**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Enterprise Fund Sources and Uses**

**WASTEWATER**

This fund was created to account for the financial activity of the City's sewer utility. The sewer utility is financed and operated in a manner similar to a private enterprise. The costs (expenses, including depreciation) of providing these services to the general public are financed or recovered primarily through user charges.

<b><u>Sources of Funds:</u></b>	<b>2015-16</b>	<b>2016-17</b>
Service Charges	\$ 26,203,200	\$ 27,775,500
San Diego Treatment Charge	1,800,000	1,800,000
Connection Charges	350,000	350,000
Interest	329,000	339,500
Sale of Recycled Water	3,000,000	3,000,000
Other Revenue	150,000	150,000
Agency Incentive Payments	85,000	85,000
SRF Loans & City of San Diego Reimbursements	1,000,000	39,300,000
SDG&E Raw Water Line	82,500	82,500
Use of Reserves	7,502,050	-
<b>TOTAL, Sources</b>	<b>\$ 40,501,750</b>	<b>\$ 72,882,500</b>

<b><u>Uses of Funds:</u></b>		
<u>Operating Budget (Wastewater/Recycled Water/Stormwater)</u>		
Employee Services	\$ 10,131,125	\$ 10,131,125
Maintenance and Operations	11,217,250	11,217,250
Capital Outlay	481,500	481,500
Internal Service Charges	1,357,415	1,357,415
Allocations	1,623,930	1,623,930
<b>TOTAL, Operating Budget</b>	<b>24,811,220</b>	<b>24,811,220</b>
SRF Loan - Principal	1,926,150	1,928,020
Transfer to General Fund	25,000	25,000
Transfer to Wastewater Capital Project Fund	11,541,300	43,492,915
Payment of Wastewater Connection Rights	328,080	328,080
Bond Principal	1,870,000	1,950,000
Add to Capital Project Reserves	-	347,265
<b>TOTAL, Uses</b>	<b>\$ 40,501,750</b>	<b>\$ 72,882,500</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Department Summary**

**WASTEWATER**

**Description:** The Wastewater Treatment and Reclamation Division oversees treatment and reclamation operations; maintains plant equipment; monitors and regulates industrial wastes; maintains sewage lift stations; oversees the Environmental Programs Division, and ensures compliance with all Federal and State laws.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>STAFFING:</b>				
Regular Full-Time	72.0	77.0	80.0	76.0
Temporary Part-Time (FTE)	3.1	2.4	2.4	3.2
Department Total	<u>75.1</u>	<u>79.4</u>	<u>82.4</u>	<u>79.2</u>
<b>BUDGET:</b>				
Employee Services	6,776,554	7,659,998	8,547,870	8,997,195
Maintenance & Operations	8,379,447	9,142,049	9,524,985	9,378,860
Capital	48,017	57,089	350,500	321,500
Internal Service Charges	1,271,065	1,197,950	1,162,590	1,323,045
Allocations (Net)	775,656	370,253	536,410	709,865
Total Budget	<u>17,250,739</u>	<u>18,427,339</u>	<u>20,122,355</u>	<u>20,730,465</u>

**DEPARTMENT PRIORITIES**

- Provide a safe and reliable wastewater collection system, treatment and disposal for the residents, businesses and industries located in Escondido
- Maintain the treatment facilities, collection system and disposal facilities to meet or exceed all regulatory mandates in an effective and efficient manner
- Provide excellent customer service by responding to customer requests as quickly as possible
- Provide for future growth and development by optimizing existing facilities and planning improvements to increase capacity of the treatment and disposal facilities

**MAJOR BUDGET IMPACTS**

- Five regular full-time positions were transferred to the Environmental Programs department 440
- One regular full-time position has been added
- Decrease in biosolids handling & contract maintenance
- Decrease in ICP (lab) capital outlay

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>558-420 WASTEWATER</b>		
5001-558-420 REGULAR FULL-TIME		
1 Asset Program Manager	74,210	72,720
3 Associate Chemists	217,340	223,860
1 Associate Engineer	81,495	88,155
2 Control Systems Analysts	175,380	176,280
4 Control Systems Technician I, II & III's	248,745	264,255
1 Control Systems Technician Supervisor	87,555	94,695
1 Cross Connection Technician	45,450	46,365
1 Department Assistant	37,005	39,095
1 Deputy Director of Utilities/Construction & Engineering	107,020	111,765
1 Deputy Director of Utilities/Wastewater	113,480	118,510
1 Engineer I/II	68,485	67,580
0 Environmental Compliance Inspector I/II's (to 440)	213,930	0
1 Field Engineering Inspector	65,105	67,055
1 Laboratory Superintendent	93,245	98,885
5 Laboratory Technician I/II's	308,230	323,305
1 Maintenance and Operations Coordinator	0	47,520
1 Maintenance Technician I/II	40,200	43,110
5 Plant Systems Technician I/II's	320,905	340,700
1 Plant Systems Technician Supervisor	89,285	91,910
1 Sr. Engineer	83,240	84,070
1 Sr. Environmental Compliance Inspector	66,730	68,735
3 Sr. Plant Systems Technicians	231,415	243,160
3 Sr. Wastewater Collections Supervisors	359,765	266,380
2 Sr. Wastewater Collections Technicians	125,815	134,400
4 Sr. Wastewater Treatment Plant Operators	332,580	347,605
2 Supervising Chemists	179,385	184,765
1 Utilities Construction Project Manager	90,150	95,610
1 Utilities Maintenance Superintendent	93,985	98,245
1 Utilities Technician	60,455	62,270
11 Wastewater Collections Technician I/II's	536,810	561,950
1 Wastewater Treatment Plant Operations Supervisor	100,815	103,785
12 Wastewater Treatment Plant Operator Trainee, I , II & III's	776,100	824,720
1 Wastewater Treatment Plant Superintendent	104,810	111,150
Bilingual Pay	18,850	16,250
Shift Differential	33,700	33,700
Vacation-Holiday Payoff	18,000	18,000
Confined Space Team	12,000	12,000
Budget Adjustment - MOU Agreement (07-20)	26,950	0
Budget Adj - Reorg. of Environmental Programs (09-03)	(238,355)	0
Budget Adjustment - MOU Agreement (09-10)	23,085	0
	5,423,350	5,582,560

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<b>2014-15 REVISED</b>	<b>2015-16 BUDGET</b>
<b>558-420 WASTEWATER</b>		
5004-558-420 TEMPORARY PART-TIME		
2 Laboratory Assistants	28,000	28,000
Temporary Part-Time	20,000	36,190
	48,000	64,190
5020-558-420 OVERTIME		
Comp Time Contingency	1,100	1,100
Holiday Pay	24,000	24,000
Hydroflushing	28,560	28,560
Overtime (Includes Stand-By)	200,000	200,000
	253,660	253,660
EMPLOYEE OVERHEAD:		
5025-558-420 OTHER EMPLOYEE OVERHEAD	190,050	192,545
5026-558-420 PERS	1,512,160	1,610,620
5027-558-420 MEDICAL	886,910	835,555
5028-558-420 WORKERS' COMPENSATION	280,730	377,355
5030-558-420 FLEXIBLE BENEFITS	78,465	80,710
Budget Adjustment - MOU Agreement (07-20)	9,520	0
Budget Adj - Reorg. of Environmental Programs (09-03)	(142,160)	0
Budget Adjustment - MOU Agreement (09-10)	7,185	0
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>8,547,870</b>	<b>8,997,195</b>
5101-558-420 OFFICE/OPERATING SUPPLIES		
Emergency Generator Fuel	10,000	10,000
Laboratory Supplies	134,400	161,000
Lubricants	10,000	10,000
Materials and Tools (Collection System)	80,000	70,000
Materials and Tools (HARRF)	75,000	75,000
Office Supplies	1,500	2,000
Work Uniforms	17,000	20,000
	327,900	348,000

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>558-420 WASTEWATER</b>		
5105-558-420 SAFETY EQUIPMENT	12,000	12,000
5106-558-420 CHEMICALS		
Treatment Chemicals	600,000	575,000
5107-558-420 MINOR TOOLS & EQUIPMENT		
DI Units	5,000	5,000
Doppler Flow Meters	17,000	20,000
Environmental Compliance Supplies	7,000	7,000
HACH Instruments	25,000	25,000
LED Advance Warning Trailer	0	4,000
Prosoft Control Module	6,400	6,400
Samplers	50,000	30,000
Sewer Hose	7,500	8,000
Spider 60 Chain Cutters	6,000	0
Spider 80 Chain Cutters	7,500	7,500
	<u>131,400</u>	<u>112,900</u>
5126-558-420 MAINTENANCE OF EQUIPMENT		
Centrifuge Major Maintenance	40,000	90,000
Controls Upgrade for Lift Stations	80,000	50,000
Laboratory Equipment	55,000	55,000
Lift Station Parts	150,000	120,000
Lift Station Telemetry	25,000	15,000
Office Equipment	7,300	25,000
Parts, Mach. Shop, Motor Repair, Tools	155,000	155,000
Plant Control Upgrade	50,000	50,000
Televising Equipment	18,000	18,000
Treatment Plant Instrumentation	100,000	75,000
	<u>680,300</u>	<u>653,000</u>
5131-558-420 PROFESSIONAL SERVICES/CONTRACTS		
Air Pollution Control Testing	8,000	12,000
Biosolids Handling	650,000	550,000
Collection System Monitoring	22,000	22,000
Consulting Services	150,000	150,000
Contract Maintenance	300,000	200,000
Crane Certification	5,000	5,000

(continued on next page)

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>558-420 WASTEWATER</b>		
5131-558-420    PROFESSIONAL SERVICES/CONTRACTS (continued)		
Emergency Pumping Services	15,000	15,000
Ocean Monitoring	30,000	30,000
Ocean Outfall Maintenance and Operation	330,000	330,000
Office Custodial	50,000	50,000
Outside Laboratory Testing	240,000	272,000
Plant Grounds Maintenance	50,000	50,000
Underground Service Alert	3,000	3,000
	<u>1,853,000</u>	<u>1,689,000</u>
5160-558-420    TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	68,000	30,000
Budget Adj - Reorg. of Environmental Programs (09-03)	(4,250)	0
	<u>63,750</u>	<u>30,000</u>
5161-558-420    MILEAGE REIMBURSEMENT		
Miscellaneous	650	650
5162-558-420    DUES AND SUBSCRIPTIONS		
CWEA	4,600	4,600
Dues and Subscriptions	5,000	5,000
Water Environment Federation	800	800
	<u>10,400</u>	<u>10,400</u>
5166-558-420    OUTSIDE DUPLICATING		
Miscellaneous	1,250	1,250
5167-558-420    ADVERTISING AND PRINTING		
Prop 218 Notification	5,000	5,000

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>558-420 WASTEWATER</b>		
5170-558-420 UTILITIES		
Cathodic Protection Electrical	8,000	8,000
Lift Station Energy	276,750	276,750
Main Plant Electrical	1,505,850	1,536,000
Main Plant Natural Gas	225,000	225,000
	2,015,600	2,045,750
5171-558-420 WATER		
City Water	30,000	30,000
5173-558-420 OTHER TELEPHONE		
Cellular Phones	45,000	25,000
5180-558-420 RENT		
Copier Lease	3,000	3,000
Equipment from Outside Vendors	5,000	5,000
Facility Lease	323,765	323,765
Pager Rental	5,000	5,000
	336,765	336,765
5190-558-420 OTHER EXPENSE		
County Health Overflow Sampling Charges	1,000	2,000
Damage Repair Contingency	22,000	22,000
Driver's License Renewals (Class A & B)	800	800
Hazardous Materials Disposal	5,000	6,000
Lab Accreditation Fee	6,000	6,000
NPDES Permit Fee	91,500	100,000
Operator Certification Renewals	6,000	7,000
Pretreatment Program Surcharge	900	900
Real Estate Taxes	11,220	11,220
SWRCB, Bay Protection Toxic Cleanup Program	11,000	11,000
San Diego County APCD Test Fees	11,700	15,000
San Diego County Hazardous Materials Reg.	3,300	3,300
Southern California Kelp Survey	6,500	6,500
	176,920	191,720

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<b>2014-15 REVISED</b>	<b>2015-16 BUDGET</b>
<b>558-420 WASTEWATER</b>		
5193-558-420 SOFTWARE		
AMMS	26,000	26,000
ARC/INFO	1,500	1,500
Arc/View	3,700	3,700
Auto Cad Support	600	600
Camera Software	0	15,000
Cityworks® Asset Management Licensing	60,000	60,000
Hach/Wimms	6,400	6,400
Hydraulic Modeling (Innovyze)	3,000	3,000
LIMMS Support	16,000	16,000
Ops Sequel Support	1,000	1,000
Rockwell Software Support	2,500	2,500
Rockwell Software Upgrade	2,000	2,000
Sewer Map	500	500
Utility Billing Software	0	150,000
VPM	1,500	1,500
Wonderware Support	25,000	25,000
	149,700	314,700
5194-558-420 MINOR OFFICE EQUIPMENT		
Computers (16R)	30,000	30,000
HMI Field Units Upgrade	15,000	5,000
Laptops (2R)	20,000	7,500
Monitors (6R)	1,500	12,500
	66,500	55,000
5501-558-420 INTEREST EXPENSE		
Local Match SRF Loan - Blowers	22,690	20,885
Local Match SRF Loan - Phase I	81,500	81,500
Local Match SRF Loan - Phase II: 110	164,625	164,625
Local Match SRF Loan - Phase II: 310	123,525	123,525
	392,340	390,535
5502-558-420 BOND INTEREST	2,529,010	2,452,940
5505-558-420 BOND EXPENSE	154,060	155,810

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<b>2014-15 REVISED</b>	<b>2015-16 BUDGET</b>
<b>558-420 WASTEWATER</b>		
5509-555-420 BOND AMORTIZATION		
Amortization of Bond Premium/Discount and Deferred Charge:	(56,560)	(56,560)
<b>TOTAL, M &amp; O</b>	<b>9,524,985</b>	<b>9,378,860</b>
5209-558-420 OTHER CAPITAL OUTLAY		
6' Muffin Monster	0	22,000
Camera Digital-Envirosight	0	18,000
CST Truck	0	35,000
DI Units	7,500	7,500
Gator Cart (1R)	12,000	0
GMI 38' Comp, Land Outfall Manhole Assemblies	55,000	0
Hoist, Portable	6,000	0
ICP (Lab)	130,000	0
Laser Alignment	20,000	0
Lateral Camera Digital	15,000	0
Moscad RTU (14)	0	75,000
Rotork Master Valve Station	0	25,000
SCADA Equipment	45,000	25,000
SCADA Server	40,000	0
Scott 5 Min Escape Bottles (2)	0	5,000
Smart Cover Upgrade	0	30,000
Triation Unit (Lab)	20,000	0
Truck Mounted Cont. Rodder	0	70,000
Warthog Nozzles	0	9,000
	350,500	321,500
<b>TOTAL, CAPITAL</b>	<b>350,500</b>	<b>321,500</b>
5125-558-420 BUILDING MAINTENANCE	114,745	140,490
5164-558-420 FLEET SERVICES	585,280	581,060
5165-558-420 DUPLICATING	9,030	10,400
5172-558-420 TELECOMMUNICATIONS	39,420	40,390
5174-558-420 RADIO COMMUNICATIONS	21,015	20,955

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<b>2014-15 REVISED</b>	<b>2015-16 BUDGET</b>
<b>558-420 WASTEWATER</b>		
5175-558-420 MAIL SERVICES	2,405	1,605
5178-558-420 OFFICE AUTOMATION	85,485	98,550
5183-558-420 INSURANCE		
General Liability Insurance	185,095	257,825
Property Insurance	120,115	171,770
	305,210	429,595
 <b>TOTAL, INTERNAL SERVICE CHARGES</b>	 <b>1,162,590</b>	 <b>1,323,045</b>
 <b>SUBTOTAL, WASTEWATER</b>	 <b>19,585,945</b>	 <b>20,020,600</b>
 5901-558-420 ALLOCATED IN		
City Council	43,555	47,725
City Manager	132,065	154,410
Video Services	4,370	4,315
City Attorney	280,940	300,750
City Clerk	82,765	87,770
City Treasurer	37,140	40,840
Finance	786,310	790,165
Human Resources	175,750	182,175
Risk Management	42,985	44,665
Information Systems	174,110	189,425
Planning	87,925	91,600
Code Enforcement	113,255	138,570
Building	92,335	95,300
Engineering	105,445	111,345
Maintenance-Streets	311,735	302,470
Police	16,320	16,320
Fire	15,500	15,500
Successor Agency-Housing	0	11,220
Water	139,675	148,060
	2,642,180	2,772,625

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>558-420 WASTEWATER</b>		
5902-558-420 ALLOCATED OUT		
Water	(1,294,960)	(1,249,680)
Recycled Water	(631,070)	(676,580)
Environmental Programs	(43,240)	0
Capital Improvement Projects	<u>(136,500)</u>	<u>(136,500)</u>
	(2,105,770)	(2,062,760)
 <b>TOTAL, WASTEWATER</b>	 <b>20,122,355</b>	 <b>20,730,465</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Department Summary**

**RECYCLED WATER**

**Description:** The Recycled Water division produces recycled water that will be provided to internal and external customers for qualified irrigation and industrial purposes.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>STAFFING:</b>				
Regular Full-Time	1.0	1.0	1.0	1.0
<b>BUDGET:</b>				
Employee Services	88,227	93,690	96,390	97,400
Maintenance & Operations	722,492	857,253	1,345,305	1,345,305
Capital	0	0	0	60,000
Internal Service Charges	12,465	13,400	12,835	14,410
Allocations (Net)	<u>371,085</u>	<u>589,020</u>	<u>672,775</u>	<u>720,955</u>
Total Budget	<u>1,194,269</u>	<u>1,553,363</u>	<u>2,127,305</u>	<u>2,238,070</u>

**DEPARTMENT PRIORITIES**

- Provide safe and reliable recycled water for landscape irrigation and industries while meeting or exceeding all regulatory mandates
- Transition to ultimately becoming a supplier of water to offset the local need for imported water

**MAJOR BUDGET IMPACTS**

- Added capital outlay costs related to lab ventilation and repairs

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>558-422 RECYCLED WATER</b>		
5001-558-422 REGULAR FULL-TIME		
1 Sr. Cross Connection Technician	67,360	59,350
EMPLOYEE OVERHEAD:		
5025-558-422 OTHER EMPLOYEE OVERHEAD	1,945	2,170
5026-558-422 PERS	18,135	17,105
5027-558-422 MEDICAL	5,325	14,610
5028-558-422 WORKERS' COMPENSATION	3,625	4,165
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>96,390</b>	<b>97,400</b>
5101-558-422 OFFICE/OPERATING SUPPLIES		
Laboratory Supplies	19,000	19,000
Ultra Violet Disinfecting Supplies	39,805	61,805
Water Reclamation Program Supplies	3,000	3,000
	61,805	83,805
5106-558-422 CHEMICALS		
Treatment Chemicals	523,000	523,000
5126-558-422 MAINTENANCE OF EQUIPMENT		
Recycled Water Maintenance Equipment	100,000	100,000
5131-558-422 PROFESSIONAL SERVICES/CONTRACTS		
Cleaning/Inspection RW Reservoir	10,000	10,000
Outside Laboratory Testing	11,000	11,000
Ultra Violet Disinfecting Supplies	22,000	0
Water Reclamation/User's Education	8,000	8,000
	51,000	29,000
5160-558-422 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	10,000	10,000

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>558-422 RECYCLED WATER</b>		
5162-558-422 DUES AND SUBSCRIPTIONS		
Water reuse	4,000	4,000
5167-558-422 ADVERTISING AND PRINTING		
Water Reclamation Materials	500	500
5170-558-422 UTILITIES		
Reclaimed Water Treatment (Electrical)	535,000	535,000
5190-558-422 OTHER EXPENSE		
Department of Health Services	20,000	20,000
NPDES Permit Fee	40,000	40,000
	60,000	60,000
<b>TOTAL, M &amp; O</b>	<b>1,345,305</b>	<b>1,345,305</b>
5209-558-422 OTHER CAPITAL OUTLAY		
Lab Ventilation and Repairs	0	60,000
<b>TOTAL, CAPITAL</b>	<b>0</b>	<b>60,000</b>
5164-558-422 FLEET SERVICES	4,150	3,365
5178-558-422 OFFICE AUTOMATION	1,340	1,340
5183-558-422 INSURANCE		
General Liability Insurance	7,345	9,705
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>12,835</b>	<b>14,410</b>
<b>SUBTOTAL, RECYCLED WATER</b>	<b>1,454,530</b>	<b>1,517,115</b>

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>558-422 RECYCLED WATER</b>		
5901-558-422 ALLOCATED IN		
Water	41,705	44,375
Wastewater	<u>631,070</u>	<u>676,580</u>
	672,775	720,955
 <b>TOTAL, RECYCLED WATER</b>	 <b>2,127,305</b>	 <b>2,238,070</b>

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Department Summary**

**ENVIRONMENTAL PROGRAMS DIVISION**

**Description:** The Environmental Programs Division is required in order to meet mandated Federal and State regulations for resource agency permitting and ensuring the quality of stormwater runoff from within the City.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>STAFFING:</b>				
Regular Full-Time	3.0	4.0	4.0	10.0
<b>BUDGET:</b>				
Employee Services	216,870	370,848	824,405	1,036,530
Maintenance & Operations	463,716	405,388	1,044,250	493,085
Capital	11,229	0	100,000	100,000
Internal Service Charges	14,965	15,730	19,855	19,960
Allocations (Net)	<u>666,995</u>	<u>595,695</u>	<u>689,860</u>	<u>282,825</u>
Total Budget	<u>1,373,775</u>	<u>1,387,661</u>	<u>2,678,370</u>	<u>1,932,400</u>

**DEPARTMENT PRIORITIES**

- Ensure compliance with Federal and State regulatory mandates for storm water on a local, watershed and regional basis
- Ensure compliance with State regulatory mandates for environmental compliance
- Provide education and public outreach to municipal employees, residents, businesses and other environmental stakeholders
- Apply for and implement resource agency permits for various City projects

**MAJOR BUDGET IMPACTS**

- Five regular full-time positions transferred in from the Wastewater department 420 & one regular full-time position transferred in from the Water department 410
- Decrease in various professional services contracts

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<b>2014-15 REVISED</b>	<b>2015-16 BUDGET</b>
<b>558-440 ENVIRONMENTAL PROGRAMS</b>		
5001-558-440 REGULAR FULL-TIME		
1 Assistant Environmental Programs Specialist (from 410)	0	46,410
4 Environmental Compliance Inspectors (from 420)	0	220,350
1 Environmental Compliance Supervisor (from 420)	0	89,710
1 Environmental Programs Manager/Utilities	90,995	96,500
2 Environmental Programs Specialists	140,465	144,425
1 Sr. Environmental Programs Specialist	71,925	69,640
Bilingual Pay	1,300	3,900
Budget Adj - Reorg. of Environmental Programs (09-03)	238,355	0
	543,040	670,935
EMPLOYEE OVERHEAD:		
5025-558-440 OTHER EMPLOYEE OVERHEAD	10,375	23,530
5026-558-440 PERS	82,020	193,365
5027-558-440 MEDICAL	27,425	94,475
5028-558-440 WORKERS' COMPENSATION	2,450	31,310
5030-558-440 FLEXIBLE BENEFITS	16,935	22,915
Budget Adj - Reorg. of Environmental Programs (09-03)	142,160	0
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>824,405</b>	<b>1,036,530</b>
5101-558-440 OFFICE/OPERATING SUPPLIES		
General Office Supplies	1,500	1,500
Stormwater Stenciling Supplies	1,000	1,000
	2,500	2,500
5131-558-440 PROFESSIONAL SERVICES/CONTRACTS		
Administrative/Technical Support	248,500	0
Alternative Compliance Program	25,000	125,000
Carlsbad Dry Weather Monitoring	0	25,000
Carlsbad Watershed Monitoring and Special Study	0	47,000
Carlsbad WQIP Contract	16,000	11,360

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**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>558-440 ENVIRONMENTAL PROGRAMS</b>		
5131-558-440 PROFESSIONAL SERVICES/CONTRACTS (continued)		
Downstream Service Contract	0	10,000
Enforcement Response Plan	20,000	0
Municipal Separate Storm Sewer (MS4) Maintenance	440,000	17,000
Regional Program Costs	0	65,860
San Dieguito Dry Weather Monitoring Program	0	15,000
San Dieguito Watershed Monitoring and Special Study	0	51,000
San Dieguito WQIP Contract	10,000	1,395
Technical Support - JRMP Update	50,000	50,000
Transitional Dry Weather Monitoring Program	25,000	10,000
Watershed Monitoring Programs	149,500	0
	984,000	428,615
5160-558-440 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	10,000	10,000
Budget Adj - Reorg. of Environmental Programs (09-03)	4,250	0
	14,250	10,000
5161-558-440 MILEAGE REIMBURSEMENT		
Miscellaneous	2,775	2,000
5162-558-440 DUES AND SUBSCRIPTIONS		
BMP Manuals	0	800
CASQA Membership	500	770
Professional Licensing Fees	225	400
	725	1,970
5167-558-440 ADVERTISING AND PRINTING		
Public Education and Awareness Program	8,500	6,000
5190-558-440 OTHER EXPENSE		
Permits and Fees	30,000	38,000
5193-558-440 SOFTWARE		
Pendragon, Adobe	1,000	1,000

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>558-440 ENVIRONMENTAL PROGRAMS</b>		
5194-558-440 MINOR OFFICE EQUIPMENT		
Computer Screens, Tablets, etc.	500	3,000
<b>TOTAL, M &amp; O</b>	<b>1,044,250</b>	<b>493,085</b>
5209-558-440 OTHER CAPITAL OUTLAY		
Stormwater BMP's and Equipment	100,000	100,000
<b>TOTAL, CAPITAL</b>	<b>100,000</b>	<b>100,000</b>
5164-558-440 FLEET SERVICES	4,310	4,165
5165-558-440 DUPLICATING	210	110
5178-558-440 OFFICE AUTOMATION	2,675	2,685
5183-558-440 INSURANCE		
General Liability Insurance	12,410	12,590
Property Insurance	250	410
	12,660	13,000
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>19,855</b>	<b>19,960</b>
<b>SUBTOTAL, ENVIRONMENTAL PROGRAMS</b>	<b>1,988,510</b>	<b>1,649,575</b>
5901-558-440 ALLOCATED IN		
Engineering	208,760	223,620
Maintenance/Streets	407,685	17,475
Maintenance/Parks	19,810	21,590

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**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>558-440 ENVIRONMENTAL PROGRAMS</b>		
5901-558-440 ALLOCATED IN (continued)		
Successor Agency-Housing	0	5,615
Water	10,365	14,525
Wastewater	43,240	0
	689,860	282,825
5902-558-440 ALLOCATED OUT		
Water	0	(89,715)
<b>TOTAL, ENVIRONMENTAL PROGRAMS</b>	<b>2,678,370</b>	<b>1,842,685</b>

# Internal Service Funds



**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Internal Service Fund Sources and Uses**

**BUILDING MAINTENANCE**

This fund was created to account for financial activity related to the maintenance and repair of all City-owned buildings. Funding is provided through charges to other departments, based on square footage, common area allocation, and specific maintenance projects. A reserve for replacement will be accumulated to replace carpeting, air conditioning, roofing and other maintenance items.

<b><u>Sources of Funds:</u></b>	<b>2015-16</b>	<b>2016-17</b>
<u>Charges to Departments:</u>		
City Council	\$ 44,915	\$ 45,365
City Manager	69,830	70,530
City Attorney	70,410	71,115
City Clerk	65,530	66,185
City Treasurer	19,225	19,415
Finance	84,665	85,510
Human Resources/Risk Mgmt.	85,950	86,810
Information Systems/Administration	90,815	91,725
Library	235,900	238,260
Older Adult Services	258,100	260,680
Planning/Building/Code Enforcement	169,015	170,705
Engineering	234,790	237,135
Maintenance/Streets	59,570	60,165
Maintenance/Parks	196,740	198,705
Communications	8,100	8,200
Recycling and Waste Reduction	70,445	71,150
Police	895,225	904,175
Fire	306,960	310,030
Center for the Arts	533,175	538,505
Community Services/Administration, Recreation & ASES	357,635	361,210
CDBG Administration	10,625	10,730
Successor Agency-Housing	5,780	5,835
Water/Lakes	225,380	226,000
Wastewater	140,490	140,890
Duplicating	11,600	11,715
Fleet Services	73,785	74,520
<b>TOTAL, Charges to Departments</b>	<b>4,324,655</b>	<b>4,365,265</b>
Interest	4,300	2,200
<b>TOTAL, Sources</b>	<b>\$ 4,328,955</b>	<b>\$ 4,367,465</b>

**Uses of Funds:**

<u>Operating Budget</u>		
Employee Services	\$ 1,937,190	\$ 1,937,190
Maintenance and Operations	2,154,510	2,191,780
Internal Service Charges	137,105	137,105
Allocations	11,540	11,540
<b>TOTAL, Operating Budget</b>	<b>4,240,345</b>	<b>4,277,615</b>
CEC Loan Principal	82,050	85,390
SDG&E Loan Principal	2,260	2,260
Add to Reserves	4,300	2,200
<b>TOTAL, Uses</b>	<b>\$ 4,328,955</b>	<b>\$ 4,367,465</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Department Summary**

**BUILDING MAINTENANCE**

**Description:** The Building Maintenance Division provides preventative maintenance, repairs, and custodial service for all City buildings.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>STAFFING:</b>				
Regular Full-Time	13.0	14.0	14.0	14.0
Regular Part-Time	1.0	0.8	0.8	0.8
Temporary Part-Time (FTE)	13.5	17.0	17.7	17.9
Department Total	<u>27.5</u>	<u>31.8</u>	<u>32.5</u>	<u>32.7</u>
<b>BUDGET:</b>				
Employee Services	1,495,444	1,704,451	1,830,995	1,937,190
Maintenance & Operations	1,891,579	2,193,142	1,927,940	2,154,510
Capital	0	14,406	0	0
Internal Service Charges	115,310	119,635	117,600	137,105
Allocations (Net)	98,119	14,645	10,955	11,540
Total Budget	<u>3,600,452</u>	<u>4,046,279</u>	<u>3,887,490</u>	<u>4,240,345</u>

**DEPARTMENT PRIORITIES**

- Continue to maintain City facilities and structures in a way that will reflect a positive City appearance
- Provide custodial services for various City facilities and parks
- Open and secure City buildings as well as maintain and respond to fire and security alarms
- Review plans for future City structures and facilities to establish equipment continuity, ensure quality standards and alleviate potential maintenance problems

**MAJOR BUDGET IMPACTS**

- Increase in the cost of utilities

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>650-450 BUILDING MAINTENANCE</b>		
5001-650-450 REGULAR FULL-TIME		
1 Deputy Director of Public Works/Maintenance	104,910	114,590
1 Building Maintenance Superintendent	83,160	88,190
1 Building Maintenance Supervisor	68,400	70,450
1 Custodial Supervisor	52,385	53,955
6 Custodian I/II's	216,940	221,280
1 Facilities Project Coordinator	58,360	60,110
1 HVAC Technician	62,585	63,840
2 Lead Maintenance Technicians	107,180	111,985
Shift Differential	3,120	3,120
Bilingual Pay	9,100	9,100
Holiday Pay	20,480	20,480
Budget Adjustment - MOU Agreement (07-20)	3,625	0
Budget Adjustment - MOU Agreement (09-10)	1,345	0
	791,590	817,100
5003-650-450 REGULAR PART-TIME		
1 Custodian I (.75)	23,450	25,085
5004-650-450 TEMPORARY PART-TIME		
Temporary Part-Time	350,895	354,425
Bilingual Pay	2,700	2,700
	353,595	357,125
5020-650-450 OVERTIME		
Overtime	61,700	61,700
Standby Pay	28,300	28,300
	90,000	90,000
EMPLOYEE OVERHEAD:		
5025-650-450 OTHER EMPLOYEE OVERHEAD	37,250	39,545
5026-650-450 PERS	275,215	304,530
5027-650-450 MEDICAL	186,015	192,650
5028-650-450 WORKERS' COMPENSATION	58,160	96,475

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<b>2014-15 REVISED</b>	<b>2015-16 BUDGET</b>
<b>650-450 BUILDING MAINTENANCE</b>		
5030-650-450 FLEXIBLE BENEFITS	14,020	14,680
Budget Adjustment - MOU Agreement (07-20)	1,280	0
Budget Adjustment - MOU Agreement (09-10)	420	0
 <b>TOTAL, EMPLOYEE SERVICES</b>	<b>1,830,995</b>	<b>1,937,190</b>
 5101-650-450 OFFICE/OPERATING SUPPLIES		
Boot Allowance	3,225	3,225
Miscellaneous Supplies and Code Books	500	500
Safety Glasses	2,000	2,000
Small Tools	1,275	1,275
	7,000	7,000
 5102-650-450 CUSTODIAL SUPPLIES	 100,000	 100,000
 5126-650-450 MAINTENANCE OF EQUIPMENT	 3,000	 3,000
 5131-650-450 PROFESSIONAL SERVICES/CONTRACTS		
5 Year Elevator Load Test	2,500	2,500
Appliance Repair	8,000	8,000
Automatic Doors/Roll Up Doors, Service and Parts	88,000	88,000
Awning Maintenance and Repair	1,500	1,500
Backflow Device Inspections	4,500	4,500
Carpentry and Miscellaneous Repairs	13,000	13,000
City Hall/Maple Street Plaza/Mercado Fountain Maintenance	30,000	30,000
Citywide HVAC Filter, Belts and Lube (60% CCAE)	66,000	66,000
Collapsible Wall Maintenance (Conference Center Salons)	5,400	5,400
Custodial Support (Records, DEA Bldg, Oak Hill Rec Bldg)	55,000	55,000
Drain Cleanout/Plumbing Repairs	45,000	45,000
Electrical Repairs	70,000	70,000
Electronic Marquee Maintenance	2,000	2,000
Elevator Maintenance and Repairs	49,000	49,000
Elevator State Inspection Fee	3,800	3,800
Energy Management System	70,500	70,500
Fall Protection Inspection and Certification (CCAЕ)	2,600	2,600
Fire Alarm Inspections, Monitoring and Repairs	43,700	43,700
Fire Extinguishers	9,000	9,000
Fire Station Fuel Tank Permits	2,500	2,500

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**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

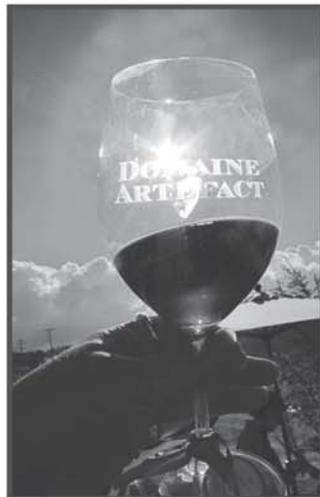
	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>650-450 BUILDING MAINTENANCE</b>		
5131-650-450 PROFESSIONAL SERVICES/CONTRACTS (continued)		
Floor Repair	2,000	2,000
Generator and Chiller Permits	19,000	26,700
Generator Maintenance	60,000	60,000
Glass Repair	7,500	7,500
Gym Floor/Dance Floor Refinishing	15,000	15,000
HVAC Air Duct Cleaning	2,000	2,000
HVAC Repairs	25,000	25,000
HVAC Service Contract (CCAЕ and City Hall)	50,000	50,000
Hazardous Waste Disposal	4,000	4,000
Jail Door Maintenance	8,000	8,000
Lock Repair	2,400	2,400
Osmosis Equipment Maintenance (Fire Stations 1-7)	3,000	3,000
Pest Control	23,000	18,000
Pneumatic Control Maintenance (City Hall and CCAE)	30,000	30,000
Pressure Washing	9,000	9,000
Rolling Storage File Maintenance (Police/Fire)	7,500	7,500
Roof Repair	5,000	5,000
Security System Monitoring and Repairs	27,700	27,700
Soft Water Service for Humidifiers (CCAЕ Museum)	3,300	3,300
Speed Drive Service (CCAЕ)	10,000	10,000
Stage Lift Maintenance (CCAЕ)	4,300	4,300
UPS Maintenance (Police/Fire)	12,800	12,800
Uniforms	7,000	7,000
Vacation/Sick Relief	19,000	19,000
Water Treatment	12,400	12,400
Window Cleaning	11,000	11,000
	951,900	954,600
5139-650-450 OTHER BUILDING REPAIRS/MAINTENANCE		
Building Maintenance/Repairs for City Facilities	192,405	192,405
5162-650-450 DUES AND SUBSCRIPTIONS		
Professional Publications	250	250
5170-650-450 UTILITIES		
Gas and Electric	220,000	295,000
Safety Facility Utilities	400,000	545,000
	620,000	840,000

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>650-450 BUILDING MAINTENANCE</b>		
5171-650-450 WATER		
Water Usage	14,000	21,280
5173-650-450 OTHER TELEPHONE		
Cellular Phone Service	7,000	9,700
5180-650-450 RENT		
Pager Rental	400	400
Other Rent	1,000	1,000
	<u>1,400</u>	<u>1,400</u>
5501-650-450 INTEREST		
CEC Loan Interest	30,985	24,875
<b>TOTAL, M &amp; O</b>	<b>1,927,940</b>	<b>2,154,510</b>
5164-650-450 FLEET SERVICES	52,810	56,320
5165-650-450 DUPLICATING	285	350
5172-650-450 TELECOMMUNICATIONS	1,300	1,540
5174-650-450 RADIO COMMUNICATIONS	3,360	3,490
5178-650-450 OFFICE AUTOMATION	10,445	13,010
5183-650-450 INSURANCE		
General Liability Insurance	43,035	61,410
Property Insurance	6,365	985
	<u>49,400</u>	<u>62,395</u>
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>117,600</b>	<b>137,105</b>
<b>SUBTOTAL, BUILDING MAINTENANCE</b>	<b>3,876,535</b>	<b>4,228,805</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>650-450 BUILDING MAINTENANCE</b>		
5901-650-450 ALLOCATED IN		
Engineering	10,955	11,540
<b>TOTAL, BUILDING MAINTENANCE</b>	<b>3,887,490</b>	<b>4,240,345</b>



**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Internal Service Fund Sources and Uses**

**WAREHOUSE**

This fund was created to account for all financial activity related to the provision of a central warehouse. Funding is provided through charges to user departments.

<b><u>Sources of Funds:</u></b>	<b>2015-16</b>	<b>2016-17</b>
Charges to Departments	\$ 198,000	\$ 198,000
Interest	4,500	4,500
Use of Reserves	82,480	12,480
<b>TOTAL, Sources</b>	<b>\$ 284,980</b>	<b>\$ 214,980</b>

<b><u>Uses of Funds:</u></b>		
<u>Operating Budget</u>		
Employee Services	\$ 149,290	\$ 149,290
Maintenance and Operations	9,750	9,750
Capital Outlay	70,000	-
Internal Service Charges	30,405	30,405
Allocations	25,535	25,535
<b>TOTAL, Uses</b>	<b>\$ 284,980</b>	<b>\$ 214,980</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Department Summary**

**WAREHOUSE**

**Description:** The Warehouse Division buys, receives, stores, and delivers the most commonly required goods and materials needed on a Citywide basis.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>STAFFING:</b>				
Regular Full-Time	2.0	2.0	2.0	2.0
<b>BUDGET:</b>				
Employee Services	60,113	101,651	149,365	149,290
Maintenance & Operations	5,454	14,600	6,250	9,750
Capital	0	88,584	0	70,000
Internal Service Charges	19,695	21,780	34,785	30,405
Allocations (Net)	0	0	24,455	25,535
Total Budget	<u>85,262</u>	<u>226,615</u>	<u>214,855</u>	<u>284,980</u>

**DEPARTMENT PRIORITIES**

- Provide a centralized receiving facility for all City departments
- Provide timely deliveries to all city departments and provide emergency deliveries when necessary
- Provide day-to-day customer service assistance and PeopleSoft inventory training to all departments
- Coordinate, monitor and assist employees with all aspects of surplus property
- Act as a liaison between the Warehouse and Risk and Safety department regarding safety items

**MAJOR BUDGET IMPACTS**

- New racks and shelves for OSHA compliance

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>652-710 WAREHOUSE</b>		
5001-652-710 REGULAR FULL-TIME		
1 Buyer/Stores Supervisor	50,145	54,250
1 Purchasing/Inventory Control	40,790	42,155
Budget Adjustment - MOU Agreement (07-20)	1,505	0
Budget Adjustment - MOU Agreement (09-10)	940	0
	93,380	96,405
5020-652-710 OVERTIME	300	300
EMPLOYEE OVERHEAD:		
5025-652-710 OTHER EMPLOYEE OVERHEAD	3,635	3,970
5026-652-710 PERS	24,475	27,785
5027-652-710 MEDICAL	19,665	10,855
5028-652-710 WORKERS' COMPENSATION	5,240	8,050
5030-652-710 FLEXIBLE BENEFITS	1,845	1,925
Budget Adjustment - MOU Agreement (07-20)	530	0
Budget Adjustment - MOU Agreement (09-10)	295	0
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>149,365</b>	<b>149,290</b>
5101-652-710 OFFICE/OPERATING SUPPLIES		
Miscellaneous Supplies	1,000	1,000
Safety Glasses/Shoes	650	650
Small Tools	800	800
Uniforms	500	1,000
	2,950	3,450
5126-652-710 MAINTENANCE OF EQUIPMENT		
Printer & Fax Maintenance Agreements	300	300
5190-652-710 OTHER EXPENSE	3,000	6,000
<b>TOTAL, M &amp; O</b>	<b>6,250</b>	<b>9,750</b>

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>652-710 WAREHOUSE</b>		
5209-652-710 OTHER CAPITAL OUTLAY		
Replace Warehouse Racks & Shelving	0	70,000
<b>TOTAL, CAPITAL OUTLAY</b>	<b>0</b>	<b>70,000</b>
5164-652-710 FLEET SERVICES	17,220	13,785
5172-652-710 TELECOMMUNICATIONS	1,015	1,215
5178-652-710 OFFICE AUTOMATION	8,020	6,710
5183-652-710 INSURANCE		
General Liability Insurance	7,205	6,800
Property Insurance	1,325	1,895
	<u>8,530</u>	<u>8,695</u>
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>34,785</b>	<b>30,405</b>
<b>SUBTOTAL, WAREHOUSE</b>	<b>190,400</b>	<b>259,445</b>
5901-652-710 ALLOCATED IN		
Finance	24,455	25,535
<b>TOTAL, WAREHOUSE</b>	<b>214,855</b>	<b>284,980</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Internal Service Fund Sources and Uses**

**FLEET SERVICES**

This fund was created to account for transactions related to the maintenance, operation, and replacement of the City's vehicles, whereby the City can more accurately determine the full cost of services. Such costs to other departments are billed through charges to user departments in the form of a rental payment for each piece of equipment.

**Sources of Funds:**

	<b>2015-16</b>	<b>2016-17</b>
<u>Charges to Departments:</u>		
City Clerk	\$ 935	\$ 965
Risk Management	4,450	4,595
Library	14,230	15,930
Planning	3,115	3,215
Code Enforcement	49,800	54,275
Building	22,175	26,345
Engineering	76,410	78,885
Maintenance/Streets	568,345	980,485
Maintenance/Parks	169,470	174,965
Recycling and Waste Reduction	3,220	3,325
Police	1,706,945	1,867,645
Fire	1,215,295	1,633,305
Non-Departmental	26,050	26,895
Community Services/Recreation	21,960	23,365
CDBG Administration	1,605	1,660
Water	500,905	535,130
Canal	71,430	75,880
Lakes	135,885	141,890
Wastewater	581,060	634,870
Recycled Water	3,365	4,285
Stormwater	4,165	4,450
Building Maintenance	56,320	59,070
Warehouse	13,785	14,230
Office Automation	3,885	4,010
<b>TOTAL, Charges to Departments</b>	<b>5,254,805</b>	<b>6,369,670</b>
Accident Recoveries	18,655	18,665
Interest	59,900	59,900
Use of Reserves	632,340	397,000
<b>TOTAL, Sources</b>	<b>\$ 5,965,700</b>	<b>\$ 6,845,235</b>

**Uses of Funds:**

<u>Operating Budget</u>		
Employee Services	\$ 1,126,965	\$ 1,126,965
Maintenance and Operations	2,328,390	2,523,390
Capital Outlay	2,202,500	2,883,000
Internal Service Charges	135,745	135,745
Allocations	11,540	10,955
<b>TOTAL, Operating Budget</b>	<b>5,805,140</b>	<b>6,680,055</b>
Lease Payment Principal	160,560	165,180
<b>TOTAL, Uses</b>	<b>\$ 5,965,700</b>	<b>\$ 6,845,235</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Department Summary**

**FLEET SERVICES**

**Description:** The Fleet Services Division provides maintenance for the City's fleet of vehicles and equipment. The fund also accumulates reserves and purchases replacement vehicles and equipment on a predetermined schedule.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>STAFFING:</b>				
Regular Full-Time	12.0	12.0	12.0	12.0
Temporary Part-Time (FTE)	0.0	0.7	0.7	0.7
Department Total	<u>12.0</u>	<u>12.7</u>	<u>12.7</u>	<u>12.7</u>
<b>BUDGET:</b>				
Employee Services	944,055	1,000,032	1,058,415	1,126,965
Maintenance & Operations	2,057,393	2,131,327	2,495,950	2,328,390
Capital	3,237,752	2,058,809	2,567,700	2,202,500
Internal Service Charges	47,080	96,225	112,675	135,745
Allocations (Net)	81,587	10,760	10,955	11,540
Total Budget	<u>6,367,867</u>	<u>5,297,153</u>	<u>6,245,695</u>	<u>5,805,140</u>

**DEPARTMENT PRIORITIES**

- Provide a safe and reliable fleet of vehicles and equipment through a good preventive maintenance and repair services program
- Provide a constant, reliable supply of gasoline and diesel fuel at a competitive price for the City's fleet
- Specify, acquire and outfit new vehicles for the City's fleet and dispose of vehicles designated for replacement

**MAJOR BUDGET IMPACTS**

- Decrease in the projected cost of gasoline
- Decrease in the amount requested for vehicle replacements

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>653-715 FLEET SERVICES</b>		
5001-653-715 REGULAR FULL-TIME		
0 Department Assistant	44,785	0
1 Division Coordinator	0	42,970
6 Equipment Mechanic I/II's	327,630	346,470
1 Equipment Service Worker	43,215	44,075
1 Fleet Maintenance Superintendent	70,000	73,530
2 Lead Mechanics	134,795	137,490
1 Storekeeper/Receiving Clerk	36,945	34,940
Bilingual Pay	1,300	1,300
Budget Adjustment - MOU Agreement (09-10)	855	0
	659,525	680,775
5004-653-715 TEMPORARY PART-TIME		
1 Department Assistant	13,000	13,650
5020-653-715 OVERTIME		
Stand By	10,900	10,900
Unscheduled/Emergency Overtime	15,000	20,000
	25,900	30,900
EMPLOYEE OVERHEAD:		
5025-653-715 OTHER EMPLOYEE OVERHEAD	28,775	30,335
5026-653-715 PERS	177,300	202,690
5027-653-715 MEDICAL	111,645	112,500
5028-653-715 WORKERS' COMPENSATION	35,015	49,135
5030-653-715 FLEXIBLE BENEFITS	6,990	6,980
Budget Adjustment - MOU Agreement (09-10)	265	0
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>1,058,415</b>	<b>1,126,965</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>653-715 FLEET SERVICES</b>		
5101-653-715 OFFICE/OPERATING SUPPLIES		
APCD Permits	7,500	7,500
Face Shield, Gloves, Goggles	500	500
General Office Supplies	500	500
Hazardous Waste	4,290	4,290
Safety Shoes and Equipment (Eye Exam/Glasses)	4,000	4,000
Shop Support Items	9,400	9,400
Small Tools	2,000	2,000
Tool Allowance	6,800	6,800
Wash Rack Supplies	5,500	5,500
Welding Tank Rental & Supplies	1,100	1,100
	41,590	41,590
5111-653-715 GASOLINE	1,200,000	1,000,000
5112-653-715 OIL AND LUBRICANTS	43,000	40,000
5113-653-715 OTHER MOTIVE FUELS	350,000	325,000
5115-653-715 TIRES AND TUBES	130,000	145,000
5116-653-715 REPAIR PARTS		
Auto Repair Parts	275,000	300,000
5117-653-715 OUTSIDE REPAIRS	250,000	250,000
5118-653-715 MOTIVE REPAIR PARTS		
Automotive-Related Hardware	7,500	7,500
5119-653-715 ACCIDENT REPAIRS	50,000	70,000
5126-653-715 MAINTENANCE OF EQUIPMENT		
Fuel System and Pump Repair	2,000	2,000
Miscellaneous Maintenance	2,000	2,000
Vehicle Hoist Repair	1,000	1,000
	5,000	5,000
5128-653-715 MAJOR MAINTENANCE		
Vehicle Painting	10,000	10,000

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>653-715 FLEET SERVICES</b>		
5131-653-715 PROFESSIONAL SERVICES/CONTRACTS		
Diagnostic Software Contract	2,100	2,100
Fleet Management Software Contract/Oracle License Fees	11,000	11,000
Fuel Pump Testing	1,500	1,500
Hazmat Pickup	7,500	7,500
Outside Brake Contract	11,690	11,690
Safety Testing - Aerial Lift Boom Snorkel	1,500	1,500
Safety Testing - Boom Trucks Aerial Lift	5,000	5,000
Service Contract Allen Scope	6,000	6,000
Tire Disposal/Recycling	2,500	2,500
Uniform Contract	9,000	9,000
Wash Rack Maintenance	5,000	5,000
	62,790	62,790
5160-653-715 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	2,500	5,000
5162-653-715 DUES AND SUBSCRIPTIONS		
Miscellaneous	130	140
5173-653-715 OTHER TELEPHONE		
Cellular Phone Service	1,550	1,550
5182-653-715 INTEREST		
Fire Ladder Truck Lease	31,890	29,820
5190-653-715 OTHER EXPENSE		
Car Washes	35,000	35,000
<b>TOTAL, M &amp; O</b>	<b>2,495,950</b>	<b>2,328,390</b>
5208-653-715 MOTIVE EQUIPMENT		
Vehicle Replacement	2,567,700	2,202,500
<b>TOTAL, CAPITAL</b>	<b>2,567,700</b>	<b>2,202,500</b>

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>653-715 FLEET SERVICES</b>		
5125-653-715 BUILDING MAINTENANCE	59,960	73,785
5165-653-715 DUPLICATING	500	550
5172-653-715 TELECOMMUNICATIONS	1,160	1,390
5174-653-715 RADIO COMMUNICATIONS	1,680	1,745
5178-653-715 OFFICE AUTOMATION	12,035	10,735
5183-653-715 INSURANCE		
General Liability Insurance	35,800	45,340
Property Insurance	1,540	2,200
	<u>37,340</u>	<u>47,540</u>
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>112,675</b>	<b>135,745</b>
<b>SUBTOTAL, FLEET SERVICES</b>	<b>6,234,740</b>	<b>5,793,600</b>
5901-653-715 ALLOCATED IN		
Engineering	10,955	11,540
<b>TOTAL, FLEET SERVICES</b>	<b>6,245,695</b>	<b>5,805,140</b>

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Internal Service Fund Sources and Uses**

**DUPLICATING**

This fund was created to account for transactions related to the provision of duplicating and printing services. Funding is provided through charges to departments based on actual usage.

<u>Sources of Funds:</u>	2015-16	2016-17
<u>Charges to Departments:</u>		
City Council	\$ 10,470	\$ 10,470
City Manager	4,390	4,390
City Attorney	11,745	11,745
City Clerk	10,205	10,205
Finance	26,815	26,815
Human Resources	15,925	15,925
Risk Management	880	880
Information Systems	4,660	4,660
Library	16,350	16,350
Older Adult Services	8,655	8,655
Planning	23,040	23,040
Code Enforcement	10,005	10,005
Building	5,735	5,735
Engineering	10,265	10,265
Maintenance/Streets	14,350	14,350
Recycling & Waste Reduction	95	95
Police	84,785	84,785
Fire & Emergency Management	15,855	15,855
Non-Departmental - Escondido University	15	15
Community Services/Administration, Recreation & ASES	49,435	49,435
CDBG Administration	3,420	3,420
Housing	3,770	3,770
Water/Lakes	18,520	18,520
Wastewater/Environmental Programs	10,510	10,510
Building Maintenance	350	350
Fleet Services	550	550
Office Automation	145	145
Benefits Administration	5,370	5,370
Workers' Compensation	755	755
<b>TOTAL, Charges to Departments</b>	<b>367,065</b>	<b>367,065</b>
Use of Reserves	1,420	1,420
<b>TOTAL, Sources</b>	<b>\$ 368,485</b>	<b>\$ 368,485</b>

Uses of Funds:

<u>Operating Budget</u>		
Employee Services	\$ 74,960	\$ 74,960
Maintenance and Operations	275,000	275,000
Internal Service Charges	18,525	18,525
<b>TOTAL, Uses</b>	<b>\$ 368,485</b>	<b>\$ 368,485</b>

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Department Summary**

**DUPLICATING**

**Description:** The Duplicating Division of the Information Systems Department provides low-cost copying and printing services of high quality.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>STAFFING:</b>				
Regular Full-Time	1.0	1.0	1.0	1.0
<b>BUDGET:</b>				
Employee Services	60,251	49,906	71,120	74,960
Maintenance & Operations	254,200	244,016	275,000	275,000
Internal Service Charges	23,320	20,195	17,105	18,525
Total Budget	<u>337,771</u>	<u>314,117</u>	<u>363,225</u>	<u>368,485</u>

**DEPARTMENT PRIORITIES**

- Continue to provide full service high quality printing services for City staff
- Continue to expand printing capabilities on Xerox machines
- Work with other departments on cost saving ideas for duplicating services
- Monitor usage on all Xerox machines in an effort to reduce contract overages

**MAJOR BUDGET IMPACTS**

- None

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>654-770    DUPLICATING</b>		
5001-654-770    REGULAR FULL-TIME		
1 Publications Coordinator II	47,215	45,090
EMPLOYEE OVERHEAD:		
5025-654-770    OTHER EMPLOYEE OVERHEAD	1,885	1,935
5026-654-770    PERS	12,710	12,995
5027-654-770    MEDICAL	5,840	11,575
5028-654-770    WORKERS' COMPENSATION	380	360
5030-654-770    FLEXIBLE BENEFITS	3,090	3,005
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>71,120</b>	<b>74,960</b>
 5101-654-770    OFFICE/OPERATING SUPPLIES		
Duplicating Supplies	3,000	3,000
Finishing Supplies	500	500
Paper (4.5 mil. copies)	25,000	25,000
Printer Supplies	1,500	1,500
	30,000	30,000
 5126-654-770    MAINTENANCE OF EQUIPMENT		
Duplo Duplicator	2,000	2,000
Folding Machine	1,000	1,000
Paper Cutting Machine	1,000	1,000
	4,000	4,000
 5131-654-770    PROFESSIONAL SERVICES/CONTRACTS		
Account Software	1,000	1,000
Xerox Lease (5090/5046)	240,000	240,000
	241,000	241,000
 <b>TOTAL, M &amp; O</b>	<b>275,000</b>	<b>275,000</b>

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>654-770    DUPLICATING</b>		
5125-654-770    BUILDING MAINTENANCE	10,065	11,600
5172-654-770    TELECOMMUNICATIONS	720	990
5178-654-770    OFFICE AUTOMATION	4,010	2,685
5183-654-770    INSURANCE		
General Liability Insurance	1,560	2,035
Property Insurance	750	1,215
	<u>2,310</u>	<u>3,250</u>
 <b>TOTAL, INTERNAL SERVICE CHARGES</b>	 <b>17,105</b>	 <b>18,525</b>
 <b>TOTAL, DUPLICATING</b>	 <b>363,225</b>	 <b>368,485</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Internal Service Fund Sources and Uses**

**TELECOMMUNICATIONS**

This fund was created to account for transactions related to the provision of telecommunications services. Funding is provided through charges to other departments based on actual usage.

<b><u>Sources of Funds:</u></b>	<b>2015-16</b>	<b>2016-17</b>
<b><u>Charges to Departments:</u></b>		
City Council	\$ 2,820	\$ 2,820
City Manager	3,470	3,470
City Attorney	4,230	4,230
City Clerk	9,275	9,275
City Treasurer	280	280
Finance	10,720	10,720
Human Resources	4,230	4,230
Risk Management	1,300	1,300
Information Systems	5,640	5,640
Library	27,410	27,410
Older Adult Services/Sr. Nutrition	14,500	14,500
Planning	7,055	7,055
Code Enforcement	5,645	5,645
Building	4,230	4,230
Engineering	62,535	62,535
Maintenance/Streets	21,905	21,905
Communications	2,605	2,605
Police	123,905	123,905
Fire	114,895	114,895
Center for the Arts	45,200	45,200
Community Services/Administration, Recreation & ASES	39,340	39,340
CDBG	845	845
Successor Agency-Housing	4,515	4,515
Water/Lakes	59,180	59,180
Wastewater	40,390	40,390
Building Maintenance	1,540	1,540
Warehouse	1,215	1,215
Fleet Services	1,390	1,390
Duplicating	990	990
Office Automation	4,230	4,230
Workers' Compensation/Benefits Administration	1,010	1,010
Education COMPACT	600	600
Credit Union	5,360	5,360
<b>TOTAL, Charges to Departments</b>	<b>632,455</b>	<b>632,455</b>
Use of Reserves	55,425	55,425
<b>TOTAL, Sources</b>	<b>\$ 687,880</b>	<b>\$ 687,880</b>

**Uses of Funds:**

<b><u>Operating Budget</u></b>		
Employee Services	\$ 86,000	\$ 86,000
Maintenance and Operations	594,350	594,350
Internal Service Charges	7,530	7,530
<b>TOTAL, Uses</b>	<b>\$ 687,880</b>	<b>\$ 687,880</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Department Summary**

**TELECOMMUNICATIONS**

**Description:** The Telecommunications Division of the Information Systems Department provides efficient and cost-effective voice and data communications.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>STAFFING:</b>				
Regular Full-Time	0.0	0.0	0.0	1.0
<b>BUDGET:</b>				
Employee Services	5,260	5,510	8,410	86,000
Maintenance & Operations	516,479	509,314	569,500	594,350
Internal Service Charges	4,290	5,350	4,435	7,530
Total Budget	<u>526,029</u>	<u>520,174</u>	<u>582,345</u>	<u>687,880</u>

**DEPARTMENT PRIORITIES**

- Support and maintain approximately 1200 telephones and accessory devices Citywide, which includes troubleshooting, recommending and purchasing both hardware and software to achieve user satisfaction and improve productivity
- Identify and monitor existing and new telecommunications service options and providers to ensure cost value for all telephone networks. When possible, reduce or combine services to reduce recurring service charges
- Audit existing services at all City locations to ensure billed services exist and are still necessary
- Upgrade voice/data hardware at various City sites to increase network speed to ensure staff has the tools they need to efficiently accomplish their jobs

**MAJOR BUDGET IMPACTS**

- One regular full-time position transferred from the Information Systems/Administration department 031
- Projections for Cox services increased due to increased data bandwidth to water treatment plant, wireless network for County Probation Division access at PD/Fire Headquarters & Building Maintenance HVAC system modems

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<b>2014-15 REVISED</b>	<b>2015-16 BUDGET</b>
<b>654-771 TELECOMMUNICATIONS</b>		
5001-654-771 REGULAR FULL-TIME		
1 Telecommunications Specialist (from 001-031)	0	52,290
5020-654-771 OVERTIME		
Standby Pay	4,000	4,000
Overtime	3,160	3,160
	7,160	7,160
EMPLOYEE OVERHEAD:		
5025-654-771 OTHER EMPLOYEE OVERHEAD	650	1,895
5026-654-771 PERS	0	15,070
5027-654-771 MEDICAL	0	5,790
5028-654-771 WORKERS' COMPENSATION	350	500
5030-654-771 FLEXIBLE BENEFITS	250	3,295
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>8,410</b>	<b>86,000</b>
5101-654-771 OFFICE/OPERATING SUPPLIES		
Tools & Wiring Supplies	500	500
5126-654-771 MAINTENANCE OF EQUIPMENT		
CISCO SmartNet VoIP	30,000	30,000
Interactive Intelligence VoIP Maintenance	0	2,100
Telephone System	34,000	32,000
Uninterruptible Power Supply	4,000	3,900
Voice Mail System & Interactive Voice Response	11,000	11,000
	79,000	79,000
5173-654-771 OTHER TELEPHONE		
AT&T Telephone Service - Voice & Data	300,000	300,000
Cox Ethernet Services - VoIP & Data	15,000	22,200

(continued on next page)

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>654-771 TELECOMMUNICATIONS</b>		
5173-654-771 OTHER TELEPHONE (continued)		
Internet Service - Cox	21,000	43,650
MPLS - Safety Network VoIP & Data	84,000	84,000
Pay Phones	20,000	15,000
	440,000	464,850
 5194-654-771 MINOR OFFICE EQUIPMENT		
Voice/Data Hardware Upgrades	50,000	50,000
 <b>TOTAL, M &amp; O</b>	 <b>569,500</b>	 <b>594,350</b>
 5178-654-771 OFFICE AUTOMATION	 2,675	 5,290
5183-654-771 INSURANCE		
General Liability Insurance	1,635	2,030
Property Insurance	125	210
	1,760	2,240
 <b>TOTAL, INTERNAL SERVICE CHARGES</b>	 <b>4,435</b>	 <b>7,530</b>
 <b>TOTAL, TELECOMMUNICATIONS</b>	 <b>582,345</b>	 <b>687,880</b>

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Internal Service Fund Sources and Uses**

**MAIL SERVICES**

This fund was created to account for transactions related to the provision of mailing services. Funding is provided through charges to other departments based on actual usage.

<b><u>Sources of Funds:</u></b>	<b>2015-16</b>	<b>2016-17</b>
<u>Charges to Departments:</u>		
City Council	\$ 555	\$ 555
City Manager	1,075	1,075
City Attorney	4,530	4,530
City Clerk	3,630	3,630
Finance	53,635	53,635
Human Resources	1,045	1,045
Risk Management	560	560
Information Systems/Administration	270	270
Older Adult Services	670	670
Planning	15,605	15,605
Code Enforcement	42,995	42,995
Building	1,615	1,615
Engineering	2,840	2,840
Maintenance/Streets	3,220	3,220
Police	23,695	23,695
Fire	9,395	9,395
Community Services/Administration	5,450	5,450
CDBG Administration	1,475	1,475
Housing	5,975	5,975
Water	4,955	4,955
Lakes	115	115
Wastewater	1,605	1,605
Workers' Compensation	520	520
Benefits Administration	2,915	2,915
<b>TOTAL, Charges to Departments</b>	<b>188,345</b>	<b>188,345</b>
Use of Reserves	425	425
<b>TOTAL, Sources</b>	<b>\$ 188,770</b>	<b>\$ 188,770</b>

**Uses of Funds:**

<u>Operating Budget</u>		
Employee Services	\$ 73,330	\$ 73,330
Maintenance and Operations	112,505	112,505
Internal Service Charges	2,935	2,935
<b>TOTAL, Uses</b>	<b>\$ 188,770</b>	<b>\$ 188,770</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Department Summary**

**MAIL SERVICES**

**Description:** The Mail Services account was established to account for transactions related to the provision of mailing services for all city departments.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>STAFFING:</b>				
Regular Full-Time	1.0	1.0	1.0	1.0
<b>BUDGET:</b>				
Employee Services	61,463	61,238	63,360	73,330
Maintenance & Operations	102,411	97,074	112,505	112,505
Internal Service Charges	2,485	2,435	2,510	2,935
Total Budget	<u>166,359</u>	<u>160,747</u>	<u>178,375</u>	<u>188,770</u>

**DEPARTMENT PRIORITIES**

- Continue to provide mail distribution and postmarking services for all City departments
- Provide customer service, monitor usage reports and prepare monthly billing spreadsheets for cellular phone users
- Oversee and monitor off-site courier to ensure daily delivery deadlines are met
- Continue to review Mail Services procedures for possible cost saving ideas

**MAJOR BUDGET IMPACTS**

- None

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<b>2014-15 REVISED</b>	<b>2015-16 BUDGET</b>
<b>654-772 MAIL SERVICES</b>		
5001-654-772 REGULAR FULL-TIME		
1 Department Assistant	40,715	40,925
EMPLOYEE OVERHEAD:		
5025-654-772 OTHER EMPLOYEE OVERHEAD	2,690	1,865
5026-654-772 PERS	10,960	11,795
5027-654-772 MEDICAL	5,840	15,575
5028-654-772 WORKERS' COMPENSATION	325	330
5030-654-772 FLEXIBLE BENEFITS	2,830	2,840
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>63,360</b>	<b>73,330</b>
5101-654-772 OPERATING SUPPLIES		
Business Reply & Bulk Rate Permits/Office Supplies	500	500
Postage	70,000	70,000
Tape Rolls & Cartridge Meter	700	700
	71,200	71,200
5131-654-772 PROFESSIONAL SERVICES/CONTRACTS		
Community Notification Services	14,000	14,000
Document Shredding Service	600	600
Mail Delivery Service	3,000	3,000
Mail Delivery Service for Daily Off-Sites	14,000	14,000
Postal Machine Lease	9,000	9,000
	40,600	40,600
5173-654-772 OTHER TELEPHONE		
Cellular Phone Service	705	705
<b>TOTAL, M &amp; O</b>	<b>112,505</b>	<b>112,505</b>

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>654-772 MAIL SERVICES</b>		
5178-654-772 OFFICE AUTOMATION	1,340	1,340
5183-654-772 INSURANCE		
General Liability Insurance	1,040	1,385
Property Insurance	130	210
	<u>1,170</u>	<u>1,595</u>
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>2,510</b>	<b>2,935</b>
<b>TOTAL, MAIL SERVICES</b>	<b>178,375</b>	<b>188,770</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Internal Service Fund Sources and Uses**

**OFFICE AUTOMATION**

This fund was created to account for financial activity related to Office Automation services, licensing and hardware. Funding is provided through charges to other departments based on workstation inventory.

<u>Sources of Funds:</u>	2015-16	2016-17
<u>Charges to Departments:</u>		
City Council	\$ 6,710	\$ 6,710
City Manager/Video Services	18,715	18,715
City Attorney	16,105	16,105
City Clerk	16,025	16,025
City Treasurer	2,685	2,685
Finance	49,500	49,500
Human Resources/Risk Management	26,270	26,270
Information Systems	25,430	25,430
Library	217,770	217,770
Older Adult Services/Sr. Nutrition	8,050	8,050
Planning	29,365	29,365
Code Enforcement	41,895	41,895
Building	16,105	16,105
Engineering	52,015	52,015
Maintenance/Streets	43,645	43,645
Maintenance/Parks	4,030	4,030
Recycling and Waste Reduction	5,290	5,290
Police	467,820	467,820
Fire/Emergency Management	130,760	130,760
Center for the Arts	56,740	56,740
Non-Departmental	20,175	20,175
Community Services/Administration, Recreation & ASES	45,630	45,630
CDBG Administration	7,970	7,970
Successor Agency-Housing	9,400	9,400
Water/Canal/Lakes	93,260	93,260
Wastewater/Recycled Water/Environmental Programs	102,575	102,575
Building Maintenance	13,010	13,010
Warehouse	6,710	6,710
Fleet Services	10,735	10,735
Duplicating	2,685	2,685
Telecommunications	5,290	5,290
Mail Services	1,340	1,340
Workers' Compensation/Benefits Administration	4,025	4,025
Credit Union	15,130	15,130
Escondido Education Compact	4,300	4,300
<b>TOTAL, Department Charges</b>	<b>1,577,160</b>	<b>1,577,160</b>
Interest	500	500
Use of Reserves	24,990	24,990
<b>TOTAL, Sources</b>	<b>\$ 1,602,650</b>	<b>\$ 1,602,650</b>
<u>Uses of Funds:</u>		
<u>Operating Budget</u>		
Employee Services	\$ 1,116,355	\$ 1,116,355
Maintenance and Operations	462,995	462,995
Internal Service Charges	23,300	23,300
<b>TOTAL, Uses</b>	<b>\$ 1,602,650</b>	<b>\$ 1,602,650</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Department Summary**

**OFFICE AUTOMATION**

**Description:** This fund was created to account for Office Automation services, licensing, and hardware costs. Costs are allocated to departments based on workstation inventory. Licensing and hardware cover costs related to network applications and replacement costs for workstations on the replacement program. All department specific applications and hardware costs are covered by the responsible department.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>STAFFING:</b>				
Regular Full-Time	11.0	11.0	11.0	11.0
<b>BUDGET:</b>				
Employee Services	956,019	1,037,871	1,080,750	1,116,355
Maintenance & Operations	378,688	415,636	469,295	462,995
Internal Service Charges	18,625	18,470	18,330	23,300
Total Budget	<u>1,353,332</u>	<u>1,471,977</u>	<u>1,568,375</u>	<u>1,602,650</u>

**DEPARTMENT PRIORITIES**

- Wide area and local area network security is top priority
- Continue to virtualize our server environment and in the long term reduce the overall purchasing of server hardware by continuing to consolidate physical servers by replacing them with virtual servers that reside on virtual hosts
- Provide timely updates on desktop computers
- Research upgrading Microsoft Office desktop software from Office 2010 to Office 2013
- Continue to provide ongoing help desk, network and infrastructure support, maintain downtown wireless, camera systems, servers, desktop hardware replacement, printer replacement, citywide network hardware infrastructure support and data backup and recovery services

**MAJOR BUDGET IMPACTS**

- Projected increases for replacement program, PCI Compliance and downtown wireless

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

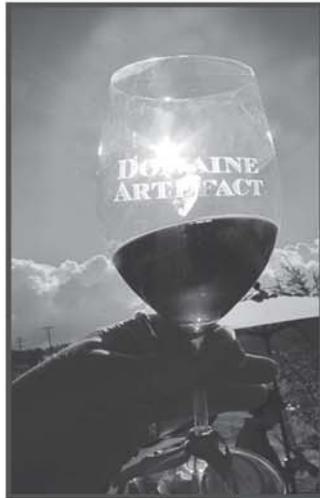
	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>657-033 OFFICE AUTOMATION</b>		
5001-657-033 REGULAR FULL-TIME		
1 Network Manager	108,010	112,360
1 Network Systems Engineer	75,480	75,870
8 Network Systems Technician I/II's	419,895	427,120
1 Sr. Network Systems Engineer	88,995	93,480
Bilingual Pay	1,950	1,950
Vacation Contingency	7,155	7,155
	701,485	717,935
5020-657-033 OVERTIME		
Call Back	10,000	10,000
Comp Time Contingency	4,090	4,090
Standby Pay	5,000	5,000
	19,090	19,090
EMPLOYEE OVERHEAD:		
5025-657-033 OTHER EMPLOYEE OVERHEAD	26,815	28,160
5026-657-033 PERS	186,900	204,845
5027-657-033 MEDICAL	99,800	98,795
5028-657-033 WORKERS' COMPENSATION	5,765	5,975
5030-657-033 FLEXIBLE BENEFITS	40,895	41,555
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>1,080,750</b>	<b>1,116,355</b>
5101-657-033 OFFICE/OPERATING SUPPLIES		
Computer Based Training Materials	3,000	3,000
General Office Supplies/Printer Supplies	2,495	2,495
Hardware Inventory	5,000	5,000
Server Backup Tapes	5,000	5,000
	15,495	15,495
5126-657-033 MAINTENANCE OF EQUIPMENT		
Downtown Wireless	0	5,000
Printers - Laser (HP, Canon)	1,200	1,200
	1,200	6,200

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>657-033 OFFICE AUTOMATION</b>		
5131-657-033 PROFESSIONAL SERVICES/CONTRACTS		
Network Security Audit	14,000	14,000
Budget Adjustment - Credit Card Security Compliance (12-03)	50,000	0
PCI Compliance	0	18,700
	64,000	32,700
5161-657-033 MILEAGE	500	500
5173-657-033 OTHER TELEPHONE		
Cellular Telephone Expenses	7,800	7,800
5193-657-033 SOFTWARE		
Backup-Exec	10,000	10,000
Internet Firewall Maintenance	5,000	5,000
Management Software Maintenance	14,500	14,500
Microsoft Enterprise Agreement	228,800	228,800
	258,300	258,300
5194-657-033 MINOR OFFICE EQUIPMENT		
Desktop Replacement	62,000	72,000
Server Replacement	60,000	70,000
	122,000	142,000
<b>TOTAL, M &amp; O</b>	<b>469,295</b>	<b>462,995</b>
5164-657-033 FLEET SERVICES	3,655	3,885
5165-657-033 DUPLICATING	140	145
5172-657-033 TELECOMMUNICATIONS	3,605	4,230

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>657-033 OFFICE AUTOMATION</b>		
5183-657-033 INSURANCE		
General Liability Insurance	10,125	13,735
Property Insurance	<u>805</u>	<u>1,305</u>
	10,930	15,040
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>18,330</b>	<b>23,300</b>
<b>TOTAL, OFFICE AUTOMATION</b>	<b>1,568,375</b>	<b>1,602,650</b>



**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Internal Service Fund Sources and Uses**

**WORKERS' COMPENSATION INSURANCE**

The Workers' Compensation fund was created to account for the City's self insurance provision of Workers' Compensation Insurance. Funding is provided through charges to departments based on payroll expenses.

**Sources of Funds:**

	<b>2015-16</b>	<b>2016-17</b>
Charges to Departments	\$ 3,500,000	\$ 4,500,000
Interest	62,500	62,500
Use of Reserves	1,049,635	49,635
<b>TOTAL, Sources</b>	<b>\$ 4,612,135</b>	<b>\$ 4,612,135</b>

**Uses of Funds:**

<u>Operating Budget</u>		
Employee Services	\$ 108,575	\$ 108,575
Maintenance and Operations	4,176,805	4,176,805
Internal Service Charges	18,055	18,055
Allocations	308,700	308,700
<b>TOTAL, Uses</b>	<b>\$ 4,612,135</b>	<b>\$ 4,612,135</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Department Summary**

**WORKERS' COMPENSATION INSURANCE**

**Description:** The Workers' Compensation fund was created to account for transactions related to the City's self-insurance provision of Workers' Compensation insurance. Funding is provided through charges to other departments based on payroll expenses.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>STAFFING:</b>				
Regular Full-Time	1.0	1.0	1.0	1.0
<b>BUDGET:</b>				
Employee Services	98,009	101,320	106,490	108,575
Maintenance & Operations	2,008,475	3,232,437	3,654,345	4,176,805
Internal Service Charges	14,115	13,015	13,905	18,055
Allocations (Net)	<u>375,570</u>	<u>308,150</u>	<u>295,200</u>	<u>308,700</u>
Total Budget	<u>2,496,169</u>	<u>3,654,922</u>	<u>4,069,940</u>	<u>4,612,135</u>

**DEPARTMENT PRIORITIES**

- Provide day to day customer service assistance and training to all employees and departments for on the job injuries
- Coordinate, monitor and act as a liaison for the City's self insured plan requirements with contracted Third Party Administrator, medical providers, investigators, outside attorneys and other vendors
- Assist the City Attorney's office in monitoring all litigated Workers' Compensation claims, including monitoring and attending hearings, settlement conferences and trials
- Provide analysis and recommendations for claim settlements and safety retirements to City staff as well as City Council
- Facilitate the City's Return to Work Program for occupational injuries and illnesses with employees as well as departments

**MAJOR BUDGET IMPACTS**

- Increase in maintenance and operations is primarily due to projected increases in excess and fraud insurance, professional service contracts (third party administrator) and medical services costs

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

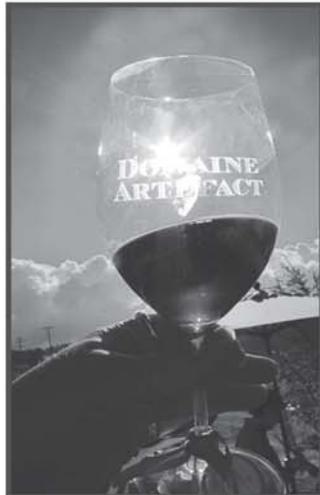
	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>690-721 WORKERS' COMPENSATION INSURANCE</b>		
5001-690-721 REGULAR FULL-TIME		
1 Sr. Human Resources Analyst	66,305	66,965
EMPLOYEE OVERHEAD:		
5025-690-721 OTHER EMPLOYEE OVERHEAD	2,210	2,320
5026-690-721 PERS	17,850	19,300
5027-690-721 MEDICAL	15,745	15,575
5028-690-721 WORKERS' COMPENSATION	530	535
5030-690-721 FLEXIBLE BENEFITS	3,850	3,880
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>106,490</b>	<b>108,575</b>
5101-690-721 OFFICE/OPERATING SUPPLIES		
Workers' Comp Supplies	500	750
5129-690-721 BENEFITS PAID		
Workers' Comp Benefits	1,018,000	1,018,000
5130-690-721 MEDICAL SERVICES		
Medical Services, Physical Therapy, Prescriptions	1,528,985	1,800,000
5131-690-721 PROFESSIONAL SERVICES/CONTRACTS		
Professional Services	40,000	45,000
Subrosa Services	20,000	20,000
Third Party Administrator	370,460	548,155
	430,460	613,155
5133-690-721 LEGAL COUNSEL		
Legal Fees	130,000	130,000
5160-690-721 TRAINING AND MEETINGS		
Seminars, Conferences, Workshops	3,000	3,500

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>690-721 WORKERS' COMPENSATION INSURANCE</b>		
5161-690-721 MILEAGE REIMBURSEMENT		
Mileage Reimbursement for Workers' Comp Claims	500	500
5162-690-721 DUES AND SUBSCRIPTIONS		
Workers' Compensation Publications & Dues	350	350
5167-690-721 ADVERTISING AND PRINTING		
Workers' Compensation Forms	100	100
5169-690-721 OTHER INSURANCE		
Excess Insurance	416,000	529,000
Fraud Insurance	125,000	80,000
	541,000	609,000
5173-690-721 OTHER TELEPHONE		
Cellular Phones	1,450	1,450
<b>TOTAL, M &amp; O</b>	<b>3,654,345</b>	<b>4,176,805</b>
5165-690-721 DUPLICATING	115	755
5172-690-721 TELECOMMUNICATIONS	250	255
5175-690-721 MAIL SERVICES	745	520
5178-690-721 OFFICE AUTOMATION	1,340	1,340
5183-690-721 INSURANCE		
General Liability Insurance	11,325	14,975
Property Insurance	130	210
	11,455	15,185
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>13,905</b>	<b>18,055</b>
<b>SUBTOTAL, WORKERS' COMPENSATION INSURANCE</b>	<b>3,774,740</b>	<b>4,303,435</b>

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>690-721 WORKERS' COMPENSATION INSURANCE</b>		
5901-690-721 ALLOCATED IN		
City Attorney	120,400	128,895
Finance	13,640	14,035
Human Resources	37,255	38,065
Risk Management	<u>123,905</u>	<u>127,705</u>
	295,200	308,700
 <b>TOTAL, WORKERS' COMPENSATION INSURANCE</b>	 <b>4,069,940</b>	 <b>4,612,135</b>



**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Internal Service Fund Sources and Uses**

**GENERAL LIABILITY INSURANCE**

This fund was created to account for transactions related to the City's self-insurance provision of general liability insurance. Funding is provided through charges to departments based on future risk evaluation, prior claims experience, and other factors.

<u>Sources of Funds:</u>	<b>2015-16</b>	<b>2016-17</b>
<u>Charges to Departments:</u>		
City Council	\$ 115,155	\$ 115,155
City Manager	18,465	18,465
City Attorney	8,760	8,760
City Clerk	9,425	9,425
City Treasurer	3,070	3,070
Finance	26,275	26,275
Human Resources	7,035	7,035
Information Systems	13,340	13,340
Library	50,890	50,890
Older Adult Services/Senior Nutrition	6,725	6,725
Planning	16,780	16,780
Code Enforcement	36,060	36,060
Building	17,035	17,035
Engineering	54,730	54,730
Maintenance/Streets	288,155	288,155
Maintenance/Parks	55,490	55,490
Recycling and Waste Reduction	5,755	5,755
Police	948,800	948,800
Fire/Emergency Management	225,485	225,485
Non-Departmental	12,545	12,545
Community Services/Administration, Recreation & ASES	78,460	78,460
CDBG Administration	12,205	12,205
Landscape Maintenance District	3,185	3,185
Successor Agency-Housing	3,610	3,610
Successor Agency - Redevelopment	31,065	31,065
Mobilehome Park Management	725	725
HOME	650	650
Water/Canal/Lakes	518,165	518,165
Wastewater/Recycled Water/Environmental Programs	280,120	280,120
Internal Service Funds	186,960	186,960
<b>TOTAL, Charges to Departments</b>	<b>3,035,120</b>	<b>3,035,120</b>
Interest	42,100	42,100
<b>TOTAL, Sources</b>	<b>\$ 3,077,220</b>	<b>\$ 3,077,220</b>

Uses of Funds:

<u>Operating Budget</u>		
Maintenance and Operations	\$ 1,651,370	\$ 1,651,370
Allocations	1,425,850	1,425,850
<b>TOTAL, Uses</b>	<b>\$ 3,077,220</b>	<b>\$ 3,077,220</b>

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Department Summary**

**GENERAL LIABILITY INSURANCE**

**Description:** The General Liability Insurance fund accounts for transactions related to the City's self-insurance provision of general liability insurance. Funding is provided by charges to departments.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>BUDGET:</b>				
Maintenance & Operations	881,795	2,729,393	1,595,370	1,651,370
Allocations (Net)	<u>1,247,560</u>	<u>1,302,930</u>	<u>1,342,935</u>	<u>1,425,850</u>
Total Budget	2,129,355	4,032,323	2,938,305	3,077,220

**DEPARTMENT PRIORITIES**

- Continue to reduce the frequency, severity and unpredictability of accidental losses
- Apply exposure avoidance, loss prevention, loss reduction and contractual transfer measures to liability losses to reduce City operating costs and increase operating efficiency
- Develop, coordinate and implement employee training programs and procedures to prevent and reduce potential liability losses
- Develop a strategy to increase our General Liability reserves to maintain the suggested 50% confidence level

**MAJOR BUDGET IMPACTS**

- Increase in SANDPIPA premiums

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

		<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>691-722</b>	<b>GENERAL LIABILITY INSURANCE</b>		
5103-691-722	TRIAL SUPPLIES	1,500	1,500
5131-691-722	PROFESSIONAL SERVICES/CONTRACTS		
	Annual Physicals for Fire and Public Works	40,000	40,000
	Annual Physicals for Police	35,000	35,000
	Automatic External Defibrillators	12,600	12,600
	Blood Borne Pathogen Clean Up	20,000	20,000
	DOT Compliance Drug & Alcohol Testing	9,000	9,000
	DOT Training for Commercial Drivers	1,000	1,000
	Professional Services	6,000	6,000
		<u>123,600</u>	<u>123,600</u>
5133-691-722	LEGAL COUNSEL	200,000	200,000
5134-691-722	INVESTIGATIONS	5,000	5,000
5135-691-722	RESEARCH	9,000	9,000
5140-691-722	EXPERT WITNESS	100,000	100,000
5142-691-722	DEPOSITIONS	40,000	40,000
5143-691-722	COURIER SERVICES	5,000	5,000
5147-691-722	COURT FEES	5,000	5,000
5149-691-722	PREVENTION		
	Loss Prevention/Reduction Expenses	15,000	15,000
5151-691-722	LIABILITY CLAIMS EXPENSES	100,000	100,000
5153-691-722	SETTLEMENTS	200,000	200,000
5154-691-722	JUDGMENTS	50,000	50,000
5160-691-722	TRAINING AND MEETINGS		
	Seminars, Conferences, Workshops	4,000	4,000
5166-691-722	OTHER DUPLICATING	8,000	8,000

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>691-722 GENERAL LIABILITY INSURANCE</b>		
5169-691-722 OTHER INSURANCE		
CCAЕ SLIP Program Premium	75,000	75,000
SANDPIPA Bond/Crime Program Premium	21,000	21,000
SANDPIPA Pool and Excess Insurance Premium	<u>633,270</u>	<u>689,270</u>
	729,270	785,270
<b>TOTAL, M &amp; O</b>	<b>1,595,370</b>	<b>1,651,370</b>
<b>SUBTOTAL, GENERAL LIABILITY INSURANCE</b>	<b>1,595,370</b>	<b>1,651,370</b>
5901-691-722 ALLOCATED IN		
City Attorney	1,043,485	1,117,080
Finance	7,030	7,390
Risk Management	<u>292,420</u>	<u>301,380</u>
	1,342,935	1,425,850
<b>TOTAL, GENERAL LIABILITY INSURANCE</b>	<b>2,938,305</b>	<b>3,077,220</b>

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Internal Service Fund Sources and Uses**

**BENEFITS ADMINISTRATION**

This fund was created to account for transactions related to the provision of health, life, and other benefits for City employees. Funding is provided through charges to other departments and through payroll deductions from employees.

<b><u>Sources of Funds:</u></b>	<b>2015-16</b>	<b>2016-17</b>
Charges to Departments	\$ 427,800	\$ 433,320
Employee Contributions	775,685	853,255
Retiree Premiums	900,000	900,000
COBRA Premiums	85,000	85,000
City Paid Premiums	8,176,255	8,962,680
<b>TOTAL, Charges to Departments and Premiums</b>	<b>10,364,740</b>	<b>11,234,255</b>
Insurance Rebate	40,000	50,000
Interest	1,900	1,900
Use of Reserves	71,840	48,320
<b>TOTAL, Sources</b>	<b>\$ 10,478,480</b>	<b>\$ 11,334,475</b>

<b><u>Uses of Funds:</u></b>		
<u>Operating Budget</u>		
Employee Services	\$ 206,410	\$ 206,410
Maintenance and Operations	10,084,515	10,940,510
Internal Service Charges	51,185	51,185
Allocations	136,370	136,370
<b>TOTAL, Uses</b>	<b>\$ 10,478,480</b>	<b>\$ 11,334,475</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Department Summary**

**BENEFITS ADMINISTRATION**

**Description:** The Benefits Administration fund accounts for transactions related to the provision of health, life and cancer insurance as well as other benefits available for City employees. Funding is provided through charges to departments and employee contributions.

**BUDGET SUMMARY**

	2012-13 Actual	2013-14 Actual	2014-15 Revised	2015-16 Budget
<b>STAFFING:</b>				
Regular Full-Time	3.0	2.0	2.0	2.0
Temporary Part-Time (FTE)	0.4	0.4	0.4	0.4
Department Total	<u>3.4</u>	<u>2.4</u>	<u>2.4</u>	<u>2.4</u>
<b>BUDGET:</b>				
Employee Services	219,361	158,005	190,340	206,410
Maintenance & Operations	8,107,691	8,838,226	10,347,710	10,084,515
Internal Service Charges	42,540	51,430	49,705	51,185
Allocations (Net)	<u>(18,600)</u>	<u>123,560</u>	<u>129,210</u>	<u>136,370</u>
Total Budget	<u>8,350,992</u>	<u>9,171,221</u>	<u>10,716,965</u>	<u>10,478,480</u>

**DEPARTMENT PRIORITIES**

- Provide day to day customer service assistance to all employees and retirees as it relates to their respective benefit plans
- Provide administration for several employee benefit plans and programs
- Provide employee communication materials and coordinate open enrollment, health fairs, retirement, deferred compensation and other relevant employee meetings
- Assist employees with all aspects of medical leaves of absence, family leave requests and coordinate the return to work
- Ensure the City is compliant with all applicable State or Federal laws that are implemented and process all contract amendments for CalPERS and/or PARS Plans
- Provide analysis, research and recommendations of various employee benefit programs and serve on the City's Health Insurance Committee

**MAJOR BUDGET IMPACTS**

- Decrease in maintenance and operations is mainly due to a lower insurance rate premium increase than originally projected

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

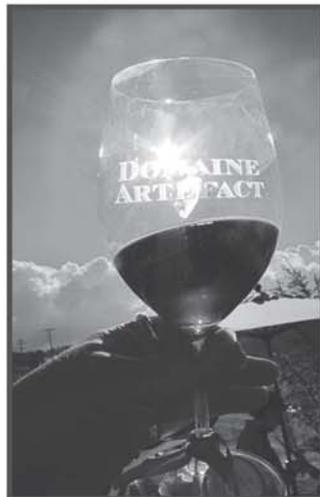
	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>692-723 BENEFITS ADMINISTRATION</b>		
5001-692-723 REGULAR FULL-TIME		
1 Human Resources Technician I/II	50,290	53,185
1 Sr. Human Resources Analyst	70,280	77,500
	120,570	130,685
5004-692-723 TEMPORARY PART-TIME		
Clerical Assistance	8,000	8,000
EMPLOYEE OVERHEAD:		
5025-692-723 OTHER EMPLOYEE OVERHEAD	5,230	5,605
5026-692-723 PERS	32,455	37,665
5027-692-723 MEDICAL	15,745	15,575
5028-692-723 WORKERS' COMPENSATION	1,115	1,250
5030-692-723 FLEXIBLE BENEFITS	7,225	7,630
<b>TOTAL, EMPLOYEE SERVICES</b>	<b>190,340</b>	<b>206,410</b>
5101-692-723 OFFICE/OPERATING SUPPLIES		
Benefit Supplies	1,000	1,000
5131-692-723 PROFESSIONAL SERVICES/CONTRACTS		
Employee Assistance Program	26,000	26,000
Employee Wellness Program	0	5,000
FSA Administration	15,000	15,000
Miscellaneous - 4th Level CalPERS	30,000	36,000
Patient Protection & Affordable Care Act Reporting	0	5,000
Safety 4th Level CalPERS	12,170	15,000
Unemployment Administration	3,500	3,500
	86,670	105,500
5160-692-723 TRAINING & MEETINGS		
Seminars, Conferences, Workshops	3,000	3,000

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>692-723 BENEFITS ADMINISTRATION</b>		
5161-692-723 MILEAGE REIMBURSEMENT	100	100
5162-692-723 DUES AND SUBSCRIPTIONS		
PERS Public Agency Coalition	1,250	1,250
Professional Organization Membership & Subscriptions	<u>725</u>	<u>725</u>
	1,975	1,975
5169-692-723 OTHER INSURANCE		
COBRA Premiums	80,000	85,000
City Paid Premiums	2,000	2,000
Health Insurance Premiums	8,954,965	8,639,940
Life Insurance Premiums	160,000	165,000
Retiree Premiums	900,000	900,000
Waiver of Insurance Rebates	<u>130,000</u>	<u>145,000</u>
	10,226,965	9,936,940
5184-692-723 TUITION		
Tuition Program	0	8,000
5193-692-723 SOFTWARE		
Software Licensing (1/2 of cost in 023)	28,000	28,000
<b>TOTAL, M &amp; O</b>	<b>10,347,710</b>	<b>10,084,515</b>
5165-692-723 DUPLICATING	5,895	5,370
5172-692-723 TELECOMMUNICATIONS	760	755
5175-692-723 MAIL SERVICES	8,360	2,915
5178-692-723 OFFICE AUTOMATION	5,345	2,685

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>692-723 BENEFITS ADMINISTRATION</b>		
5183-692-723 INSURANCE		
General Liability Insurance	29,215	39,250
Property Insurance	130	210
	<u>29,345</u>	<u>39,460</u>
<b>TOTAL, INTERNAL SERVICE CHARGES</b>	<b>49,705</b>	<b>51,185</b>
<b>SUBTOTAL, BENEFITS ADMINISTRATION</b>	<b>10,587,755</b>	<b>10,342,110</b>
5901-692-723 ALLOCATED IN		
Finance	7,060	7,265
Human Resources	117,195	123,995
Risk Management	4,955	5,110
	<u>129,210</u>	<u>136,370</u>
<b>TOTAL, BENEFITS ADMINISTRATION</b>	<b>10,716,965</b>	<b>10,478,480</b>



**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Internal Service Fund Sources and Uses**

**PROPERTY INSURANCE**

This fund was created to account for transactions related to property insurance obtained for the City. Funding is provided through charges to departments.

<b><u>Sources of Funds:</u></b>	<b>2015-16</b>	<b>2016-17</b>
<b><u>Charges to Departments:</u></b>		
City Council	\$ 2,695	\$ 2,695
City Manager	32,600	32,600
City Attorney	3,990	3,990
City Clerk	4,385	4,385
City Treasurer	880	880
Finance	4,450	4,450
Human Resources	4,700	4,700
Risk Management	900	900
Information Systems	3,915	3,915
Library	51,170	51,170
Older Adult Services/Senior Nutrition	7,545	7,545
Planning	10,040	10,040
Code Enforcement	2,810	2,810
Building	2,775	2,775
Engineering	19,180	19,180
Streets	4,690	4,690
Parks	9,225	9,225
Communications	410	410
Recycling and Waste Reduction	450	450
Police	58,315	58,315
Fire	99,965	99,965
Non-Departmental	555	555
Community Services/Administration, Recreation & ASES	31,440	31,440
CDBG Administration	1,200	1,200
Successor Agency-Housing/HOME/Mobilehome Park Management	3,255	3,255
Water/Canal/Lakes	133,050	133,050
Wastewater	171,770	171,770
Environmental Programs DivisionManagement	410	410
Internal Service Funds	8,440	8,440
<b>TOTAL, Charges to Departments</b>	<b>675,210</b>	<b>675,210</b>
Interest	3,400	3,400
Use of Reserves	2,455	2,455
<b>TOTAL, Sources</b>	<b>\$ 681,065</b>	<b>\$ 681,065</b>

**Uses of Funds:**

<b><u>Operating Budget</u></b>		
Maintenance and Operations	\$ 600,750	\$ 600,750
Allocations	80,315	80,315
<b>TOTAL, Uses</b>	<b>\$ 681,065</b>	<b>\$ 681,065</b>

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Department Summary**

**PROPERTY INSURANCE**

**Description:** The Property Insurance fund accounts for transactions related to property insurance obtained for the City. Funding is provided through charges to departments.

**BUDGET SUMMARY**

	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
<b>BUDGET:</b>				
Maintenance & Operations	398,075	443,398	525,000	600,750
Allocations (Net)	<u>70,275</u>	<u>72,885</u>	<u>77,860</u>	<u>80,315</u>
Total Budget	468,350	516,283	602,860	681,065

**DEPARTMENT PRIORITIES**

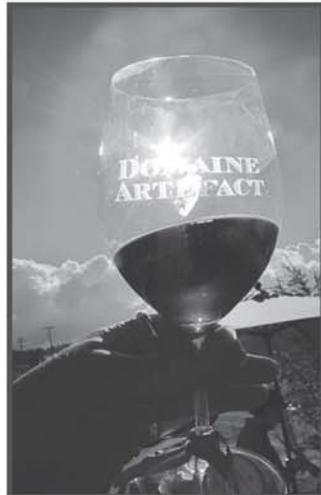
- Apply exposure avoidance, loss prevention, loss reduction and contractual transfer measures to property losses to reduce City operating costs and increase operating efficiency
- Continually update & maintain the City's property schedule to accurately reflect current assets and ensure appropriate insurance coverage
- Continue to reduce the frequency, severity and unpredictability of accidental losses to City assets

**MAJOR BUDGET IMPACTS**

- Increase in SANDPIPA premiums

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>693-724 PROPERTY INSURANCE</b>		
5120-693-724 VANDALISM REPAIRS		
Property Repair Expenses	5,000	5,000
5131-693-724 PROFESSIONAL SERVICES/CONTRACTS		
Service Expenses	5,000	5,000
5152-693-724 PROPERTY SELF-RETENTION		
Property Loss Claims Payments	10,000	10,000
5169-693-724 OTHER INSURANCE		
SANDPIPA PEPiP Property Program Premium	505,000	580,750
<b>TOTAL, M &amp; O</b>	<b>525,000</b>	<b>600,750</b>
<b>SUBTOTAL, PROPERTY INSURANCE</b>	<b>525,000</b>	<b>600,750</b>
5901-693-724 ALLOCATED IN		
Finance	3,515	3,695
Risk Management	74,345	76,620
	<u>77,860</u>	<u>80,315</u>
<b>TOTAL, PROPERTY INSURANCE</b>	<b>602,860</b>	<b>681,065</b>



**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Internal Service Fund Sources and Uses**

**DENTAL INSURANCE**

This fund was created to account for transactions related to the provision of dental insurance to City employees. Funding is provided through charges to other departments based on employee participation.

<b><u>Sources of Funds:</u></b>	<b>2015-16</b>	<b>2016-17</b>
Charges to Departments	\$ 403,000	\$ 423,900
Employee Contributions	416,700	435,300
Use of Reserves	75,300	50,800
<b>TOTAL, Sources</b>	<b><u>\$ 895,000</u></b>	<b><u>\$ 910,000</u></b>

<b><u>Uses of Funds:</u></b>		
<u>Operating Budget</u>		
Maintenance and Operations	\$ 895,000	\$ 910,000
<b>TOTAL, Uses</b>	<b><u>\$ 895,000</u></b>	<b><u>\$ 910,000</u></b>

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Department Summary**

**DENTAL INSURANCE**

**Description:** The Dental Insurance fund accounts for transactions related to the provision of dental insurance to City employees. Funding is provided through charges to departments and employee contributions.

**BUDGET SUMMARY**

<b>BUDGET:</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
Maintenance & Operations	707,496	796,877	885,000	895,000

**DEPARTMENT PRIORITIES**

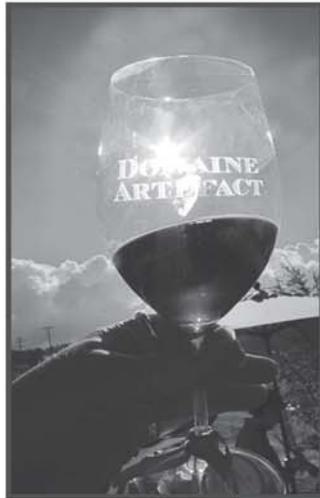
- Provide quality dental coverage for City employees
- Provide administration of Dental PPO & DMO plans and provide day to day customer service to all employees
- Provide employee dental communication materials and coordinate open enrollment, health fairs and other relevant employee meetings
- Provide analysis, research and recommendations of various employee dental programs and cost sharing options; serve on the City's Health Insurance Committee

**MAJOR BUDGET IMPACTS**

- 6-6.5% increase in premiums are anticipated.

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>694-725 DENTAL INSURANCE</b>		
5131-694-725    PROFESSIONAL SERVICES/CONTRACTS		
Claims Processing	95,000	95,000
5151-694-725    CLAIMS PAYMENTS	735,000	740,000
5169-694-725    OTHER INSURANCE		
Delta Care DMO Premiums	55,000	60,000
<b>TOTAL, M &amp; O</b>	<b>885,000</b>	<b>895,000</b>
<b>TOTAL, DENTAL INSURANCE</b>	<b>885,000</b>	<b>895,000</b>



**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Internal Service Fund Sources and Uses**

**UNEMPLOYMENT INSURANCE**

This fund was created to account for Unemployment Insurance Claims. Funding is provided by charges to departments based on payroll costs.

**Sources of Funds:**

	<b>2015-16</b>	<b>2016-17</b>
Charges to Departments	\$ 150,000	\$ 175,000
Use of Reserves	30,000	5,000
<b>Total, Sources</b>	<b>\$ 180,000</b>	<b>\$ 180,000</b>

**Uses of Funds:**

Claims Payments	\$ 180,000	\$ 180,000
<b>TOTAL, Uses</b>	<b>\$ 180,000</b>	<b>\$ 180,000</b>

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Department Summary**

**UNEMPLOYMENT INSURANCE**

**Description:** The Unemployment Insurance Fund accounts for administration of the City's unemployment claims. Funding is provided through charges to departments.

**BUDGET SUMMARY**

<b>BUDGET:</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Revised</b>	<b>2015-16 Budget</b>
Maintenance & Operations	121,524	143,650	180,000	180,000

**DEPARTMENT PRIORITIES**

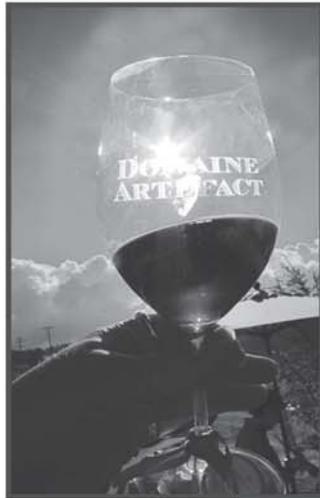
- Maintain an adequate fund balance in order to pay unemployment insurance claims awarded by the State Employment Development Department
- Monitor all liability claims and protest any claims to EDD that the City determines are not appropriate
- Monitor legislative changes that would impact the unemployment insurance fund and determine any remedial action
- Evaluate any upcoming impacts to the unemployment insurance fund such as employee layoffs and the Patient Protection and Affordable Care Act

**MAJOR BUDGET IMPACTS**

- None

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Line Item Detail**

	<u>2014-15 REVISED</u>	<u>2015-16 BUDGET</u>
<b>696-727 UNEMPLOYMENT INSURANCE</b>		
5151-696-727 CLAIMS PAYMENTS	180,000	180,000
<b>TOTAL, M &amp; O</b>	<b>180,000</b>	<b>180,000</b>
<b>TOTAL, UNEMPLOYMENT INSURANCE</b>	<b>180,000</b>	<b>180,000</b>

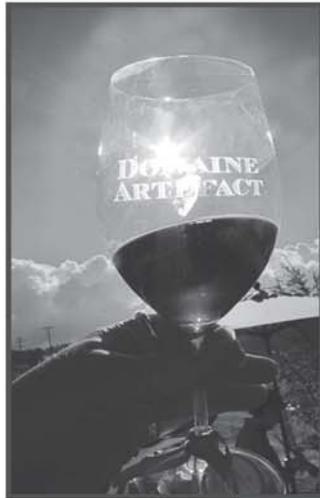


# Appendix



**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Schedule of Interfund Transfers**

<b>TRANSFERS OUT</b>	<b>TRANSFERS IN</b>	<b>2014-15 BUDGET</b>	<b>2015-16 BUDGET</b>
<b><u>General Fund Transfers</u></b>			
108 Gas Tax Fund	001 General Fund	\$2,055,000	\$2,055,000
716 Hegyi Trust Fund	001 General Fund	2,000	2,000
715 Ryan Trust	001 General Fund	18,000	18,545
558 Wastewater Fund	001 General Fund	25,000	25,000
652 Warehouse Fund	001 General Fund	100,000	-
	<b>General Fund Transfers In Total</b>	<b>2,200,000</b>	<b>2,100,545</b>
001 General Fund	112 Recreation Fund	223,100	223,100
001 General Fund	375 Vineyard Debt Service Fund	108,990	-
001 General Fund	376 Reidy Creek Debt Service Fund	352,460	363,450
001 General Fund	107 Vehicle Parking District Fund	85,585	90,400
001 General Fund	281 Successor Agency-Housing Fund	25,000	25,000
	<b>General Fund Transfers Out Total</b>	<b>795,135</b>	<b>701,950</b>
<b><u>Other Fund Transfers</u></b>			
112 Recreation Fund	375 Vineyard Golf Debt Service	64,500	-
790 RORF	791 Successor Agency-Redev. Fund	9,921,285	10,336,190
555 Water Operating Fund	556 Water Capital Project Fund	8,072,075	6,395,125
558 Wastewater Operating Fund	557 Wastewater Capital Project Fund	15,910,350	11,541,300
	<b>Other Funds Total</b>	<b>33,968,210</b>	<b>28,272,615</b>
	<b>All Funds Total</b>	<b><u>\$ 36,963,345</u></b>	<b><u>\$ 31,075,110</u></b>



**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Revenue Schedule (All Funds)**

	2013-14 ACTUAL	2014-15 REVISED	2015-16 BUDGET
<b>GENERAL FUND</b>			
<b>SALES TAX</b>	<b>\$24,145,308</b>	<b>\$25,900,000</b>	<b>\$30,719,015</b>
<b>OTHER TAXES</b>			
Property Tax in Lieu of Sales Tax	8,131,987	8,328,000	6,855,000
Secured Property Tax	10,217,509	10,796,000	11,228,000
Unsecured Property Tax	337,362	350,000	364,000
RPTTF Residual Payment	726,237	846,000	846,000
Property Tax in Lieu of VLF	10,668,256	11,210,000	11,658,000
Tax Sharing Payment	475,561	208,000	208,000
Penalties	1,612	2,000	2,000
Property Transfer	507,599	540,000	551,000
Franchise Fees	5,932,079	6,622,000	6,722,000
Transient Occupancy Tax	1,322,016	1,383,000	1,411,000
Business License	1,658,276	1,720,000	1,754,000
Transfer Station Fee	648,069	630,000	643,000
Other Incentive Fees	82,955	82,000	82,000
PEG Fees	11,000	11,000	0
<b>Total, Other Taxes</b>	<b>40,720,518</b>	<b>42,728,000</b>	<b>42,324,000</b>
<b>PERMITS AND LICENSES</b>			
Towing Licenses	446,250	348,000	348,000
Building Permits	317,983	144,000	155,000
Plumbing Permits	38,365	39,000	40,000
Electrical Permits	72,022	88,000	90,000
Mechanical Permits	40,016	41,000	42,000
Fire Code Permits	67,100	75,000	76,000
Mobile Home Setup	9,308	10,000	10,000
Other Permits and Licenses	120	0	0
<b>Total, Permits and Licenses</b>	<b>991,164</b>	<b>745,000</b>	<b>761,000</b>
<b>FINES AND FORFEITURES</b>			
Red Light Photo Citations	228,808	25,000	0
Vehicle Code Fines	397,390	388,000	493,000
Parking Ticket Fines	174,899	200,000	200,000
Other Court Fines	25,497	30,000	30,000
Booking Fees	56,162	56,000	56,000
Library Fines	73,797	83,000	83,000
Code Enforcement Admin Citations	21,819	100,000	100,000
Police Ticket Sign Off	8,620	12,000	12,000
Impound Fees	205,920	206,000	206,000
<b>Total, Fines and Forfeitures</b>	<b>1,192,912</b>	<b>1,100,000</b>	<b>1,180,000</b>
<b>INTERGOVERNMENTAL</b>			
State Motor Vehicle Fees	62,583	62,000	0
Post Reimbursement	65,779	75,000	75,000
Nutrition Grant	194,923	196,000	196,000
FEMA Grant	40,257	0	0

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Revenue Schedule (All Funds)**

	<b>2013-14 ACTUAL</b>	<b>2014-15 REVISED</b>	<b>2015-16 BUDGET</b>
Miscellaneous Agencies	3,767	5,500	6,000
Rincon Fire Fees	1,466,481	1,800,000	2,146,000
State Highway Maintenance	10,000	10,000	10,000
Beverage Recycling	38,266	38,050	38,000
County Grants	100,489	140,000	101,000
State Grants	648	2,000	2,000
Federal Grants	46,451	46,450	85,000
SB90 Claims	71,931	132,000	132,000
Used Oil Recycling Grant	0	0	41,000
GEMT Program	933,301	400,000	175,000
<b>Total, Intergovernmental</b>	<b>3,034,876</b>	<b>2,907,000</b>	<b>3,007,000</b>

**CHARGES FOR SERVICES**

Zoning Fees	104,701	104,000	106,000
Subdivision Fees	32,787	12,000	12,000
Sale of Plans/Specs	1,915	10,500	11,000
Annexation Fees	22,000	8,000	8,000
Maps & Publications	223	1,000	1,000
Building Plan Check Fees	254,207	262,000	267,000
Conservation Credit	141,615	404,000	204,000
EIR	30,098	33,000	33,000
Engineering Fees	81,635	100,000	102,000
Engineering Misc. Projects	553,543	384,000	392,000
Engineering Subdivision Fees	67,842	223,000	227,000
Planning Fees	264,703	310,500	317,000
Police Services	220,184	230,000	230,000
Abandoned Vehicles	30,161	158,235	158,000
False Alarms	56,276	65,000	65,000
DUI Cost Recovery	64,416	70,000	70,000
Fingerprinting Revenue	28,068	25,000	25,000
Restitution	24,034	21,000	21,000
Alarm Registration Fee	20,435	21,000	21,000
Commercial Alarm Registration	15,682	18,000	18,000
Police Reserve Services	232	2,000	2,000
Special Fire	188,202	500,000	100,000
Failed Reinspection	12,358	14,000	14,000
Fire Plan Check	24,825	16,000	16,000
Fire Mutual Aid Reimbursement	52,649	0	0
Fire Protection System Fees	23,575	10,000	10,000
Fire Comm Care Licensing Fee	8,735	7,000	7,000
Processing Fee-Quit Claim	850	5,000	5,000
Processing Fees	1,200	4,000	4,000
Fire R-2 Inspection Fees	46,649	47,000	47,000
City Clerk Fees	2,155	9,000	9,000
Copying Fee	3,072	7,000	7,000
Street Light Power Charge	300	2,000	2,000
AB939 Fees	89,914	111,000	111,000
Household Hazardous Waste	222,637	275,000	275,000
Senior Meal Payments	9,817	15,000	15,000
Library Audiovisual	51,260	35,000	35,000
Senior Van Fee	2,325	4,000	4,000

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Revenue Schedule (All Funds)**

	<b>2013-14 ACTUAL</b>	<b>2014-15 REVISED</b>	<b>2015-16 BUDGET</b>
Facility Use-Senior Center	39,307	40,000	40,000
Joslyn Library Sales	0	1,000	1,000
Sale of Recyclables	283,665	390,000	390,000
Microfilm Fees	19,132	19,000	19,000
Passport Photos	4,150	0	0
Passport Processing Fees	15,940	0	0
Paramedic Transportation	17,840	0	0
Paramedic Services	4,296,260	4,100,000	4,100,000
<b>Total, Charges for Services</b>	<u><b>7,431,574</b></u>	<u><b>8,073,235</b></u>	<u><b>7,501,000</b></u>
 <b>INVESTMENT INCOME</b>	 <b>133,932</b>	 <b>150,000</b>	 <b>150,000</b>
 <b>OTHER REVENUE</b>			
Harding Street Maintenance	9,131	9,000	9,000
Special Event Cost Reimbursement	169,364	180,000	180,000
Contributions	27,769	20,000	20,000
Rent	1,532,064	1,484,000	1,584,000
Leases	1,342,015	1,453,000	1,603,000
Damages-City Property	22,514	33,000	33,000
Mobile Home Fees	33,107	50,700	51,000
Recoveries	24,814	0	0
Misc. Over/Short	(511)	3,000	3,000
NSF Check Charges	4,371	9,000	9,000
Admin Fee-Collections	22,728	20,000	20,000
Small Claims Court Fees	(668)	0	0
Gain/Loss on Disposal of Capital Assets	537,293	0	0
Other Revenue	49,919	47,230	59,895
<b>Total, Other Revenue</b>	<u><b>3,773,910</b></u>	<u><b>3,308,930</b></u>	<u><b>3,571,895</b></u>
 <b>Total, General Fund</b>	 <u><u><b>\$81,424,194</b></u></u>	 <u><u><b>\$84,912,165</b></u></u>	 <u><u><b>\$89,213,910</b></u></u>

<b>SPECIAL REVENUE FUNDS</b>
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**VEHICLE PARKING DISTRICT**

Investment Income	<b>\$91</b>	<b>\$200</b>	<b>\$200</b>
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**GAS TAX**

Gas Tax 2105	994,199	721,000	843,000
Gas Tax 2106	520,293	566,000	439,000
Gas Tax 2107	1,063,530	887,000	1,152,000
Gas Tax 2107.5	10,000	10,000	10,000
R & T Code 7360 - Prop 42	2,036,559	1,570,000	668,000
Investment Income	25,396	24,700	23,120
<b>Total, Gas Tax</b>	<u><b>4,649,977</b></u>	<u><b>3,778,700</b></u>	<u><b>3,135,120</b></u>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Revenue Schedule (All Funds)**

	<b>2013-14 ACTUAL</b>	<b>2014-15 REVISED</b>	<b>2015-16 BUDGET</b>
<b>PARK DEVELOPMENT</b>			
Park Development Fees	138,636	700,500	421,200
Investment Income	8,554	3,100	10,625
Gain/Loss on Disposal of Capital Assets	1,060,000	0	0
<b>Total, Park Development</b>	<b>1,207,190</b>	<b>703,600</b>	<b>431,825</b>
<b>COMMUNITY SERVICES</b>			
ASES Grant	768,915	845,740	843,140
Fees for Services	1,651,662	1,966,695	1,665,335
Golf Course Rent & Add't Compensation	333,308	330,000	320,000
Investment Income	709	6,200	6,200
Cellular Site/EVCC Rent	567,845	563,705	556,545
Sponsorships	0	38,000	0
Contributions/Deposit for Share a Dream	32,203	15,000	0
Interest-Loans/Advances	51,443	5,500	4,200
Other Revenue	97	0	0
<b>Total, Recreation</b>	<b>3,406,182</b>	<b>3,770,840</b>	<b>3,395,420</b>
<b>REIDY CREEK GOLF COURSE</b>			
Green Fees	361,831	421,155	474,100
Cart Rental	158,229	186,425	153,245
Golf Merchandise Sales	32,303	41,040	27,640
Other Revenue	14,666	1,680	2,845
Food and Beverage Rent	6,309	19,510	5,960
Investment Income	9	100	100
<b>Total, Reidy Creek Golf Course</b>	<b>573,347</b>	<b>669,910</b>	<b>663,890</b>
<b>COMMUNITY DEVELOPMENT BLOCK GRANT</b>			
Grant	1,940,652	1,452,000	1,523,250
Loan Repayments	13,495	0	0
<b>Total, CDBG</b>	<b>1,954,147</b>	<b>1,452,000</b>	<b>1,523,250</b>
<b>TRAFFIC IMPACT</b>			
Traffic Impact Fees-Local	111,404	812,700	357,600
Traffic Impact Fees-Regional	187,765	30,000	184,000
Interest-Loans/Advances	40,944	0	0
Investment Income	24,844	16,800	15,045
<b>Total, Traffic Impact</b>	<b>364,957</b>	<b>859,500</b>	<b>556,645</b>
<b>CABLE TECHNOLOGY</b>			
Investment Income	85	100	0
<b>DALEY RANCH RESTORATION</b>			
Investment Income	5,206	4,700	4,200

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Revenue Schedule (All Funds)**

	2013-14 ACTUAL	2014-15 REVISED	2015-16 BUDGET
<b>LANDSCAPE MAINTENANCE DISTRICTS</b>			
Assessments	742,329	762,970	787,435
Annexation Fees	7,000	0	0
Investment Income	7,348	4,800	4,800
Other Revenue	5,760	6,145	5,895
<b>Total, Landscape Maintenance Districts</b>	<b>762,437</b>	<b>773,915</b>	<b>798,130</b>
<b>PUBLIC ART</b>			
Public Art Fees	26,021	117,600	87,400
Investment Income	3,613	3,500	2,040
<b>Total, Public Art</b>	<b>29,634</b>	<b>121,100</b>	<b>89,440</b>
<b>SUCCESSOR AGENCY- HOUSING</b>			
CalHOME Grant	0	1,902,000	1,902,000
HELP Fees	370	0	0
Other Revenue	41,270	0	0
Investment Income	10,143	5,800	5,800
Interest-Loans/Advances	261,317	0	0
Gain/Loss on Disposal of Capital Assets	(250,753)	0	0
<b>Total, Successor Agency-Housing</b>	<b>62,347</b>	<b>1,907,800</b>	<b>1,907,800</b>
<b>MOBILEHOME PARK MANAGEMENT</b>			
Rent	205,259	206,900	199,700
Investment Income	786	400	400
<b>Total, Mobilehome Park Management</b>	<b>206,045</b>	<b>207,300</b>	<b>200,100</b>
<b>HOME</b>			
Grants	195,676	470,405	428,180
Investment Income	27,386	12,700	12,700
Interest-Loans/Advances	105,118	0	0
<b>Total, HOME</b>	<b>328,180</b>	<b>483,105</b>	<b>440,880</b>
<b>RYAN TRUST</b>			
Contributions	61	0	0
Investment Income	780	1,000	0
<b>Total, Ryan Trust</b>	<b>841</b>	<b>1,000</b>	<b>0</b>
<b>HEGYI TRUST</b>			
Investment Income	73	0	0
<b>Total, Special Revenue Funds</b>	<b>\$13,550,739</b>	<b>\$14,733,770</b>	<b>\$13,146,900</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Revenue Schedule (All Funds)**

	2013-14 ACTUAL	2014-15 REVISED	2015-16 BUDGET
<b>SUCCESSOR AGENCY - REDEVELOPMENT</b>			
<b>REDEVELOPMENT OBLIGATION RETIREMENT FUND</b>			
County of San Diego Trust Fund-ROPS	<b>\$8,466,135</b>	<b>\$9,921,285</b>	<b>\$10,336,190</b>
<b>SUCCESSOR AGENCY - REDEVELOPMENT</b>			
Reimbursement from Outside Agencies	3,132,320	0	0
Investment Income	25,901	0	0
Rent	0	28,200	56,100
Investment Income	0	0	25,000
<b>Total, Successor Agency - Redev</b>	<b>3,158,221</b>	<b>28,200</b>	<b>81,100</b>
<b>Total, Successor Agency - Redev</b>	<b>\$11,624,356</b>	<b>\$9,949,485</b>	<b>\$10,417,290</b>
<b>CAPITAL PROJECT FUNDS</b>			
<b>STREETS PROJECTS</b>			
State Grants	\$417,544	\$0	\$0
Federal Grants	260,379	620,600	0
Reimbursement from Outside Agencies	1,701,461	83,640	0
Investment Income	35,225	22,100	22,100
<b>Total, Streets Projects</b>	<b>2,414,609</b>	<b>726,340</b>	<b>22,100</b>
<b>PUBLIC SAFETY FACILITY</b>			
Investment Income	<b>374</b>	<b>200</b>	<b>200</b>
<b>STORM DRAIN</b>			
Storm Drain Basin Fees	55,892	263,900	200,500
Investment Income	3,406	4,400	1,020
<b>Total, Storm Drain</b>	<b>59,298</b>	<b>268,300</b>	<b>201,520</b>
<b>GENERAL CAPITAL</b>			
Rent	513	50,000	0
PEG Fees	250,000	317,670	435,000
Reimbursement from Outside Agencies	1,298	0	0
Investment Income	21,134	28,950	11,475
Sponsorships	22,000	0	0
Marketing Event Fees	1,909	0	0
Refund of Prior Period Revenue	145	0	0
<b>Total, General Capital</b>	<b>296,999</b>	<b>396,620</b>	<b>446,475</b>
<b>COUNTY TRANSPORTATION STREET PROJECT FUND</b>			
SANDAG	3,091,906	3,339,000	3,561,000
Investment Income	3,027	3,400	3,400
<b>Total, Cty Transportation Street Project</b>	<b>3,094,933</b>	<b>3,342,400</b>	<b>3,564,400</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Revenue Schedule (All Funds)**

	2013-14 ACTUAL	2014-15 REVISED	2015-16 BUDGET
<b>PUBLIC FACILITIES</b>			
Fire Fees	46,761	233,200	168,300
Police Fees	74,817	373,200	269,300
Administration Fees	37,551	209,900	151,500
Library Fees	28,056	139,900	101,000
Senior Center Fees	9,352	46,600	33,700
Maintenance Services Fees	32,732	163,300	117,800
Interest-Loans/Advances	4,741	3,375	0
Investment Income	46,366	34,700	35,820
<b>Total, Public Facilities</b>	<b>280,376</b>	<b>1,204,175</b>	<b>877,420</b>
<b>Total, Capital Project Funds</b>	<b>\$6,146,589</b>	<b>\$5,938,035</b>	<b>\$5,112,115</b>

**DEBT SERVICE FUNDS**

**GENERAL OBLIGATION BOND DEBT SERVICE**

Secured Property Tax	\$5,028,538	\$5,036,440	\$5,152,770
Penalties	18,471	26,025	26,000
Investment Income	22,327	20,560	25,200
<b>Total, General Obligation Bond Debt Svc</b>	<b>5,069,336</b>	<b>5,083,025</b>	<b>5,203,970</b>

**REIDY CREEK GOLF COURSE DEBT SERVICE**

Investment Income	162	100	100
<b>Total, Debt Service Funds</b>	<b>\$5,069,498</b>	<b>\$5,083,125</b>	<b>\$5,204,070</b>

**ENTERPRISE FUNDS**

**WATER**

FEMA Grant	\$147,677	\$0	\$0
State Grants	0	500,000	500,000
Lake Income	845,133	880,000	880,000
Reimbursement from Outside Agencies	22,214	0	0
Water Sales	38,138,431	41,800,000	44,099,000
Water Service Charges	13,063,310	14,000,000	14,770,000
Meter Installations	49,543	0	0
Penalties	1,178,176	0	0
Connection Charges	490,380	375,000	375,000
VID Filtration Charge	1,327,177	2,250,000	1,600,000
Water Line Development Reimbursement	4,430	0	0
VID CIP Reimbursement	325,752	325,000	900,000
Sale of Electric Power	18,070	150,000	75,000
CIP Reimbursement	0	2,692,594	0
Investment Income	(18,200)	126,300	126,300
Contributions	189,587	0	0
Developer Contributions	372,612	0	0

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Revenue Schedule (All Funds)**

	2013-14 ACTUAL	2014-15 REVISED	2015-16 BUDGET
Rent	81,494	0	0
Damages-City Property	12,214	0	0
Gain/Loss on Disposal of Capital Assets	339,816	0	0
Other Revenue	28,756	30,000	30,000
<b>Total, Water</b>	<b>56,616,572</b>	<b>63,128,894</b>	<b>63,355,300</b>
<b>WASTEWATER</b>			
Stormwater Management Charge	2,247,736	0	0
Reimbursement from Outside Agencies	655	0	0
Penalties	4,059	0	0
Recycled Water Usage	830,382	0	0
Service Charges	21,253,561	24,720,000	26,203,200
Connection Charges	764,266	350,000	350,000
San Diego Treatment Charge	2,301,474	1,800,000	1,800,000
Other Current Service Charge - Current	6,651	0	0
Restaurant FOG Pretreatment	67,288	0	0
SRF Loans & City of S. D. Reimbursements	0	12,550,000	1,000,000
Sale of Recycled Water	2,662,030	3,000,000	3,000,000
Agency Incentive Payments	148,040	85,000	85,000
Investment Income	354,364	329,000	329,000
Contributions	36,150	0	0
Developer Contributions	6,831	0	0
SDG&E Raw Water Line	0	82,500	82,500
Other Revenue	120,112	150,000	150,000
<b>Total, Wastewater</b>	<b>30,803,599</b>	<b>43,066,500</b>	<b>32,999,700</b>
<b>Total, Enterprise Funds</b>	<b>\$87,420,171</b>	<b>\$106,195,394</b>	<b>\$96,355,000</b>
<b>Total, All Funds</b>	<b>\$205,235,547</b>	<b>\$226,811,974</b>	<b>\$219,449,285</b>

**INTERNAL SERVICE FUNDS**

**BUILDING MAINTENANCE**

Reimbursement from Outside Agencies	\$465	\$0	\$0
Charges to Departments	3,188,200	3,949,285	4,324,655
Investment Income	4,092	4,300	4,300
<b>Total, Building Maintenance</b>	<b>3,192,757</b>	<b>3,953,585</b>	<b>4,328,955</b>

**WAREHOUSE FUND**

Charges to Departments	201,794	207,085	198,000
Gain/Loss on Disposal of Capital Assets	2,506	0	0
Investment Income	5,431	4,500	4,500
<b>Total, Warehouse</b>	<b>209,731</b>	<b>211,585</b>	<b>202,500</b>

**CITY OF ESCONDIDO  
FY 2015-16 Operating Budget  
Revenue Schedule (All Funds)**

	<b>2013-14 ACTUAL</b>	<b>2014-15 REVISED</b>	<b>2015-16 BUDGET</b>
<b>FLEET SERVICES</b>			
Reimbursement from Outside Agencies	2,201	0	0
Charges to Departments	5,379,980	5,227,540	5,254,805
Contributions	171,989	0	0
Investment Income	70,391	59,900	59,900
Accident Recoveries	37,543	315	18,655
Gain/Loss on Disposal of Capital Assets	117,670	0	0
Other Revenue	102	0	0
<b>Total, Fleet Services</b>	<b>5,779,876</b>	<b>5,287,755</b>	<b>5,333,360</b>
<b>CENTRAL SERVICES</b>			
Duplicating-Charges to Departments	366,540	364,200	367,065
Telecommunications-Charges to Depts	533,180	532,295	632,455
Mail Services-Charges to Departments	177,355	176,465	188,345
Investment Income	5,183	0	0
<b>Total, Central Services</b>	<b>1,082,258</b>	<b>1,072,960</b>	<b>1,187,865</b>
<b>OFFICE AUTOMATION</b>			
Charges to Departments	1,462,781	1,518,360	1,577,160
Investment Income	1,006	500	500
<b>Total, Office Automation</b>	<b>1,463,787</b>	<b>1,518,860</b>	<b>1,577,660</b>
<b>WORKERS' COMPENSATION</b>			
Charges to Departments	1,881,363	3,000,000	3,500,000
Investment Income	78,812	84,000	62,500
<b>Total, Workers' Compensation</b>	<b>1,960,175</b>	<b>3,084,000</b>	<b>3,562,500</b>
<b>GENERAL LIABILITY INSURANCE FUND</b>			
Charges to Departments	2,094,020	2,242,300	3,035,120
Investment Income	33,871	42,100	42,100
<b>Total, Liability Insurance</b>	<b>2,127,891</b>	<b>2,284,400</b>	<b>3,077,220</b>
<b>BENEFITS ADMINISTRATION</b>			
Insurance Fees	9,134,775	10,613,965	10,364,740
Investment Income	1,472	1,900	1,900
Rebates	19,145	15,000	40,000
Other Revenue	9,963	0	0
<b>Total, Benefits Administration</b>	<b>9,165,355</b>	<b>10,630,865</b>	<b>10,406,640</b>
<b>PROPERTY INSURANCE</b>			
Charges to Departments	461,065	461,065	675,210
Investment Income	3,105	3,400	3,400
<b>Total, Property Insurance</b>	<b>464,170</b>	<b>464,465</b>	<b>678,610</b>

**CITY OF ESCONDIDO  
 FY 2015-16 Operating Budget  
 Revenue Schedule (All Funds)**

	<b>2013-14 ACTUAL</b>	<b>2014-15 REVISED</b>	<b>2015-16 BUDGET</b>
<b>DENTAL INSURANCE</b>			
Insurance Fees	771,485	765,000	819,700
Investment Income	3,341	2,900	0
<b>Total, Dental Insurance</b>	<u><b>774,826</b></u>	<u><b>767,900</b></u>	<u><b>819,700</b></u>
<b>UNEMPLOYMENT INSURANCE</b>			
Insurance Fees	95,311	90,000	150,000
Investment Income	2,088	1,700	0
<b>Total, Unemployment Insurance</b>	<u><b>97,399</b></u>	<u><b>91,700</b></u>	<u><b>150,000</b></u>
<b>Total, Internal Service Funds</b>	<u><u><b>\$26,317,220</b></u></u>	<u><u><b>\$29,367,575</b></u></u>	<u><u><b>\$31,325,010</b></u></u>

**CITY OF ESCONDIDO  
FY 2015-16 OPERATING BUDGET  
BUDGET GLOSSARY**

**Account Code** - The classification of an expenditure, according to the type of items purchased or services obtained. For example, the cost of placing an advertisement in the paper is classified under the account code entitled "Advertising & Printing."

**Allocation** - An accounting procedure in which the cost of a service performed by one department is charged to the department receiving the service.

**Appropriation** - The legal authorization by a City Council to make expenditures and incur obligations for specific purposes. An appropriation is usually limited in the amount and the time in which it may be expended.

**Assessed Valuation** - A dollar value placed on real estate or other property as a basis for levying property taxes.

**Budget** - A financial plan that identifies total sources of revenues and specifies how they may be expended during a specific period of time.

**Capital Improvement Program** - An annual expenditure plan that outlines the funding for and timing of the construction of physical assets, such as parks, streets, water/sewer lines, and recreational facilities, over a fixed period of years.

**Capital Outlay** - A grouping of object codes that is based on durable items, such as office equipment and furnishings, with a value of \$5,000 or more.

**Carryover** - The use of prior year funds to cover obligations incurred in the prior year, but not disbursed until the current year.

**Debt Service** - The payment of interest and principal on borrowed funds, such as bonds.

**Employee Services** - A grouping of object codes based on the different forms of employee compensation, such as salaries of permanent and temporary staff, overtime pay, and benefits.

**Encumbrance** - An obligation, in the form of an order or contract, that will become payable when goods are delivered or services rendered.

**Expenditure** - An amount of money disbursed for a budgeted item which results in a decrease in net financial resources.

**Fee** - A charge levied for providing a service or permitting an activity.

**Fiscal Year** - The twelve-month period of time on which the budget is based. The City's fiscal year is July 1 through June 30.

**Fund** - A fiscal and accounting entity with a self-balancing set of accounts in which all resources and related liabilities and equities are recorded and segregated to carry out a specific operation or purpose.

**Grant** - A contribution by one governmental unit to another unit, usually in support of a specific facility or function

**Line Item** - A detailed description of a budgeted expenditure within an object code.

**CITY OF ESCONDIDO  
FY 2015-16 OPERATING BUDGET  
BUDGET GLOSSARY**

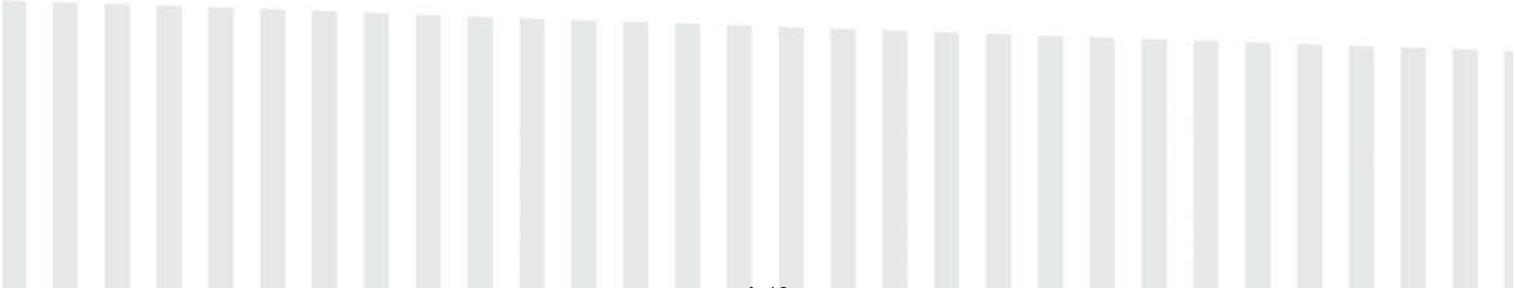
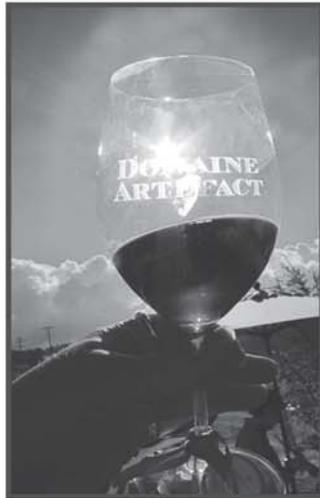
**Maintenance & Operations (M&O)** - A grouping of object codes based on nondurable supplies and services. Office supplies, building maintenance, printing, travel, rent, professional services and contracts, and telephone service are included in this category.

**Revenue** - Income generated by taxes, bonds, interest income, land rental, fines, fees, licenses, permits, and grants.

**Taxes** - Mandatory charges levied by a governmental unit for the purpose of financing services performed for the common benefit.

**CITY OF ESCONDIDO  
FY 2015-16 Budget  
Statistical Profile**

Year of Incorporation.....	1888
Form of Government .....	Council/Manager
Population (January 2015) .....	147,294
Area in Square Miles (2014-15) .....	37.3
Miles of Streets (2014-15).....	316
Number of Developed Parks (includes 2 lakes) (as of June 2015).....	14
Fire Protection (2014):	
Average Responses/Day .....	37
Total Fire Responses .....	207
Total Emergency Medical Service Responses .....	10,633
Total All Other Calls.....	2,573
Police Protection (2014-15):	
Total Number of Arrests .....	4,923
Total Number of Traffic Citations.....	8,528
Total Accidents Recorded.....	977
Utilities (2014-15):	
Daily Average Sewage Treatment in Gallons .....	11,900,000
Number of Water Service Connections .....	26,567
Miles of Water Mains.....	423
Number of Fire Hydrants .....	4,256
Daily Average Water Consumption in Gallons.....	19,500,000
Education (as of June 2015):	
Total Number of Private Preschools .....	8
Total Number of Public Elementary Schools .....	19
Total Number of Private Elementary Schools.....	8
Total Number of Public Middle Schools.....	6
Total Number of Public High Schools.....	6
Total Number of Private High Schools.....	3
Total Number of Charter Schools .....	5
Library (2014-15):	
Library Materials Circulation .....	605,125
Library Visitors.....	662,907
Total Library Collection.....	214,370
Residential Building Permits Issued (2014-15):	
Single Family Dwellings.....	12
Multiple Family Dwellings .....	6
Business Licenses (active) - Escondido Only (2014-15): .....	9,674



RESOLUTION NO. 2015-84

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ESCONDIDO, CALIFORNIA, ADOPTING OPERATING BUDGETS FOR CERTAIN CITY DEPARTMENTS FOR FISCAL YEARS 2015-16 AND 2016-17 SUBJECT TO ANY AMENDMENT MADE PURSUANT TO COMPENSATION PLANS FOR THE CITY OF ESCONDIDO AND ESTABLISHING CONTROLS ON CHANGES IN APPROPRIATIONS TO VARIOUS FUNDS AND DEPARTMENTS

BE IT RESOLVED by the City Council of the City of Escondido, California, as follows:

SECTION 1. That the budgets for all City Departments for the period July 1, 2015, through June 30, 2016, inclusive, contained in the FY 2015-16 and FY 2016-17 Operating Budget Document (a copy of which is on file in the Office of the City Clerk) as amended by Council, are adopted as the final budgets for the 2015-16 fiscal year, subject to any further amendments pursuant to approval of Compensation Plans for employees of the City of Escondido.

SECTION 2. That the budgets for all City Departments for the period July 1, 2016, through June 30, 2017, inclusive, contained in the FY 2015-16 and FY 2016-17 Operating Budget Document (a copy of which is on file in the Office of the City Clerk) as amended by Council, are adopted for the 2016-17 fiscal year with the understanding that the budget document will be brought back to the Council on an ongoing basis for further discussion and that adjustments may be made, and are subject to any further amendments pursuant to approval of Compensation Plans for employees of the City of Escondido.

SECTION 3. That the amount designated as Department Total for each department and each fund in the budgets on file with the City Clerk, is hereby appropriated to the department or fund for which it is designated subject to adjustments for Compensation Plan approvals. Such appropriations as adjusted shall not be increased without approval of the City Council, except that transfers within funds, may be approved by the City Manager. All amounts designated as Employee Services, Maintenance and Operation, and Capital Outlay in each budget on file with the City Clerk, are hereby appropriated for such uses to the department or fund under which they are listed, subject to any amendments made pursuant to approval of Compensation Plans for employees of the City of Escondido, and shall not be increased without approval of the City Manager.

SECTION 4. That the approval of the Operating Budget Document, including the Department Total expressed for each department, and any subsequent amendments shall include approval for all actions of the City acting as Successor Agency of the former Escondido Redevelopment Agency as expressed in said Operating Budget Document.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Escondido at a regular meeting thereof this 10th day of June, 2015 by the following vote to wit:

AYES : Councilmembers: DIAZ, GALLO, MASSON, ABED

NOES : Councilmembers: NONE

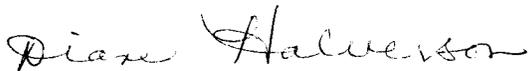
ABSENT : Councilmembers: MORASCO

APPROVED:



SAM ABED, Mayor of the  
City of Escondido, California

ATTEST:



DIANE HALVERSON, City Clerk of the  
City of Escondido, California

RESOLUTION NO. 2015-84

RESOLUTION NO. 2015-85

A RESOLUTION OF THE CITY COUNCIL OF  
THE CITY OF ESCONDIDO, CALIFORNIA,  
ADOPTING AN ANNUAL APPROPRIATIONS  
LIMIT FOR THE 2015-16 FISCAL YEAR AS  
REQUIRED BY LAW

WHEREAS, Article XIII-B of the California State Constitution requires that the City calculate an appropriations limit for each fiscal year, commonly known as the "Gann Limit;" and

WHEREAS, the Gann Limit is based on a combination of a population factor and an inflation factor as outlined on Exhibit "B," attached to this resolution and incorporated by this reference; and

WHEREAS, the City Council desires at this time and deems it to be in the best public interest to adopt an annual Gann Limit for Fiscal Year 2015-16 as listed on Exhibit "A," attached to this resolution and incorporated by this reference;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Escondido, California, as follows:

1. That the above recitations are true.
2. That the City Council adopts the calculation of the annual Gann Limit for the Fiscal Year 2015-16. The Gann Limit is adopted on a provisional basis as the limit may need to be adjusted when current assessment data are available. The 2014-15 Gann Limit attached to this resolution and incorporated by this reference, is finalized as shown on Exhibit "B."

PASSED, ADOPTED AND APPROVED by the City Council of the City of Escondido at a regular meeting thereof this 10th day of June, 2015 by the following vote to wit:

AYES : Councilmembers: DIAZ, GALLO, MASSON, ABED

NOES : Councilmembers: NONE

ABSENT : Councilmembers: MORASCO

APPROVED:



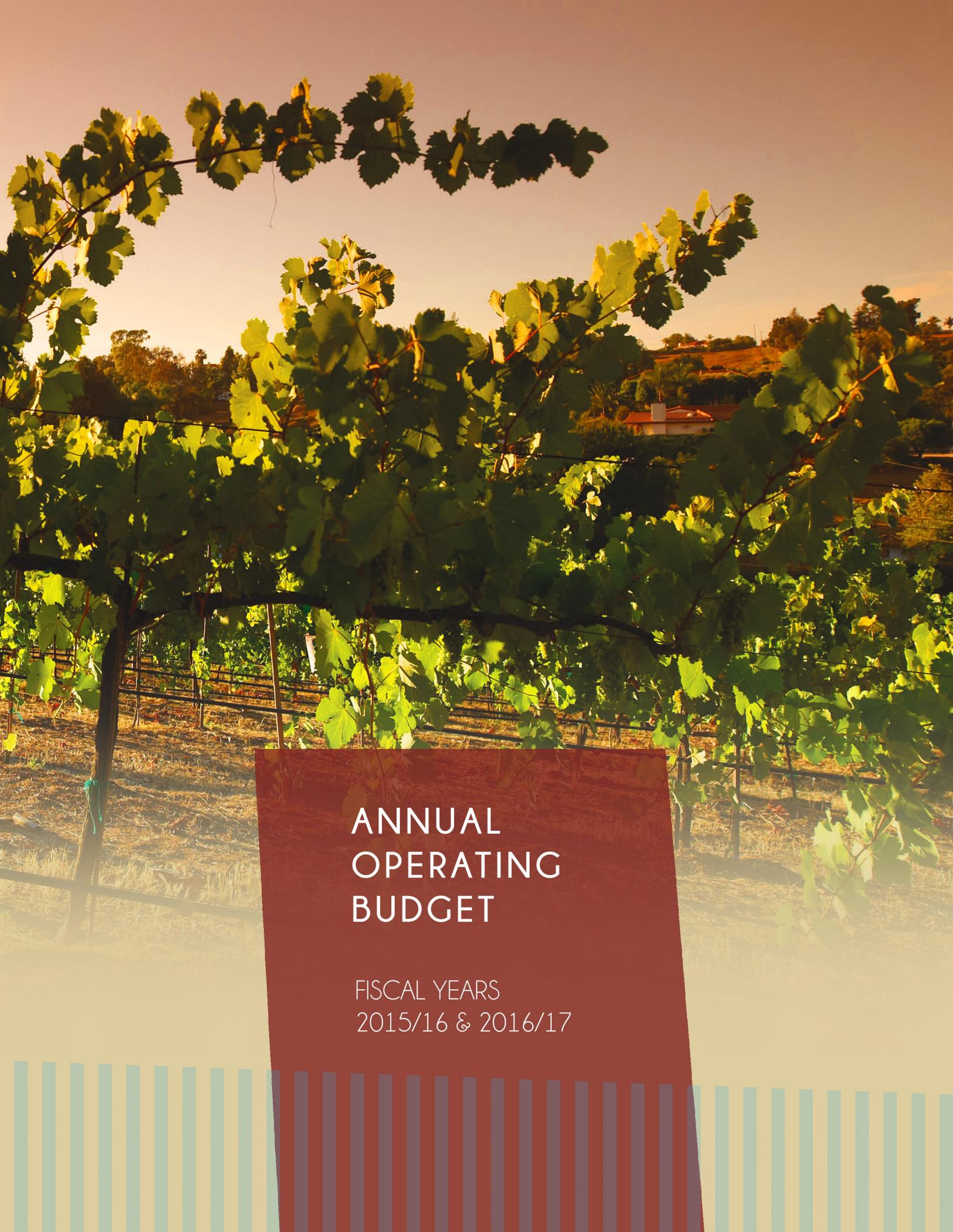
SAM ABED, Mayor of the  
City of Escondido, California

ATTEST:



DIANE HALVERSON, City Clerk of the  
City of Escondido, California

RESOLUTION NO. 2015-85



# ANNUAL OPERATING BUDGET

FISCAL YEARS  
2015/16 & 2016/17